

2021-2022 Consolidated Annual Performance and Evaluation Report

Los Angeles County Development Authority

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Alhambra CA 91801

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PREFACE

The Consolidated Annual Performance and Evaluation Report (CAPER) is an assessment of the County of Los Angeles' (County) activity performance funded by the three U.S. Department of Housing and Urban Development (HUD) formula grant programs: Community Development Block Grant (CDBG); HOME Investment Partnership Act (HOME); and Emergency Solutions Grant (ESG).

The CAPER describes the County's performance for these HUD Formula Grant Programs in meeting the objectives and goals established in the County's Five-Year Consolidated Plan and the corresponding Annual Action Plan. Fiscal Year (FY) 2021-2022 is the fourth year in the Five-Year Consolidated Planning Period (Program Years 2018-2023) for the County.

A draft of the 2021-2022 CAPER was made available for public review and comment during a 15-day public notice period, as mandated by HUD. A printed copy of the CAPER was made available at the Los Angeles County Development Authority (LACDA), located at 700 West Main Street, Alhambra, CA 91801. The Draft was also distributed to 28 public libraries throughout the County and was posted for viewing and download on the LACDA's website: www.lacda.org during the public notice period. Information included in the draft CAPER is preliminary and subject to change prior to final submittal to HUD. The Final CAPER is submitted to HUD through its online system, the Integrated Disbursement and Information System (IDIS), by the due date, ninety days after the end of a grantee's fiscal year. The Final CAPER will be updated and uploaded to the website after submission to HUD in late fall 2022.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The County of Los Angeles (County) aims to maximize available funding to implement housing and community development activities in ten Priority Need categories identified in its Five-Year Consolidated Plan (2018-2023). Program Year (PY) 2021-2022 marks the fourth year in the County’s five-year planning period. Accomplishments are recorded based on quarterly performance reports submitted by funded partner agencies. This data is aggregated at the end of the program year, and cumulated over the five-year planning period, to determine how well the County met its annual and five-year goals in each of its Priority Need categories. In PY 2021-2022, the County successfully met 80% or more of its annual goals in eight of the ten Priority Need categories. Accomplishment ratios were adjusted for projects that were either cancelled in PY 2021-2022 or extended into PY 2022-2023 and beyond, due to project delays or from continued impacts of the COVID-19 pandemic. Many construction activities and long-term programs have multi-year contracts or are extended in order to reach completion. This creates a number of projects that continue over multiple CAPERs.

2021-2022 PRIORITY NEED ACCOMPLISHMENTS

Anti-Crime: 100.0%	Economic Development: 100.2%	Homelessness: 100.0%	Housing: 100.00%
Infrastructure: 100.0%	Public Facilities: 101.0%	Public Services: 77.1%	Senior Programs: 108.0%
Youth Programs: 52.8%	Special Needs/Non-Homeless: 99.5%		

The 2021-2022 program year was still adversely affected by the global coronavirus pandemic, also known as COVID-19. While numbers proved better than in prior years, Los Angeles County continued to experience a significant case counts and positivity rates. In attempts to reduce the spread of the virus, a combination of safer-at-home public health orders and various levels of business operation restrictions were implemented from March 2020 and remained in effect into the 2021-2022 program year, which led to economic hardship and housing instability for many County residents. A CARES Act stimulus package was provided as federal aid, and many of

the County's services pivoted to align with the act, including the County's formula grant fund programs in attempt to prepare, prevent, respond and recover from the impacts of the COVID-19 pandemic. However, the Priority Need categories of Public Services and Youth Programs were specifically impacted by local restrictions and delays and were not able to adjust implementation within the program year to meet their planned goals. Subrecipient agencies implementing service programs continued to be constrained by limited staff resources and found it difficult to report accomplishments. Categories that included construction activities were adversely affected by non-essential work shutdown mandates, supply chain issues, and the rising costs of materials, limiting housing rehabilitation, street and sidewalk improvements, or public improvements.

The County met federal grant program requirements in each of its formula grant funds: Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME); and Emergency Solutions Grant (ESG). In its CDBG Program, the County expended 98.07% of total qualified expenditures to benefit low- and moderate-income persons, in the first year of the three-year certification period; held planning and administration expenditures to 11.99% of the annual grant plus program income amount; and expended only 11.29% of the sum of the grant plus last fiscal year's program income for public service activities. The County HOME Program met its Match Liability with 25% of the requirement with Single-Family and Multifamily Revenue Bonds and the remaining 75% met through other non-federal dollars. Similarly, the County ESG Program achieved a dollar-for-dollar match, providing \$1,169,668 in County General Funds for funding awarded through the program year, and adhered to the 7.5% administrative cap on costs for the grant.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Anti-Crime Programs – Accessibility	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	43	43.0%	100	0	0.0%
Anti-Crime Programs – Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	351,500	671,871	191.1%	225,715	225,715	100.0%
Anti-Crime Programs – Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	N/A	N/A	N/A	N/A	N/A	N/A
Economic Development - Accessibility	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	25	607	2,428.0%	84	89	106.0%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	25	27	108.0%	6	20	333.3%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	2,400	2,759	115.0%	426	471	110.6%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Other	Other	5	0	0.0%	N/A	N/A	N/A

Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	560,000	412,839	73.7%	211,034	211,043	100.0%
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	2,500	8,225	329.0%	2,000	2,725	136.3%
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	20,000	3,096	15.5%	1,000	1,030	103.0%
Housing - Accessibility (Fair Housing)	Affordable Housing	CDBG: \$	Other	Other	1	1	100.0%	N/A	N/A	N/A
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	105	192	182.9%	29	17	58.6%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	1,800	2,914	161.9%	1,524	0	0.0%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	93	N/A	0	82	N/A

Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2,000	1,786	89.3%	981	136	13.9%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	225	167	74.2%	54	34	63.0%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	6	0	N/A	0	0	N/A
Housing - Sustainability (Code Enforcement)	Affordable Housing	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1,000	5,618	561.8%	N/A	N/A	N/A
Housing - Sustainability (Code Enforcement)	Affordable Housing	CDBG: \$	Other	Other	3,220,000	1,307,046	40.6%	549,983	549,956	100.0%
Housing - Sustainability (Housing Rehabilitation)	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	745	684	91.8%	554	549	99.1%

Housing - Sustainability (Housing Rehabilitation)	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	370	878	237.3%	503	410	81.5%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100,000	86,865	86.9%	44,725	44,725	100.0%
Public Facilities and Improvements	Non-Housing Community Development	CDBG: \$	Other	Other	2	0	0.0%	N/A	N/A	N/A
Public Services - Accessibility	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19,000	17,833	93.9%	10,457	9,313	89.1%
Public Services - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	67,500	793,435	1,175.5%	301,778	231,450	76.7%
Senior Services and Centers	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19,300	15,515	80.4%	4,390	4,742	108.0%
Senior Services and Centers	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	0.0%	1	0	0.0%

Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	140,000	123,794	88.4%	69,156	14,393	20.8%
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4,000	2,717	67.9%	1,312	1,307	99.6%
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Other	Other	10	0	0.0%	N/A	N/A	N/A
Youth Services and Centers (Including Child Care)	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8,660	3,564	41.2%	1,527	731	47.9%
Youth Services and Centers (Including Child Care)	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	0.0%	1	0	0.0%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan,

giving special attention to the highest priority activities identified.

County funded activities focused primarily on meeting Priority Needs categories, all ranked as High Need as identified through an intricate process that included public input, independent needs assessments, market analysis, and additional data collection efforts, and balanced that with available resources. The County implemented activities in support of housing preservation and rehabilitation, spending the greatest amount of CDBG and HOME grant funds on activities in this area. A total of \$22,900,896 was expended, with over half of funds spent on Single-Unit Residential Rehabilitation. A total of 1,367 units were rehabilitated as a result of these efforts. Anti-Crime and Code Enforcement programs expended \$2,164,303 to address crime prevention and spot slum and blight conditions throughout the County, while \$1,800,000 was contracted to the Housing Rights Center to address Countywide fair housing need and rising housing assistance cases resulting from hardship brought on by the pandemic.

Another \$4,849,531 was expended on Public Facilities and Infrastructure activities, including: acquisition, disposition, public facilities and improvements, construction or rehabilitation of public facilities, neighborhood facilities, parks and recreational facilities, parking facilities, water and sewer improvements, historic preservation, street improvements, and sidewalk construction. About 95% of infrastructure funds were expended specifically on Special Needs/Non-Homeless priorities to address Americans with Disabilities Act (ADA)-related activities. Beyond brick-and-mortar activities, the County utilized grant funds to improve the living environment for its residents through a variety of Public Service programs. In FY 2021-2022, \$10,012,440 was expended for Senior Services. This amount represents a tremendous uptick caused by increasing activity aimed at assisting the highly vulnerable senior population and continues to be a priority during pandemic recovery. \$519,153 was expended on Youth Services, which included providing a combination of virtual and in-person learning and recreational apparatuses - also a carryover of pandemic responses. Other public services included homeless/AIDS patients programs, services for the disabled, battered and abused spouses programs, employment training, crime awareness/prevention, health services, neighborhood cleanups, food banks, and general public services. Overall, \$13,370,251 CDBG dollars was expended on Public Services throughout the County. The rise in Public Service activity expenditures was also affected by continued need for housing stability in the form of subsistence assistance, as well as targeted programs designed to assist specific populations adversely affected by the pandemic, i.e. youth, seniors, the disabled and families facing economic hardship.

The County operates a variety of loan programs directed towards economic growth in the region. CDBG funds of \$1,844,253 were used for other commercial/industrial improvements, including business façade improvements, direct financial assistance to for-profit business, and technical assistance to businesses. However, this total greatly increased as the County launched three rounds of CDBG-

funded small business grant programs, leveraged with other County-funded business aid programs, to help prevent local businesses from shuttering while stay-at-home orders mandated shutdowns and the economy was slow to recuperate after mandates were lifted. The County also utilizes the Section 108 Loan Program to fund large scale CDBG-eligible economic development and infrastructure projects; a total of \$1.57 million was made in Section 108 Loan repayments during FY 2021-2022. The County's Program Year 2021-2022 expenditures for the various types of activities are listed in **Attachment 1**, "CDBG Expenditures by HUD Code".

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	2,869	3	1,829
Black or African American	1,290	9	1,135
Asian	930	5	28
American Indian or American Native	75	0	60
Native Hawaiian or Other Pacific Islander	28	0	19
Total		17	3,071
Hispanic	2,591	31	1,994
Not Hispanic	3,713	18	1,540

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The County's federally-funded CDBG, HOME and ESG activities service a variety of clients throughout the five Supervisorial Districts of the County of Los Angeles, within its participating cities and among Countywide targeted areas. Racial and ethnic counts were adjusted in CR-10 to reflect individual clients served, because there is a focus to track individual persons, rather than families, by the Los Angeles County Development Authority (LACDA) and Los Angeles Homeless Services Authority (LAHSA) databases. Some housing activities may require households to be counted, but beneficiary categories were sorted in order to maintain consistency. To be added to the table above are the FY 2021-2021 additional CDBG client racial category of Other Race: 1,112; HOME client racial category of Other Race: 32; and ESG client racial category of Other Race: 463.

Among clients served with CDBG and ESG funds, those identifying as White make up the majority, of which more than three-quarters of those clients also identified as Hispanic. The use of ESG funds in Los Angeles to serve racial and ethnic groups are consistent with race and ethnic demographics seen in the Los Angeles Point-In-Time count capturing demographics of those experiencing homelessness. Those identifying as Black or African American are disproportionately (roughly 4 times) represented in persons experiencing homelessness in Los

Angeles, though have not historically been the majority of clients served with ESG funding. LAHSA continues to host an Ad Hoc Committee specifically to address the needs of black persons experiencing homelessness and to develop improved system response within and beyond the homeless service system.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public – federal	64,180,179	25,577,014
HOME	public – federal	18,925,668	5,236,554
ESG	public – federal	1,169,668	2,339,336

Table 3 - Resources Made Available

Narrative

The IDIS PR-26 FY 2021-2022 Financial Summary Report for CDBG and CDBG-CV for the County of Los Angeles is included in **Attachment 2**, “CDBG and CV Financial Summary Report (Adjusted).” The following were necessary adjustments made to the PR-26.

Part II – Lines 10 and 14

An adjustment of \$64,330.94 was entered on Line 10 to correct total subject to Low/Mod Benefit.

A negative adjustment of \$70,511.94 was entered on Line 14 to correct amount expended for 108 Loan Repayments.

Part III – Lines 18 and 20

\$4,144,759.10 was entered on Line 18 to correct for Low/Mod Multi-Unit Housing.

An adjustment of \$4,305,911.25 was entered on Line 20 to correct total amount subject to Low/Mod Benefit. Some activities with the national objective of LMH were excluded from the Low/Mod calculation in the PR26-CDBG Financial Summary Report in IDIS. Confirmed with HUD AAQ on 9-20-22.

Part IV – Line 30

An adjustment of \$1,415.69 was entered on Line 30 to correct total amount expended for Public Services.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	35	35	See below.

Dist. 1 Unincorporated Avocado Heights-Bassett North Whittier			
Dist. 1 Unincorporated Azusa			
Dist. 1 Unincorporated Covina			
Dist. 1 Unincorporated East Los Angeles			
Dist. 1 Unincorporated East Valinda (San Jose Hills)			
Dist. 1 Unincorporated South El Monte			
Dist. 1 Unincorporated South San Gabriel			
Dist. 1 Unincorporated Valinda			
Dist. 1 Unincorporated Walnut Park			
Dist. 1 Unincorporated West Valinda			
Dist. 1 Unincorporated West Valinda/West Puente Valley			
Dist. 1 Unincorporated Whittier Sunrise			
Dist. 2 Unincorporated Athens Village			
Dist. 2 Unincorporated Athens-Westmont			
Dist. 2 Unincorporated Del Aire			
Dist. 2 Unincorporated East Rancho Dominguez			
Dist. 2 Unincorporated El Camino Village			
Dist. 2 Unincorporated Florence-Firestone			
Dist. 2 Unincorporated Hawthorne			
Dist. 2 Unincorporated Lennox			
Dist. 2 Unincorporated Rosewood/East Gardena			
Dist. 2 Unincorporated Rosewood/West Rancho Dominguez			
Dist. 2 Unincorporated View Park/Windsor Hills			
Dist. 2 Unincorporated West Carson			
Dist. 2 Unincorporated West Rancho Dominguez			
Dist. 2 Unincorporated Willowbrook			
Dist. 4 Unincorporated Cerritos			
Dist. 4 Unincorporated Hacienda Heights			

Dist. 4 Unincorporated La Rambla			
Dist. 4 Unincorporated Rowland Heights			
Dist. 4 Unincorporated South Whittier			
Dist. 4 Unincorporated West Whittier/Los Nietos			
Dist. 5 Unincorporated Agua Dulce			
Dist. 5 Unincorporated Altadena			
Dist. 5 Unincorporated Canyon Country			
Dist. 5 Unincorporated Castaic/Lake Hughes			
Dist. 5 Unincorporated Covina			
Dist. 5 Unincorporated East Pasadena			
Dist. 5 Unincorporated El Monte			
Dist. 5 Unincorporated Hi Vista			
Dist. 5 Unincorporated Kagel Canyon			
Dist. 5 Unincorporated La Crescenta/Montrose			
Dist. 5 Unincorporated Lake Littlerock			
Dist. 5 Unincorporated Lake Los Angeles			
Dist. 5 Unincorporated Llano			
Dist. 5 Unincorporated Monrovia			
Dist. 5 Unincorporated Newhall			
Dist. 5 Unincorporated North East San Gabriel			
Dist. 5 Unincorporated Pearblossom			
Dist. 5 Unincorporated Quartz Hill			
Dist. 5 Unincorporated Roosevelt			
Dist. 5 Unincorporated South Antelope Valley			
Dist. 5 Unincorporated Val Verde			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Funds are distributed among the 48 participating cities and the unincorporated areas within the five County Supervisorial Districts. The distribution of funds among these entities utilizes the HUD formula as adopted by the Board of Supervisors in 1975. The formula is based on a

combination of 2020 Census data and other most recent population estimates provided by HUD.

Funding decisions for County programs are based on the needs and strategies discussed in the County's Consolidated Plan. Participating cities retain local control by designing and operating CDBG projects based on local needs. Funding for participating cities activities account for 65% of the County's formula grant funds distribution. The LACDA works with each County Supervisorial Board Office to identify and develop viable projects in the unincorporated areas of the County. Funding for activities in the unincorporated areas of the County account for the remaining 35% of the County's formula grant funds distribution. ESG funds are administered by the lead agency for the County and City of Los Angeles, LAHSA, who works with local government agencies and nonprofit housing and social service providers to address a wide range of issues related to homelessness within the Los Angeles Continuum of Care (CoC).

CDBG and HOME-funded activities in the unincorporated areas target geographic areas with the greatest socio-economic distress. The goals of these programs are to maintain and improve neighborhoods and communities within the unincorporated County. To this end, a variety of public services, public works projects, housing production and rehabilitation programs and economic development activities are undertaken. Public funds are leveraged with private resources to maximize the effects of formula grant investment.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The LACDA enlists a variety of public and private resources to meet its planned outcomes and objectives to serve County residents. The County uses resources from CDBG, HOME, ESG, Public Housing Assistance, and special grants awarded by HUD as the foundation for implementing its consolidated plan strategies. CDBG dollars are expanded through the Section 108 Loan Guarantee Program, which allows the County and its participating cities to borrow additional funds against their grant funds to meet immediate community development needs. In FY 2021-2022, a total of \$1,570,000 was made in repayments for \$21,200,000 in outstanding Section 108 loans, for the city of Covina, and the four County projects of La Alameda, South Health Center, Florence Parking Lot, and Willowbrook Library. The County also received funds from the State of California and City of Los Angeles for projects that involved joint funding by these jurisdictions. In addition to these public resources, the LACDA worked with the lending community to provide private dollars to help meet the County's needs. The need to maximize resources and work collaboratively among various agencies and Departments became even more important as the County responded to the effects of the coronavirus pandemic.

The LACDA leveraged resources among various programs, which can be used jointly with CDBG to fund projects. Subrecipient agencies also use a wide variety of resources, including General Funds, local funding, and philanthropic donations to leverage their CDBG dollars. Nearly \$166.3 million was reported as being leveraged with CDBG funds and expended during FY 2021-2022. This amount increased significantly after the noticeable drop in FY 2020-2021 most likely affected by shifting priorities as a result of local public health orders in response to the COVID-19 pandemic. The leverage funds reported by agency type include: \$104.4 million by community-based organizations/other public agencies; \$6.4 million by County Departments; \$45.8 million by LACDA Divisions; and \$9.7 million by participating cities. The HOME Program leveraged approximately \$52 million with the one project completed in FY 2021-2022.

The HOME Program requires Participating Jurisdictions (PJs) to match HOME funds with non-federal dollars. The match requirement was satisfied for FY 2010-2021 with carryover and previous fiscal year contributions. Twenty-five percent of the match requirement was met with Single-Family and Multifamily Mortgage Revenue Bonds, and the remaining 75% was met through other non-federal funds. The HOME APR (HUD 40107) and HOME Match Report (HUD

40107-A) are included in **Attachment 3**, "HOME APR & MATCH 2021-2022 Combined and HQS & PI Beneficiaries." For the ESG Program match, LAHSA provided match dollars in the amount of \$1,169,668.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	276,164,153
2. Match contributed during current Federal fiscal year	97,299,773
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	373,463,926
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	373,463,926

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
C22S02	10/21/2020	5,319,607						5,319,607
C24A01	12/03/2020	824,422						824,422
C21S05	12/24/2020	1,345,620						1,345,620
C22S01	1/27/2021	1,443,512						1,443,512
C23A11	3/15/2021	3,011,710						3,011,710
D23A11	3/15/2021	5,431,455						5,431,455
C23A17	3/22/2021	1,151,820						1,151,820
C24A16	5/18/2021	1,760,410						1,760,410
C23A15	6/21/2021	2,849,218						2,849,218
MF Bond (Juniper Grove)	10/20/2020						35,050,000	35,050,000
MF Bond (Essex Tower)	3/16/2021						8,000,000	8,000,000
MF Bond (Casa Bonita)	6/9/2021						12,591,000	12,591,000
MF Bond (Sunny Garden)	6/21/2021						16,000,000	16,000,000
MF Bond (Cantamar Villas)	8/25/2021						8,090,000	8,090,000
MF Bond (Corazon De Valle)	6/18/2021						36,193,000	36,193,000
MF Bond (3rd and Dangler)	6/9/2021						32,400,000	32,400,000

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
5,918,972.92	8,044,993.11	4,500,000		9,463,966.03

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	1		1			
Dollar Amount	\$32,649,864.00		\$32,649,864.00			
Sub-Contracts						
Number	73		2		14	57
Dollar Amount	\$29,751,892.47		\$66,700.00		\$6,100,928.77	\$23,584,263.70
	Total	Women Business Enterprises	Male			
Contracts						
Number	1		1			
Dollar Amount	\$32,649,864.00		\$32,649,864.00			
Sub-Contracts						
Number	73	6	67			
Dollar Amount	\$29,751,892.47	\$2,274,288.55	\$27,477,603.92			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	29	54
Number of Non-Homeless households to be provided affordable housing units	1,524	34
Number of Special-Needs households to be provided affordable housing units	0	0
Total	1,553	88

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	29	54
Number of households supported through Rehab of Existing Units	1,524	0
Number of households supported through Acquisition of Existing Units	0	34
Total	1,553	88

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The First-Time Homebuyer Program falls under the Acquisition of Existing Units in the HOME Program’s Integrated Disbursement & Information System (IDIS) input; however, under the County’s CDBG Program, it is referred to as Direct Financial Assistance to Homebuyers.

Discuss how these outcomes will impact future annual action plans.

The County continues to report accomplishments in the future as planned for in the Five-Year Consolidated Plan. Adjustments to one-year goals will be considered for the Number of non-homeless households to be provided affordable housing units and Number of households supported through the rehabilitation of existing units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	15
Low-income	0	14
Moderate-income	0	90
Total	0*	119

Table 13 – Number of Households Served

*Following FY 2020-2021 when all housing rehabilitation programs were suspended as a result of pandemic restrictions, housing rehabilitation programs began to ramp up in FY 2021-2022 and make progress. However, zero projects were completed by the end of the fiscal year using CDBG grant funds. Completed housing unit accomplishments are expected to report during FY 2022-2023.

Narrative Information

The LACDA has been able to assist in the financing of the development of new, affordable rental units, for-sale housing for low-income households, as well as special needs housing. Rental units financed by the LACDA using HOME funds are reserved for occupants with incomes that do not exceed 50% of the Los Angeles County Area Median Income (AMI). During FY 2021-2022, approximately \$1.6 million in HOME funds was expended to finance the development of 6 housing projects at various development stages. A total of 17 rental HOME-assisted units were completed and received a certificate of occupancy in FY 2021-2022. There are an additional 63 units in progress.

The LACDA's Home Ownership Program (HOP) assists households in Los Angeles County by making home ownership accessible by facilitating affordable home purchases for low-income households, providing deferred payment loans for down payment assistance, individual credit counseling, and homebuyer education. The HOP funded 34 deferred payment loans, totaling \$2.9 million in HOME funds during FY 2020-2021.

CDBG funds were used to financially assist eligible homeowners and renters under the single-family and multi-family home improvement, handyworker, and public housing modernization programs. During FY 2021-2022, LACDA completed 136 units of housing rehabilitation for extremely low-, low-, and moderate-income owners, and 82 units of housing rehabilitation for extremely low-, low-, and moderate-income renters, with an emphasis on health and safety repairs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

The Los Angeles CoC's goal is to make homelessness rare and to make episodes of homelessness short lived. Towards this end, their homeless response strategy seeks to prevent people from entering the homeless system, meet the immediate needs of those experiencing homelessness, and expedite the placement of individuals experiencing homelessness into permanent housing.

The Los Angeles CoC has invested heavily in deploying problem-solving throughout the homeless response system. Problem-Solving (also known as Diversion or Rapid Resolution, herein referred to as Problem -Solving) is a short-term housing intervention that seeks to assist participants to maintain their current housing or identify an immediate and safe housing alternative within their own network of family, friends, and social support. By working alongside people facing a housing crisis in an empowering manner, Problem-Solving can assist them at the very beginning of their housing crisis, or shortly after they enter the system. Problem-Solving also ensures that those households who do not have alternative housing options are quickly connected to existing emergency or crisis housing services to ensure their immediate health and safety needs are met.

In addition to problem-solving, the Los Angeles CoC has invested heavily in prevention services. CES providers and partners have established a systematic approach for linking supportive services available to persons at risk of homelessness or unstably housed, and how to access those resources as quickly and efficiently as possible. Providers are often able to prevent a new inflow into homelessness by simply helping an individual or family get caught up on rental arrears that occurred because of a one-time emergency. By understanding the challenges that individuals, youth, and families face in being homeless and/or at risk of homelessness, the CES providers are better able to divert people away from the emergency shelter and homeless services delivery system by helping them maintain their current housing, or, when necessary, to relocate to more affordable housing. Los Angeles continues to employ the practice of problem solving/diversion and helping people reconnect with family and friends, when possible, on a permanent or temporary basis.

For those in need of housing support, the Los Angeles homeless response system has worked hard to ensure individuals have access to the interim and permanent housing solutions they need. In FY 2021-22, LAHSA utilized ESG funding to support winter shelter programs, crisis housing programs, bridge housing programs, and rapid re-housing programs. These programs

work to meet an individual's immediate needs while providing them with the resources they need to exit into permanent housing.

Currently within the Los Angeles CoC, there are four systems providing targeted homeless prevention services to subpopulations: the adult, family, youth, and Veteran systems. The targeting for these programs has been informed through extensive research and data to develop and improve targeting tools for homelessness prevention, to maximize the impact in preventing future homelessness.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Los Angeles Continuum of Care (CoC) has continued to implement an outreach system based on regional coordination of all outreach workers across different funding sources. All outreach workers use the same standardized assessment and triage tool to understand the needs and available resources for the persons they are engaging. Additionally, in response to the COVID-19 pandemic, outreach workers began utilizing a standardized assessment to assess an individual's vulnerability to COVID and identify appropriate housing resources to prevent infection.

Los Angeles has also continued to implement a public-facing online system called the Los Angeles Homeless Outreach Portal (LA-HOP) for community stakeholders to inform the outreach system of persons experiencing unsheltered homelessness in need of services and request. Requests go to a centralized platform and are then routed to regional Coordinated Entry System (CES) outreach coordinators who triage and ensure that outreach teams are deployed to contact the individual experiencing homelessness within 72 hours of the request.

Finally, in support of municipalities across the County, LAHSA released its Encampment Best Practices. LAHSA's Encampment Best Practices offers Guidance for balancing the need for location specific work on unsheltered homelessness with the importance of a regional, trauma-informed approach to unsheltered homelessness that places people experiencing homelessness on the path to a stable permanent home.

Addressing the emergency shelter and transitional housing needs of homeless persons

LAHSA utilized ESG funding to support programs that address the immediate and long-term needs of persons experiencing homelessness. These programs were focused on serving individual

adults, unaccompanied youth, and families and providing them with prevention, emergency shelter, and permanent housing solutions. Incorporating all funding sources that were leveraged in combination with ESG, a total of 3,745 individuals were assisted with ESG funding (see ESG table 4e).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

LAHSA's Homeless Prevention Program provides services to families and individuals (Adults and Transition Age Youth) who are at imminent risk of becoming homeless. Participants are provided with short-term financial assistance and case management to address the financial crises that put their housing at risk. When necessary, participants are also referred to a Measure H-funded legal services program to help defend any eviction actions that may be threatening their housing.

LAHSA also utilized Measure H funding for Bridge Housing sites to provide low-barrier and supportive 24-hour residence for individuals who have exited institutions. Bridge Housing is temporary and serves to "bridge" people experiencing homelessness into housing via a reserved bed that facilitates placement into permanent housing. The intention of this emergency housing is to provide participants with some stability so that they can maintain contact with their support systems and utilize resources to overcome barriers with finding housing. The individuals served at these sites are over the age of eighteen (18+) and were either involved with the criminal justice system over the past five years or who have exited an institution (hospital, jail/prison, etc.) over the past six months.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Los Angeles Continuum of Care (CoC) has a structured outreach system that has regional leadership coordinating all outreach workers, regardless of funding source. In addition to the coordinated outreach system, there has been investment in the number of persons conducting outreach on the streets of Los Angeles, with the addition of more outreach workers this past year engaging people who are on the street to prepare and respond to the COVID-19 pandemic. All outreach workers use the same standardized assessment and triage tool to understand the needs and available resources for the persons they are engaging.

Los Angeles utilizes a web-based system called the Los Angeles Homeless Outreach Portal (LA-HOP) for community stakeholders to inform the outreach system of a person that is experiencing homelessness and request outreach from the system. Requests go to a centralized platform and is then routed to regional Coordinated Entry System (CES) outreach coordinators who triage and ensure that outreach efforts are being conducted in a structured strategic manner.

This year, Los Angeles implemented a Universal Housing Application database. The database serves as a middleware to pull and push relevant information from housing candidates to electronic applications with local housing authorities. This is currently being tested in the County with various housing partners with the goal of reducing mistakes, streamlining the process, and shortening the period of time individuals and families experience homelessness by automating the system.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The LACDA owns 3,229 housing units of public and multifamily housing properties, located throughout the unincorporated areas of the County of Los Angeles. These housing sites help to strengthen neighborhoods, empower families, support local economies, and promote local achievement. Over 21,000 families have benefited from the programs administered by the LACDA, which empowers low-income families by providing opportunities to obtain affordable rental housing; employment and job training; youth programs; childcare; case management; and elderly assistance.

The LACDA meets residents' needs by providing various services at the LACDA's housing developments located throughout the unincorporated areas of the County. The following resident service programs were offered to public housing residents during FY 2021-2022:

- **Juvenile Justice Crime Prevention Act (JJCPA)** - The JJCPA provides case management and programs for at-risk and probation youth and their families at four public housing sites. Services aid the families in becoming more self-sufficient, thereby reducing the risk factors associated with juvenile delinquency. Services include: tutoring; social/recreation activities; mentoring; substance/alcohol abuse counseling; gang prevention; and community service. **Service Area/Target Population:** This program served 120 youth and families at four housing developments, located in the 1st, 2nd, and 4th County Supervisorial Districts owned by the LACDA and targets youth, ages 11-17.
- **Resident Services Programs** - This project provided support programs to residents of the County of Los Angeles' public housing developments. Resident services programs included: after school programs; adult literacy; recreation; creative arts; youth leadership; senior/disabled services; workforce development; and housing community activities and events. Many of these programs were administered through the collaboration of community partners. **Service Area/Target Population:** This program served approximately 1,700 residents residing at the Nueva Maravilla, Sundance Vista, Harbor Hills, Carmelitos and Century Wilton Housing Developments, located in the 1st, 2nd, and 4th County Supervisorial Districts. The program targets low- and extremely low-income youth residing in the housing developments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The LACDA administers a Family Self-Sufficiency (PH-FSS) program to encourage residents to become more self-sufficient and has an array of resident participation activities organized by the LACDA staff:

- **Family Self-Sufficiency** – The LACDA administers a Family Self-Sufficiency (PH-FSS) program for Public Housing and Section 8 residents. The FSS program provided critical tools and supportive services to foster a resident's transition from financial and housing assistance to economic and housing self-sufficiency. The FSS program offers a unique savings opportunity known as an escrow account, which is a savings account created and maintained by the LACDA. The escrow account is established when an FSS participant's rent increases due to an increase in earned income (wages). Participants must successfully achieve all goals established in order to be eligible to receive escrow funds upon completion of the FSS program. After successful completion of the program, participants receive their escrow savings and are encouraged to use it as a down payment on their first home. **Service Area/Target Population:** This program served 59 Public Housing residents at all of the conventional public housing developments located in the 1st, 2nd, 3rd, 4th and 5th County Supervisorial Districts.

Public Housing encourages its residents to become more involved in community management and participatory roles through its Resident Councils and the Annual Plan Resident Advisory Board.

- **Resident Councils** - The role of a Resident Council (RC) is to improve the quality of life and resident satisfaction in self-help initiatives by enabling residents to create a positive living environment for individuals and families residing in public housing. RCs serve as the voice of the housing communities that elect them. RCs actively participate and are formally recognized through an executed Memorandum of Understanding with the LACDA. The RC membership consists of a democratically governing board elected by the voting membership. The LACDA holds a quarterly gathering of RC Board members and provides workshops on varying topics throughout the year which may include: the LACDA policies; community resources; how to run an effective meeting; safety issues; and the budgeting process. Currently, there are 11 active RCs.

Resident Advisory Board - The Resident Advisory Board (RAB) provides the LACDA and its clients with a forum for sharing information about the Annual Plan. As part of the Annual Plan process,

HUD requires the LACDA to set up a RAB each year and meet with the RAB at least once in efforts to increase resident participation and input in the Annual Plan process. RAB members help the LACDA in developing its goals and provide recommendations on how to improve the Section 8 and Public Housing programs. The RAB will continue to meet virtually until COVID-19 restrictions are lifted.

Actions taken to provide assistance to troubled PHAs

The LACDA does not have the capacity to assist troubled PHAs and does not possess an entity than can provide assistance to other PHAs.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The LACDA works closely with the County Board of Supervisors Offices to identify affordable housing barriers and reshape its policies and programs to meet the County's needs. The LACDA identifies three primary barriers to affordable housing:

- Current market conditions – such as increased land costs, high construction costs, construction liabilities and lack of developable land – constrain the housing market and become barriers to affordable housing;
- Financing requirements, increasing interest rates and lending discrimination make homeownership less attainable for low- and moderate-income households; and
- Regulatory/policy measures (development fees, building codes, zoning, and the approval process) as well as environmental conditions (hillsides/slopes, fire hazards, flooding/mudflows, and seismic hazards) create obstacles to developing affordable housing.

Recent events have exacerbated these hurdles, such as the growing intensity and frequency of California wildfires, the continuing increase in housing costs and rents coupled with insufficient housing stock, and the negative economic impacts of the coronavirus pandemic.

Through the Housing Element of the County's 2014-2021 General Plan, the County will emphasize identifying and allocating sufficient land to accommodate the projected housing needs of the growing population and develop policies and programs that support housing development. In FY 2021-2022, the County continued to implement the density bonus program and allowed second units under certain conditions to increase the supply of affordable housing for low- and moderate-income households and senior citizens. In addition, the County continued to reduce or exempt fees for affordable housing developers for minor modifications to conditional use permits or from payment of zoning and subdivision fees for the projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Nearly half of urban County households experience one or more housing problems, including housing cost burden, overcrowding and inadequate housing. These circumstances are even more

prevalent among minority racial and ethnic households and large families, indicating these groups represent some of the most underserved groups in the County. The California Housing Partnership (2021) surmises that in Los Angeles County, there is a shortage of 499,430 rental homes for extremely low- and low-income households. The Los Angeles Homeless Services Authority (LAHSA) determined that the number of those experiencing homelessness had reached 66,436 in June 2020 per the 2020 Homeless Count; the 2021 Homeless Count was cancelled due to the safer-at-home orders resulting from the COVID-19 pandemic. In response, a significant amount of the County's housing resources is directed toward development, rehabilitation, and preservation of affordable housing for large families.

In FY 2021-2022, the County expended over \$4 million in CDBG funds, working in tandem with its HOME grant, on activities in support of housing preservation and rehabilitation. The main focus for these funds was directed towards single-unit and multifamily housing rehabilitation and upgrades to the County's more than 3,000 public housing units. Code Enforcement programs administered by County Departments and participating cities addressed spot slum and blight conditions throughout the County, in support of preserving available housing stock.

Another underserved group within a subpopulation in the County is the disproportionately high number of Black and African American homeless persons. LAHSA hosts ad hoc committee meetings aimed at addressing the needs of women and black persons experiencing homelessness, two of the most vulnerable demographics among homeless persons. Through these committees, recommendations are made to increase cultural competency and ensure programming is effectively designed to best serve these populations. The Los Angeles CoC continues to look for new opportunities to better serve those that have historically been underserved. Increased street outreach and coordination assists in better assessing the needs of all persons experiencing homelessness, while effectively identifying and targeting those most at risk, including transition-age youth and Veterans.

To address the barriers to affordable housing, the County continued to implement the density bonus program and allowed second units under certain conditions to increase the supply of affordable housing for low- and moderate-income households and senior citizens. In addition, the County continued to reduce or exempt fees for affordable housing developers for minor modifications to conditional use permits or from payment of zoning and subdivision fees for the projects. In 2021-2022, the LACDA continued accepting applications for a "Second Dwelling Units Pilot Program", which solicited applications from homeowners seeking to build new Accessory Dwelling Units (ADUs) or adapt existing structures into ADUs. Construction was completed on one accessory dwelling unit (ADU) in the 2021-2022 fiscal year. However, construction of ADUs

and the overall success of the ADU Pilot Program were significantly hindered due to restrictions related to the COVID-19 pandemic.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In the last two decades, the LACDA has implemented HUD lead-based paint regulations which require federally-funded rehabilitation projects to address lead hazards. Any property receiving HOME Program funds or other federal assistance is required to undergo a lead-based paint inspection. For the LACDA's homeownership program, an inspection is ordered immediately after the reservation of loan funds, and properties must pass the inspection before loan processing occurs. If the property fails inspection, repairs are required and must be completed by an experienced contractor. All contractors participating in the LACDA's home improvement programs are required to be Environmental Protection Agency (EPA)-certified. To educate consumers and contractors, the LACDA distributes the EPA's lead pamphlet to all homeowners and occupants before construction work begins, in addition to obtaining written confirmation of receipt of the lead pamphlet. Interim controls are put in place on each project to reduce human exposure to contaminants, including specialized cleaning, painting, temporary containment and ongoing monitoring of lead-based paint hazards and other potential hazards.

The majority of homes served by the LACDA home improvement programs are older than 1978, and it is assumed that many of them have lead-based paint. LACDA inspectors test the areas that will be impacted by rehabilitation and take necessary measures to abate the conditions. All occupants are advised of any lead hazard evaluations, reports and recommendations of the hazard reduction activities and clearances.

LACDA staff, County Housing Authority staff, Handyworker subrecipient agencies, community-based organizations, nonprofit organizations and other participating public agency staff all receive information on lead hazards, and key staff are sent to HUD-sponsored trainings. The LACDA also distributes notices to all Section 8 property owners and managers to notify them about regulatory requirements. Emergency shelter housing participating in the County's voucher program are also subject to health and safety inspections, and routine inspections are required in many of the multi-family dwellings to ensure that units are maintained in accordance with HUD requirements. Because of the instability of ever-adjusting local pandemic restrictions, rehabilitation activity was slow to progress in FY 2021-2022. As it is now safe to resume operations, rehabilitation work on single-unit, multi-unit, and public housing units will continue, and many of the County's funded Housing Rehabilitation Loan Programs will include their own lead-based paint testing services as part of the program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

A myriad of factors contributes to poverty including, but not limited to: low level of education attainment, lack of job skills, a depressed regional economy, and a shortage of affordable childcare that inhibits single parents from joining the workforce. The U.S. Census Bureau estimated up to 13.2% of the population in Los Angeles County in 2020 to be living in poverty. The County's Consolidated Plan contains an anti-poverty strategy that describes how the LACDA's goals, programs, and policies for producing and preserving affordable housing and community development activities contribute to reducing the number of poverty-level families. The LACDA supports the State of California's overall anti-poverty strategy of moving low-income people to self-sufficiency, in part, by funding activities with CDBG, HOME and ESG grant funds, as well as supplemental and leverage funding. The LACDA consults with many public, private and nonprofit organizations to help ensure that its funded activities are effectively coordinated to best reduce the number of poverty-level families.

The unemployment Rate in Los Angeles County was 8.90% in January of 2021, according to the United States Federal Reserve. Between July 2021 and July 2022, nonfarm employment increased by 174,000, or 4 percent. Prior to the pandemic, the County funded job training programs and economic development activities to expand employment opportunities. The County also funded supportive social service activities, such as parenting classes, teen programs to avert involvement in illicit activities such as gangs and drug abuse, childcare and education programs. These programs were aimed at preventing low- to moderate-income persons and families from falling into poverty. In response to the pandemic, the County is working to determine the lasting impact the dramatic rise in unemployment will have on its efforts and is preparing to alter its plans, both long- and short-term, in the appropriate manner.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

As the lead agency for the County's Consolidated Plan, the LACDA coordinates with State agencies, local governments, particularly its 48 participating cities, and approximately 60 community-based organizations and other public agencies, County Departments, and LACDA Divisions, and various business and financial institutions to assist in implementing its formula grant programs. The LACDA's focus on institutional structure is a broad strategy of coordination, empowerment and communication among the public, private and nonprofit sectors. The LACDA continues to foster greater cooperation and coordination efforts with other local governmental agencies and has identified a variety of programs, services, and strategies suitable for collaboration with other County Departments. A greater need for coordinated efforts became apparent in the wake of responding to the needs and challenges arising from the coronavirus pandemic. Local and regional partners with all levels of government worked together, under

direction from the County Board of Supervisors and the Public Health Office, to mitigate the health and safety dangers of COVID-19 and correct the secondary negative economic and housing impacts from the virus.

Strengths and gaps regarding the institutional structure emerged from focus groups, community meetings and other coordinated communication. The LACDA also provided technical assistance and capacity building to partner agencies to increase their effectiveness in implementing programs to address the County's housing and community development needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To ensure the County's Consolidated Plan goals are based on a unified vision for meeting the housing and community development needs of its residents, efforts are made for widespread outreach to various public and private organizations, as well as to the general public, to solicit input on housing, neighborhood revitalization, economic development, and homeless and human service needs. The County made efforts to implement the types of activities that helped increase collaboration among these different resources. Even in the wake of the coronavirus pandemic, the emphasis on coordination of resources and effort remained a priority. Planned outreach events were reimagined into online streamed events using platforms such as Facebook Live, Instagram, YouTube and the LACDA website, while partner agency and inter-departmental meetings and trainings were conducted through virtual office applications.

Development and improvement of a coordinated system of assessment and access for the homeless has created broad-based collaboration between public and private providers in efforts to end the enormous homelessness crisis in the greater Los Angeles area. The Los Angeles CoC's Coordinated Entry System is a universal application for Section 8 assistance among all Public Housing Authorities in the County, standardized triage tools systemwide data dashboards to aggregate performance data, and ongoing regular meetings between providers, leaders, and stakeholders to improve systems and remove barriers.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The LACDA conducted a *2018 Analysis of Impediments to Fair Housing Choice (AI)* which incorporated socio-economic and housing data from the U.S. Census Bureau, 2017 HUD AFFH Database, report data from Housing Rights Center (HRC), local data and fair housing research and legal cases, as well as public input from the *2017 Fair Housing Survey* and workshops. The LACDA took action on impediments relating to: segregation; racially or ethnically concentrated areas of poverty (R/ECAPs); disparities in access to opportunities; disproportionate housing needs; and discrimination or violations of civil rights laws or regulations related to housing and will continue to assess progress being made in these areas through the 2018-2023 Consolidated Plan period.

LACDA projects prioritized impediments that had a direct and substantial impact on fair housing choice, especially in R/ECAP areas, affecting housing, those impacting persons with disabilities, and that are core functions of LACDA. Safety of LACDA-managed public housing sites are addressed through dialogue with community and resident meetings to create a crime prevention needs assessment. Concerns were addressed by LACDA's Community Policing Teams and supported by the Crime Prevention Unit. Enhancements to security systems are made as needed, including the installation of CCTV cameras, and systemic interventions occur within the Juvenile Justice Crime Prevention Act Program. The LACDA makes progress toward healthy communities by adhering to state environmental review processes, enhancing air quality in housing sites through enforcement of Smoke-Free policies and promoting community access to healthy and nutritious food via programs such as CalFresh and WIC (Woman, Infants and Children). The Growing Experience, an urban farm and community garden in the Carmelitos Public Housing Development, tackles the issue of food deserts by providing fresh produce at a low cost. Other enhancements include access to affordable internet, a requirement for developers who use Project-Based Voucher funding to construct or rehabilitate affordable housing developments.

The LACDA also partners with LAHSA and the Departments of Health Services and Mental Health to provide subsidized rental assistance and case management for the homeless and families at-risk of becoming homeless. Persons with disabilities are disproportionately at-risk. The LACDA provides financial support for the Homeless Incentive Program, which entices landlords to rent to homeless persons. Project-Based Vouchers are available to developers looking to house special needs populations. Building upon this foundation, the LACDA continued to collaborate with LA County 211, Department of Public Health, Community Based Organizations and Public Housing management to rapidly mobilize rent relief efforts as housing stability became an overwhelming need caused by the effects of the pandemic.

The LACDA contracts with the Housing Rights Center (HRC) and its subcontractors to provide fair housing services to County residents and meet the goals set forth in the County's fair housing strategic plan. In FY 2021-2022, HRC directly assisted 2,626 residents with general housing inquiries or, when required, supported them through fair housing action. When discrimination was identified, a total of 418 dispositions were taken, resulting in 314 clients being counseled and 38 were referred to other services; 16 cases were opened; and 50 cases are still pending. The demographics of clients served included: 2,270 extremely low-income, 333 disabled and 271 seniors. A total of 2,202 tenant/landlord dispositions were also provided in the program year. HRC exceeded their goals for outreach and education, engaging the community in workshops, booths, presentations, and Walk-in-Clinics, as well as Fair Housing Certification Trainings for landlords and property management.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As lead agency for the County, the LACDA developed a standard approach to monitoring to ensure federal funds received from HUD are used only for approved activities and administered in accordance with applicable statutory and regulatory requirements. This monitoring approach identifies potential problems in meeting applicable requirements and helps to prevent fraud, waste, and mismanagement. Finally, through an active process of agency interaction, including instructional training, ongoing technical assistance, routine site visits, quarterly reporting, and annual monitoring, the LACDA promotes efficient and effective grantee performance.

The LACDA conducted programmatic and financial compliance monitoring of CDBG-funded activities primarily through the In-Progress Monitoring (IPM) protocol, a proactive strategy that implements the following methods: individual meetings with each subrecipient city or agency during the planning phase for their new year; desktop monitoring; annual field visits; and timely communication on deficiencies found. Through this approach, CDBG-funded activities were reviewed as they were implemented. Continuous monitoring enabled timely identification of deficiencies, the provision of tailored technical assistance to address the noted deficiency, implementation of corrective actions, and mitigation and/or prevention of questioned or disallowed costs. Due to COVID-19, all monitoring was conducted remotely this past year.

The Annual Monitoring Plan included two different approaches for agency and project monitoring: Full Monitoring Review and Limited Monitoring Review. Agencies and projects selected for full monitoring were reviewed by a team of LACDA staff to ensure compliance with meeting the CDBG National Objective; procurement and contracting; and other specific activity requirements, including verifying for duplication of benefits with CARES Act and locally funded programs. Limited Monitoring Reviews primarily focused on using the Quarterly Performance Report (QPR) as the main source of information to determine the need to request programmatic supporting documentation. Sample CDBG Funding Requests were selected to verify financial support and eligibility of expenditures. All contracts between a participating agency and construction contractors were monitored for compliance with federal prevailing wage and other federal and state requirements to ensure the successful administration of these contracts.

As a condition of receiving HOME funds, recipients agreed to maintain all HOME-assisted rental

units as affordable housing, and in compliance with Housing Quality Standards (HQS). A total of 320 units were monitored for HQS during FY 2021-2022. In prior years, a site visit was made to each development and multifamily rehabilitation project in order to conduct mandatory tenant file reviews and physical inspections. All sampling was performed randomly. Tenant file reviews consisted of evaluating documentation, verifying rent amounts, conducting income calculations, and reviewing leases. On-site inspections are performed in accordance with HQS. All deficiencies encountered were referred to the property management company and owner for corrective action. Site visits were made at a later date to ensure that all deficiencies have been addressed. Additionally, first time homeowner units were monitored. Each homeowner was sent a letter requesting verification that the home continued to be their primary residence and that they maintained the property. Title reviews were completed on a sampling of the units monitored and random curbside visits were also made to ensure the sites were being maintained. The LACDA also performs 100% desktop monitoring for HOME-assisted developments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizen participation is a priority for the County, including the public review of its Consolidated Annual Performance and Evaluation Report (CAPER). To encourage citizen participation, the LACDA coordinates efforts to provide citizens the opportunity to make comments on the preparation of its Consolidated Plan, Action Plans, and its CAPER.

A printed copy of the Draft CAPER was made available for review at the LACDA, located at 700 West Main Street, Alhambra, California 91801, and online through the LACDA's website: www.lacda.org for at least 15 calendar days. Prior to submitting the Final CAPER to HUD, a notice is published indicating the list of County Public Libraries where copies of the Draft CAPER are available and the dates available for public review. The notice for review of the FY 2021-2022 Draft CAPER was published in the non-legal section of the Los Angeles Times (English), La Opinion (Spanish), Chinese Daily News (Chinese), Panorama (Russian), and Korean Times (Korean) newspapers on September 14, 2022, and the Public Notice period lasted from September 14, 2022, through September 28, 2022. Copies of the Draft and Final CAPER were available for review in hard copy print at the LACDA office, as well as online through the LACDA.org website. Copies are also available upon request.

No comments were received on the FY 2021-2022 CAPER during the Public Notice period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In FY 2021-2022, the County received \$22,751,219 in CDBG funding, Grant B-21-UC-06-0505. These grant funds, plus program income and leveraged funding, were used to further the County's primary objective of developing viable urban communities by providing decent housing, suitable living environments, and expanding economic opportunities, principally for persons of low- and moderate-income. As part of the CARES Act funding, the County also received a total of \$32,552,033 in CDBG-CV 2020 funding to allocate to activities designed to prevent, prepare for, and respond to the coronavirus pandemic.

The County continues to experience challenges associated with the unprecedented COVID-19 pandemic that impacts the community and economy. In response, the County continues to implement small business assistance grants used to provide job security and business stabilization; addressing persisting public service needs for seniors and youth via meal programs and a combination of virtual and in-person educational and recreational services; and homelessness prevention via the implementation of affordable housing and rent relief initiatives. Still, the County's CDBG Program showed significant contributions towards achieving five-year consolidated plan goals. This is especially true in the Priority Need areas of anti-crime, economic development, homelessness, housing, infrastructure, public facilities, public services, senior programs, and special needs activities.

Program objectives for PY 2021-2022 were adjusted based on actual performance in PY 2019-2020 and preliminary projections for PY 2020-2021. Upon analysis of the County's changing needs in response to the socio-economic shift caused by the pandemic and in review of expenditures, accomplishments, and experiences in PY 2021-2022, adjustments will be considered and implemented for PY 2022-2023 (the final year of the current five-year consolidated planning period) and into PY 2023-2024 (the first year of the County's next five-year consolidated planning period). Considerations will also take into account the infusion of the County's remaining CARES Act CDBG allocation, as well as any supplemental reallocation monies. To meet community needs in response to the pandemic, the County will expeditiously reallocate funds from delayed or non-performing projects (public facilities construction, infrastructure, rehabilitation programs, and non-homeless programming) directly impacted by local restrictions to projects and programs that will more readily address the rising challenges and concerns of the community through the ongoing recovery period (job development and training, small business

sustainability, rent relief initiatives, homelessness prevention programs, senior support and youth virtual learning resources). The County may consider shifting its objectives in certain areas if the challenges from the COVID-19 pandemic remain pertinent, as evidenced by subsequent variant waves of the virus.

The unpredictability of safer-at-home orders act as an impediment to effective planning, though the County continues to focus on meeting immediate program needs of subrecipient projects to ensure that CDBG funding remains impactful. Subrecipient agencies continue to deal with staffing shortages and operational restrictions that make it difficult to meet administrative requirements. LACDA staff continue to provide technical assistance support to assist partner agencies having difficulty implementing their programs. Short- and long-term planning remain adaptable, striving to find the proper balance between pandemic response and recovery and returning to normalcy. The County's PY 2021-2022 CDBG accomplishments by Priority Need category are included in **Attachment 4**, "CDBG Accomplishments by Priority Need and Performance Indicator."

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

The County of Los Angeles did not have any BEDI grants during FY 2021-2022.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

In FY 2021-2022, the County received \$8,998,893 in HOME funding, Grant M-21-UC-06-0520. These grant funds, along with program income, leveraged funding and match funds, were used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance.

As a condition of receiving HOME funds, recipients agree to maintain all HOME-assisted rental units as affordable housing and remain in compliance with HQS. A total of 320 units were monitored for HOME-assisted developments. A list of affordable rental housing assisted on-site inspections is included in **Attachment 3**, "HOME APR & MATCH 2021-2022 Combined and HQS & PI Beneficiaries."

A site visit was made to each development and multifamily rehabilitation project in order to conduct mandatory Tenant File Reviews (TFR) and site inspections. During the period of affordability, HOME-assisted rental units were inspected and tenant files were reviewed in accordance with the requirements of Section 92.252:

<u>Units</u>	<u>Frequency</u>	<u>Sample Size</u>
1-4	Every 3 years	25%
5-25	Every 2 years	15%
26+	Every year	10%

*TFR is done every 6 years

All sampling was performed randomly. TFR consisted of evaluating documentation, verifying rent amounts, conducting income calculations and leave review. On-site inspections were performed in accordance with HQS. All deficiencies encountered were referred to the property management company or owner for corrective action. A recommended plan of action was also made available to the property management company or owner. Additional site visits may be required at a later

date to ensure all deficiencies have been addressed.

A total of 1,299 first-time homeowner units were monitored. Each homeowner was sent a letter requesting verification that the home continued to be their primary residence and that they were maintaining the property. Title reviews were completed on a sampling of the units monitored.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.

92.351(b)

In accordance with 24 CFR 92.351, the LACDA has adopted affirmative marketing procedures and requirements for HOME-assisted housing. Affirmative marketing consists of actions that provide information and attract eligible persons from all racial, ethnic and gender groups to the housing market. The LACDA is committed to affirmative marketing and has developed specific procedures for informing affected parties about Federal Fair Housing laws. The LACDA keeps records that: 1) demonstrate the actions taken, 2) evaluate the success of affirmative marketing actions, and 3) develop corrective actions where affirmative marketing requirements are not met. The LACDA informs the general public of affirmative marketing via website training, lenders' pre-lease up orientation, and community outreach.

Each HOME participant is required to adhere to established affirmative marketing requirements and practices, such as the use of fair housing logos, use of community contacts, Equal Housing Opportunity logotype, and the display of fair housing posters. A property owner's or designee's Affirmative Marketing Plan shall consist of a written marketing strategy designed to provide information and to attract eligible persons in the housing market area to the available units without regard to race, color, national origin, sex, religion, marital and familial status, handicap (disability), sexual orientation, ancestry, or source of income. It shall describe initial advertising, outreach (community contacts) and units. It shall also outline an outreach program which includes special measures designed to attract those groups identified as least likely to apply without special outreach efforts, (because of existing neighborhood racial or ethnic patterns, location of housing or other factors) and other efforts designed to attract persons from the total eligible population.

In order to ensure adequate marketing efforts, the LACDA also collects statistical information on homeowner households assisted, such as: status of prior homeownership; age of applicant; marital status; number of wage earners in the household; household size; and ethnicity.

Applicants are advised that the information requested from them is optional and will only be used for statistical purposes.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The LACDA received approximately \$8.04 million in HOME program income during FY 2021-2022. Loan repayments generated the majority of program income received. At the end of FY 2021-2022, approximately \$9.46 million remained in unspent program income. The total amount of program income expended during the reporting period is \$4.5 million. Program income was utilized to fund loans to assist first-time homeowners, the costs of housing development and preservation, and for program administration. Program income was applied for partial loan payments for rental activities in the amount of \$2,351,768.44, and 25 loans for the first-time homebuyer program in the amount of \$2,148,231.56. Household characteristics for the 25 first-time homeowners are included in **Attachment 3**.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The LACDA established high priorities for fostering and maintaining affordable housing for the LACDA's low- and moderate-income households. The four strategies developed by the County are: 1) expanding the supply of affordable rental and homeownership housing; 2) increasing homeownership among low- and moderate-income prospective homebuyers; 3) preserving and improving the existing stock of affordable housing; and 4) ensuring equal access to housing. These strategies were implemented in FY 2021-2022 through first-time homebuyer loans, housing rehabilitation, tenant-landlord counseling, fair housing activities, and the development of new affordable housing. The LACDA also provided various infrastructure improvements to low- and moderate-income neighborhoods in support of housing.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0	0

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding childcare.					
Assisted residents to apply for or attend community college or a four-year educational institution.					
Assisted residents to apply for or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					

Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
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Narrative

There were no activities completed in FY 2021-2022 that required Section 3 reporting. Accomplishments are expected to begin reporting in FY 2022-2023.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	LOS ANGELES COUNTY
Organizational DUNS Number	961608163
EIN/TIN Number	953777596
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix	Ms.
First Name	Linda
Middle Name	
Last Name	Jenkins
Suffix	
Title	Director, CDD

ESG Contact Address

Street Address 1	700 West Main Street
Street Address 2	
City	Alhambra
State	CA
ZIP Code	91801
Phone Number	6265861790
Extension	
Fax Number	
Email Address	linda.jenkins@lacda.org

ESG Secondary Contact

Prefix	Ms.
First Name	Carolina
Last Name	Romo
Suffix	
Title	Assistant Director, CDD

CAPER

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Phone Number 6262966298
Extension
Email Address carolina.romo@lacda.org

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2021
Program Year End Date 06/30/2022

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

FY-2021-2022, there were no County ESG funded Homeless Prevention programs.

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	1,841
Children	837
Don't Know/Refused/Other	30
Missing Information	7
Total	2,715

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	517
Children	513
Don't Know/Refused/Other	0
Missing Information	0
Total	1,030

Table 18 – Shelter Information

There were no Don't Know/Refused/Other and Missing Information data quality responses.

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

FY-2021-2022, there were no County ESG funded Street Outreach programs.

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	2,358
Children	1,350
Don't Know/Refused/Other	30
Missing Information	7
Total	3,745

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	1,751
Female	1,905
Transgender	20
Don't Know/Refused/Other	28
Missing Information	41
Total	3,745

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	1,350
18-24	290
25 and over	2,068
Don't Know/Refused/Other	30
Missing Information	7
Total	3,745

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	7	0	3	4
Victims of Domestic Violence	600	0	460	140
Elderly	239	0	218	218
HIV/AIDS	19	0	14	5
Chronically Homeless	704	0	522	182
Persons with Disabilities:				
Severely Mentally Ill	860	0	694	166
Chronic Substance Abuse	66	0	55	11
Other Disability	1,104	0	845	259
Total (unduplicated if possible)	N/A	N/A	N/A	N/A

Table 23 – Special Population Served

For this category, a client can have multiple health related conditions. It is impossible to deduplicate clients from multiple categories with these conditions.

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	N/A
Number of New Units – Conversion	N/A
Total Number of bed - nights available	166,815
Total Number of bed - nights provided	107,587
Capacity Utilization	64%

Table 24 – Shelter Capacity

This funding was used only for shelter services, not capital projects nor rehabilitation.

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

In FY 2021-2022, the County received \$1,873,395 in HESG funding, Grant E-21-UC-06-0505. These grant funds and match funding were used to further the Los Angeles CoC’s programs providing shelter, housing and services to persons that are homeless, ensuring that services and housing are proportionately distributed throughout the entire region.

Performance targets are established, by program type, for each program in the Los Angeles CoC. The performance targets are informed by HUD's CoC performance standards, feedback from service providers collected in quarterly outcomes roundtable meetings, input from local funders and stakeholders in the CoC, and are approved by the LAHSA Board of Commissioners. For crisis housing, performance measurements included the number of clients exiting to permanent housing, increased income overall for adults at exit or by the end of the operating year, and program bed utilization. For outreach, performance measurements included the number of clients exiting to housing and linkages to condition-specific services. For rapid re-housing, performance measurements included the number of clients exiting to permanent housing, increased income overall for adults at exit or by the end of the operating year, rapid housing placement, and returns to homelessness. For homelessness prevention, performance measurements included the number of clients diverted from homelessness and the number of clients exiting to permanent housing.

Additional ESG Program data addressing Questions 4 – 8, are recorded in the SAGE HMIS Reporting Repository and submitted annually. Please see **Attachment 5**, “SAGE Reports HUD ESG CAPER Final.”

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	N/A	N/A	N/A
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	N/A	N/A	N/A
Expenditures for Housing Relocation & Stabilization Services - Services	N/A	N/A	N/A
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	N/A	N/A	N/A
Subtotal Homelessness Prevention			

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Expenditures for Rental Assistance	\$112,086	\$183,033	See Note.
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$118,662	\$145,359	\$161,568
Expenditures for Housing Relocation & Stabilization Services - Services	\$161,886	\$90,442	\$56,695
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	N/A	N/A	N/A
Subtotal Rapid Re-Housing	\$392,634	\$418,834	\$218,263

Table 26 – ESG Expenditures for Rapid Re-Housing

Note – Rental Assistance merged with Financial Assistance beginning 2021.

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Essential Services	\$443,336	\$788,593	\$282,823
Operations	\$690,313	\$345,056	\$558,785
Renovation			
Major Rehab			
Conversion			
Subtotal	\$1,133,649	\$1,133,649	\$841,608

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2019	2020	2021
Street Outreach	\$102,770	\$102,770	N/A
HMIS	\$116,539	\$116,539	\$88,732
Administration	\$84,921	\$86,195	\$21,065

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2019	2020	2021
	\$1,830,513	\$1,857,987	\$1,169,668

Table 29 - Total ESG Funds Expended

11f. Match Source

	2019	2020	2021
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government	\$1,830,513	\$1,857,987	\$1,169,668
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2019	2020	2021
	\$3,661,026	\$3,715,974	\$2,339,336

Table 31 - Total Amount of Funds Expended on ESG Activities

CDBG EXPENDITURES

ATTACHMENT 1

by HUD Code

<u>HUD Code and Title</u>	<u>Budget</u>	<u>Expenditures</u>
01 Acquisition	\$1,033,202.00	\$65,180.93
02 Disposition	\$356,341.00	\$237,128.32
03A Construction or Rehabilitation of Public Facilities	\$116,563.00	\$116,563.00
03C Homeless Facilities (Not Operating Costs)	\$1,089,310.00	\$39,310.00
03D Youth Centers/Facilities	\$330,000.00	\$73,519.00
03E Neighborhood Facilities	\$1,765,625.00	\$275,679.00
03F Parks, Recreational Facilities	\$3,035,622.00	\$1,098,229.00
03G Parking Facilities	\$1,832,479.00	-\$56,045.70
03K Street Improvements	\$2,730,460.00	\$963,477.00
03L Sidewalks	\$4,483,547.00	\$854,730.00
03T Operating Costs of Homeless/AIDS Patients Programs	\$1,385,250.00	\$442,488.00
03Z Public Facilities and Improvements	\$10,133,940.00	\$1,428,024.09
04 Clearance and Demolition	\$84,680.00	\$0.00
05A Senior Services	\$32,051,899.00	\$10,012,440.00
05B Services for the Disabled	\$160,277.00	\$65,298.00
05C Legal Services	\$354,000.00	\$61,276.00
05D Youth Services	\$616,752.00	\$411,203.00
05G Battered and Abused Spouses	\$93,000.00	\$66,370.00
05H Employment Training	\$358,995.00	\$88,995.00
05I Crime Awareness/Prevention	\$912,536.00	\$478,420.00
05L Child Care Services	\$358,130.00	\$107,950.00
05M Health Services	\$206,557.00	\$125,088.00
05Q Subsistence Payments	\$2,196,978.00	\$102,228.00
05V Neighborhood Cleanups	\$119,900.00	\$27,188.00
05W Food Bank	\$83,911.00	\$71,983.00
05Z Public Services (General)	\$2,421,519.00	\$1,309,332.47
14A Rehabilitation: Single-Unit Residential	\$8,822,589.00	\$4,217,040.77
14B Rehabilitation: Multi-Unit Residential	\$416,879.00	\$205,456.94
14C Public Housing Modernization	\$8,321,500.00	\$4,183,240.32
14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial	\$1,660,000.00	\$737,863.65
14H Rehabilitation Administration	\$140,928.00	\$26,024.92
15 Code Enforcement	\$2,519,482.00	\$1,685,883.00
16B Non-Residential Historic Preservation	\$170,000.00	\$0.00
17D Other Commercial/Industrial Improvements	\$75,000.00	\$75,000.00
18A ED Direct: Direct Financial Assistance to For Profit Business	\$14,545,079.00	\$1,607,537.34
18B ED Direct: Technical Assistance	\$390,254.00	\$161,715.00
18C Micro-Enterprise Assistance	\$567,200.00	\$0.00
19C CDBG Non-Profit Organization Capacity Building	\$247,439.00	\$112,078.83
19F Repayments of Section 108 Loan Principal	\$3,251,071.00	\$372,000.00
20 Planning	\$236,365.00	\$2,080.00
21A General Program Administration	\$28,614,516.00	\$4,031,307.65
21C Public Information	\$419,140.00	\$256,976.92
21D Fair Housing Activities	\$2,400,000.00	\$732,181.00
24A Payment of Interest on Section 108 Loans	\$787,352.00	\$91,022.74
24B Payment of Costs of Section 108 Financing	\$162,404.00	\$70,511.94
Total	\$142,058,671.00	\$37,033,975.13

09/27/2022

Page 1 of 1



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2021
 LOS ANGELES COUNTY , CA

DATE: 09-20-22
 TIME: 12:43
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	34,430,228.81
02 ENTITLEMENT GRANT	22,751,219.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	6,998,730.80
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	64,180,178.61

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	21,293,366.06
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	64,330.94
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	21,357,697.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	3,567,498.92
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	722,329.79
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(70,511.94)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	25,577,013.77
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	38,603,164.84

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	4,144,759.10
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	12,494,016.79
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	4,305,911.25
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	20,944,687.14
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	98.07%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2021 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	21,357,697.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	20,944,687.14
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	98.07%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	3,473,591.40
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	1,415.69
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	3,475,007.09
32 ENTITLEMENT GRANT	22,751,219.00
33 PRIOR YEAR PROGRAM INCOME	8,022,570.38
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	30,773,789.38
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.29%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	3,567,498.92
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	3,567,498.92
42 ENTITLEMENT GRANT	22,751,219.00
43 CURRENT YEAR PROGRAM INCOME	6,998,730.80
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	29,749,949.80
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.99%



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	32,552,033.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	32,552,033.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	23,612,404.46
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	2,903,762.52
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	26,516,166.98
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	6,035,866.02

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	23,612,404.46
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	23,612,404.46
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	23,612,404.46
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	20,712,895.46
17 CDBG-CV GRANT	32,552,033.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	63.63%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	2,903,762.52
20 CDBG-CV GRANT	32,552,033.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	8.92%

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 9/30/2023)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31. Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
	Starting	Ending	

Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
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Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired		
2. Businesses Displaced		
3. Nonprofit Organizations Displaced		
4. Households Temporarily Relocated, not Displaced		

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number						
6. Households Displaced - Cost						

HOME Match Report

Match Contributions for
Federal Fiscal Year (yyyy)

Part I Participant Identification

1. Participant No. (assigned by HUD)		2. Name of the Participating Jurisdiction		3. Name of Contact (person completing this report)	
5. Street Address of the Participating Jurisdiction				4. Contact's Phone Number (include area code)	
6. City		7. State	8. Zip Code		

Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$
4. Match liability for current Federal fiscal year		\$
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$

Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Name of the Participating Jurisdiction								Federal Fiscal Year (yyyy)
--	--	--	--	--	--	--	--	----------------------------

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

Instructions for the HOME Match Report

Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF
Room 7176, HUD, 451 7th Street, S.W.
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

Ineligible forms of match include:

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

HOME INSPECTION STATUS REPORT FY 21-22

Seq.	Project Name	CDC Units	HQS	Freq.	HQS Inspection Date	Issues Identified	Follow up Date	F/U Inspection
1	Athens Glen Apts. (Budlong)	11	2	1	05/02/22	Prep, primer and paint living room, provide current elevator permit, general housekeeping throughout the unit.	7/20/22	Pass
2	Athens Vistas	37	4	1	05/02/22	None		
3	Avalon Apts.	37	3	1	05/02/22	Repair, replace inoperable light fixture, repair leak at bathroom faucet base, replace cracked floor tiles.	7/20/22	Pass
4	Avalon Seniors	41	5	1	05/02/22	Provide current elevator permit	7/20/22	Pass
5	Casa Dominguez	69	7	1	05/02/22	None		
6	Compton Gardens LP	11	3	2	05/02/22	Reglaze bathroom bathtub, replace inoperable kitchen faucet, repair inoperable bedroom light fixture and outlet cover, install missing closet door.	7/22/22	Pass
7	El Segundo Terrace	25	3	2	05/02/22	Shampoo carpet throughout unit, replace broken outlet cover, replace, repair kitchen stove knob/burner, install closet door guides.	7/20/22	Pass
8	Encanto Court (105th & Normandie)	61	7	1	5/02/22	None		
9	Hale Morris Lewis Manor	40	4	1	5/02/22	Repair, replace loose electrical outlet in kitchen.	7/20/22	Pass
10	Homes For Life - Harbor Gateway	1	1	3	5/02/22	None		
11	Immanuel House of Hope	6	1	2	5/02/22	None		
12	Mason Court	12	3	2	5/02/22	Install closet door guides, Shampoo carpet throughout unit.	7/20/22	Pass
13	Mosaic Gardens at Willowbrook	31	4	1	5/02/22	Shampoo carpet throughout unit, repair holes at bedroom door and walls, repair kitchen leaking faucet, install closet door guides.	7/25/22	Pass
14	Orange Tree Village	21	3	2	5/02/22	Remove furniture from blocking window egress, remove graffiti from walls, repair inoperable bathroom ceiling fan, prep, primer and paint bathroom water damaged ceiling and walls, repair kitchen stove burners, repair replace cracked kitchen floor tiles.	8/12/22	Pass

15	Palm Village Senior Housing (Palm Village Partners L.P.)	11	3	1	5/02/22	None		
16	Seasons @Compton	32	4	1	5/02/22	Repair, replace damaged bathroom drawer and hardware, install missing closet guides, Shampoo carpet throughout unit, fumigate treat unit for roach infestation, general housekeeping needed throughout unit	6/6/22	Pass
17	Step-Out	11	2	2	5/02/22	Replace bathroom damaged sink, vanity and countertop, repair bedroom window to open and close properly, install closet door guides, repair inoperable stove burner..	6/7/22	Pass
18	Terracina Apartments	71	8	1	5/02/22	Replace rusted medicine cabinet in bathroom, repair inoperable garbage disposal, general housekeeping throughout unit, repair broken vent fan above stove, repair inoperable light fixture, secure loose toilet and caulk at around base, resurface upper and lower kitchen cabinets.	7/12/22	Pass
19	The Nightingale (aka 6218 Compton Ave.)	29	3	1	5/02/22	Clean bathroom exhaust fan, clean ceiling fans throughout unit, fumigate treat unit for roach infestation, general housekeeping needed throughout unit	6/29/22	Pass
20	Van Ness #1	2	1	3	5/02/22	Repair, replace inoperable light fixture, install operable carbon monoxide detector.	6/9/22	Pass
21	Willow Apartments	11	2	2	5/02/22	None		
22	3rd & Woods Family Housing (Alta Vista)	59	6	1	5/03/22	Repair bedroom window to open and close properly, resurface upper and lower kitchen cabinets, general housekeeping needed throughout unit.	5/31/22	Pass
23	Clara Street Seniors	17	2	1	5/03/22	None		
24	Crossroads (Elizabeth St)	5	2	2	5/03/22	None		
25	Crossroads (Santa Ana St)	8	2	2	5/03/22	Install battery at carbon monoxide detector, repair leaking bathtub faucet.	7/27/22	Pass
26	Elizabeth Court Gardens	13	2	1	5/03/22	Repair, replace inoperable light fixture, install operable carbon monoxide detector, remove window air conditioner egress, repair water damaged bathroom ceiling and walls.	6/3/22	Pass
27	Hoefner/Repetto	3	1	3	5/03/22	None		

28	Indiana/Percy	2	2	2	5/03/22	Repair, replace inoperable bedroom door knob and light fixture, Install operable carbon monoxide detector, repair broken stove knob.	8/5/22	Pass
29	Jasmine Court (Potrero)	52	6	1	5/03/22	None		

IDIS #	Loan Number	Occupant	% median	Ethnicity Y/N	Race	Family Size
11910	HOP9806	Owner	60-80	Y	Hispanic	1
11959	HOP9808	Owner	60-80	Y	Hispanic	2
11876	HOP9809	Owner	30-50	Y	Hispanic	7
11946	HOP9810	Owner	60-80	Y	Hispanic	3
11954	HOP9812	Owner	50-60	Y	Hispanic	2
11974	HOP9813	Owner	60-80	Y	Hispanic	4
11967	HOP9815	Owner	60-80	Y	Hispanic	2
11982	HOP9816	Owner	60-80	Y	Hispanic	2
11962	HOP9817	Owner	50-60	Y	Hispanic	7
11968	HOP9819	Owner	60-80	Y	Hispanic	1
11973	HOP9820	Owner	60-80	Y	Hispanic	4
11975	HOP9821	Owner	50-60	Y	Hispanic	4
11969	HOP9822	Owner	50-60	Y	Hispanic	2
11972	HOP9823	Owner	60-80	Y	Hispanic	3
11983	HOP9824	Owner	60-80	Y	Hispanic	2
11979	HOP9825	Owner	60-80	N	Asian	3
12008	HOP9827	Owner	30-50	N	Asian	1
11980	HOP9828	Owner	60-80	Y	Hispanic	5
11987	HOP9829	Owner	60-80	Y	Hispanic	6
12002	HOP9832	Owner	60-80	Y	Hispanic	3
11992	HOP9833	Owner	60-80	Y	Hispanic	3
12004	HOP9834	Owner	60-80	N	Black/African American	4
12009	HOP9835	Owner	60-80	Y	Hispanic	1
12017	HOP9837	Owner	60-80	Y	Hispanic	1
12018	HOP9838	Owner	60-80	Y	Hispanic	1

IDIS #	Loan Number	Occupant	% median	Ethnicity Y/N	Race	Family Size
11665	HOP9771	Owner	50-60	Y	Hispanic	5
11713	HOP9776	Owner	60-80	Y	Hispanic	3
11727	HOP9777	Owner	60-80	Y	Hispanic	1
11728	HOP9778	Owner	60-80	Y	Hispanic	3
11719	HOP9779	Owner	50-60	Y	Hispanic	7
11721	HOP9780	Owner	60-80	Y	Hispanic	3
11724	HOP9781	Owner	60-80	N	Black	4
11725	HOP9784	Owner	60-80	Y	American Indian or American Native	4
11723	HOP9785	Owner	60-80	N	Asian	2
11729	HOP9786	Owner	60-80	Y	Hispanic	5
11745	HOP9789	Owner	60-80	N	Asian	2
11734	HOP9790	Owner	60-80	N	White	2

CDBG ACCOMPLISHMENTS

ATTACHMENT 4

by Priority Need and Performance Indicator

<u>Priority Need</u>	<u>Performance Indicator</u>	<u>Expected</u>	<u>Actual</u>	<u>Performance Ratio</u>
CD - Anti-Crime	People (General)	290,605	242,215	83%
CD - Economic Development	Businesses	838	413	49%
	Jobs	209	92	44%
	People (General)	26,695	26,595	100%
	Public Facilities	2	1	50%
CD - Infrastructure	People (General)	413,303	61,930	15%
CD - Other	Organizations	51	137	269%
	Other	15	0	0%
	People (General)	5,570	5,570	100%
CD - Planning & Administration	Admin/Planning	0	0	0%
	Other	1	0	0%
CD - Public Facilities	Organizations	1	0	0%
	People (General)	15,651	15,651	100%
	Public Facilities	290,870	207	0%
CD - Public Services	People (General)	359,165	262,037	73%
CD - Senior Programs	People (General)	11,102	2,698	24%
	Public Facilities	1	0	0%
CD - Youth Programs	People (General)	1,547	589	38%
	Public Facilities	2	0	0%
Homelessness	People (General)	211,050	210,981	100%
	Public Facilities	43	41	95%
Housing	Housing Units	6,985	789	11%
	Other	0	0	0%
	People (General)	780,067	780,067	100%
Special Needs/Non-Homeless	People (General)	69,564	14,281	21%
	Public Facilities	1,313	1,307	100%



HUD ESG CAPER

Grant: ESG: Los Angeles County - CA - Report Type: CAPER

Report Date Range

7/1/2021 to 6/30/2022

Contact Information

First Name	Candice
Middle Name	
Last Name	David
Suffix	
Title	
Street Address 1	700 W Main St
Street Address 2	
City	Alhambra
State	California
ZIP Code	91801
E-mail Address	candice.david@lacda.org
Phone Number	(626)586-1739
Extension	
Fax Number	()-

Project types carried out during the program year

Components	Projects	Total Persons Reported	Total Households Reported
Emergency Shelter	3	1102	422
Day Shelter	0	0	0
Transitional Housing	0	0	0
Total Emergency Shelter Component	3	1102	422
Total Street Outreach	0	0	0
Total PH - Rapid Re-Housing	30	2725	1627
Total Homelessness Prevention	0	0	0

Grant Information

Emergency Shelter Rehab/Conversion

Did you create additional shelter beds/units through an ESG-funded rehab project	No
Did you create additional shelter beds/units through an ESG-funded conversion project	No

Data Participation Information

Are there any funded projects, except HMIS or Admin, which are <u>not listed on the Project, Links and Uploads form</u> ? This includes projects in the HMIS and from VSP	No
How many of the VSP projects have a HUD approved plan and are using a template rather than a comparable database report uploaded?	0

Project Outcomes

- no data -

Financial Information

ESG Information from IDIS

As of 9/16/2022

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditure
2021	E21UC060505	\$1,873,395.00	\$1,873,395.00	\$1,189,756.19	\$683,638.81	9/24/2021	9/24/2021
2020	E20UC060505	\$1,915,450.00	\$1,915,450.00	\$1,915,450.00	\$0	7/16/2020	7/16/2020
2019	E19UC060505	\$1,887,127.00	\$1,887,127.00	\$1,887,127.00	\$0	7/2/2019	7/2/2019
2018	E18UC060505	\$1,870,616.00	\$1,870,616.00	\$1,870,616.00	\$0	10/3/2018	10/3/2018
2017	E17UC060505	\$1,868,101.00	\$1,868,101.00	\$1,868,101.00	\$0	8/28/2017	8/28/2017
2016	E16UC060505	\$1,856,207.00	\$1,856,207.00	\$1,856,207.00	\$0	8/9/2016	8/9/2016
2015	E15UC060505	\$1,879,396.00	\$1,879,396.00	\$1,879,396.00	\$0	8/11/2015	8/11/2015
Total		\$16,449,739.00	\$16,449,739.00	\$15,766,100.19	\$683,638.81		

Expenditures

2021 Yes 2020 No 2019 No 2018 No 2017 No 2016 No

FY2021 Annual ESG Funds for

Homelessness Prevention

Non-COVID

Rental Assistance	0.00
Relocation and Stabilization Services - Financial Assistance	0.00
Relocation and Stabilization Services - Services	0.00
Hazard Pay (unique activity)	
Landlord Incentives (unique activity)	
Volunteer Incentives (unique activity)	
Training (unique activity)	
Homeless Prevention Expenses	0.00

FY2021 Annual ESG Funds for

Rapid Re-Housing

Non-COVID

Rental Assistance	0.00
Relocation and Stabilization Services - Financial Assistance	161,568.00
Relocation and Stabilization Services - Services	56,695.00
Hazard Pay (unique activity)	
Landlord Incentives (unique activity)	
Volunteer Incentives (unique activity)	
Training (unique activity)	
RRH Expenses	218,263.00

FY2021 Annual ESG Funds for

Emergency Shelter

Non-COVID

Essential Services	282,823.00
Operations	558,785.00
Renovation	0.00
Major Rehab	0.00
Conversion	0.00
Hazard Pay (unique activity)	
Volunteer Incentives (unique activity)	
Training (unique activity)	
Emergency Shelter Expenses	841,608.00

FY2021 Annual ESG Funds for

Temporary Emergency Shelter

Non-COVID

Essential Services
Operations
Leasing existing real property or temporary structures
Acquisition
Renovation
Hazard Pay (unique activity)
Volunteer Incentives (unique activity)

Training *(unique activity)*

Other Shelter Costs

Temporary Emergency Shelter Expenses

FY2021 Annual ESG Funds for

Street Outreach

Non-COVID

Essential Services	0.00
Hazard Pay <i>(unique activity)</i>	0.00
Volunteer Incentives <i>(unique activity)</i>	0.00
Training <i>(unique activity)</i>	0.00
Handwashing Stations/Portable Bathrooms <i>(unique activity)</i>	0.00
Street Outreach Expenses	0.00

FY2021 Annual ESG Funds for

Other ESG Expenditures

Non-COVID

Cell Phones - for persons in CoC/YHDP funded projects <i>(unique activity)</i>	
Coordinated Entry COVID Enhancements <i>(unique activity)</i>	
Training <i>(unique activity)</i>	
Vaccine Incentives <i>(unique activity)</i>	
HMIS	88,732.00
Administration	21,065.00
Other Expenses	109,797.00

FY2021 Annual ESG Funds for

Non-COVID

Total Expenditures	1,169,668.00
Match	1,169,668.00

Total ESG expenditures plus match	2,339,336.00
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Total expenditures plus match for all years

2021-2022 Consolidated Annual Performance and Evaluation Report

Volume II

Los Angeles County Development Authority

700 W Main Street

Alhambra CA 91801

EMILIO SALAS

Executive Director

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

1st District

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602427-21 **Jurisdiction:** 1st District
Project Title: Cudahy Mixed -Use Project Section 108 Loan Guarantee
IDIS Number: 12041
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 5/23/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

The project will fund a \$5,145,500 Section 108 Loan to finance approximately 20,000 square feet of commercial space designed for health services, within a mixed-use project, located at 4610 Santa Ana Street, in the City of Cudahy.

The Project will feature up to 179-Unit low-income senior housing with a permanent supportive housing set-aside for homeless seniors; approximately 1,200 square feet of ground level space for a nonprofit or government-related service office use; and approximately 20,000 square feet of ground level space for proposed community health clinic and Program for All-Inclusive Care for the Elderly (PACE) Center. The health care providers will be available to the residential tenants and the community. The estimated total development costs are \$89,500,011.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%

Net Expenditures: Budgeted: \$5,145,500.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, the Developer provided additional information on the project timeline and proposed use of the Section 108 Loan funds, which will finance tenant improvements for the proposed community health clinic and Program for All-Inclusive Care for the Elderly (PACE) Center. Staff provided the developer with a list of required information on the tenants to occupy the commercial space/healthy clinic.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602026-21 **Jurisdiction:** 1st District
Project Title: East Los Angeles Parking Lot Lease Payments
IDIS Number: 11904
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing project provides for the lease payments for two (2) parking lots in the East Los Angeles area located at 4495 & 4496 E. Cesar Chavez Ave., Los Angeles. This project provides parking for the local residents to support the businesses which provide goods and services to the low- and moderate- income area.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 76,800 This Year: 2 Cumulative: 2 Ratio: 0.0%
Net Expenditures: Budgeted: \$130,400.00 This Year: \$128,400.00 Cumulative: \$128,400.00 Ratio: 98.5%

Annual Narrative:

Lots were consistently maintained throughout the year. District staff approved the scope and initiated engagement of the community for input. Lots are being maintained.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

With the leases enforce a scope with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope and initiated engagement of the community for input. On October 21 the JOC contractor did not renew their contract with LACDA. While awaiting District staff completion of community input the scope will now be resubmitted to the another JOC contractor for acceptance/update of pricing.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

With the leases enforce a scope with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope and initiated engagement of the community for input. Lots are being maintained.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

With the leases enforce a scope with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope and initiated engagement of the community for input. Lots are being maintained.

Quarter: 4 **Accomplishment Quantity:** 2

Accomplishment Narrative:

With the leases enforce a scope with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope and initiated engagement of the community for input. Lots are being maintained.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602360-20 **Jurisdiction:** 1st District
Project Title: ELA Caltrans Lots Security Improvements
IDIS Number: 11770
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 5/20/2021 to 6/30/2023
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new project provides security improvements for Caltrans lots located at 4495 & 4496 E. Cesar E. Chavez Ave. in the East Los Angeles area. Improvements include items such as permanent, automated vehicular access gates, fencing improvements and surveillance cameras. The parking lot is for the local residents to support the businesses which provide goods and services to the low- and moderate- income area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$23,605.99 Cumulative: \$25,021.66 Ratio: 10.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A scope with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope and initiated engagement of the community for input. On October 21 the JOC contractor did not renew their contract with LACDA. While awaiting District staff completion of community input the scope will now be resubmitted to the another JOC contractor for acceptance/update of pricing.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This new project provides security improvements for Caltrans lots located at 4495 & 4496 E. Cesar E. Chavez Ave. in the East Los Angeles area. Improvements include items such as permanent, automated vehicular access gates, fencing improvements and surveillance cameras. The parking lot is for the local residents to support the businesses which provide goods and services to the low- and moderate- income area.

CDBG funds will be used for parking lot improvements, personnel, non-personnel, and IFT costs.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is still supported by the sponsoring District office and the agency is identifying a contracting process to initiate services.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601774-21 **Jurisdiction:** 1st District
Project Title: First District-Wide CBR
IDIS Number: 11816
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing Community Business Revitalization Program provides grants up to \$300,000 to yet to be identified property owners for design and construction of improvements to the exterior of commercial buildings. Exterior improvements may include painting, signage, windows, awnings, lighting, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues. The program is offered to local businesses in the unincorporated areas of the First Supervisorial District. This year's program will target the unincorporated areas of East Los Angeles, Southeast Office, South El Monte Office, and Pomona.

The commercial businesses receiving revitalization must be located within census tracts identified in the service area of this contract.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 3 This Year: 3 Cumulative: 3 Ratio: 100.0%
Net Expenditures: Budgeted: \$1,000,000.00 This Year: \$470,583.31 Cumulative: \$470,583.31 Ratio: 47.1%

Annual Narrative:

This fiscal year, 3 projects were completed, 1 is currently in construction and will be completed next fiscal year, 4 are in design, and 2 will begin next fiscal year under a new project number.

Quarter: 1 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The La Imperial Tortilleria Project began construction in January 2021. Construction of project was completed on September 10, 2021. Closeout of project continues and will be completed next quarter.

The Mariscos Martin Project began construction in December 2020 and continues through this quarter. As of the end of this reporting quarter, construction of project is 95% complete pending building permit construction change orders and is expected to be completed next quarter.

Site assessments have been drafted and are expected to be approved by management for 3 new projects in the City Terrace area. Project address information to follow next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 2

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Accomplishment Narrative:

Construction was completed for CBR/Renovate projects located at La Imperial Restaurant, 3717 E. 1st Street, Los Angeles, CA 90063 and at Mariscos Martin Restaurant, 13430 Valley Blvd. La Puente, CA 91746. Close out of projects is anticipated for next quarter.

In addition, 3 new projects have been identified at 3701-05, 3707-09, 3711-15 E. 1st Street Los Angeles, CA 90063. Pre-site assessment information is being completed.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Close out was completed for CBR/Renovate projects located at La Imperial Restaurant, 3717 E. 1st Street, Los Angeles, CA 90063 and at Mariscos Martin Restaurant, 13430 Valley Blvd. La Puente, CA 91746.

Construction began for Teresita's Restaurant located at 3820-22 E. 1st Street and will continue next fiscal year.

In addition, 6 new projects have been identified. Of these, 4 are in design (3701-05, 3707-09, 3711-15 E. 1st Street Los Angeles, CA 90063 and 3934 City Terrace Drive) and 2 additional projects are in feasibility phase (3944-46 and 3948 City Terrace Drive Los Angeles, CA 90063). Projects will be continued next fiscal year.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602144-20 **Jurisdiction:** 1st District
Project Title: Walnut Park Parking Lot Property Acquisition
IDIS Number: 11453
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 01 Acquisition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project will acquire properties at 2619, 2625, and 2629 Walnut Street, Walnut Park, CA 90255 in the unincorporated 1st Supervisorial District Community of Walnut Park for the assemblage of parcels for the purposes of developing low- and moderate-income housing.

This project is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$889,000.00 This Year: (\$5,360.00) Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project is to be canceled. There is no interest from the owner to sell.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

To secure the existing LACDA owned parcels, a scope with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope; however, the initiation of a 90 day service on July 9 of a mobile COVID testing site, located on the 2655 lot, to better serve muni transit riders, was prioritized over this project. On October 21 the JOC contractor that provided the bill of materials did not renew their contract with LACDA. The scope will now be resubmitted to the another JOC contractor for acceptance/update of pricing.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was not initiated and is to be canceled. This adjustment to priorities is the result of redistricting in this past year.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is to be canceled. The owner is not interested to sell.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602359-20 **Jurisdiction:** 1st District
Project Title: Walnut Street Parking Lot Security
IDIS Number: 11771
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 5/20/2021 to 6/30/2022
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new project provides for security improvements for the County owned parking lots on the 2600 block of Walnut Street in Los Angeles. The improvements include temporary fencing along with some permanent vehicular access gates to provide parking for the local residents to support the businesses which provide goods and services to the low- and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$44,000.00 This Year: (\$1,415.69) Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

These parking lots were maintained continuously throughout the year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A scope of work, with a bill of materials was completed by the JOC contractor assigned to the project. District staff approved the scope; however, the initiation of a 90 day service on July 9 of a mobile COVID testing site, located on the 2655 lot, to better serve muni transit riders, was prioritized over this project. On October 21 the JOC contractor that provided the bill of materials did not renew their contract with LACDA. The scope will now be resubmitted to the another JOC contractor for acceptance/update of pricing.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

his new project provides for security improvements for the County owned parking lots on the 2600 block of Walnut Street in Los Angeles. The improvements include temporary fencing along with some permanent vehicular access gates to provide parking for the local residents to support the businesses which provide goods and services to the low- and moderate-income area.

CDBG funds will be used for parking lot improvements, personnel, non-personnel, and IFT costs.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

These lots were maintained, under contract throughout the quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 1JP02X-21 **Jurisdiction:** 1st District
Project Title: Affordable Housing Disposition - District 1
IDIS Number: 11796
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project provides funding for the cost of disposing LACDA-owned properties in the 1st Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$51,600.00 This Year: \$51,600.00 Cumulative: \$51,600.00 Ratio: 100.0%

Annual Narrative:

The vacant Eagle Street properties were maintained during the year, with the goal of disposing the properties and removing them from LACDA responsibility. The sites are scheduled to be disposed of in FY 2022-2023.

The Walnut Parking Lots were cleaned and maintained. The parcels at 2615/29, 2655, 2661, and 2665 were quitclaimed to the County on June 28, 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The vacant Eagle Street properties were secured and maintained.

- 4341 Eagle Street, East Los Angeles
- 4328 E. 4th Street, East Los Angeles

The Walnut Parking Lots were cleaned and maintained.

- 2615/29 Walnut Street, Walnut Park
- 2655/61/65 Walnut Street, Walnut Park

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The vacant Eagle Street properties were secured and maintained.

- 4341 Eagle Street, East Los Angeles
- 4328 E. 4th Street, East Los Angeles

The Walnut Parking Lots were cleaned and maintained.

- 2615/29 Walnut Street, Walnut Park

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

- 2655/61/65 Walnut Street, Walnut Park

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The vacant Eagle Street properties were secured and maintained. A ground lease with CultivateLA is being finalized for the development of a community garden.

- 4341 Eagle Street, East Los Angeles

- 4328 E. 4th Street, East Los Angeles

The Walnut Parking Lots were cleaned and maintained. Disposition options are being evaluated.

- 2615/29 Walnut Street, Walnut Park

- 2655/61/65 Walnut Street, Walnut Park

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The vacant Eagle Street properties were secured and maintained. A ground lease with CultivateLA is being finalized for the development of a community garden.

- 4341 Eagle Street, East Los Angeles

- 4328 E. 4th Street, East Los Angeles

The Walnut Parking Lots were cleaned and maintained. The parcels at 2615/29, 2655, 2661, and 2665 were quitclaimed to the County on June 28, 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602195-20 **Jurisdiction:** 1st District
Project Title: First District Handyworker Program
IDIS Number: 11625
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/20/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

The Handyworker program provides funding for minor home repairs to eligible low-and moderate-income households within an unincorporated - First Supervisorial District. Handyworker services are focused on the following activities: minor plumbing repairs/replacement, eligible minor exterior/interior home repairs, and repairs that will provide security and safety improvements to single-family housing units and mobile homes. Mobile home units must be affixed to a foundation and skirted and part of the County's permanent housing stock. The maximum amount of each handyworker grant per household will not exceed \$6,000.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 34 This Year: 31 Cumulative: 31 Ratio: 91.2%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$211,237.92 Cumulative: \$228,355.36 Ratio: 76.1%

Annual Narrative:

The 1st district Handyworker Program is reporting thirty-one (31) total single family housing units completed for FY 2021. The remaining pipeline totaling 1 single housing unit will complement the projected delivery goals for FY 2022.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Native Hawaiian/Other Pacific Islander - Hispanic	1	0
Other Race - Hispanic	2	0
White - Hispanic	23	0
White - Non-Hispanic	1	0
Total	27	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	10	0
Low	9	0
Moderate	8	0
Total	27	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
714 California Avenfue	La Puente	CA	91744	Owners	Moderate	\$4,946
3939 Woolwine Drive	Los Angeles	CA	90063	Owners	Low	\$4,740

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

2825 Hope Street	Huntington Park	CA	90255	Owners	Extremely Low	\$4,917
1510 Steele Avenue	Los Angeles	CA	90063	Owners	Moderate	\$4,692
14602 Homeward Street	La Puente	CA	91744	Owners	Extremely Low	\$4,300
541 Bainford Avenue	La Puente	CA	91744	Owners	Low	\$4,986
18726 Petunia Street	Azusa	CA	91702	Owners	Moderate	\$4,990
18341 Lanaca Street	La Puente	CA	91744	Owners	Low	\$4,342
18003 E Armstead Street	Azusa	CA	91702	Owners	Extremely Low	\$4,265
1364 Helen Drive	Los Angeles	CA	90063	Owners	Extremely Low	\$4,950
407 S Vancouver Avenue	Los Angeles	CA	90022	Owners	Low	\$4,895
18013 E Galatea Street	Azusa	CA	91702	Owners	Extremely Low	\$4,134
8248 Yarrow Street	Rosemead	CA	91770	Owners	Low	\$5,000
607 Oakford Drive	Los Angeles	CA	90022	Owners	Moderate	\$4,950
3321 Pomeroy Street	Los Angeles	CA	90063	Owners	Extremely Low	\$5,000
2819 Cudahy Street	Walnut Park	CA	90255	Owners	Low	\$5,000
7220 Berne Street	Rosemead	CA	91770	Owners	Moderate	\$5,000
1045 N Eastman Ave	Los Angeles	CA	90063	Owners	Moderate	\$5,000
2551 Hill Street	Huntington Park	CA	90255	Owners	Extremely Low	\$4,740
3018 Hill Street	Huntington Park	CA	90255	Owners	Low	\$5,000
2541 Hill Street	Huntington Park	CA	90255	Owners	Moderate	\$4,800
1015 Vineland Avenue	La Puente	CA	91746	Owners	Extremely Low	\$4,960
9940 Rideau Street	Whittier	CA	90601	Owners	Low	\$4,570
775 Glenshaw Drive	La Puente	CA	91744	Owners	Low	\$3,980
6121 N Traymore Avenue	Azusa	CA	91702	Owners	Moderate	\$4,999
13737 Don Julian Road	La Puente	CA	91746	Owners	Extremely Low	\$4,752
814 Foxworth Avenue	La Puente	CA	91744	Owners	Extremely Low	\$4,550

Total Number of Housing Units Assisted : 27

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	21	0

Lead Paint Detail:

Number of housing units constructed before 1978	8
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	1
Otherwise exempt	20

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	5
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	3
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	8	0
3	5	0
4	14	0
Total	27	0

Quarter: 1 **Accomplishment Quantity:** 4 **Female-Headed Households:** 3

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During this period, four (4) housing unit was completed. Currently, there are two (2) housing units out to bid, two (2) housing units are under construction and eight (8) housing units are pending for inspections.

Due to the pandemic the program has been suspended since March 2020. However, the program resumed on July 1, 2021. The team continues to take calls from the homeowners and respond to all voicemails. Marketing activity is ongoing to ensure the program meets the established goal.

Quarter: 2 **Accomplishment Quantity:** 8 **Female-Headed Households:** 3

Accomplishment Narrative:

During this period, eight (8) housing units were completed. Currently, there are five (5) housing units out to bid, four (4) housing units under construction and one (1) housing unit is pending for inspections. The program is expected to meet the projected goal.

Quarter: 3 **Accomplishment Quantity:** 5 **Female-Headed Households:** 5

Accomplishment Narrative:

During this period, five (5) single family units were completed. There are currently four (4) housing units under construction and one (1) housing units pending inspections.

Quarter: 4 **Accomplishment Quantity:** 14 **Female-Headed Households:** 8

Accomplishment Narrative:

During this period, we are reporting fourteen (14) single family housing units completed and one (1) housing unit(s) under construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601469-21 **Jurisdiction:** 1st District
Project Title: Maravilla/Disposition
IDIS Number: 11792
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties located in Maravilla as well as the temporary property management of properties being held until they can be disposed of for neighborhood commercial-retail or medical/office uses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,640 This Year: 4,640 Cumulative: 4,640 Ratio: 100.0%
Net Expenditures: Budgeted: \$30,941.00 This Year: \$30,941.00 Cumulative: \$30,941.00 Ratio: 100.0%

Annual Narrative:

The properties located at 4552 Floral Drive, Assessor's Parcel No. (APN) 5235-001-903; and 4525 and 4527 East 3rd Street in Los Angeles, APN No. 5250-013-902 to 901 were quit claimed to the County on June 28, 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The properties located at 4525, 4527, 4529 and 4529 1/2 East 3rd Street were secured and maintained. These lots, across the street from King Taco, are close to the 710 freeway and are being studied for an economic development project.

The property located at 4552 Floral was secured and maintained. This lot is being considered for an economic development project with an adjacent property owner.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The properties located at 4525, 4527, 4529 and 4529 1/2 East 3rd Street were secured and maintained. These lots, across the street from King Taco, are close to the 710 freeway and are being studied for an economic development project.

The property located at 4552 Floral was secured and maintained. This lot is being considered for an economic development project with an adjacent property owner.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The properties located at 4525, 4527, 4529 and 4529 1/2 East 3rd Street were secured and maintained. These lots, across the street from King Taco, are close to the 710 freeway and are being studied for an economic development project. Disposition options are being evaluated.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

The property located at 4552 Floral was secured and maintained. This lot is being considered for an economic development project with an adjacent property owner. Disposition are being evaluated.

Quarter: 4 **Accomplishment Quantity:** 4,640

Accomplishment Narrative:

The properties located at 4552 Floral Drive, Assessor's Parcel No. (APN) 5235-001-903; and 4525 and 4527 East 3rd Street in Los Angeles, APN No. 5250-013-902 to 901 were quit claimed to the County on June 28, 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: IKE14A-20 **Jurisdiction:** 1st District
Project Title: Single Family Rehabilitation Loan Program (District 1)
IDIS Number: 11521
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner-occupied single-family residential units located within the unincorporated areas of the First Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 19 This Year: 8 Cumulative: 8 Ratio: 42.1%
Net Expenditures: Budgeted: \$900,000.00 This Year: \$395,316.33 Cumulative: \$491,925.21 Ratio: 54.7%

Annual Narrative:

The program was suspended on March 15, 2020 due to COVID-19. Since the program restarted in January 2022, a total of eight (8) housing units have been completed. Also, twelve (12) applications were cancelled for various reasons such as, homeowner not interested in the loan; ineligible because income exceeded program limits; no longer owner occupied; unable to contact the homeowner.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Black/African American - Non-Hispanic	1	0
White - Hispanic	6	0
Total	8	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	5	0
Moderate	3	0
Total	8	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
6072 Fairfield Street	Los Angeles	CA	90022	Owners	Low	\$22,440
13709 Alanwood Rd	La Puente	CA	91746	Owners	Low	\$23,400
18854 Northam Street	La Puente	CA	91744	Owners	Moderate	\$30,000
704 Galecrest Avenue	La Puente	CA	91744	Owners	Moderate	\$22,490

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

1545 California Avenue	La Puente	CA	91744	Owners	Low	\$30,000
1309 N California Avenue	La Puente	CA	91744	Owners	Low	\$30,000
16315 E Benwood Street	Covina	CA	91722	Owners	Low	\$17,410
1515 Belgreen Drive	Whittier	CA	90601	Owners	Moderate	\$17,570

Total Number of Housing Units Assisted : 8

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	1

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	0	5
4	0	2
Total	0	7

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

During this period, one (1) housing unit was completed. Currently, there are four (4) housing units out to bid and four (4) housing units are pending for inspections.

Due to pandemic, the program was suspended since March 2020. However, the program resumed on July 1, 2021. We continue to take calls from the homeowners, respond to all voicemails. Marketing activity is ongoing to ensure the project meets the established goal.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, six (6) housing units are under construction, six (6) housing units are out to bid, four (4) housing units are pending for environmental services and one (1) unit is pending for inspections. The program is expected to meet the projected goal.

Quarter: 3 Accomplishment Quantity: 5 Female-Headed Households: 3

Accomplishment Narrative:

During this period, five (5) single family units were completed. Four (4) housing units are under construction, three (3) housing units are pending for inspection and four (4) housing units are out to bid.

Quarter: 4 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

During this period, two (2) single family units were completed. Five (5) housing units are currently under construction and will be completed by the first quarter of FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602270-21 **Jurisdiction:** 1st District
Project Title: Arizona & Olympic Termite Tenting
IDIS Number: 11827
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This program funds termite tenting at Arizona & Olympic Housing Development - 18 Unit building. It is located in the 1st District at 1003-1135 South Arizona Avenue, Los Angeles, CA 90022.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 18 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$60,000.00 Cumulative: \$60,000.00 Ratio: 100.0%

Annual Narrative:

At the end of the program year, The Arizona & Olympic tenting project is 99% complete pending final retention payments for both tenting and wood replacement. The contractor for the wood replacement is Thomasville Construction, and the vendor for the tenting is Innovative Pest Solutions.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Termite tenting at Arizona & Olympic housing development is tentatively scheduled for the 3rd quarter of FY 21-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Termite tenting at Arizona & Olympic housing development is tentatively scheduled for the 3rd quarter of FY 21-22.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the third quarter, termite tenting at Arizona & Olympic housing development was completed between March 21, 2022 through March 25, 2022. The wood fascia replacement project with Thomasville Construction is scheduled to start on April 11, 2022 and to be completed by June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

At the end of the fourth quarter, The Arizona & Olympic tenting project is 99% complete pending final retention payments for both tenting and wood replacement. The contractor for the wood replacement is Thomasville Construction, and the vendor for the tenting is Innovative Pest Solutions.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602177-20 **Jurisdiction:** 1st District
Project Title: Francisquito Villa Generator Replacement
IDIS Number: 11643
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project will remove and replace a power generator and emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 89 This Year: 89 Cumulative: 178 Ratio: 200%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$0.00 Cumulative: \$200,000.00 Ratio: 100.0%

Annual Narrative:

This project was completed through a job order contract (JOC) with PUB Construction to provide emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	0	21
Black/African American - Hispanic	0	1
Black/African American - Non-Hispanic	0	1
Vacant	0	1
White - Hispanic	0	59
White - Non-Hispanic	0	6
Total	0	89

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	0	85
Low	0	3
Vacant	0	1
Total	0	89

Quarter: 1 **Accomplishment Quantity:** 89 **Female-Headed Households:** 66

Accomplishment Narrative:

This project was completed through a job order contract (JOC) with PUB Construction to provide emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602272-21 **Jurisdiction:** 1st District
Project Title: Francisquito Villa Termite Tenting
IDIS Number: 11824
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project funds termite tenting at Francisquito Villa Housing Development - 89 Unit building. It is located in the 1st District at 14622 Francisquito Avenue, Los Angeles, CA 91746.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 89 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$120,000.00 This Year: \$120,000.00 Cumulative: \$120,000.00 Ratio: 100.0%

Annual Narrative:

At the end of the program year, the Francisquito Villa Termite Tenting project is at 90% complete, pending wood replacement and final exterior work. The tenting vendor was Innovative Pest Solutions, and Thomasville Construction is the contractor addressing the wood replacement. The project will be reported as complete with final retention payments in Q1-FY22-23.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Termite tenting for Francisquito Villa housing development was completed between September 14, 2021 through September 16, 2021 by Innovative Pest Solution. Wood replacement and painting will be the last step to complete this project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Termite tenting for Francisquito Villa housing development was completed between September 14, 2021 through September 16, 2021 by Innovative Pest Solution. Wood replacement and painting will be the last step to complete this project. A joint scope meeting with Thomasville Construction was conducted on December 22, 2021. The detail scope of work is currently being worked on for this project.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Performance for the 3rd quarter included termite tenting for Francisquito Villa housing development that was completed between September 14, 2021 through September 16, 2021 by Innovative Pest Solution. The wood replacement and painting project with Thomasville Construction started on March 21, 2022 and is scheduled to be completed by June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

At the end of the fourth quarter, the Francisquito Villa Termite Tenting project is at 90% complete, pending wood replacement and final exterior work. The tenting vendor was Innovative Pest Solutions, and Thomasville Construction is the contractor addressing the wood replacement. The project will be reported as complete with final retention payments in Q1-FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602269-21 **Jurisdiction:** 1st District
Project Title: Herbert Apartment ADA Handrails
IDIS Number: 11826
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project provides funds for the replacement of ADA handrails from wood to steel at Herbert Avenue Housing Development. It is located in the 1st District at 133 Herbert Avenue, Los Angeles, CA 90063.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 18 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$78,223.00 Cumulative: \$78,223.00 Ratio: 39.1%

Annual Narrative:

At the end of the program year, the Herbert Apartments handrail project is at 80% complete with ongoing construction. The project will be complete 7/31/22 and reported as final in Q1-FY22-23. The contractor for this project is Thomasville Construction.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This is a new project that is tentatively scheduled to start on the 3rd quarter of FY 21-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is being completed through a job order contract (JOC) with Thomasville Construction to replace all wooden handrails for 46 units at Herbert Family Housing Development. A joint scope meeting was held on December 23, 2021. For the 2nd quarter, the detail scope of work is currently being worked on.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 3rd quarter, this project is under job order contract (JOC) with Thomasville Construction to replace all wooden handrails for 46 units at Herbert Family Housing Development. The job proposal has been accepted and the notice to proceed has been signed. Pre-construction meeting was held on March 3, 2022. Submittals are currently being reviewed. There is a lead time of 6 to 8 weeks for materials. Once materials are received, work will be scheduled to be completed by June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

At the end of the fourth quarter, the Herbert Apartments handrail project is at 80% complete with ongoing construction. The project will be complete 7/31/22 and reported as final in Q1-FY22-23. The contractor for this project is Thomasville Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602271-21 **Jurisdiction:** 1st District
Project Title: Herbert Avenue Termite Tenting
IDIS Number: 11825
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project funds termite tenting at Herbert Avenue Housing Development - 18 Unit building. It is located in the 1st District at 133 Herbert Avenue, Los Angeles, CA 90063.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 18 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$120,000.00 This Year: \$119,925.23 Cumulative: \$119,925.23 Ratio: 99.9%

Annual Narrative:

At the end of the program year, the Herbert Avenue Termite Tenting project is at 90% complete, pending wood replacement and final exterior work. The tenting vendor was Innovative Pest Solutions, and Thomasville Construction is the contractor addressing the wood replacement. The project will be reported as complete with final retention payments in Q1-FY22-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Termite tenting at Herbert Ave housing development is tentatively scheduled for the 3rd quarter of FY 21-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Termite tenting at Herbert Ave housing development is tentatively scheduled for the 3rd quarter of FY 21-22.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 3rd quarter, termite tenting at Herbert Ave housing development is tentatively scheduled for the 4th quarter of FY 21-22. Then, the painting of existing fascia, gutters, and downspouts of the building and fascia boards of the carport will be completed by Thomasville Construction before June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

At the end of the fourth quarter, the Herbert Avenue Termite Tenting project is at 90% complete, pending wood replacement and final exterior work. The tenting vendor was Innovative Pest Solutions, and Thomasville Construction is the contractor addressing the wood replacement. The project will be reported as complete with final retention payments in Q1-FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602037-19 **Jurisdiction:** 1st District
Project Title: Herbert Senior Complex Kitchen Rehabilitation
IDIS Number: 11306
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the renovation of kitchens at forty-six (46) housing units for Herbert Senior Complex. The rehabilitation work includes installing new cabinets, countertops, flooring, lighting, ranges, range hoods and wall painting.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 46 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$736,000.00 This Year: \$452,462.50 Cumulative: \$736,000.00 Ratio: 100.0%

Annual Narrative:

As of the 4th quarter, the Herbert Kitchen project is 90% complete. HOD has requested additional funding to complete the ADA units at the Herbert Apartments Seniors Housing Development. The work for kitchen rehab under Harbor Coating is now complete and at 100%. The final retention payment will be processed in FY 22-23, when labor compliance has been finalized. The ADA unit kitchens will start in FY 22-23, as soon as final design is complete.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is still ongoing. This project is being completed through a conventional contract with Harbor Coating and Restoration. The cost of this project is \$498,363.84. Mock-up Unit #104 started on 10/13/2021. The current completion date is 12/09/2021, which will need to be extended until February 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is still ongoing as of this quarter. This project is being completed through a conventional contract with Harbor Coating and Restoration. The cost of this project is \$498,363.84. Mock-up Unit #104 started on 10/13/2021. The completion date was 12/09/2021, but it will need to be extended.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 3rd quarter, this project is still ongoing. This project is being completed through a conventional contract with Harbor Coating and Restoration. The cost of this project is \$498,363.84. 14 units have been completed and 28 units are remaining. The project is scheduled to be completed before June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 4th quarter, the Herbert Kitchen project is 90% complete. HOD has requested additional funding to complete the

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

ADA units at the Herbert Apartments Seniors Housing Development. The work for kitchen rehab under Harbor Coating is now complete and at 100%. The final retention payment will be processed in FY 22-23, when labor compliance has been finalized. The ADA unit kitchens will start in FY 22-23, as soon as final design is complete.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601827-21 **Jurisdiction:** 1st District
Project Title: SD1 Unincorporated Areas Small Business Initiative
IDIS Number: 11857
Operating Agency: Department of Consumer and Business Affairs
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing program funds a Small Business District Liaison (“Liaison”) to interact directly and consistently with the community, business associations, and local merchants to receive ongoing feedback on their needs to stimulate local business growth. The Liaison maintains business relationships and provides technical assistance to local business organizations in low- and moderate-income areas.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 150 This Year: 246 Cumulative: 246 Ratio: 164.0%
Net Expenditures: Budgeted: \$111,000.00 This Year: \$111,000.00 Cumulative: \$111,000.00 Ratio: 100.0%

Annual Narrative:

COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Report
July 1, 2021 through June 30, 2022

ANNUAL HIGHLIGHTS

Workshops (Total 46): The Liaison, or staff from the OSB, hosted or partnered in a variety of business workshops and events covering a full range from opening a new business, contracting, cottage food operations, to name a few.

Businesses Assisted (Total 246): A total of 246 constituents/business owners were reached during this past year through our outreach efforts in Supervisorial District 1. They were assisted through our workshops and/or one-on-one counseling provided specifically to the low to moderate-income target communities. The number was significantly lower than in past years due to many events being virtual and not having an address to verify location to ensure businesses were within the target communities. No additional leverage funds were used.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

At this time, the Liaison, along with the Office of Small Business is in the process of transitioning to the new Economic and Workforce Development Department as Los Angeles County moves towards bringing together all Economic and Workforce resources together under one department. As a result, due to the transition, the First Quarter report and numbers will be provided as a cumulative total of the two quarters with the submittal of the Second Quarter report in early January 2022.

Quarter: 2 **Accomplishment Quantity:** 51

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the reporting period, the Small Business District Liaison (Liaison), along with Department of Workforce Development, Aging, and Community Services (WDACS) staff, provided effective services to the business community, enhanced, or created partnerships with County and Community partners. This report covers July through December 2021, the first two quarters of the 2021-22 Fiscal Year.

Networking and Public Meetings

During this time period, the OSB participated in 9 workshops/events. Of these events, OSB hosted 6 workshops with a total of 809 attendees. The workshops were as follows: Social Media for Small Businesses, Small Business Insurance, Cottage Food Operations, How to Start Your Small Business and Contract Basics in partnership with our partner, Bet Tzedek. The 3 non-hosted events with 1,230 attendees / participants were the City of LA's Entrepreneurship Day, LA Law Library Getting Licensed, and the At the BLVD Farmers Market event in East Los Angeles. The agency did not capture location and census tract of attendees as this is not a CDBG-funded activity.

Networking and Public Meetings

The Office of Small Business (OSB) staff, including the Liaison, transitioned from the Department of Consumer and Business Affairs to WDCAS on October 16, 2021 as the County moves forward with the creation of a new Economic and Workforce Development Department which should be officially launched after July 2022 and will contain OSB, the Workforce Development branch of WDCAS, and the Economic Development branch of the Los Angeles County Development Authority.

The Liaison, with the assistance of staff from the Office of Small Business, have been working on developing and rolling out key business services to underserved business owners located in the impacted communities due to Covid-19 through American Rescue Plan Funding. The programs include Legal Aid for Small Businesses, Shop Local Campaign, Economic Mobility Initiative, and Street Vending Collaborative for Health, Safety, and Economic Mobility. These programs will be rolling out during the first quarter of the 2022 calendar year. This is a CDBG-funded activity.

The Liaison and OSB staff had a table at the East LA Farmers Market during three of the six weeks it was located on Kern Ave and Whittier Blvd. providing information of the available resources for entrepreneurs and businesses through the Entrepreneur Center. The farmers market was held weekly on Saturdays between August 28 and October 2, 2021. This is a CDBG funded activity.

In response to the County's motion on Sidewalk Vending, the Liaison and WDACS staff continue to meet semi-regularly and work closely with the Department of Public Health, Inclusive Action for the City and their contractors to develop and launch various additional services to support the Sidewalk Vending community. This is a CDBG-funded activity.

The Liaison, and or, the Small Business Specialist continued to attend the monthly Industrial Use Task Force (IUTF) meetings which consisted of staff from various Los Angeles County Departments including Regional Planning, Treasurer & Tax Collector, Public Works, Fire, Public Health, District Attorney and the South Coast Air Quality Management District. The IUTF partners conduct industrial site visits to businesses in the unincorporated Los Angeles County to provide business support, compliance education and ensure that all required permits, licenses and other regulatory requirements are in place to continue operating safely. This is a CDBG-funded activity.

The Liaison and/or OSB staff attended the quarterly meetings with the One LA Regional Collaborative, which consists of government agencies, Chambers and Community Business Organizations in Los Angeles County aimed at aligning and expanding services to small businesses to increase and facilitate government contracting to small businesses. This is a CDBG-funded activity.

The Concierge unit within OSB developed new workshops during this period in a continued effort to increase entrepreneurs and business owner's business literacy through the expansion of business workshops. The newly added workshops, which are available virtually on a monthly basis are as follows: Business Entities, Social Media Marketing, Small Business Insurance, Cottage Food Operations, and Business Plan, Do I Need One.

The East LA Entrepreneur Center (EC) staff provided assistance to 64 business in unincorporated Los Angeles County Supervisorial District 1, of which 51 businesses booked in-person appointments at the EC which is located in census tract 5317.01. An additional 13 were assisted through phone and/or virtually, of which 10 were in the following census tracts: 5315.02, 5303.01, 5316.03, 5311.01, 5308.01, 5319.01, 4083.03, 5314.01, 5311.00, 5317.01. Of these businesses assisted, 61 were within the target communities. This is a CDBG-funded activity.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

A total of 51 business were assisted in CDBG Funded Activities through workshops, outreach and/or one-on-one counseling sessions provided.

Quarter: 3 **Accomplishment Quantity:** 3

Accomplishment Narrative:

COMMUNITY DEVELOPMENT BLOCK GRANT
 3rd Quarterly Report
 January through March 2022

EXECUTIVE SUMMARY

During the reporting period, the Small Business District Liaison (Liaison), along with Office of Small Business staff, provided effective services to the business community, enhanced or created partnerships with County and Community. The Liaison has also actively participated in the County’s American Rescue Plan Act (ARPA) Programs to benefit businesses in the Unincorporated Area’s Small Business Initiative.

During the reporting period, the Liaison, with the assistance of WDACS's Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area’s Small Business Initiative. These activities included, but were not limited, to the following:

BUSINESS WORKSHOPS/EVENTS PARTICIPATED

- 1/26/2022 Business Entities
- 1/28/2022 Social Media Marketing
- 1/31/2022 How to start you your business
- 1/21/2022 Cottage Food Operation
- 1/24/2022 Small Business Insurance
- 1/25/2022 How to start you your business
- 1/26/2022 How to start you your business
- 1/28/2022 Bid Boards: Where to find them and how they can be used
- 2/16/2022 Business Plan, do i need one?
- 2/18/2022 Business entities
- 1/28/2022 Bid Boards: Where to find them -how they can be used
- 2/17/2022 Cottage food Operations
- 2/24/2022 Small Business Insurance
- 2/22/2022 How to start you your business
- 2/23/2022 Social Media Marketing
- 1/19/2022 Business Plan, do i need one?
- 2/25/2022 Responding to RFPs
- 3/11/2022 SBIR/STTR Overview
- 3/15/2022 LA Law Library Business Series: Make It Official: Licenses, Permits & Reopening
- 3/16/2022 Know Your Rights for Commercial Tenants - Lunch & Learn
- 3/19/2022 Small Business Saturdays – How to Start Your Small Business
- 3/25/2022 Capability Statement Overview
- 3/21/2022 Social Media Marketing
- 3/22/2022 How to start you your business
- 3/23/2022 Business entities
- 3/25/2022 Business Plan, Do i need one?
- 3/30/2022 Breakfast Power Hour hosted by Supervisor Solis
- 3/30/2022 CMTC - PTAC Introduction

Note: We have found that, due to the online registration, attendees do not want to provide their personal or business information. To avoid making access to the workshops restrictive, we were not able to capture their physical locations. These are considered Non-CDBG Funded Activities though businesses attending may have been from the target community.

Networking and Public Meetings

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Office of Small Business staff, on March 21st, presented to the LA County AJCC Economic and Business Development Mandatory Quarterly Contractors Meeting which includes the East Los Angeles Offices located at ELA City College and near Whittier Blvd. and Atlantic Blvd. Information was provided of the services provided through the East LA Entrepreneur Center for the AJCC's to refer entrepreneurs seeking to start a business, become contract ready with the government contracting, or be certified with Los Angeles County.

In response to the County's motion on Sidewalk Vending, the Liaison and OSB Staff continue to work on various facets of this motion and ARPA Program. During this quarter, the Sidewalk Vending ARPA program continue to be developed to develop and test prototype food carts and plan the technical assistance and outreach component of this program. The Liaison and OSB staff have continued to meet regularly and work closely with Inclusive Action for the City (IAC) and their contractors, as well as the Department of Public Health. During this quarter, sites were visited and assessed in order to develop an Alternate Commissary Program due to the lack of Commissary space required for sidewalk vendors to be compliant with the California Retail Food Code. This is a CDBG Funded Activity.

The Liaison and OSB staff continued to work on the various ARPA Program, which include Economic Mobility, Shop Local Campaign, Sidewalk Vending, and Legal Aid for Small Businesses geared at assisting small businesses in underserved and highly impacted COVID-19 communities. The designs are being developed for review and approval to the LA County Anti-Racism, Diversity, and Inclusion Initiative Team prior to launching said programs. This is a CDBG Funded Activity.

The Liaison and OSB staff met regularly with staff from Supervisor Solis' Office, Cal State Los Angeles, and the LEEAF Program to coordinate and a canvassing of over 200 businesses in unincorporated East Los Angeles. The business canvassing will occur April 23 and May 7 from 11:30 AM to 4:30 PM visiting businesses to advise them of the available resources, including the East LA Entrepreneur Center and capture valuable information related to the businesses' needs and economic landscape. This is a CDBG Funded Activity.

The Liaison, with an OSB Small Business Specialist leading the project, met regularly with staff from DCBA, LACDA, and Arts & Culture Department in designing a consolidated grant program which will provide over \$47 million in grants to micro and small businesses, and non-profits, with a portion earmarked for sidewalk vendors. The grant program will launch this coming summer 2022. This is a CDBG Funded Activity.

The Liaison, and or, the Small Business Specialist continued to attend the monthly Industrial Use Task Force (IUTF) meetings which consisted of staff from various Los Angeles County Departments including Regional Planning, Treasurer & Tax Collector, Public Works, Fire, Public Health, District Attorney and the South Coast Air Quality Management District. The IUTF partners conduct industrial site visits to businesses in the unincorporated Los Angeles County to provide business support, compliance education and ensure that all required permits, licenses and other regulatory requirements are in place to continue operating safely. This is a CDBG Funded Activity.

The Liaison and the Small Business Specialist, who took lead, coordinated, and oversaw the quarterly general and subcommittee Small Business Commission meetings. The Commission is an advisory body whose purpose is to represent the interest and concerns of the small business community of the County to the Director of the Department and through the Board. The Commission consists of twenty appointed commissioners by the Board. Each Supervisor appoints up to four members and one alternate member to the Commission. This is a CDBG Funded Activity.

The Liaison and the Small Business Specialist, in conjunction with WDACS, Supervisorial District 2, and County Counsel, presented to the Board and assisted in implementing the Commercial Tenant Protections Ordinance which protects small businesses with 9 or less employees in unincorporated Los Angeles County from harassment and retaliation by their landlords. The Ordinance was presented to the Board on February 15th, read in at the March 1st meeting and became effective on March 31st. This is a CDBG Funded Activity.

The East LA Entrepreneur Center staff provided assistance to 26 business located in Los Angeles County's Supervisorial District 1. Of these businesses, 3 were within the target communities which have been listed with the date the case was resolved, case number, and Census Tract. This is a CDBG Funded Activity:

Case Resolved Date / Case Number / Census Tract

2/23/2022 / SBC22-01582 / 5306.01 - Unincorporated - East Los Angeles

2/23/2022 / SBC22-01702 / 4082.02- Unincorporated - Avocado Heights/Bassett/North Whittier

3/2/2022 / SBC22-02030 / 5311.01 - Unincorporated - East Los Angeles

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 192

Accomplishment Narrative:

EXECUTIVE SUMMARY

During the reporting period, the Small Business District Liaison (Liaison), along with Office of Small Business staff, provided services to the business community and enhanced or created partnerships with County and Community. The Liaison also actively participated in the County's American Rescue Plan Act (ARPA) Programs to benefit businesses in the Unincorporated Area's Small Business Initiative.

The Liaison, with the assistance of DCBA's Office of Small Business (OSB) staff, was involved in the Unincorporated Area's Small Business Initiative. These activities included, but were not limited, to the following:

BUSINESS WORKSHOPS/EVENTS PARTICIPATED

4/5/2022 - Cal Trans Procurement
4/6/2022 - Know Your Rights Commercial Tenants
4/12/2022 - Starting a Franchise Business
4/13/2022 - SD1 PACE Grant Awards*
4/13/2022 - Know Your Rights Commercial Tenants
4/16/2022 - Rambo House Contract Ready
4/19/2022 - LACCD Small Contractor Boot Camp: Certification Presentation
4/21/2022 - State and Local Certifications
4/21/2022 - Know Your Rights Commercial Tenants
4/21/2022 - Business Plan, Do I need one?
4/23/2022 - Cal State LA Mapping Project - In-Peron Business Visits*
4/25/2022 - The Testing, Adjusting and Balancing Bureau (TABB)
4/26/2022 - Social Media Marketing
4/27/2022 - Cottage Food Operations
5/4/2022 - Market Research and Contract Prospecting
5/5/2022 - Getting Started with GSA
5/6/2022 - Federal Certifications
5/7/2022 - Cal State LA Mapping Project - In-Person Business Visits*
5/10/2022 - Social Media Marketing - Spanish
5/11/2022 - Small Business Insurance
5/12/2022 - LA Chamber: Vision of Inclusion: Celebrating Small Business
5/17/2022 - DPW Contracting Event
5/17/2022 - How to Start a Small Business - Spanish
5/17/2022 - Government Contracts: Steady Income for Your Business
5/18/2022 - Business Entities
5/19/2022 - Child Abuse Reporting Requirements
5/21/2022 - KJLH Women's Expo
5/24/2022 - ACONA Community Meeting
5/24/2022 - Social Media Marketing - Spanish
5/27/2022 - Capability Statement Overview
5/28/2022 - Rambo House Contract Ready
6/1/2022 - ECommerce
6/8/2022 - How to do business with the Department of Veteran Affairs
6/9/2022 - Engaging CBO's Doing Business with LACo
6/11/2022 - How to Start a Small Business
6/15/2022 - Social Media Marketing
6/16/2022 - Small Business Insurance
6/17/2022 - DIBBS
6/21/2022 - DBE Summit
6/21/2022 - Cottage Food Operations
6/22/2022 - Small Business Legal Academy
6/23/2022 - Business Entities
6/24/2022 - Ask PTAC a question
6/25/2022 - Love One Another Career & Resource Festival

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

6/25/2022 - LMU: Ascend LA

6/29/2022 - E-Commerce

Of the above events, three events as indicated with an asterisk were in-person events in the Supervisorial District's Unincorporated Area. Of the 3,226 businesses trained, visited or assisted through our programming, 152 were located in the target areas resulting in these being CDBG Funded Activities.

Note: We have found that, due to the online registration, attendees do not want to provide their personal or business information. To avoid making access to the workshops restrictive, we were not able to capture their physical locations. These are considered Non-CDBG Funded Activities though businesses attending may have been from the target community.

Networking and Public Meetings

In response to the County's motion on Sidewalk Vending, the Liaison and OSB Staff continue to work on various facets of this motion and ARPA Program. This quarter, the Sidewalk Vending ARPA program continued to develop and test prototype food carts and planned the technical assistance and outreach component of this program. The Liaison and OSB staff have met regularly and worked closely with Inclusive Action for the City (IAC) and their contractors, as well as the Department of Public Health. Sites were visited and assessed to develop an Alternate Commissary Program due to the lack of Commissary space required for sidewalk vendors to be compliant with the California Retail Food Code. This is a CDBG Funded Activity.

The Liaison and OSB staff worked on the ARPA Program, which includes Economic Mobility, Shop Local Campaign, Sidewalk Vending, and Legal Aid for Small Businesses geared at assisting small businesses in underserved and highly impacted COVID-19 communities. The designs are being developed for review and approval to the LA County Anti-Racism, Diversity, and Inclusion Initiative Team prior to launching said programs. This is a CDBG Funded Activity.

The Liaison and OSB staff continue to meet regularly with staff from Supervisor Solis' Office, Cal State Los Angeles, and the LEEAF Program to coordinate and continue to canvass the commercial corridors in unincorporated East Los Angeles. Businesses visited are interviewed to obtain key insights on the economic landscape, needs of this immediate business community, and provide valuable resources. Businesses were visited on April 23 and May 7, and during the summer, Cal State LA students and LEEAF staff conduct business visits to continue the work. To date, 187 businesses have been visited with 114 interviews completed and 576 observations made of commercial space, including of vacancies. This is a CDBG Funded Activity.

The Liaison, with OSB senior staff who is leading the project, met regularly with internal staff and staff from DCBA and LACDA, as the Project Design and Statement of Work is finalized. The consolidated grant program provides over \$47 million in grants to micro and small businesses, and non-profits, with a portion earmarked for sidewalk vendors. This program includes \$12.6M in funds provided by the State of CA Office of the Small Business Advocate, aimed to help microentrepreneurs. The grant program will launch this coming summer/fall 2022. This is a CDBG Funded Activity.

The Liaison and the Small Business Specialist led, coordinated, and oversaw the quarterly general and subcommittee Small Business Commission meetings. The Commission is an advisory body whose purpose is to represent the interest and concerns of the small business community of the County to the Director of the Department and through the Board. The Commission consists of 20 appointed commissioners by the Board. Each Supervisor appoints up to 4 members and one alternate member to the Commission. This is a CDBG Funded Activity.

The East LA Entrepreneur Center staff provided assistance to 5 business located the target communities which have been listed with the date the case was resolved, case number, and Census Tract. This is a CDBG Funded Activity:

Case Resolved Date / Case Number / Census Tract

4/5/2021	SBC21-03505	5311.02
4/9/2021	SBC21-04239	5316.04
5/4/2021	SBC21-04395	5306.01
5/10/2021	SBC21-04529	5316.02
6/23/2021	SBC21-02080	5312.01

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602354-20 **Jurisdiction:** 1st District
Project Title: DPR - Senior Program - COVID
IDIS Number: 11957
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 9/7/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides for senior activities at three (3) different park sites as specified below in conjunction with the nutrition program. Activities provided promote physical and mental wellbeing, socialization and nutrition including trauma-informed care and compassion fatigue workshops and training for staff and seniors to help recover from the impacts of COVID-19 to support mental well-being.

1. Salazar Park - 3864 Whittier Blvd., Los Angeles, CA 90022
2. Valleydale Park - 5525 N. Lark Ellen Ave., Azusa, CA 91702
3. Sunshine Park - 515 S. Deepmead Ave., La Puente, CA 91744

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 63 Cumulative: 63 Ratio: 63.0%
Net Expenditures: Budgeted: \$105,644.00 This Year: \$92,644.00 Cumulative: \$92,644.00 Ratio: 87.7%

Annual Narrative:

Valleydale Park:

This fiscal year the senior program provided a safe and welcoming environment for the seniors in the city of Azusa, and surrounding neighborhoods where they were able to gather, socialize, and build new friendships. Post Covid, many of the seniors were reluctant to leave their home, in fear of contracting the virus. We followed strict Health Department safety protocols that encourage them to come and participate. The program allowed for them to share their Covid experiences, and assisted them into gaining a new form of trust for the world around them. The Health's Department, Promoters for Better Health, provided the senior program participants with weekly mental health oriented presentations, that opened up the seniors and allowed them to participate in conversations, where they expressed their Covid fears, their isolation during Covid, and a new found view of the world post Covid. In coming to program, the participants showed substantial emotional growth, and slowly began to regain their confidence to go out to the local stores, friends' homes and to visit their families. The program greatly impacted the overall well being of its participants, and Valleydale looks forward to seeing the program grow, as the word of mouth spreads.

Salazar Park:

Although the COVID crisis limited the park typical contact and services with the CDBG seniors, park did continue to provide grab and go meal service, wellness checks, COVID education, supplies, and mental support to the population. In addition, regular arts and culture activities, music, dance and singing supported social cohesion and prevented isolation while enjoying productive activities at Salazar Park. Outdoor exercise, including aerobics and weekly cumbia dancing kept both minds and bodies moving. Community-based organizations provided regular educational opportunities in health, nutrition, safety, and other topics impacting senior life.

Sunshine Park:

The accomplishments achieved were executed by improving Seniors' motor skills with the crafts and exercises the program implemented for them in the past couple months. Their health improved with the light exercises, snacks and crafts and games.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Walks, chair movement, painting, making flowers, and other activities were organized by the staff.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Hispanic	18
Other Race - Non-Hispanic	2
White - Hispanic	42
Total	63

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	63
Total	63

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Senior programs at Salazar, Valleydale, and Sunshine parks has not started yet on the first quarter due to waiting for the budget execution. Staffs at the parks have prepared and made plans for the program to start and roll on the second quarter.

Quarter: 2 **Accomplishment Quantity:** 34

Accomplishment Narrative:

During this period the Senior Program at Salazar, Valleydale and Sunshine parks provided a bright progress despite the pandemic.

Salazar Park enrolled 16 new participants and had 195 duplicated client contacts this quarter. Aside from regular outdoor exercise classes, dancing and weekly grab and go lunches with nutrition information, CDBG Seniors celebrated Halloween with a costume & dance contest on Oct 29th. East Los Angeles Doctors' Hospital and Lorena Lugo, a local health insurance agent, donated candy to the celebration. On November 29th, the CDBG Seniors shared a meal, participated in Turkey raffle, danced and posed for photo at the annual Harvest Festival. Los Angeles County Vendor Alicia Diaz donated food for this event. The Los Angeles Food Bank also provided a box of shelf-stable food for each Senior. Salazar Seniors held a tradition Posada on December 17th. East L.A. Doctors' Hospital donated food for Posada participants.

Valleydale Park enrolled 16 new participants and had 5 duplicated client contacts this quarter. The programs provide a variety of activities such as arts n' crafts, social hour, show & tell, card games, chair exercises, walking club, loteria, movies dominos, holiday crafts, and bingo. Seniors played white elephant game and exchanged gifts for Christmas' program.

Sunshine Park enrolled 2 new participants and had 118 duplicated client contacts this quarter. The program started with slow participation the first week, but it gained a little more by the end of the second week. The seniors really enjoy the Arts and crafts, games and the exercise component. Unfortunately due to the rise in Covid-19 cases, park had to conduct the program outdoors which affected the participants. Park anticipated that when the program can be moved back indoors, it would increase the total number of participants.

Quarter: 3 **Accomplishment Quantity:** 13

Accomplishment Narrative:

Salazar Park enrolled 5 new clients and had 3648 duplicated client contacts during this quarter. Aside from regular outdoor exercise classes, dancing and weekly grab and go lunches with nutrition information, The Los Angeles County Department of

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Mental Health informed the participants about domestic violence on January 17th. On February 11th, Park had Valentine Event with a hot meal provided by county vendor, Alicia Diaz, and a goodie bag provided by East Los Angeles Doctors' Hospital. On March 17th, Park had St. Patrick's luck and sweets were donated by Lorena Lugo, a local health insurance agent. On March 21st, AltaMed Health Plan addressed the topic of Kidney Health to CDBG Seniors.

Valleydale Park enrolled 2 new clients and had 5 duplicated client contact this third quarter. Seniors are participated in an array of activities: walking club, crocheting, sequence art, line dancing, arts n' crafts, domino's, board games, and card games. They are also participated in a series of health, and well being classes provided by the Department of Mental Health's Promoters for Better Health. In commemoration of Caesar Chavez Day, the seniors had a potluck, and made a special craft.

Sunshine Park had an increase number of registered participants on the third quarter: 7 new clients and 319 duplicated client. The seniors enjoyed the arts and crafts, games, and the exercise component.

Quarter: 4 **Accomplishment Quantity:** 16

Accomplishment Narrative:

Valleydale Park:

The senior program participants at Valleydale Park participated in an array of activities: crocheting, crocheting scarves, sequence art work, walking club, bingo, arts n' crafts, social hour, painting and monthly potluck. Both mothers day and fathers day were celebrated with a potluck and exchange of gifts.

Salazar Park:

Aside from regular outdoor exercise classes, dancing and weekly grab and go lunches with nutrition information, Salazar CDBG Senior Program had four special events this quarter. On April 15, 2022 Seniors enjoyed a meal provided by vendor Alicia Diaz, DJ Luis, and had the opportunities to win an Easter basket filled with awesome goodies. Two special events took place in May, Cinco de Mayo and Mother's Day. On May 5th, 2022 Salazar had a Cinco de Mayo celebration, many seniors dressed in traditional Mexican garb while they sang karaoke, danced, and played Loteria. Ceviche and other Mexican delicacies were also served. On May 6, 2022 Salazar celebrated Mother's Day. Birria with all the fixings was provided by vendor Alicia Diaz. The mothers had the opportunity to take part in various raffles in which park gifted a basket full of kitchenware and other goodies. A mariachi group came and sang to the seniors. On June 17, 2022 Salazar had Father's Day event in which the seniors celebrated Dads with tacos, rice, and beans provided by food vendor Alicia Diaz. The seniors also enjoyed of live Mariachi and participated in various raffles where the fathers had the opportunity to win a basket full of goodies.

Sunshine Park:

During this period the seniors engaged in the Spring Activities and crafts that were purchased for them. They painted on bird houses and had Easter cookie decorating. In the month of May, the seniors celebrated Mother's Day. The program had a special craft and provided brunch. On the last day, Sunshine had a celebration with food and pictures for the seniors.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601956-21 **Jurisdiction:** 1st District
Project Title: Code Enforcement - First District
IDIS Number: 11868
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Development Authority's Housing Rehabilitation programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated First Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 230,225 This Year: 230,225 Cumulative: 230,225 Ratio: 100.0%
Net Expenditures: Budgeted: \$188,000.00 This Year: \$188,000.00 Cumulative: \$188,000.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the First Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 **Accomplishment Quantity:** 230,225

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of Notice of Violations (NOVs). In the first quarter, the Department of Regional Planning (DRP) staff conducted 323 inspections, opened 74 cases, and achieved compliance on 69 cases.

DRP staff issued 45 Notices of Violations (NOV) for deteriorating conditions. The following deteriorated conditions were cited: 16 trash/debris; 7 inoperative vehicles; 15 unpermitted structures; and 17 illegal conversions. 3 non-compliance fines were issued, and no case was referred to the District Attorney's office for hearing during this reporting period.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the second quarter, the Department of Regional Planning (DRP) staff conducted 218 inspections, opened 56 cases, and achieved compliance on 52 cases.

DRP staff issued 77 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 40 trash/debris; 14 inoperative vehicles; 22 unpermitted structures; and 18 illegal conversions. 4 non-compliance fines were issued, and 2 cases were referred to the District Attorney's office for hearing during this reporting period.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of Notices of Violation (NOVs). In the second quarter, the Department of Regional Planning (DRP) staff conducted 227 inspections, opened 60 cases, and achieved compliance on 11 cases.

DRP staff issued 43 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 19 trash/debris; 9 inoperative vehicles; 14 unpermitted structures; and 9 illegal conversions. 7 non-compliance fines were issued, and 0 cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of Notices of Violation (NOVs). In the fourth quarter, the Department of Regional Planning (DRP) staff conducted 256 inspections, opened 108 cases, and achieved compliance on 62 cases.

DRP staff issued 36 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 25 trash/debris; 8 inoperative vehicles; 15 unpermitted structures; and 12 illegal conversions. 1 non-compliance fine was issued, and 0 cases were referred to the District Attorney's office for hearing during this reporting period.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602331-21 **Jurisdiction:** 1st District
Project Title: Code Enforcement Nuisance Abatement Program
IDIS Number: 11996
Operating Agency: District Attorney
Subrecipient Type: L.A. County Dept.
Contract Period: 12/27/2021 to 6/30/2023
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new program provides legal support for code enforcement in tandem with the Los Angeles County Development Authority's Housing Rehabilitation Programs to arrest the decline in deteriorating and deteriorated, primarily residential, low- and moderate-income areas of the unincorporated First Supervisorial District as outlined in the 2016 Community Profile assessment.

Cases referred by the Department of Regional Planning, Department of Public Works -Building and Safety, and the Sheriff's Department to the District Attorney's office will be mediated or prosecuted to resolve code enforcement violations.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 230,225 This Year: 230,225 Cumulative: 230,225 Ratio: 100.0%
Net Expenditures: Budgeted: \$522,000.00 This Year: \$45,574.00 Cumulative: \$45,574.00 Ratio: 8.7%

Annual Narrative:

For the program year, there are 73 active cases, of which 58 are single-family dwellings and 15 are commercial properties. In this same period, communications were exchanged via phone calls, text messages and e-mails with inspectors and related personnel from Departments of Regional Planning and Public Works regarding active cases. Communications with property owners, their representatives and/or tenants involved discussions regarding existing property violations and their possible resolutions, as well as potential legal ramifications for failure to abate existing violations. Abatement progress and execution of proposed plans on active cases is tracked via communications with all involved parties, including involved county departments and property owners.

This project has been extended into FY22-23 and will continue reporting into the next quarters.

No leverage funding for this project.

Quarter: 2 **Accomplishment Quantity:** 230,225

Accomplishment Narrative:

During reporting period of October – December 2021, there are 61 active cases. During this same period, 4 new cases have been opened and 20 inspections of properties referred to the District Attorney's Office by DRP/Building & Safety for possible legal intervention were conducted. Office conferences were conducted with 20 property owners for the purpose of discussing existing violations on their properties and possible resolutions to their property issues. Additionally, those property owners were informed of potential future legal ramifications in the event they did not abate the violations cited by DRP/Building & Safety.

The following violations have been observed: 32 violations of illegal storage/maintenance of excessive junk and salvage and/or commercial vehicles, commercial containers and inoperative vehicles, 8 violations of unpermitted commercial use of property

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

(including, but not limited to auto repair), 29 violations of unpermitted land use, 32 violations of unpermitted structures, structural conversion and/or structural subdivision of an existing structure, 23 violations of unpermitted structures in setback, 15 violations of residential use of property established without approval/inspection and 9 violations of unpermitted construction.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During reporting period of January to March 2022 there are 88 active cases, of which 6 have been closed. During this same period appearances were made on two cases currently active in criminal court. Phone calls, e-mails and text messages were exchanged during this period with inspectors, permit technicians from Department of Regional Planning and Department of Public Works, property owners and related parties regarding the 88 active cases. TEAMS meeting were held as well during the period. Covid-19 in-person and on-site inspection restrictions were in effect during portions of this reporting period. Communications with property owners, their representatives and/or tenants involved discussions regarding existing violations on their properties and their possible resolutions. Additionally, these same interested parties were informed of potential future legal ramifications in the event violations as cited were not abated. Abatement progress, progress on plans, permits and special use applications, and potential future legal intervention on active cases is tracked via communications with involved departments, their inspectors and permit technicians.

The following violations have been observed: 46 violations of unpermitted outside storage (junk & salvage, commercial vehicles/containers, inoperative vehicles), 11 of violations of unpermitted commercial use/auto repair, 30 violations of unpermitted use (development standards not met, unpermitted land use), 52 violations of unpermitted structures, structural conversions, unpermitted structural subdivision, 25 violations of structures in setback, 24 violations of residential use established without DRP approval, and 9 violations of unpermitted construction.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During District One's reporting period of April to June 2022 there are 73 active cases, of which 58 are single-family dwellings and 15 are commercial properties. In this same period, communications were exchanged via phone calls, text messages and e-mails with inspectors and related personnel from Departments of Regional Planning and Public Works regarding active cases. Communications with property owners, their representatives and/or tenants involved discussions regarding existing property violations and their possible resolutions, as well as potential legal ramifications for failure to abate existing violations. Abatement progress and execution of proposed plans on active cases is tracked via communications with all involved parties, including involved county departments and property owners.

The following violations have been observed: 42 violations of unpermitted outside storage (junk & salvage, commercial vehicles/containers, inoperative vehicles), 7 violations of unpermitted commercial use/auto repair, 31 violations of unpermitted use (development standards not met, unpermitted land use), 46 violations of unpermitted structures, structural conversions, unpermitted structural subdivision, 27 violations of structures in setback, 23 violations of residential use established without DRP approval, and 9 violations of unpermitted construction.

During the reporting period 2 new cases were opened and 19 were closed. Eight property inspections were conducted on properties and 13 office conferences were scheduled and conducted with property owners regarding progress in their violation abatement efforts.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601907-17 **Jurisdiction:** 1st District
Project Title: ALPR Stationary Cameras - East Los Angeles
IDIS Number: 10840
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 2/27/2018 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides for the purchase and installation of Automated License Plate Recognition (ALPR) cameras in strategic areas of unincorporated East Los Angeles to deter criminal activity and traffic violations and provide a safer community environment.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15,650 This Year: 15,650 Cumulative: 15,650 Ratio: 100.0%
Net Expenditures: Budgeted: \$123,589.00 This Year: \$9,447.00 Cumulative: \$106,431.00 Ratio: 86.1%

Annual Narrative:

For the program year, funds were transferred to DPW for installation of electricity to the sites. Cell coverage was also approved. Project is completed.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We are still working with DPW to finish this project. We are confirming monies are transferred and DPW has a expenditure number to bill the needed work.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We continue to work with DPW to finish this project. We are confirming monies are transferred and DPW has a expenditure number to bill the needed work. We are awaiting DPW to sign a billing agreement.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Waiting on DPW to install electricity to the sites.

Quarter: 4 **Accomplishment Quantity:** 15,650

Accomplishment Narrative:

During the 4th quarter, funds were transferred to DPW for installation of electricity to the sites. Cell coverage was also approved.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601937-21 **Jurisdiction:** 1st District
Project Title: Bike Patrol - Whittier Boulevard
IDIS Number: 11834
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing project provides funding for enhanced Crime Prevention through the Sheriff's Bike Patrol along Whittier Boulevard in the unincorporated East Los Angeles areas between Garfield Avenue to the East and West to Indiana Street.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 55,710 This Year: 55,710 Cumulative: 55,710 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$59,713.00 Cumulative: \$59,713.00 Ratio: 99.5%

Annual Narrative:

Another successful year of targeted bicycle patrol operations. Our mission was to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols contacted the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them. The community and businesses really appreciated the bike patrols in the area. Both the community and the businesses requested extra bike patrols.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to several commitments and crime trends, we have not conducted any bike patrol this quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to Covid-19 and incimate weather we have been not conducted an operation this quarter. we have several operations planned at the beginning of quarter three.

Quarter: 3 **Accomplishment Quantity:** 55,710

Accomplishment Narrative:

The East Los Angeles Station- Special Problems Team conducts targeted bicycle patrol operations. Our mission is to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols contacted the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

The Special Problems Team contacted several businesses at the indicated locations. Their main complaints were persons loitering, homeless persons around their businesses, along with illegal vendors. The team contacted several homeless persons and offered services to them. The businesses were happy to see the bicycle patrol in operation.

There were two felony arrests, six misdemeanor arrests, two citations for vehicle code violations and three parking cites issued.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The East Los Angeles Station- Special Problems Team conducts targeted bicycle patrol operations. Our mission is to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols contacted the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

The Special Problems Team contacted several businesses at the indicated locations. Their main complaints were persons loitering, homeless persons around their businesses, along with illegal vendors. The team contacted several homeless persons and offered services to them. The businesses were happy to see the bicycle patrol in operation.

There were eight felony arrests, 21 misdemeanor arrests, five citations for vehicle code violations and three parking cites issued.

The community and businesses really appreciate the bike patrol in the area. Both the community and the businesses request extra bike patrol constantly.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601938-21 **Jurisdiction:** 1st District
Project Title: Enhanced Patrol - Walnut Park
IDIS Number: 11833
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing program provides funding for enhanced Sheriff patrol presence for the residential areas in the unincorporated community of Walnut Park.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 16,055 This Year: 16,055 Cumulative: 16,055 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$60,000.00 Cumulative: \$60,000.00 Ratio: 100.0%

Annual Narrative:

During the program year, this grant has funded overtime for a team of one sergeant and up to eight deputies for enhanced Sheriff patrol presence in the residential areas of the unincorporated community of Walnut Park.

During this year, deputies made 120 arrests, issued 94 citations for infractions, impounded one vehicle and conducted fourteen special operations. Deputies arrested suspects for crimes, including: operating a chop shop, taking a vehicle without the owners' consent, possession of a controlled substance, possession of drug paraphernalia, trespassing, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations and outstanding warrants.

Deputies issued citations for infractions, including: expired registration, double parking, parking in a handicap space, failure to obey markings, and parking in the fire lane. Deputies conducted operations, including: auto theft, parking, homeless encampments and trespassing.

In addition, deputies worked joint operations with the Century Station Detective Bureau, Task Force for Regional Auto Theft Detectives, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement and the Los Angeles Homeless Services Authority.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This grant was executed on July 1, 2021. However, there is no activity this first quarter. Project activities and reporting to follow in the second quarter.

Quarter: 2 **Accomplishment Quantity:** 16,055

Accomplishment Narrative:

This grant has funded overtime for a team of one sergeant and up to eight deputies for enhanced Sheriff patrol presence in the residential areas of the unincorporated community of Walnut Park.

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

During Quarter 2, deputies made 120 arrests, issued 94 citations for infractions, impounded one vehicle and conducted fourteen special operations. Deputies arrested suspects for crimes, including: operating a chop shop, taking a vehicle without the owners' consent, possession of a controlled substance, possession of drug paraphernalia, trespassing, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations and outstanding warrants.

Deputies issued citations for infractions, including: expired registration, double parking, parking in a handicap space, failure to obey markings, and parking in the fire lane. Deputies conducted operations, including: auto theft, parking, homeless encampments and trespassing.

In addition, deputies worked joint operations with the Century Station Detective Bureau, Taskforce for Regional Auto Theft Detectives, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement and the Los Angeles Homeless Services Authority.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The funding for this grant was exhausted in December 2021. There was no activity the third quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The funding for this grant was exhausted in December 2021. There was no activity the fourth quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601936-21 **Jurisdiction:** 1st District
Project Title: Equestrian Patrol Program
IDIS Number: 11835
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing project provides funding for enhanced Equestrian Patrol in the unincorporated areas of Bassett, Avocado Heights, North Whittier, and West Valinda.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 21,720 This Year: 21,720 Cumulative: 21,720 Ratio: 100.0%
Net Expenditures: Budgeted: \$106,000.00 This Year: \$103,715.00 Cumulative: \$103,715.00 Ratio: 97.8%

Annual Narrative:

During this past year we deployed additional Mounted Enforcement Deputies along with patrol Deputies to address homeless outreach/encampment in the unincorporated areas of Bassett, Avocado Heights, North Whittier, and West Valinda. During these deployment we maintained high visibility in the Equestrian and trail areas. This grant allowed us to continue to have a great relationship with the community.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This quarter we continued to deploy equestrian units and support personnel to the equestrian areas of Industry Station. Through these equestrian patrols we were able to identify several homeless encampments which interfere with the safety of the equestrian community and the over all safety of the equestrian trails. We were also able to coordinate with other stake holders (army corps, HOST, LAHSA, etc.) and a plan of action has been set forth in order to address these issues. This program has facilitated the access to these rough terrain areas and improved the over all safety of the equestrian community.

Quarter: 2 **Accomplishment Quantity:** 21,720

Accomplishment Narrative:

This quarter we continued to deploy equestrian units and support personnel to the equestrian areas of Industry Station. Through these deployments we were able to continue addressing homeless encampments within the path of the horse trails that affect the over all safety of the equestrian community. During this quarter we were also able to provide Sheriff's Department personnel to a large equestrian event that consisted of approximate 200 equestrian riders and approximately 100 pedestrians in the month of December 2021. We have also been able to identify and report to county departments several areas which have been eroded by the heavy rain conditions which are a safety hazard, for over all safety of the equestrian community.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

This quarter we addressed several equestrian related safety concerns brought to our attention by the equestrian community. Some of those concerns include but not limited to unsafe driving along the equestrian trails and abandoned vehicles in the equestrian trail areas. We were also able to continue our efforts to set a project forward in order to relocate several individuals who were experiencing homelessness and provide the proper outreach for these individuals by bringing on board other Department resources such as the HOST team.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Throughout this 4th quarter we deployed patrol personal along with Mounted Enforcement Deputies for high visibility and to address issues in the equestrian and trial areas. We continue to have a positive response by the equestrian community.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602493-21 **Jurisdiction:** 1st District
Project Title: ARC Re-Entry Programs for Transitional Aged Youth at Central Juvenile Hall
IDIS Number: 12034
Operating Agency: Anti-Recidivism Coalition (The)
Subrecipient Type: CBO
Contract Period: 5/5/2022 to 6/30/2023
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides in-reach services and continuum of care in Central Juvenile Hall to Transition Age Youth (TAY, ages 18-26) to include one-on-one support, wraparound services, and an extended support network of 2,000+ formerly incarcerated individuals, to prepare them for successful reentry into their community and reduce recidivism post-incarceration.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

ARC has experienced delays in beginning project activities for this grant/project due to delays in hiring staff and delays due to facility circumstances at Central Juvenile Hall. Fortunately, we were able to work with the youth incarcerated at Central Juvenile Hall for the first day recently, and are currently in the final hiring stages for both of our new staff positions for this project: one Black female fulltime staff and one Hispanic male fulltime staff to work exclusively in Central. Both staff are formerly incarcerated themselves, have been part of the ARC community as dedicated Members for years, and have experience running/facilitating mentorship programs for youth. Due to delays, we currently have no metrics regarding youth served but are excited to report on our progress and data collection in the next Annual report.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

ARC has experienced delays in beginning project activities for this grant/project due to delays in hiring staff and delays due to facility circumstances at Central Juvenile Hall. Fortunately, we were able to work with the youth incarcerated at Central Juvenile Hall for the first day recently, and are currently in the final hiring stages for both of our new staff positions for this project: one Black female fulltime staff and one Hispanic male fulltime staff to work exclusively in Central. Both staff are formerly incarcerated themselves, have been part of the ARC community as dedicated Members for years, and have experience running/facilitating mentorship programs for youth. Due to delays, we currently have no metrics regarding youth served but are excited to report on our progress and data collection in the next reporting Quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602494-21 **Jurisdiction:** 1st District
Project Title: COVID19 Domestic Violence – Crisis Response
IDIS Number: 12027
Operating Agency: East Los Angeles Women's Center
Subrecipient Type: CBO
Contract Period: 4/5/2022 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 05G Battered and Abused Spouses
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 related project provides support and response to domestic violence victims in unincorporated East Los Angeles, which has increased during the pandemic, through hotline calls and digital chat inquiries, hospital and court accompaniments, and wellness and housing support for survivors of domestic violence and their children in need of shelter. This project works towards creating and supporting a pathway to safety and stability for victims of domestic violence.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project was extended another year, because of the delay in approvals, there was no activity for this annual report.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was extended another year, because of the delay in approvals, there was no activity during this quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602019-21 **Jurisdiction:** 1st District
Project Title: East Los Angeles Farmer's Market
IDIS Number: 11951
Operating Agency: Eastmont Community Center
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 17D Other Commercial/Industrial Improvements
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing project provides funding to manage a farmer's market including certified farmers and vendors and non-certified vendors such as small businesses, local artisans, and community-based organizations to create business opportunities as well as provide goods and services to area residents.

The Farmers' Market operates every Saturday at the East Los Angeles Civic Center Plaza.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 28 This Year: 28 Cumulative: 28 Ratio: 100.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$75,000.00 Cumulative: \$75,000.00 Ratio: 100.0%

Annual Narrative:

The East LA Farmers Market experienced opportunities for growth this fiscal year. There were total of 28 vendors for FY 21-22.

During the Quarter 2, the market increased its foot traffic by moving and temporarily hosting an event on the iconic Whittier Boulevard in East LA. Eastmont Community Center was able to increase shoppers, added additional artisans, hot food vendors, and non-profits vendors which promoted community resources. The temporary event was received positively and led to vendors seeing an increase in sales, one of the highest they have seen so far. This move led to more visibility of the market within the community and on social media. To this day, we still have organizations and vendors who were part of this initiative asking if we are still on Whittier Boulevard.

Due to the increase in popularity, Eastmont Community Center has established new partnerships that have led to continued collaborations between non-profit organizations in East LA. Eastmont has hosted an event with a different organization each month. Eastmont is very proud to have hosted East LA's first Pride Resource Fair, pop up farmers markets at local schools and doubled sales for our 23+ small vendors and farmers that join our market weekly.

With continued partnership with Hunger Action LA, Eastmont has provided Market Match vouchers (produce incentives) of \$10 per person for those who have shop at the East LA Market with their CalFresh benefits. This has greatly helped families and seniors who rely on food assistance and benefits. Our goal is to continue to increase the number of EBT recipients to 120 per week. At the end of the quarter, we were averaging around 70 EBT customers per week.

Although our market has experienced great success, our market has also struggled. The rise of inflation that began in 2022 and the second wave of COVID-19 during the months of November 2021 – January 2022 decreased our market sales. Our market continues to stay open for the vendors and community but without additional investments, the opportunity to sustain itself is slim.

Quarter: 1 **Accomplishment Quantity:** 15

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 1 the East Los Angeles Farmers Market continued to support the community with fresh organic produces. We acquired 15 new vendors. Customers were given the opportunity to use their Cal Fresh (EBT) and their Pandemic EBT (P-EBT) card at the Farmers Market. Those who used their card at the market were automatically given Market Match from Hunger Action Los Angeles. Hunger Action Los Angeles provided those participants with a 1:1 match, of up to \$10. Those participants were able to use those funds to purchase additional fresh produce. The market was held outdoors, and safety protocols were in place to limit the spread of COVID-19, customers continued to rely on the market for their produce. The East Los Angeles Farmers Market continued to be a safe place for customers to feel at ease while shopping during the pandemic. The East Los Angeles Farmers Market vendors participated in the @ The Blvd event organized by the Eastmont Community Center and Supervisor Hilda L. Solis’ office. The East Los Angeles Farmers Market has long supported the community of East Los Angeles by ensuring that residents have access to fresh and locally grown produce. The East Los Angeles Farmers Market extended the market experience to the city of Whittier. This is extension focused on showcasing community nonprofits, products, local food vendors, and entertainment that was unique to the East Los Angeles area. This was a great opportunity for all our vendors to promote services and resources, which catered to predominantly Latinx families made of children and seniors living in East Los Angeles. The East Los Angeles Farmers Market @ The Blvd event was held six consecutive Saturdays, beginning August 28, 2021 through October 2, 2021 from 11:00 am - 3:00 pm. The East Los Angeles Farmers Market @ The Blvd took place on Kern Ave at the intersection of Whittier Blvd, located next to the iconic Whittier Blvd Arch in East Los Angeles, CA 90022.

Highlights from Quarter 1 of 2021:

1. The Farmers Market, along with its vendors followed safety protocols according to the Los Angeles County Health Department
2. All vendors were assisted with obtaining their permits/licenses from the Public Health Department and the Department of Agriculture
3. The East Los Angeles Farmers Market was more active on social media and have seen increased number of followers
4. Vendors that participated in the @ The Blvd event and saw significant increases in their weekly sales

	Sales	Attendees(estimate)	# of vendors Weekly
July	\$29,450	950	13
August	\$28,768	868	15
Sept	\$40,577	1,050	23

	Market Match	Cal Fresh (EBT)	Cal Fresh Customers
July	\$1,983	\$4,899	215
August	\$1,657	\$4,519	185
Sept	\$2,109	\$5,759	227

Feedback received during Quarter 1: Both vendors and customers have shared the pleasant experiences had since the pandemic started. Vendors explored new ways of sharing their goods through social media. Vendors also received personal protective equipment, which assisted them with following safety protocols. Customers expressed that they would like to continue to receive Market Match with their EBT cards. Many regular and new customers prefer that the Farmers Market remain on Whittier Blvd because it is easily accessible. The location also has heavier foot traffic which is beneficial to the participating vendors. Customers also expressed their gratitude for the market remaining open throughout the COVID-19 pandemic.

Overview: The Los Angeles Regional Food Bank estimated that Los Angeles County of having two million people living with food insecurity (1 of every 5 residents). The spread of the Coronavirus (Covid-19), there has had a negative impact on small communities such as East Los Angeles. There have been at least 123,905 residents, of which, 22% are estimated to have lived in poverty before the epidemic. This pandemic resulted in schools being held virtually, mass loss of employment, decreases in working hours, as well as physical and psychological isolation. Therefore, Covid-19 was an added barrier to many residents and community members, especially those belonging to more vulnerable populations such as children and the elderly.

Quarter: 2 **Accomplishment Quantity:** 4

Accomplishment Narrative:

The Los Angeles Regional Food Bank estimated that within Los Angeles County two million people are living with food insecurity (1 of every 5 residents). With the spread of Coronavirus (Covid-19), there has been a negative impact on small

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

communities such as within East Los Angeles. There have been at least 123,905 residents in which 22% were estimated to have lived in poverty before the epidemic. This pandemic resulted in classes being held virtually, job loss, changes in work schedules, and mental and social isolation. Therefore, Covid-19 was an added burden on many residents and community members, especially those who belong to the more vulnerable populations such as children and the elderly.

The East Los Angeles Farmers Market continues to support the community with fresh organic produce. Customers could use their Cal Fresh (EBT) and their Pandemic EBT (P-EBT) card at the Farmers' Market. Those who used their card at the market were automatically given Market Match from Hunger Action Los Angeles, with a 1:1 match, up to \$15, they were able to purchase more fresh produce. With the market being outdoors and following safety protocols to slow the spread of the virus, customers continued to rely on the market for their produce. The East Los Angeles Farmers' Market continues to be a safe place for customers to feel at ease while shopping during the pandemic.

The East Los Angeles Farmers' Market vendors participated in the @ The Blvd event organized by the Eastmont Community Center and Supervisor Hilda L. Solis office. The East Los Angeles Farmers' Market @ The Blvd event was held for six consecutive Saturdays beginning, August 28, 2021 through October 2, 2021 from 11:00 am - 3:00 pm. The East Los Angeles Farmers' Market @ The Blvd took place on Kern Ave at the intersection of Whittier Blvd, located next to the iconic Whittier Blvd Arch in East Los Angeles, CA 90022. After the @ The Blvd event ended, the Farmers' Market moved back to its original location at the East Los Angeles Civic Center. The transition back to the East LA Civic Center was different and affected customers and vendors. Many customers had grown accustomed to the market being on Whittier Blvd because of how easily they were able to travel. The transition from one location to the other did confuse customers at first, but it also showed the importance and impact the farmers market had made during the six consecutive Saturdays the event was held. This means that many new and regular customers depended on the market and would travel to a different location (East LA Civic Center) to fulfill their nutritional needs. Furthermore, Farmers' Market vendors had seen a decrease in their sales after the transition to the Civic Center because there were less customers traveling to the new market location. Overall, the decrease of sales and confusion of the Farmers' Market location prompted immediate change in promotion and marketing.

Towards the end of October new marketing materials were created. During the Saturday October 30, 2021, the Farmers' Market there was a reintroduction of vouchers as an incentive to bring more customers to the Civic Center. The Farmers' Market's Instagram page was used to create a Halloween "secret post" with a secret password, exclusively for social media followers to come pick up their free vouchers and explore the market. This new promotion/marketing technique on social media provided \$10 vouchers to individuals who said the password correctly from the post and received a voucher from the informational booth to shop. It was estimated about 25 individuals saw this Instagram post and came to shop. This form of marketing allowed younger shoppers to visit the Farmers' Market that day and also attended Dia de Los Muertos event that took place from 3:00pm – 8:00pm. The organizers of the Dia de Los Muertos event were supported by Eastmont Community Center and began after the Farmers' Market ended. There were many different food vendors, resource booths, musical entertainment, and community altars for people to bring photos and celebrate their loved ones who passed.

During the three Saturdays of November 2021, a new marketing technique was also used to bring in more customers and presence into the Farmers' Market. The Farmers' Market held a special Thanksgiving Giveaway at the Civic Center where prizes would be raffled off to individuals who specifically purchase foods, produce, and/or handmade crafts from vendors. The main purpose of this event was to let the new and returning customers of the farmers market know that they are important to the East Los Angeles Farmers' Market, and without them, there wouldn't be a Farmers' Market to begin with. The goal of this giveaway was to thank all customers of the market for shopping. When the customers purchase anything from the market, it increases market sales, and they are automatically entered into the giveaway raffle for a chance to win valuable prizes. Many customers were very happy and excited to be part of the fun and community engagement that was happening those Saturdays. After the giveaway was over for each market day, photos would be posted onto Instagram to be viewed. This allowed for additional outreach and promotion for the East Los Angeles Farmers Market on social media and increased more followers on the Instagram page than seen before. The Thanksgiving Giveaway coupled with consistent engagement posts on Instagram regarding the giveaway helped spread the presence of the market at the Civic Center. Market sales for November 2021 it showed a significant increase of between \$1,000-\$2,000 in overall sales from October 2021.

In December 2021, we held three Farmers' Markets. The market was holiday themed to increase sales during the winter season as vendor sales had decreased. During the December 11, 2021 East Los Angeles Farmers Market held from 1:00pm – 6:00pm, partnered with Supervisor Hilda L. Solis to create the Tree Lighting Celebration Event at the East Los Angeles Civic Center. This event included photos with Santa Claus, a toy drive, holiday entertainment, and free hot chocolate for attendees. There were many families and children that joined the event. The parents and children were able to receive toys donated by CHP, Walmart, and Target. Many of the agricultural producers and craft vendors from the Farmers' Market had a great experience during this holiday event. The East Los Angeles Farmers Market was closed for two Saturdays December 25, 2021 and January 1, 2022 in observance holidays.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Highlights of Q2 2021:

1. The Farmer's market has followed safety protocols according to the Los Angeles County Health Department.
2. The East Los Angeles Farmers Market has been more active on social media and seen increased number of followers.
3. All vendors continue to follow the guidelines from the Los Angeles County Health Department in order to keep themselves and customers safe
4. Each month at the farmers market had one special event to outreach more customers and increase sales.
5. Connection between Eastmont Community Center and the East Los Angeles Farmers Market are being represented on social media.

The following is a breakdown of sales, attendees (estimate), and number of weekly vendors:

October 2021: sales-\$35,436, attendees-770, vendors-19
November 2021: sales-\$20,902, attendees-431, vendors-19
December 2021: sales-\$18,440, attendees-410, vendors-18

The following are sales and customers as it pertains to Market Match (MM) and Cal Fresh (EBT):

October 2021: MM-\$4,138, EBT-\$6,780, customers-298
November 2021: MM-\$3,481, EBT-\$5,880, customers-246
December: MM-\$3,854, EBT-\$6,725, customers-278

Quarter 2 Feedback: The vendors and customers shared the pleasant experiences they have had since the pandemic began. The vendors have explored new ways to share their produce/products through social media. They have also received items that have helped them with following safety protocols. Customers have shared that they would like to continue to receive Market Match with their EBT card. Many regular and new customers prefer our Farmers' Market to remain on Whittier Blvd because readily accessible and produces foot traffic towards the market. Customers are glad that we have not shut the market down due to Covid-19.

Quarter: 3 **Accomplishment Quantity:** 5

Accomplishment Narrative:

According to the Los Angeles Regional Food Bank, an estimated two million people in Los Angeles County are reported to live with food insecurity (1 of every 5 residents). With the spread of COVID-19 there has been a negative impact on communities like East Los Angeles, with 22% estimated to have lived in poverty before the pandemic.

With our market, we have continued to support the community with fresh organic produce and a sense of community. Many of our customers are low-income individuals ranging from the ages of 40 and above. Customers who have Cal Fresh (EBT) cards and children have benefitted greatly from shopping at the market given that they have extra purchasing power with the help of their children's P-EBT card. Instead of only receiving one batch of \$10 market match vouchers (extra money), they can receive more per P-EBT card.

Our team is in the works of creating more signage on and around our information booths for customers' awareness on the advantages of shopping at the market with EBT/P-EBT cards. Our social media has helped us with spreading this message. With our post earlier this year, we were able to reach over 600 accounts and have our post shared over 35 times. Since the end of January, our market began hosting a variety of resources and themed events at the Civic Center. We began with distributing over 100 dog and cat food bags to anyone who registered at our information booth. This helped with bringing people out to the market not only for a free bag but to shop at our farmers and artisans' booths.

During the month of January, we saw a rise in COVID-19 cases. Our team and the rest of our vendors were conscientious of keeping our community safe by wearing masks throughout. Additionally, our market hosted an event for free COVID-19 home test kits in partnership with Supervisor Hilda L. Solis' office. Over 250 home kits were distributed to anyone who attended the market.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

The month of February was a fun and busy market with the addition of having live musical acts. Resonance and The Flamenco Souls were two bands from the San Gabriel Valley who performed cover songs and brought an audience to the market. This helped boost sales and make other artists aware of the opportunity to perform at our market. Our goal is to continue bringing musical talent to the market, but our only obstacle is providing proper payment. We may find ways to fundraise to bring more talent to the market.

The month of March brought more events to the market, starting with the Griffith Middle School club, the Mindful Gardeners. The East Los Angeles Market partnered with students to give out a variety of planting kits and lead numerous breathing exercises to community members. These breathing exercises typically lasted 5 minutes and brought together a moment for all to stop and relax through mindful breathing. Our partnership with the Mindful Gardeners has been successful in that it spurred excitement among mental health, gardening, and environmental supporters. Supporters of these topics led to exposure of the market to a new customer base.

The month of March hosted two fairs – the East Los Angeles Women’s Center’s 4th Annual Health and Resource Fair and a health fair led by students from the USC School of Pharmacy. The East Los Angeles Women’s Center has been a weekly organization that has participated at our market since the beginning of the year providing resources for women regarding sexual assault, domestic violence, and human trafficking. The day of our partnered event was a celebration of International Women’s Day and National Women and Girls HIV/AIDS Awareness Day. Community members had fun being part of Zumba, learning how to practice safe sex, and having resources such as HIV testing, coloring activities for children and a variety of raffles. This event saw our highest attendance of the year, 690 attendees!

The event was a success in terms of attendance, but it did not necessarily translate to higher sales. Since the beginning of the year, we have been strategizing different ways that we can boost sales at the cost of having different events planned. Social media has helped us a lot, but we continue to struggle to keep sales high.

Overall, the market has continued to grow. We welcomed two new artisan vendors in this quarter, which helped bring in new customers. Moving forward we will think of ways we can continue to grow the market both with new vendors and with marketing.

Highlights of Quarter 3 2022:

- *The Farmer's market followed safety protocols according to the Los Angeles County Health Department.
- *The East Los Angeles Farmers Market has been more active on social media and seen increased number of engagement from followers.
- *Each month at the farmers market had one special event to reach more customers and increase sales.
- *PPE Unite provided vendors and customers with N-95 masks, face shields, and sanitizers.

	Sales	Attendees(estimate)	# of vendors	Weekly
January	\$23,932	1,200	25	
February	\$27,169	1,476	24	
March	\$25,272	1,910	27	

	Market Match	Cal Fresh (EBT)	Cal Fresh Customers
January	\$3,376	\$8,095	298
February	\$3,315	\$5,880	246
March	\$3,062	\$6,725	278

Feedback: Vendors are struggling to keep sales afloat. This may be due to the rise of inflation.

Quarter: 4 **Accomplishment Quantity:** 4

Accomplishment Narrative:

During Quarter 4 of the East LA Farmers Market reporting period involved a lot of new opportunities for its vendors and community members. There were are total of four (4) new vendors in Quarter 4.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In April 2022, our collaboration with the Office of Hilda Solis for the Dia De Los Ninos event resulted in a boost of sales for our food vendors and local artisans.

In May 2022, we worked alongside Meztli Projects, an indigenous based group who put on a wellness fair called Abuelitas Remedios. This helped draw attention to the market but something we learned was that it works best to combine events within our market instead of having two different events. In this situation, our events were within the same area but at separate sections of the East LA Civic Center, creating a divide of customers.

The month of May 2022 was an inspiration for us to highlight our vendors who are mothers. Our intention was to bring forth the faces at the market and to encourage community members to support these hard-working women who also are caretakers of their families. Our team personally felt invested in sharing their stories on how they began their business journey and their ethnic roots.

For the first time, the East LA Farmers Market brought farmers to a school on the last week of May 2022. Two of our farmers, Finca Bonita and YNT Farm, participated in two back-to-back mock farmers markets at the Arts in Action Charter Schools here in East LA. We were proud to connect our farmers with this great opportunity for them to collaborate with a local school to provide fresh produce to their elementary and middle school students. This opens up the potential for the East LA Farmers Market to collaborate with future schools to bring farmers to their schools, giving our farmers more opportunities to interact with the community and reach a wider customer base.

An incredible opportunity for the East LA Farmers Market also occurred in May at the Cal State LA campus. Through partnership with the Office of the Dean of Students at CSULA, we were able to bring 3 farmers and 4 artisans to setup as a market for college students. The market was very successful, with sales for our artisans being 2x the regular amounts they normally are at our market. Our total sales for that day were the second highest of the month. Both CSULA and our team were happy with the outcome and plan on opening up a market in August 2022.

In June 2022 we were very proud and excited to collaborate with Via Care’s LGBTQ department to bring the first Pride Resource Fair to East LA. Community members had access to free and confidential HIV testing and a large variety of LGBTQ+ resources in the community and beyond. Through this event, we were able to recruit a new food vendor from East LA and a new artisan from Monterey Park who had a successful first day. The East LA Farmers Market also received recognition from Supervisor Hilda Solis for the event.

June 2022 also kicked off the disbursement of WIC vouchers for WIC families. Each WIC family receives a set of \$30 WIC checks to spend at the market on fruits, vegetables, and eggs. Our market then provides \$20 extra dollars in vouchers (WIC Plus), which in turn gives a total of \$50 in WIC families’ pockets. This has led to an increase in sales for the farmers and an increase of new customers at the market. Over 100 WIC families on market days June 18, 2022 and June 25, 2022 claimed to have been to the market for the first time or the first time since the pandemic.

Overall, the market has continued to grow. We welcomed one new food vendor and one new artisan vendor in this quarter, which helped bring in new customers. The East LA Farmers Market has exciting opportunities coming in this new fiscal year. The start of a new farmers market at the Cal State LA campus is set to start in August. A collaboration with In The Making, a local nonprofit, will result in the planning and execution of an entrepreneurial festival in which we highlight the entrepreneurial spirit.

Highlights of Quarter 4 2022:

- We brought in 2 new vendors through collaboration with different agencies and organizations.
- Bringing our market to CSULA led to an invitation for us to open a market on the campus.
- Brought 2 farmers to a local elementary and middle school for a mock farmers market.
- Collaborated with Via Care LGBTQ+’s department for first Pride Resource Fair.
- Increased sales through partnership with Hunger Action LA for WIC vouchers (\$20)
- Highlighted vendors who are mothers for Mother’s Day 2022.

2022	Sales	Attendees(estimate)	# of vendors Weekly
April	\$30,165.50	1,608	25
May	\$25,222.00	2,830	15
June	\$29,079.53	999	20

2022	Market Match	Cal Fresh (EBT)	Cal Fresh Customers
April	\$2,807	\$8,680	286
May	\$3,801	\$6,713	316
June	\$2,134	\$4,777	253

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Feedback: Vendors are struggling to keep sales afloat. Inflation has not gone down. Some vendors believe a different location would be a better fit. One with more foot traffic. More funding for market vouchers would be helpful to create incentives for community members to want to shop at our market.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602468-21 **Jurisdiction:** 1st District
Project Title: Gang Prevention & Intervention
IDIS Number: 12023
Operating Agency: Just Us 4 Youth
Subrecipient Type: CBO
Contract Period: 3/30/2022 to 6/30/2023
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

The project is designed to serve the regions of Pomona and Puente Valley by offering resources and care in efforts to reduce violence and trauma and to promote well-being and healing in our marginalized communities. The proposed uses of the requested CDBG funds is to provide gang intervention and prevention services primarily over Bassett, Valinda, La Puente and Pomona to the targeted population.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 46,945 This Year: 16,500 Cumulative: 16,500 Ratio: 35.1%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$141,093.00 Cumulative: \$141,093.00 Ratio: 56.4%

Annual Narrative:

For the past three months, we have served Pomona and Puente Valley to help reduce the amount of violence by providing street outreach events in our local community. We served at the different Parks After Dark activities in Bassett Park and held different events in Pomona as well. We provide water and food to different members in the community to build relationships. We've been able to help over 50 people with relocation, addiction treatment referral, housing referral, connect them with phone service, and work to acquire their vital records.

We are currently partnering with our local re-entry organizations to best support individuals as they acclimate back into their community. Our staff are building relationships with local law enforcement so we will be called when issues take place within the community. We have seen some of this already take place in Pomona but we are still building with local sheriff station in Puente Valley.

Quarter: 4 **Accomplishment Quantity:** 16,500

Accomplishment Narrative:

For the past three months, we have served Pomona and Puente Valley to help reduce the amount of violence by providing street outreach events in our local community. We served at the different Parks After Dark activities in Bassett Park and held different events in Pomona as well. We provide water and food to different members in the community to build relationships. We've been able to help over 50 people with relocation, addiction treatment referral, housing referral, connect them with phone service, and work to acquire their vital records.

We are currently partnering with our local re-entry organizations to best support individuals as they acclimate back into their community. Our staff are building relationships with local law enforcement so we will be called when issues take place within the community. We have seen some of this already take place in Pomona but we are still building with local sheriff station in Puente Valley.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601905-21 **Jurisdiction:** 1st District
Project Title: 1st District Clean-Up and Graffiti Deterrent Projects
IDIS Number: 11881
Operating Agency: Los Angeles Conservation Corps, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing project provides for a short-term clean-up campaign in community commercial areas of the Unincorporated 1st District through the employment of low-income youth implemented by the Los Angeles Conversation Corps. Identified clean-up sites undergo pressure washing and debris removal. As a graffiti deterrent, modular freestanding green-screens are installed in front of blank walls and may also act as a trellis system for drought tolerant plants. In addition, LACC provides cleanup support services for various community events.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 128,720 This Year: 128,720 Cumulative: 128,720 Ratio: 100.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$195,152.00 Cumulative: \$195,152.00 Ratio: 97.6%

Annual Narrative:

In FY21/22 LACC conducted a total of 67 pressure washing visits covering over approximately 70,000 square feet. These cleanings included extensive gum/debris removal, cleanup, and ensured general BMPs were in place to manage runoff. 15 extra visits then originally indicated were conducted in place of community event support (x5) and further trellis system installations (x10). These modifications were approved/requested by SD1.

LACC also installed four (4) trellis systems to act as graffiti deterrents at 4595 E 6th St, 436 N Rowan Ave, 419 N Rowan Ave, and 4228 Union Pacific Ave. These systems covered 925 square feet of area previously inundated with graffiti.

Both activities were welcomed by the community, provided greatly needed cleanup services along with beautification via landscape improvements to high-graffiti prone areas.

Quarter: 1 **Accomplishment Quantity:** 128,720

Accomplishment Narrative:

In Quarter 1 LACC conducted 9 visits to complete pressure washing activities along all corridors noted in the activity summary. Activities include deep cleanings with extensive gum/debris removal, general BMPs in place to ensure runoff is managed, and appropriate cleanup. LACC also installed two (2) trellis systems to act as graffiti deterrents at 4595 E 6th St and 436 N Rowan Ave covering a total of 397 sf. No community events were supported during this quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 2 LACC conducted 17 visits to complete pressure washing activities along all corridors noted in the activity summary. Activities include deep cleanings with extensive gum/debris removal, general BMPs in place to ensure runoff is managed, and appropriate cleanup. LACC also installed one (1) trellis systems to act as graffiti deterrents at 419 Rowan Ave

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

covering a total of 288 sf. No community events were supported during this quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 3 LACC conducted 11 visits to complete pressure washing activities along all corridors noted in the activity summary. Activities include deep cleanings with extensive gum/debris removal, general BMPs in place to ensure runoff is managed, and appropriate cleanup. No trellises/community events were installed/supported during this quarter.

Census tract info included in attached as requested.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 4 LACC conducted 30 visits to complete pressure washing activities along all corridors noted in the activity summary. Activities include deep cleanings with extensive gum/debris removal, general BMPs in place to ensure runoff is managed, and appropriate cleanup. LACC also installed one (1) trellis systems to act as graffiti deterrents at 4228 Union Pacific Ave covering a total of 240 square feet. No community events were supported during this quarter.

Census tract info included in attached as requested.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602347-20 **Jurisdiction:** 1st District
Project Title: Advanced Green Manufacturing Program - Worker Training Stipend
IDIS Number: 11977
Operating Agency: Miguel Contreras Foundation/USW Local 675
Subrecipient Type: CBO
Contract Period: 11/10/2021 to 6/30/2023
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity **Outcome:** N/A

Project Summary

This new project provides for stipends to workers being trained and assisted with placement into quality, durable jobs in electric bus manufacturing through the Advanced Green Manufacturing Partnership (AGMP) consisting of the Miguel Contreras Foundation, Proterra and the United Steelworkers Local 675 (USW Local 675), Los Angeles County Workforce Development, Aging and Community Services Department (WDACS), and Jobs to Move America. This project provides underserved, underrepresented populations with training, employment readiness, placement in quality, durable jobs, and career advancement while reducing mass transit greenhouse gas emissions in California.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$13,440.00 Cumulative: \$13,440.00 Ratio: 9.0%

Annual Narrative:

Per the Q4 Participant Plan, we are not at 84. We enrolled 15 in Cohort 1 and 15 in Cohort 2. Numbers have been limited due to Covid and Citrus College student/teacher ratio that they set for quality instruction. Consequently, the training has moved partially to the Citrus College Auto garage so that participants can be in apply what they learned in the lecture. The training was held at Citrus College and participants were able to train hands-on. We added an 8-hour Soft Skills Training for this cohort that was facilitated by Laura Doxey, CPC/PCC, from SoLa Impact <https://solaimpact.com/>. Lastly, we added an in-person Interview & Hiring Event for the first time with employers Proterra, Pape, and Tree Island Steel. Participants in the last cohort interviewed with Proterra only and via zoom. Although Proterra is experiencing supply chain issues and is not able to hire participants upon graduation. They did interview all but have only called a few for the second interview. That is the reason why we had to invite other employers to the table and create an Interview & Hiring Event.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Q4, the Cohort 2, 15 participants, regular training ran for 9 weeks, 10 weeks in total due to some holidays (03/25/22-05/28/22). Soft Skills Training 06/10/22 8 am-4 pm: this was the first time that we offered soft skills training and made it mandatory to encourage attendance and offered stipend pay. The soft skills training curriculum by Laura Doxey CPC, PCC: setting intentions, mindset, identity vs roles, 16 personalities, build your brand, core values, desire vs commitment, goal setting, resume writing, and preparing for interviews. Graduation was held on 06/17/22 and was attended by all the participants and H RTP partners. Career Fair/Interviews 06/24/22: the Interview & Hiring Event was held with three employers: Proterra, Pape Material Handling, and Tree Island Steel. There were other employers that were interested but could not attend. The participants interviewed with all three, but most were focused on Proterra. I followed up with participants via email and sent them information on those employers that could not attend. All three of the events were held at Proterra and participants reconceived stipends for their regular training & soft skills training. A BAC was not held but Pape and Steel Island are employers that attended our first BAC. There was a concerted effort made by the PM, our team, and particularly the USW-Proterra Trust board chair, Shig Noguchi, to bring in other United Steel Workers (USW) employers. With limited hiring at

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Proterra, there will be a major focus to strengthen our employer network and attendance at BAC, moved to Q5. The training curriculum for Cohort 2 included a lab component because the training was moved to Citrus College. Lab added: Liquid Cooling system flush and bleed, Air Brakes component ID and testing, Alignment demonstration, Battery and High Voltage safety demonstration. These areas were always in the curriculum but were now able to teach hand-on in the lab at Citrus College.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601224-21 **Jurisdiction:** 1st District
Project Title: F.I.E.S.T.A. Program
IDIS Number: 11860
Operating Agency: New Horizons Caregivers Group
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides funds to run the FIESTA (Family Incentives Equals Students Taking Action) Program, which provides emergency food and free educational supplies to low-income families with at-risk students who attend Title I schools and live in the First Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 280 This Year: 238 Cumulative: 238 Ratio: 85.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$50,000.00 Cumulative: \$50,000.00 Ratio: 100.0%

Annual Narrative:

New Horizons Caregivers Group (NHCG) was able to serve 238 low-income families from Los Angeles County First District Unincorporated La Puente area with free groceries, school supplies, backpacks, holiday gifts, and toy incentives on a monthly basis from July 3, 2022 through June 2022. The amount of grocery items provided monthly equated to providing enough food for 20,000 meals monthly. Based on an average income of \$31,600 for a family of five, NHCG was able to reduce family's monthly budgets by 5.5%.

The NHCG FIESTA Program Mission is to "Eradicate Poverty Through Education". This is being accomplished by partnering with local low-income area elementary schools. These schools provide excellent parent education classes, but have found it difficult to get parents to attend the highly informative classes. The solution that NHCG has given with providing free groceries and school supplies at the end of these classes has increased parent attendance by over 300%. All schools participating with the NHCG FIESTA Program promote these distributions through flyers, banners, signs on the school marquee, and through electronic telephone calls in both English and Spanish. The FIESTA Program has proven that by giving a little assistance to struggling families, they will become engaged with their child's school community. By attending these classes, the parents not only learn how to help their children in school, they become involved in helping and volunteering at the school site.

During the entire year NHCG FIESTA Program provided enough free products to low-income families residing within Los Angeles County First District Unincorporated La Puente to feed an estimated 180,000 meals, over \$630,805 was given in free school supplies, food items, holiday gifts, backpacks and school toy incentives.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	231
Other Race - Non-Hispanic	3
White - Hispanic	2
Total	238

Direct Benefit (Income):

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	233
Low	3
Moderate	1
Total	237

Quarter: 1 **Accomplishment Quantity:** 75

Accomplishment Narrative:

Since July 1, 2021 New Horizons Caregivers Group has continued to serve the community a month. Food Distribution takes place once a month from 10am to 12pm. Toy incentives and stuffed backpacks were delivered to over 8 schools in the Hacienda La Puente Unified School District. During the New Horizons' Stuffed Backpack event held August 24, 2021, over 525 stuffed backpacks were distributed to students in need.

New Horizons Caregivers Group identified and registered 75 new low-income families with at-risk youth during Quarter 1. All new low-income families registered during the first quarter reside within Unincorporated Los Angeles First District and were served emergency food and were provided with free school supplies in July, August, and September of 2021. The monthly cost to provide food items and school supplies for each family is approximately \$105. Based on the reported income levels, this represents a 5-7% monthly savings per family receiving services from F.I.E.S.T.A. (Family Incentives Equals Students Taking Action). This 5-7% savings helps these low-income families pay for housing, car payments, gasoline, and other basic necessities.

Quarter: 2 **Accomplishment Quantity:** 163

Accomplishment Narrative:

Since October 1, 2021 New Horizons Caregivers Group (New Horizons) has continued to serve the community monthly. Food distributions were once a month from 10am to 12pm. Toy incentives and stuffed backpacks were delivered to over 8 schools in the Hacienda La Puente Unified School District. 163 families registered in Quarter 2. 215 families received food for Thanksgiving dinner. Over 7000 canned food items were collected by the schools in the month of November benefiting New Horizons. New Horizons Caregivers Group partnered with Equity and Access, the homeless liaison for the Hacienda La Puente School District. The partnership served 150 families, totaling over 400 children. The children were provided a toy, clothes, blankets, and food for Christmas.

New Horizons Caregivers Group continued to identify and register 163 new low-income families with at-risk youth during Quarter 2. Each new low-income family registered during Quarter 2 resides within Unincorporated Los Angeles First District and were served emergency food and free school supplies throughout October, November, and December of 2021. The total cost of the food items and school supplies given to each family was approximately \$105 per month. Each family that received services from the F.I.E.S.T.A. (Family Incentives Equals Students Taking Action) Program reduced their monthly expenses by 5-7% (varied by income). The 5-7% saved monthly helped the participating put money towards housing, vehicle expenses, and other basic life needs.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

New Horizons Caregivers Group continued to identify and register new low-income families with at-risk youth during Quarter 3. 1123 family members benefited within 237 new families registered as low-income. All new low-income families registered during the third quarter reside within Unincorporated Los Angeles First District and were served emergency food and free school supplies during January, February and March, 2022. The food items and school supplies given to each family monthly was approximately \$105. Based on the reported income levels, this represents a 5-7% monthly savings for each family served by the F.I.E.S.T.A. (Family Incentives Equals Students Taking Action) Program. This 5-7% savings helps these low-income families pay for housing, car payments, gasoline and other basic life necessities.

The FIESTA Program Distributions take place at the end of Parent Education Classes which are held at the family's local elementary school where their children attend. In addition to helping each family with products, all parents commit to helping their child succeed in school and to have less than 3 absenteeism days the entire school year. Low-income parents attending classes learn many helpful techniques for becoming a better parent and how to help their child succeed in school and life. Some of the topics taught during our third quarter distributions were: How to Prepare for Parent Conference (What to Ask), Home Study Skills, Internet Safety, Communication with Your Child, Goal Setting and Motivation At-Risk Students. Food drive are every two weeks.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

By providing low-income families as opportunity to receive assistance with free products through the local elementary school and tying it in with parent education classes, Principals have reported an increase in parent attendance from 200% up to over 800%. The FIESTA Program is a big win for the families, the at-risk youth, the Principals, teachers and all schools participating.

The estimated amount of groceries, school supplies and classroom incentive gifts donated to local low-income schools within the Unincorporated Area Los Angeles First District during Quarter 3 was approximately \$90,597.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

New Horizons Caregivers Group (NHCG) provided grocery and school supplies to the community during the fourth quarter. FIESTA (Family Incentives Equals Students Taking Action) Distributions served low-income families previously identified and registered with NHCG. All families served live within the unincorporated Los Angeles County First District area. A total of 248 families were served monthly during this period. Each family served received free groceries and school supplies valued at \$75 per family. Based on family incomes reported this equates to each family reducing their monthly budget by 5.5%. Do to the coronavirus New Horizons had a food distribution every Tuesday from 10 to 12pm. The value of products provided to low income constituents of the First District of Los Angeles County Unincorporated La Puente area during the months of April, May and June, 2022 is estimated to be over \$75,000.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602365-20 **Jurisdiction:** 1st District
Project Title: Grants for Small Business with Technical Assistance - 1st District
IDIS Number: 11785
Operating Agency: PACE Finance Corporation
Subrecipient Type: CBO
Contract Period: 6/30/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program helps stabilize struggling small businesses by providing financial and technical assistance. Grants ranging up to \$50,000 help launch, stabilize, and grow small businesses located within the unincorporated areas of the 1st District.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 25 This Year: 30 Cumulative: 30 Ratio: 120.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$299,366.00 Cumulative: \$299,366.00 Ratio: 99.8%

Annual Narrative:

Launching the program, outreach and processing/evaluating the grant applications were performed in Quarters 1-3. Program outcomes (disbursement of the grant funds, technical assistance/counseling and job retentions) were achieved in quarter 4. During the last quarter of the program year, a total of 30 businesses received grant funds. Specifically, 20 businesses receive \$10,000 grants and 10 businesses received \$5,000 grants. In total, the 30 grants helped these businesses retained 26.5 FTE jobs (10 FT and 16.5 PT). See calculations below:

Jobs * Factor = Total FTE Jobs
 22 (PT) * 0.75 = 16.5 FTE Jobs
 10 (FT) * 1 = 10 FTE Jobs
 Total = 26.5 FTE Jobs

Of the 30 awardees:

- 17 were female owned
- 13 were male owned
- 25 were Hispanic owned, and
- 5 were AAPI owned

All 30 businesses faced negative impact from COVID. Specifically:

- 2 start-up businesses launched in early 2020 had business disruptions due to mandatory business shut downs.
- 5 business suffered a decrease in net income due to the increase in cost of goods and other COVID-related expenses.
- 23 businesses suffered a decline in revenue.
- 1 business could not afford rent and had to relocate to a smaller and less than ideal space.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	5
White - Hispanic	25
Total	30

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	10.00	10.00	10.00
Three-Quarter-Time (30 Hrs.):	22.00	16.50	16.00
Total	32.00	26.50	26.00

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	30	0
Total	30	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During quarter 1 (July 1 – September 30, 2021) of the grant period, we ramped up and launched the grant program. We plan to award 30 eligible small businesses (in the unincorporated area of District 1 with at least one low to moderate income employee) with a grant ranging from \$5,000 to \$10,000. It is anticipated that \$5,000 grants will be awarded to ten businesses with 1-2 employees and \$10,000 grants will be awarded to 20 eligible businesses with 3 or more employees. Finalists will also be required to receive business counseling/technical assistance with our business and loan counselors. Grant funds can be used towards business expense, including but not limited to payroll, rent, working capital and inventory. We have appointed a grant committee (comprised of internal and external parties) who will be responsible for reviewing and selecting the 30 finalists. The committee members were selected based on their diverse background/experiences, and the value their diversity and distinctive point of view could bring when reviewing and selecting the grant awardees. They have also circulated and disseminated this grant opportunity to their constituents, community, friends, and family. Through the grant selection committee, we have strengthened our partnerships in the target area through the Rosemead Chamber of Commerce, Office of District 1, Wells Fargo, Bank of America, UCLA, and a fellow business owner.

Our team started planning the grant program in July and August including creating outreach and marketing plan and recruiting the grant selection committee. In September 2021, our team performed marketing and outreach to businesses in the target area and conducted 10 webinars. To reach the diverse target population, our marketing and outreach efforts are done in language and in English. Promotion of the program consisted of email and newsletter blasts, dissemination of in-language flyers, social media, word of mouth, broadcasting through our ethnic partners (i.e., Chinese radio station and ethnic newspapers) and our various stakeholders as noted above such as the Chamber of Commerce. We have performed the following activities during quarter:

- Hosted 10 webinars (English, Spanish, Korean, Vietnamese, and Mandarin - 2 webinars each language) to promote the grant opportunity and outreach to interested businesses in eligible areas.

Total webinar registration: 367

- English 248
- Spanish 39
- Korean 44
- Vietnamese 2
- Mandarin 34

Total webinar attendees: 140

- English 94
- Spanish 13
- Korean 15
- Vietnamese 0
- Mandarin 18

Total webinar attendees completed pre-registration: 42

To disseminate program information to hard-to-reach businesses, we will also be conducting door-to-door visits in the East LA area during the week of 10/11/21 and 10/18/21.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Subsequently during quarter 2, a link (through Lenderfit) will be sent to all eligible pre-screened businesses (business located in the unincorporated areas of 1st District and at least one low to moderate income employee) to complete the grant application and upload all supporting documents. The grant selection committee will review and select the finalist with the anticipated award date to be in December 2021.

We are on schedule to award grants to eligible small businesses by the end of 2021.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During October, November and December of Q2 2021, our team canvassed the eligible service area, partnered with the office of First District to conduct door to door outreach to disseminate program information to hard to reach businesses, actively reached out through language appropriate phone calls/emails on leads from our partners (Inclusive Action and Office of First District), and promoted the program via word of mouth, social media (weekly posts), print ads (ethnic newspapers such as, but not limited to Chinese LA Daily News, Zhong Guo Daily New and Epoch times) and webinars conducted. Additionally, in November 2021, we conducted a post card campaign to businesses in eligible zip codes. As result of our collaborative outreach efforts, we have:

- 20 grant applications completed in Lenderfit
- 15 applicants created an account in Lenderfit and pending grant application completion
- 17 potential eligible applicants invited to complete the grant application in Lenderfit.

Of the 20 completed applications, 15 have been sent to our grant application selection committee in Dec 2021 for review. For the remaining 32 applications (15 pending applications and 17 invited), our team has been and will continue to work closely with them in Jan 2022 of Quarter 3 to clarify eligibility, collect documentation and provide one on one technical assistance. These businesses are not technologically savvy and/or require in-language (Spanish) support. It is anticipated that these pending applications completed with selection committee review will be done by February 2022.

As noted in Q1's QPR, the grant awards ceremony was anticipated to take place in Q2 December 2021. However, recruitment slowed during the holidays and as indicated above, applicants were slow to complete their application on our platform (Lenderfit) and/or required more extensive one on one assistance. As such, we did not meet our December target date and the new target date for the awards ceremony in collaboration with the Office of First District is Q3 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During January and February of Q3 2022, the PACE team and the grant selection committee continued with reviewing, assessing, evaluating and scoring the remaining 32 grant applications pending from Q2. The PACE team worked closely with the applicants for translation services, one on one counseling related to filling out applications, answering questions and any other assistance needed. In summary, 50 businesses were invited to submit a grant application. Of the 50 applications:

- 4 did not start their application;
- 4 withdrew their application;
- 6 did not finish completing their application; and
- 36 completed their application
 - 6 were not approved – did not meet eligibility criteria
 - 30 were advanced to the selection committee evaluation phase

Of the 30 finalists/businesses who advanced to the selection committee evaluation phase:
-20 finalists/businesses will be receiving \$10,000 grants (totaling \$200,000); and
-10 finalists/businesses will be receiving \$5,000 grants (totaling \$50,000).

During the month of March 2022, we collaborated with the Office of Supervisor Solis to plan the awards ceremony, scheduled for April 13, 2022 from 9-10am at the East LA Entrepreneur Center. Invites to the 30 finalists and ethnic media (Spanish and Chinese) have been sent out. Finalists will receive grant checks at the awards ceremony during Q4 of 2022.

Quarter: 4 **Accomplishment Quantity:** 30

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During Q4, we reviewed, approved and disbursed a total of 30 grant applications, totaling \$250,000. Of the 30 grants, 20 \$10,000 denomination grants and 10 \$5,000 denomination grants were disbursed to small businesses negatively impacted by COVID. Business finalists consisted of 16 corporations, 4 LLCs, and 10 sole proprietors. In totality, there were 32 jobs retained (10FT and 22 PT) or when converted, 26.5 FTE jobs retained.

The award ceremony was held on April 13, 2022, at the East LA Entrepreneur Center. All 30 awardees were invited to the awards ceremony and 27 awardees were present to receive the cheque from Supervisor Hilda Solis. It was a well-attended awards ceremony. There were Spanish media represented by Estrella TV, Univision, and Telemundo; Chinese media represented by L.A. Web, Inc.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602172-19 **Jurisdiction:** 1st District
Project Title: Microloans for Small Businesses- District 1
IDIS Number: 11404
Operating Agency: PACE Finance Corporation
Subrecipient Type: CBO
Contract Period: 3/31/2020 to 6/30/2025 **Quarter Completed:** 1
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides financial support to microbusinesses through a revolving loan fund. Microloans ranging up to \$50,000 will help launch, stabilize, and grow a small business within the unincorporated areas of the Los Angeles County.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 5 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

There are no outcomes to report - the Microloan for Small Business contract was cancelled in May 2021 and replaced with the Grants for Small Business with Technical Assistance Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There are no outcomes to report - the Microloan for Small Business contract was cancelled in May 2021 and replaced with the Grants for Small Business with Technical Assistance Program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602330-21 **Jurisdiction:** 1st District
Project Title: 1st District Clean-Up and Graffiti Abatement Projects
IDIS Number: 11942
Operating Agency: San Gabriel Valley Conservation and Service Corps
Subrecipient Type: CBO
Contract Period: 7/27/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project provides for a short-term clean-up campaign in community commercial areas within primarily residential communities of the Unincorporated 1st District. Identified clean-up sites undergo pressure washing and graffiti abatement including vines and painting.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 39,085 This Year: 39,085 Cumulative: 39,085 Ratio: 100.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$48,842.00 Cumulative: \$48,842.00 Ratio: 48.8%

Annual Narrative:

The CDBG 21-22 project in total led to 53 clean-up projects and 7 graffiti prevention projects. SGV crews worked throughout the entire 5 areas as evenly as possible but some streets and areas required substantially more effort to remove bulky items that were illegally dumped.

Total Projects Complete- 60
 Q1-0
 Q2-14
 Q3-4
 Q4-42

COVID-19 disrupted SGVCC operations during the first half of the fiscal year. However, SGVCC was able to rally and finish the 4th quarter strong.

Out of the 5 unincorporated areas, South San Jose Hills had the most illegal dumping and required the most effort to clean up the community. Approximately 10,500 LBS of waste was collected during the 2021-2022 fiscal year.

The picture labeled 'Vine Painting Wall Moving Forward' will be the design used for any future SGVCC vine paintings.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 1st Quarter of the CDBG project, SGVCC worked closely with SD1 and LA County Public Works to identify areas that were in need of clean up efforts. During this quarter planning preparation took place such as site visits of the areas identified and pictures were taken so that SGVCC could properly plan, schedule and execute the objective of the contract. During this time priority areas were identified.

SGVCC anticipates to begin clean up efforts during the 2nd Quarter with work crews who will deploy several times a week to provide clean up services to SD1's priority areas.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 **Accomplishment Quantity:** 39,085

Accomplishment Narrative:

During the second quarter 14 projects were complete. These projects mainly consisted of weed abatement and bulky item pick up. Approximately 340 sq. ft. of area was cleared of weeds, over grown branches and shrubs totaling in approx. 14 cubic yards of green waste. Pictures attached is an example of trimming back bushes/ trees for beautification. Locations that were serviced are

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the third quarter, 4 separate projects were complete. These projects consisted of bulky item pick up throughout the unincorporated areas of Bassett, Valinda, West Puente Valley, South San Jose Hills, and especially on Francisquito Ave.(south side, Census tract 4069.01). These 4 projects included frequent stops throughout these streets/ right of ways;

- Alderton
- Rorimier
- Northam St.
- Francisquito
- Puente
- Rosemead (Gallatin to Durfee)
- Fairgrove
- Blackwood St.
- Echelon Ave.

Approximately 2,500 lbs of debris has been removed throughout the 3rd quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th quarter, a major effort was made and crews were mobilized on a daily basis. In total 42 projects were completed. The short term clean-up projects (35) included removing illegally dumped items comprised of bulky items and litter. The Graffiti abatement projects (7) included prepping walls for paint, painting, and engaging with residents that had a wall adjacent to their home that was prone to graffiti. SGVCC created a contract and translated it into mandarin and Spanish in order to communicate with diverse households. Informational FAQ's and door hangers were created to inform residents, build trust, and engage effectively with residents that were not home. SGV crews that were working on clean up projects reached out to nearby residents if the illegal dumping was near a home that had a graffitied wall or a wall prone to graffiti. This proved to be a successful use of crew time proving sporadic clean up of bulky items while also engaging with residents to see if they would allow vine paintings, vine plantings, and/or vine trellis installations.

The 35 clean-up projects were spread out evenly between the five unincorporated areas of Avocado Heights, Bassett, South San Jose Hills, Valinda, West Puente Valley. Approximately 8,000 LBS of waste was collected during the 4th quarter.

Areas covered include but aren't limited to:

Avocado Heights:

- Don Julian rd.
- Arillo St.
- Alanwood Rd.
- 3rd Ave.
- Proctor Ave
- Grossmont Dr.
- Vinemead Dr.
- Basetdale Ave.
- Lomitas Ave
- 5th Ave

Bassett:

- E. Temple Ave
- Nelson Ave
- 4th Ave

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

- Willow Ave
- Bassetdale Ave
- Santa Mariana Ave
- Sandsprings Ave
- N. Big Dalton Ave
- Le Borgne Ave
- Flanner St.

South San Jose Hills:

- Alderton
- Hambleton
- Gemini
- Salais St.
- Glenthorne
- Renault
- E. Northam St.
- Shipman Ave
- Hurly St.
- Rorimier St.
- La Seda Rd..
- Galleano St.
- Valley Blvd

Valinda:

- Highland
- Meadowside
- Stimson
- Harvestmoon
- Bannon
- Dubesor St
- Blackwood
- Valinda Ave.

West Puente Valley:

- Puente Ave
- N. Big Dalton Ave
- Vineland Ave
- Millbury Ave
- Van Wig Ave
- Ardilla Ave
- Maryland Ave.
- Shadydale Ave
- Evanwood Ave
- Rath St.

The seven graffiti abatement projects took place at seprate 4 addresses

- 515 Deepmead Ave, La Puente, CA 91744 (South San Jose Hills)
- 13702 Shaver Ave. (West Puente Valley)
- 1060 Le Borgne Ave. (W. Puente Valley)
- 902 Le Borgne Ave. La Puente (W. Puente Valley)

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602476-21 **Jurisdiction:** 1st District
Project Title: Gang Prevention & Violence Intervention
IDIS Number: 12024
Operating Agency: Southern California Crossroads
Subrecipient Type: CBO
Contract Period: 3/30/2022 to 6/30/2023
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

The project is designed to facilitate the Safe Passages Program and provide gang-violence intervention services at the Ruben F. Salazar Park (Salazar Park) through community outreach, maintenance of safe passageways, providing resources, and coordination of community events. The assigned Community Intervention Workers will monitor gang activity in Salazar Park and the surround neighborhoods. Salazar Park is located at 3864 Whittier Blvd Los Angeles, CA 90023.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,505 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$16,666.00 Cumulative: \$16,666.00 Ratio: 66.7%

Annual Narrative:

The following activities occurred during Quarter 4 of fiscal year 21-22:

In April 2022, staff member Ruben Hernandez coached the Little League baseball team with a roster of 15 youth participants. Ruben provided 1.5 hours of weekly practice and mentorship. League games were played on a weekly basis. Families were encouraged to participate to strengthen family connections.

In May 2022, staff member Mario Navarrete started a Basketball League. Mario coordinated the league schedules and team matchups. The league consisted of eight (8) teams and hosted weekly practices. Tournament games were played on a weekly basis. Families were encouraged to participate to strengthen family connections and to increase park attendance.

Lastly, in May 2022, staff encouraged community members to participate in youth-developed programming so parents/guardians could work together to build and strengthen the relationships between families and to strengthen their community. This not only helped to increase park attendance, but it also created relationships between the surrounding communities and developed monitoring for safe passage to and from parks for families. Having community members and staff monitor activities in the surrounding neighborhoods helped to bring awareness of potentially hazardous situations. Staff and community members were able to keep the park safe through community engagement and conflict resolution.

In June 2022, staff organized supervised field trips by connecting with community members through community events such as "Parks After Dark" and "Summer Night Lights". During these events, staff were able to provide families with resources within their community. The staff supported educational college visits to inform communities of better educational possibilities and resources.

By the end of June 2022, staff had was able to keep the parks safe through community engagement, activities, and outreach. Staff were trained in conflict resolution through gang violence intervention. Southern California Crossroads (SCC) was also critical in aiding the community though trauma-informed care (TIC).

The activities during Quarter 4 helped build confidence amongst the community that they are safe at their local parks and Community Centers.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The following activities occurred during Quarter 4 of fiscal year 21-22:

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2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602173-19 **Jurisdiction:** 1st District
Project Title: Project Equity - East Los Angeles
IDIS Number: 11409
Operating Agency: WORKFORCE
Subrecipient Type: CBO
Contract Period: 3/31/2020 to 6/30/2023
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new project provides for technical assistance to small business owners who provide goods and services to the predominantly low-and moderate-income residents of the unincorporated community of East Los Angeles to transition from single ownership to employee ownership in order to continue to create and preserve living wage jobs. Business assistance will include data analysis, feasibility studies, outreach and marketing, and subsidies to transition businesses to employee ownership. This project also provides training to the Los Angeles County Department of Consumer and Business Affairs on transitioning businesses to employee ownership.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$127,000.00 This Year: \$1,862.00 Cumulative: \$16,404.00 Ratio: 12.9%

Annual Narrative:

Project Equity began incorporating more targeted outreach in addition to broad-based messaging about the small business retention risk and benefits of employee ownership as a business retention and employee engagement strategy. The agency relied mostly on virtual outreach strategies as the COVID-19 pandemic continued to limit access to the East Los Angeles Entrepreneurship Center and in-person meetings with business owners.

Project Equity completed an analysis of prospects in the 90022, 90023, and 90063 zip codes that could be a good fit for employee ownership. The agency directly emailed 183 business owners and mailed postcards to 259 business owners to inform them of Project Equity's services and upcoming educational webinars. The agency identified over 70 manufacturers representing 2,400 workers and \$540+ million in reported revenues to prioritize for continued outreach.

The agency continued broad-based outreach through the creation of an East LA informational webpage (<https://www.project-equity.org/east-la/>), targeted Facebook advertisements in East LA zip codes, and a webinar for East LA business owners.

Project Equity connected one-on-one with community-based organizations that could help to educate businesses and make referrals to Project Equity, including the Los Angeles County Economic Development Corporation (LAEDC), California State University - Los Angeles, Centro de Negocios SBDC, East LA Chamber of Commerce, Inclusive Action, and other East LA Entrepreneur Center service providers. The agency also presented to the East LA Small Business Roundtable.

Through a partnership with California State University, Los Angeles's East LA Business Connector (EL ABC) Program, Project Equity provided informational materials to approximately 500 businesses in East LA as a result of students' door-to-door canvassing.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Project Equity's senior manager of business engagement and partnerships completed a technical analysis of prospects in the 90022, 90023, and 90063 zip codes. A targeted engagement strategy of the East Los Angeles manufacturing community will prioritize candidates based on employee count and reported revenue size. The agency identified over 70 manufacturers representing 2,400 workers and \$540+ million in reported revenues. These prospects were divided into four tiers and the agency will execute direct engagement via email and phone outreach, area networking, and digital and printed marketing materials.

With area businesses emerging from the latest wave of closures as a result of the COVID-19 delta variant, Project equity will also resume relationship-building and broad-based educational efforts. The agency will be attempting to schedule new presentations for County agencies and small business service providers. In addition to serving as a business succession option for retiring owners, employee ownership may also be an option for owners looking for an additional incentive to attract and retain talent in a very competitive labor market.

Finally, Project Equity heard word from officials that the East Los Angeles Entrepreneurship Center will resume limited in-person operations in October. Plans are being discussed to be included in announcement emails and to participate in programming as appropriate.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The spread of the COVID-19 Delta variant and the emergence of the Omicron variant again paused any plans for even limited in-person engagement. Project Equity met with staff in the District 1 office to discuss new strategies for advancing small business engagement in the wake of on-going waves of restrictions, temporary closures, and public health advisories.

The District 1 office will facilitate outreach connections to an East Los Angeles outreach specialist at the Los Angeles Regional Network of the Small Business Development Center. They will also connect us to the Whittier Boulevard Merchant Association to discuss engagement with their members and the Los Angeles Economic Development Corporation to discuss our review work on manufacturing sector prospects.

Entrepreneurship Center staff will facilitate ways for service providers to connect while virtual operations are maintained. They are advancing policies/ procedures necessary for safe reopening. Project Equity also looks forward to participating in plans the Entrepreneurship Center have for area business engagement via canvassing and surveying in the New Year.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project Equity continued to be unable to meet in-person at the East Los Angeles Entrepreneurship Center ("Center") per on-going state and local public health orders.

In lieu of in-person engagement at the Entrepreneurship Center, Project Equity continued virtual outreach campaigns. The agency created an informational webpage (project-equity.org/east-la) specific to East LA. The agency ran targeted Facebook advertisements in East LA zip codes directing businesses ownership to the webpage. Project Equity staff also began planning for a webinar that will be promoted and facilitated in English and Spanish in May. Project Equity will promote the upcoming webinar via the web page, Facebook ads, direct mail, and through partners such as El Centro SBDC.

Project Equity also connected with California State University, Los Angeles regarding their East LA Business Connector (EL ABC) Program, a student-led engagement project that is mobilizing 50 students to bring resources to small businesses in unincorporated East LA. Project Equity will partner with these students to deliver 500 flyers that describe employee ownership educational services and information on the upcoming webinar. The information will be distributed directly to East LA businesses through door-to-door canvassing in April and May.

In lieu of in-person networking, Project Equity reconnected one-on-one with other East LA Entrepreneur Center service provider organizations to educate them on employee ownership services and create a mutually beneficial referral network.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project Equity hosted an online information session on employee ownership for business owners in East LA in May. In advance of the information, the agency mailed postcards directly to 259 businesses in East LA to inform them of Project Equity's services and upcoming educational events. The agency also recruited and shared postcards with the East Los Angeles Regional

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Office for Supervisor Hilda Solis, California State University - Los Angeles, Centro de Negocios SBDC, East LA Chamber of Commerce, and Inclusive Action to distribute information to business owners.

In addition to postcards, the agency directly emailed 183 business owners in East LA to introduce our services and provide a link to register for information or book a one-on-one consultation.

The agency continued targeted Facebook advertisements in East LA zip codes directing businesses ownership to the webpage.

The agency continued to explore strategies to reach business owners in East LA with the staff in the District 1 office. The agency provided a list of 15 top manufacturing prospects to consider in-person outreach to the District 1 staff. District 1 staff also arranged a meeting with the Los Angeles County Economic Development Corporation (LAEDC). The agency provided information and resources on Project Equity and employee ownership to LAEDC staff. The conversation resulted in one referral of a business that could be interested in learning more.

The agency's partnership with California State University, Los Angeles's East LA Business Connector (EL ABC) Program, also resulted in a referral.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601387-21 **Jurisdiction:** 1st District
Project Title: Senior Empowerment Program - Union Pacific
IDIS Number: 11886
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program assists seniors in remaining healthy and active through participation in recreational, educational, and leisure activities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 85 This Year: 26 Cumulative: 26 Ratio: 30.6%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

Due to the COVID 19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center had been closed to all program participants and staff, officially since Thursday, March 19, 2020. Staff returned during the middle of June 2020 and our center is currently only opened for Child Development Services. All Youth and Senior Program Activities have been virtual.

Some of our Senior Activities this fiscal year have been:

1. Virtual Rethink Your Drink Day
2. Zoom Healthy Nutrition Classes & Physical Activities
3. October Program Emergency Card Update YWCA Goody Bag (Masks, Hand Sanitizer, & YWCA GLA Giveaways)
4. New Senior Program Lunch Program Sign-ups
5. Supervisor Hilda Solis' Office Turkey Giveaway UPEC Raffle
6. Every Table Turkey Thanksgiving Dinners
7. Virtual Healthy Food Demonstrations
8. Social Justice Week \$100 dollar Kroger Gift Card Distribution
9. Virtual Meal Planning, Grocery Shopping & Goal Setting
10. Intergenerational Earth Day & Springtime Cheer project including the Child Development and Senior Program

During Quarter 4, we continued to provide the Senior Program important information regarding the COVID 19 Pandemic, Vaccination Sites, Food Giveaways/Drives, Virtual Nutrition Workshops, and check in calls through mailings and phone calls. We are currently in the process of creating a plan to open our doors again to in person lunch and programming for our Senior

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Program, complying with all COVID 19 protocols.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	26
Total	26

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	26
Total	26

Quarter: 1 **Accomplishment Quantity:** 10

Accomplishment Narrative:

Due to the COVID-19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center has been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the senior program has been staying in touch through weekly check in calls. Staff returned during the middle of June 2020 and our center is currently opened for Child Development Services.

During Quarter 1 the YWCA has continued to maintain relationships with our seniors, by providing virtual Zoom Healthy Nutrition Education Classes with the options for video and listen only options, depending on the senior participant's technological savviness. They can sign up through the weekly check in calls with two of our LA RISE bilingual student workers. These student workers are conducting these phone calls, they also communicate important information regarding, food distributions, vaccination sites, Alzheimer workshops, and additional services provided by the Senior Program during the calls. Most importantly, they converse with the seniors and ask if they need anything that perhaps our center can provide for them. Most often, the seniors are just so grateful for the check in and great conversation.

In July 2021, a group of seniors participated in a virtual Rethink Your Drink Day Event with the Walnut Park Senior Program. Learning how to make better drink choices, how to prepare water using various fruits to combine and create healthy tasting beverages. In August 2021, some seniors signed up for an online physical activity Zoom class, where they learn how to stretch and exercise safely.

By September 2021, we had more seniors sign up for another physical activity. We also asked them to come in to update their Emergency Card information. Seniors were provided with a bag full of personal protective equipment (PPE) supplies, face masks, hand sanitizers, lip balm, stress balls, first aid bags, COVID 19 information, and additional goodies. These supplies were essential in protecting the health of the participating seniors.

About 10 seniors came in to update their information and receive their bags. They were so happy to see us and are waiting for the day when it is safe to open, so that they may see all their friends again!

Example of Senior Program Participant Engagement:

During the check in calls, we often hear of other participants who has become ill or are dealing with other personal issues. Often, the student workers communicated this information to the Program Specialist who supervises them and used to make these calls. The Program Specialist spoke to the Judy Martinez, a Senior Program participant regarding some personal issues she was dealing with. Judy expressed that she has been feeling lonely and depressed because her boyfriend, Felix (another Senior Program participant) has been battling cancer. The Program Specialist listened and provided Judith with tools she could use to keep herself occupied. Judy expressed her gratitude for the advice given to her. They also discussed how prayer helps and to remain positive. During one phone call, Judy stated that she was going to shower and get dolled up for Felix, because he was going to send someone to pick her up later that day. As Judy always does, she hung up thanking the Program Specialist for her time and told her she loved her. The Program Specialist replied with, "I love you too," and remember you can always call me. Judy said, "you have no idea what your calls have meant to me."

The YWCA GLA will continue to provide seniors with crucial resources to uplift their days. The goal is to ensure that they continue to stay positive, as they deal with health issues. We are hoping to reopen and distribute Grab and Go meals soon, currently we are waiting for approval from Human Services Association (HSA). Seniors continue to call the center or stop by for an anticipated date. A few seniors have already come in to update their Emergency Card information.

Staff will continue to stay connected with community partners and connect our seniors once they return to the center. A small table with community services will be available with resources that will enhance senior's lives. Recruitment will also continue to occur on an ongoing basis to promote the Senior Program at Union Pacific Empowerment Center.

Quarter: 2 **Accomplishment Quantity:** 16

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Due to the COVID- 19 Pandemic and our State's social distancing order, The Union Pacific Empowerment Center (UPEC) has been closed to all program participants, officially since Thursday, March 19, 2020. Since then, the senior program has been staying in touch through weekly check in calls. Staff returned during the middle of June 2020 and our center is currently opened for Child Development Services. this second quarter we have been in touch with a total of 26 seniors who reside within the CDBG required zip codes.

We continued to maintain relationships with our seniors by providing virtual Healthy Nutrition Education Classes & Physical Activity Classes via Zoom with the options of video and listen only options, depending on the senior participant's technological savviness. They can sign up through the weekly check in calls with any of our LA RISE bilingual student workers. These student workers also communicated important food distribution opportunities, vaccination site locations, Alzheimer workshops, and more to the senior program during the calls. Most importantly, during the calls with the seniors the student workers asked if the need seniors would benefit from addition resources. Most often, the seniors were grateful for the check in and great conversation.

During October 2021, we asked the seniors to come in to update their emergency cards and to receive a gift bag filled with YWCA GLA masks, hand sanitizer, and additional goodies. Throughout the month a few seniors gladly stopped by to provide updated information and receive their gift bag anticipating the day when they could return to socialize and engage with their friends whom they miss dearly.

Also, during October 2021 a flyer was mailed out to the Senior Program promoting the new Food Distribution/Lunch Program we are trying to establish at our center. Seniors would be able to pick up a week's worth of nutritious food once a week. We need at least 30 seniors to pre-register for the program to begin, through HSA- Human Services Association. Later in the Quarter 2, some of our LA RISE student workers walked the community promoting the food program passing out flyers in the Union Pacific Community. We have about 25 seniors who have pre-registered by filling out the application and are awaiting news regarding a start date.

On November 22nd, Child Development Site Director, Adriana Velazco, and Program Specialist, Rhianna Morales went to City Terrace Park to pick up boxes filled with food and turkeys donated by Supervisor Hilda Solis' Office. The turkeys were distributed between all three of UPEC's Programs. Both the Senior and Child Development Programs received four turkeys each, and two went to the Youth Program families, selected by a raffle for all three programs. The families were so excited to learn they won a raffle providing a free turkey, a box of canned, and dry essentials for their home pantries.

On November 24th, The YWCA GLA and Every Table provided 331 turkey dinner meals to UPEC's program participants. Once the dinners were delivered, Receptionist Jessica Baez, LA RISE workers, Enrique Gomez, Stephanie Avila, and Cruz Sainz, and Program Specialist Rhianna Morales, spent the day preparing YWCA GLA totes, filling up the totes, and passing out the meals to arriving program participants to enjoy for Thanksgiving dinner. The meals were distributed between 8am and 5pm on the day before Thanksgiving.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to the Covid 19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center has been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the senior program has been staying in touch through weekly check in calls. Staff returned during the middle of June 2020 and our center is currently opened for Child Development Services. During Quarter 3 we have served 26 seniors that reside within the CDBG required zip codes

YWCA GLA staff continue to maintain relationships with our seniors providing virtual zoom Healthy Nutrition Education Classes, Food Demonstrations, and Physical activity Classes with the options of video or listen only depending on the senior participant's technological savviness. They can sign up through the weekly check in calls with any of our LA RISE bilingual student workers who make these calls. These student workers also communicate important Food Distribution, Vaccination Sites, Alzheimer Workshops, and more to the senior program during the calls. Most importantly, they converse with the seniors and ask if they need anything that perhaps our Union Pacific Empowerment Center can provide for them. Most often, seniors are just so grateful for the check in call and great conversation.

During Social Justice Day Week- February 20th-25th, 2022, Program Specialist, Rhianna Morales, made calls to the Senior Program participants to explain a bit about the week's celebration and how they were winners of a raffle winning them a Kroger Gift Card in the amount of \$100 dollars. Eighteen Senior Program participants received calls and the news of this specialist gift.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

So many participants were so thankful, touched, and elated. A couple of seniors were very emotional thanking the Program Specialist as well, expressing how much this will assist them. Throughout the week, participants came to the center to receive their special gifts, along with the Kroger Gift Cards they also received YWCA GLA giveaways such as totes filled with masks, stress balls, nail files, a healthy recipe, a letter explaining Social Justice Day, and more totes so they can do their grocery shopping with.

Entering the Quarter 4, the Senior Program will be receiving some Springtime cheer and Earth Day Awareness gift. The Google Team, with coloring assistance from the Child Development children from three of our Empowerment Centers, are mailing a coloring page, special note, and flower paper in the shape of a globe, with planting instructions. We hope to send love and smiles to our seniors!

With the continued partnership with Human Services Association of Los Angeles, the YWCA GLA is planning to reopen the Union Pacific Empowerment Senior Meal Community room with in the next few weeks.

The communication continues as we are in alignment with the COVID 19 social distancing protocols to keep the seniors safe while they socialize after two years of closure. YWCA GLA staff will participate in an upcoming community Dia De Los Ninos event at the nearby elementary school and will distribute flyers to announce the reopening of our senior meal program.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to the COVID 19 Pandemic and our State's social distancing order, The Union Pacific Empowerment Center has been closed to in person program participants, officially since Thursday, March 19, 2020. Since then, the senior program has been staying in touch through weekly check in calls. Staff returned during the middle of June 2020 and our center is currently opened for Child Development Services. This year 26 seniors have been served from the required zip codes.

We continued to maintain relationships with our seniors by providing virtual Zoom Healthy Nutrition Education Classes, Food Demonstrations, Physical activity Classes, Meal Planning, Grocery Shopping, Goal Setting with the options of video and listen only options, depending on the senior participant's technological savviness. They could sign up through the weekly check in calls with any of our LA RISE bilingual student workers who make these calls. These student workers also communicated important Food Distribution, Vaccination Sites, Alzheimer Workshops, and more to the senior program during the calls. Most importantly, they conversed with the seniors and asked if they need anything that perhaps our center can provide for them. Most often, the seniors were just so grateful for the check in and great conversation.

In April 2022, the YWCA GLA Google Grant Team created a special Intergenerational project including the Child Development and Senior Programs at Angeles Mesa, Walnut Park, and Union Pacific Empowerment Centers. Program Specialist, Rhianna Morales oversaw the project at Union Pacific Empowerment Center. During the week of April 4th 2022 both classrooms, The Care Bears and Little Stars learned about Earth day and colored some Earth Day Coloring Pages, which were a part of a package that would be mailed to the Senior Program Participants. The 3-4-year-old classroom (Care Bears) did an Earth Day Activity where they placed certain activities under a happy earth or under the sad earth. The 4-5year old classroom (Little Stars) also included another Earth Day Art Project for the special project. They created the earth using their handprints and watercolors gluing it onto a piece of cardstock with Happy 2022 Earth Day and their names handwritten by them. Once the items were collected, LA Rise worker, Enrique Gomez compiled all the items: a coloring page, special note, and flower paper in the shape of a globe, with planting instructions into the envelopes and put the Senior clients printed address labels onto the envelopes and prepared the articles for mailing out to our Senior Participants. The Google Grant Team's goal was to send love and smiles to our seniors!

Two Senior Program Participants had their photos taken after they had opened their Earth Day and Springtime packages. Guadalupe Montiel and Esperanza Arias were very thankful for the seed paper and the children's artwork. Both were a bit confused regarding the seed paper, but their families further explained how they would work, once reading the directions and what the seed paper will become once planted and watered.

During Quarter 4, we continued to provide the Senior Program important information regarding the COVID 19 Pandemic, Vaccination Sites, Food Giveaways/Drives, Virtual Nutrition Workshops, and check in calls through mailings and phone calls. We are currently in the process of creating a plan to open our doors again to in person lunch and programming for our Senior Program, complying with all COVID 19 protocols.

Seniors have approached staff outside in the parking lot asking for update on re-opening the second floor for bingo and

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Loteria, including asking for educational in person classes. YWCA GLA will discuss the safety protocols to be in place, in order to keep seniors safe while they return next fiscal year (FY 22-23) in August 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601753-21 **Jurisdiction:** 1st District
Project Title: Senior Empowerment Program - Walnut Park
IDIS Number: 11884
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program assists seniors in remaining healthy and active through participation in educational seminars to increase and maintain health, recreation activities to increase movement and empowerment skills, social networking events to increase socialization and decrease isolation, financial literacy seminars to increase financial stability, and strategic ways to eliminate racism.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 60 This Year: 87 Cumulative: 87 Ratio: 145.0%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

The YWCA GLA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout Southeast Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools necessary to maintaining a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During the fiscal year 2021-2022 we served 87 seniors from designated census tracks.

The YWCA GLA Senior Empowerment Program in Walnut Park in partnership with provider the Human Services Association has continued distributing frozen meals once a week to seniors. The YWCA has provided additional assistance with frozen meal distribution efforts through the support of onsite staff and interns. YWCA GLA staff and program participants always adhere to mandatory social distancing requirements during the on-site meal distributions. The meals are an important source of nourishment for senior program participants. The program averaged about 16 seniors per month all of whom receive enough frozen meals for one main entry course per day, a side of milk, bread and assorted fruits/snacks. This year the YWCA distributed a total of 6,970 meals to seniors in need.

Additionally, the senior program participants had the opportunity to participate in 48 activities offered during the year, in addition to weekly frozen meal distributions. Due to the pandemic, classes have remained virtual this year and YWCA GLA Program Assistant has continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continue to share important resources regarding local food banks and food distributions, updates regarding COVID-19, rental relief, mental health services and many more. Several activities were held for seniors this past year which included weekly nutrition education classes in collaboration with YWCA GLA Health Equity & Wellness Program and guest presenters and monthly holiday celebrations for participants to engage in social activities like crafting, bingo, holding discussions, and celebrating their birthdays. The senior program also hosted a walk-in gift distribution to celebrate the holidays where senior program participants were invited to pick up them up on-site. Seniors dressed up for the occasion and were encouraged to participate in a photo op with a display designed by Program Assistant, Patricia Cadena. Seniors also received a greeting card for each of the following holidays: Christmas, Valentine's Day, and Mother's Day. Additionally, through YWCA GLA's Google Grant, an intergenerational project was conducted to mail out seed globes with children's colored sheets to celebrate Earth Day. This year four senior program participants received rent assistance funded by

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

the California Community Foundation Grant, who were very grateful to the YWCA GLA to help them pay 2-3 months' worth of rent.

#	Date	Presentations/Classes
1.	7/29/21	Virtual Rethink your Drink Day
2.	7/15/21	Virtual Physical Activity Workshop (A)
3.	7/22/21	Virtual Physical Activity Workshop (B)
4.	8/05/21	Virtual Physical Activity Workshop (C)
5.	8/12/21	Virtual Physical Activity Workshop (D)
6.	8/19/21	Virtual Physical Activity Workshop (E)
7.	8/26/21	Virtual Physical Activity Workshop (F)
8.	9/02/21	Virtual Physical Activity Workshop (G)
9.	9/23/21	Alzheimer's LA Presentation
10.	10/07/21	Virtual Nutrition Workshop "Reduce your Sodium Intake"
11.	10/14/21	Virtual Nutrition Workshop "What is High Blood Pressure?"
12.	10/21/21	Virtual Nutrition Workshop "Reduce your High Blood Pressure with DASH Diet"
13.	10/22/21	Alzheimer's LA Presentation
14.	11/11/21	Virtual Nutrition Workshop "Let's Learn about Constipation"
15.	11/12/21	Alzheimer's LA Presentation
16.	11/18/21	Virtual Nutrition Workshop "Why Fiber is so good for you?"
17.	12/02/21	Virtual Nutrition Workshop "Are you getting enough Calcium & Vitamin D?"
18.	12/09/21	Virtual Nutrition Workshop "What is Lactose Intolerance?"
19.	12/10/21	Alzheimer's LA Presentation
20.	12/16/21	Virtual Nutrition Workshop "How to Read Nutrition Labels"
21.	1/13/22	Virtual Nutrition Workshop "Goals and Resolutions for New Year"
22.	1/20/22	Virtual Nutrition Workshop "Soul Food Cooking Demo"
23.	2/12/22	Virtual Nutrition Workshop "Chinese New Year Cooking Demo"
24.	2/17/22	Virtual Nutrition Workshop "Caffeine Workshop"
25.	3/10/22	Virtual Nutrition Workshop "Introduction to MyPlate"
26.	3/17/22	Virtual Physical Activity Workshop
27.	3/22/22	National Nutrition Month Resource Table
28.	4/14/22	Virtual Nutrition Workshop "Meal Planning Workshop"
29.	4/21/22	Virtual Nutrition Workshop "Grocery Shopping Workshop"
30.	4/28/22	Virtual Physical Activity Workshop
31.	5/12/22	Virtual Nutrition Workshop "Nutrition Facts Label Workshop"
32.	5/19/22	Virtual Physical Activity Workshop
33.	5/21/22	Resource Table @ Nourish Your Mind and Body Community Health Fair at unincorporated-Walnut Park
34.	6/9/22	Virtual Nutrition Workshop "Healthy Eating Patterns"
35.	6/16/22	Virtual Nutrition Workshop "Create a Grain Bowl"

#	Date	Events
1.	8/27/21	Virtual August Senior Celebration
2.	10/27/21	Virtual October Senior Celebration
3.	11/24/21	In-Person EveryTable Thanksgiving Meals (funded by Wells Fargo Grant) and Turkey Giveaway (provided by Office of First District Supervisor Hilda Solis)
4.	12/20/21	In-Person Senior Christmas Holiday Meals (funded by Office of First District Supervisor Hilda Solis) & Gift Pick Up
5.	12/15/21	Virtual December Senior Celebration
6.	2/8/21	In-Person Senior Valentine's Day Gift Pick Up
7.	2/25/22	Virtual February Senior Celebration
8.	3/15/22	In-Person Senior St. Patrick's Day Gift Pick Up
9.	3/25/22	Virtual March Senior Celebration
10.	4/23/22	In-Person Senior Earth Day Gift Pick Up
11.	4/29/22	Virtual April Senior Celebration
12.	5/11/22	In-Person Mother's Day Gift Pick Up
13.	6/15/22	In-Person Father's Day Gift Pick Up

In conclusion, the YWCA GLA will continue to work in partnership with community allies as well to share information

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

regarding virtual program offerings for seniors.

Direct Benefit (Race/Ethnicity):	
<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	73
White - Hispanic	14
Total	87

Direct Benefit (Income):	
<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	87
Total	87

Quarter: 1 **Accomplishment Quantity:** 85

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina (YWCA GLA) Community Empowerment Center provides comprehensive enrichment activities for seniors from Walnut Park and residents throughout Southeast Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools necessary to maintain a healthy and active lifestyle, through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program.

During the Quarter 1 of the fiscal year 2021-2022, we served 86 seniors from designated census tracts.

The YWCA GLA Senior Empowerment Program-Walnut Park in partnership with the provider Human Services Association, has allowed continued distribution of frozen meals to seniors twice a week. The YWCA GLA has increased its frozen meal distribution efforts with the support of onsite staff and interns. YWCA GLA staff and program participants always adhere to mandatory social distancing requirements during the on-site meal distributions. We have continued to add new participants during Quarter 1 displaying the need for services among the senior population. The meals have become an important source of nourishment for Senior Program participants. The program currently averages about 35 seniors per week, all of whom received enough frozen meals for one main entry course per day, a side of milk, bread, and assorted fruits. During Quarter 1 the YWCA GLA distributed a total of 3,242 meals to seniors in need.

YWCA GLA Program Assistants have continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continue to share important resources regarding local food banks and food distributions, updates regarding COVID-19, rental relief assistance, mental health services and much more. Several activities were held for seniors this during Quarter 1, which included, Virtual End of the Month Celebrations, Community Walks, and a presentation by the Alzheimer’s Los Angeles Foundation on Memory Loss & Alzheimer’s.

To continue the promotion of healthy eating, the YWCA GLA Health Equity & Wellness Program hosted a virtual Rethink Your Drink Day and Healthy Snack Day events for Senior Empowerment Program participants, both facilitated by YWCA GLA Health Educator, Guadalupe Mejia via Zoom. Rethink Your Drink Day is a statewide movement to inspire Californians to make healthier beverage choices. Make Every Day Healthy Snack Day is a statewide movement to inspire Californians to make healthier snack choices. The virtual events featured the importance of drinking water and how to make simple and healthy snacks for different flavor cravings. A photo contest was also held for seniors who made and took a photo of a Rethink Your Drink Recipe. All participants expressed gratitude at the prospect of continued participation in virtual YWCA GLA programs.

Additionally, during Quarter 1, the Healthy Equity & Wellness Program held its series of seven weekly exercise classes for the Senior Empowerment Program, which began on July 15, 2021. Each workshop focused on a different type of movement or part of the body taught by, Health Educator, Guadalupe Mejia. These workshops introduced gentle yoga, moderate aerobics, upper body strength training, lower body strength training, resistance band strength training, chair yoga, and simple Zumba. They learned how exercise can relieve stress, improve mental/emotional health, sleep, balance, help with chronic disease prevention, and the support the ability to perform daily activities.

Through our continued partnership with the Alzheimer’s Los Angeles, the Senior Empowerment Program participants were invited to participate in a series of four presentations provided by the organization beginning on September 23rd, held once a month via Zoom.

Outreach efforts during Quarter 1 included YWCA GLA staff participating in monthly and quarterly virtual meetings with the following coalitions: The Food Security Coalition (Health Action Lab) and the SPA 7 Community Partnership

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

(Hillsides/Bienvenidos). Each gathering, was held virtually considering the pandemic, provided an opportunity to share and learn about resources and community-based services available to seniors in the area. These meetings and accompanied emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health, and the Department of Social Services. These agencies provided beneficial resources that were shared with program participants. We will continue to work in partnership with community allies as to share information regarding virtual program offerings for seniors.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The YWCA Greater Los Angeles (YWCA GLA) Supervisor Gloria Molina Community Empowerment Center provide comprehensive enrichment activities to seniors from Walnut Park and residents throughout Southeast Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools necessary to maintain a healthy and active lifestyle through participation in recreational and educational activities, in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During Quarter 2 of the fiscal year 2021-2022 we served 87 seniors from designated census tracts.

The YWCA GLA Senior Empowerment Program-Walnut Park in partnership with provider the Human Services Association continued to distribute frozen meals once a week to seniors. The YWCA GLA provided additional assistance with frozen meal distribution efforts through the support of onsite staff and interns. YWCA GLA staff and program participants adhered to mandatory social distancing requirements during the on-site meal distributions at all times. The meals were an important source of nourishment for senior program participants. The program averaged about 20 seniors per month all of whom received enough frozen meals for one main entry course per day, a side of milk, bread and assorted fruits. During Quarter 2 the YWCA GLA distributed a total of 1,316 meals to seniors in need.

YWCA GLA Program Assistants continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continued to share important resources regarding local food banks and food distributions, provided updates regarding COVID-19, rental relief, mental health services and much more. Several activities were held for seniors during Quarter 2 which included virtual end of the month celebrations and presentations by the Alzheimer's Los Angeles Foundation. Participants received a small gift in recognition of becoming a "Dementia Friend" upon completion of the final presentation. Seniors also received a Christmas greeting card from YWCA GLA by mail. The senior program also hosted a walk-in gift and holiday meal distribution where senior program participants were invited to pick up them up on-site. With funds donated from the Office of Supervisor Hilda Solis, a total of 40 holiday meals were provided. Additionally, 75 purses were distributed to seniors (donated from Nordstrom).

Healthy eating practices were offered through the YWCA GLA Health Equity & Wellness Program. The seniors were offered a series of nutrition education classes focused on a new topic during each class which spanned over three months. They were educated on a range of topics, from high blood pressure and salt/sodium to fiber, and constipation to dairy and lactose intolerance, and reading a nutrition label. There was also a special food demonstration on making their own homemade almond milk and three participants won a cheese cloth to make their own cheese. Each participant expressed gratitude for being able to participate in YWCA GLA programs virtually.

Through our continued partnership with the Alzheimer's Los Angeles, the Senior Empowerment Program participants were invited to participate in a series of presentations provided by the organization beginning on September 23, 2021, were held once a month via Zoom. The last presentation was held on December 3, 2021.

Outreach efforts during Quarter 2 included YWCA GLA staff participating in monthly and quarterly virtual meetings with the following coalitions: the Food Security Coalition (Health Action Lab) and the SPA 7 Community Partnership (Hillsides/Bienvenidos). Each of these meetings provided an opportunity to share and learn about resources and community-based services available to seniors in the area. These meetings and accompanying emails from agencies, such as, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health and the Department of Social Services have also been extremely beneficial in sharing important resources that can be shared with program participants. The YWCA GLA continued to work in partnership with community allies as well to share information regarding virtual program offerings for seniors. YWCA GLA was also participated in the 1st District's holiday events such as their Halloween Trunk or Treat event in October 2021 and Holiday in the Park in December 2021.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The YWCA GLA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout Southeast Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools necessary to maintaining a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community

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(Activities Included in Analysis)

partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During Quarter 3 of the fiscal year 2021-2022 we served 87 seniors from designated census tracts. The YWCA GLA Senior Empowerment Program in Walnut Park in partnership with provider the Human Services Association has continued distributing frozen meals once a week to seniors. The YWCA has provided additional assistance with frozen meal distribution efforts through the support of onsite staff and interns. YWCA GLA staff and program participants always adhere to mandatory social distancing requirements during the on-site meal distributions. The meals are an important source of nourishment for senior program participants. The program currently averages about 16 seniors per month all of whom receive enough frozen meals for one main entry course per day, a side of milk, bread, and assorted fruits. This quarter the YWCA distributed a total of 680 meals to seniors in need. YWCA GLA Program Assistants have continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continue to share important resources regarding local food banks and food distributions, updates regarding COVID-19, rental relief, mental health services and many more. Several activities were held for seniors this past quarter which included Virtual End of the Month Celebrations. In March, the senior program held the first virtual bingo and winners received a prize. The senior program also hosted a walk-in gift distribution during the months of February and March to celebrate the holidays and where senior program participants were invited to pick up them up on-site. Seniors dress up for the occasion. To continue to promote healthy eating the YWCA GLA Health Equity & Wellness Program offered a series of nutrition education classes focusing on a topic during each of the three months for Senior Empowerment Program participants that were facilitated by YWCA GLA Health Educator Guadalupe Mejia via Zoom. They learned a range of topics from Creating a SMART Goal with a health focus, Caffeine, MyPlate, and Exercise. There were also virtual food demonstrations held to celebrate cultural cuisines such as Black-Eyed Pea Salad for Black History Month, and a Noodle Veggie Bowl for Chinese New Year. Participants receive handout of information and recipe cards of the demonstrated dishes prepared by the program. All participants expressed gratitude at being able to continue participating in YWCA programs virtually. They have learned so much from these classes. Lastly, the program recognized National Nutrition Awareness Month during the month of March and presented information based on the theme of the year: World of Flavors. Based on the theme of this year, the team was inspired to make various spice blends to show case at the table such as curry blend, Latino blend, Southern blend, Thai blend, sea food blend, and salad blend. Seniors learned about various cultural cuisines that incorporate each of the five food groups shown on MyPlate (fruit, vegetables, grains, dairy, and protein foods). They also received spice blend recipe cards. Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions: the Food Security Coalition (Health Action Lab) and the SPA 7 Community Partnership (Hillsides/Bienvenidos). All of these gatherings, now held virtually in light of the pandemic, provide an opportunity to share and learn about resources and community-based services regarding services available to seniors in the area. These meetings and accompanying emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health, and the Department of Social Services have also been extremely beneficial in sharing important resources that can be shared with program participants. We will continue to work in partnership with community allies as well to share information regarding virtual program offerings for seniors.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The YWCA GLA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout Southeast Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools necessary to maintaining a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During Quarter 4 of the fiscal year 2021-2022 we served 87 seniors from designated census tracts.

The YWCA GLA Senior Empowerment Program in Walnut Park in partnership with provider the Human Services Association has continued distributing frozen meals once a week to seniors. The YWCA has provided additional assistance with frozen meal distribution efforts through the support of onsite staff and interns. YWCA GLA staff and program participants always adhere to mandatory social distancing requirements during the on-site meal distributions. The meals are an important source of nourishment for senior program participants. The program currently averages about 17 seniors per month all of whom receive enough frozen meals for one main entry course per day, a side of milk, bread and assorted fruits/snacks. This quarter the YWCA distributed a total of 1,552 meals to seniors in need.

YWCA GLA Program Assistant has continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continue to share important resources regarding local food banks and food distributions, updates regarding COVID-19, rental relief, mental health services and many more. Several activities were held for seniors this past quarter which included Virtual End of the Month Celebrations. For example, in April, Program Assistant, Patricia Cadena, led a crafting activity on upcycling plastic material to create a planter. Participants received materials ahead of time to follow along. Discussion around recycling followed. Birthday celebrants were recognized as well.

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The senior program also hosted a walk-in gift distribution during the months of April through June to celebrate the holidays and where senior program participants were invited to pick up them up on-site. Seniors dress up for the occasion seniors and were encouraged to participate in a photo op with a display designed by Program Assistant, Patricia Cadena.

To continue to promote healthy eating the YWCA GLA Health Equity & Wellness Program offered a series of nutrition education classes focusing on a topic during each of the three months for Senior Empowerment Program participants that were facilitated by YWCA GLA Health Educator Guadalupe Mejia via Zoom. They learned a range of topics such as Meals Planning, Grocery Shopping, Nutrition Facts Label, and Healthy Eating Patterns. There was also a virtual food demonstration and physical activity demonstrations held. Participants receive handout of information and recipe cards of the demonstrated dishes prepared by the program. All participants expressed gratitude at being able to continue participating in YWCA programs virtually and that these classes provide a lot of valuable information. Lastly, Workforce Intern, Briana Iniguez, created a flyer to promote the program's nutrition education and physical activity playlist on YWCA GLA's YouTube Channel. The playlist is called "CALFRESH" and includes 21 food demonstration and physical activity videos (in English and Spanish) that were filmed and produced by Lorena Gonzalez and Guadalupe Mejia. This flyer was distributed to Senior Program participants and community health fair.

Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions: the Food Security Coalition (Health Action Lab) and the SPA 7 Community Partnership (Hillsides/Bienvenidos). All these gatherings, held virtually considering the pandemic, provide an opportunity to share and learn about resources and community-based services regarding services available to seniors in the area. These meetings and accompanying emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health and the Department of Social Services have also been extremely beneficial in sharing important resources that can be shared with program participants.

YWCA GLA Walnut Park was invited to participate at the event which was organized by the SPA 7 Food Security Coalition and the Office of Fourth District Supervisor Janice Hahn, and in partnership with Walnut Park Elementary School and LA County Departments of Public Health, Mental Health, and Parks & Recreation to recognize Cal Fresh and Mental Health Awareness Month and to promote healthy living. Lorena Gonzalez was the lead organizer. The event was open to community members. There were 20 organizations in the resource fair, including YWCA GLA WP as well as County agencies, Supervisor Janice Hahn's Office, Senator Lena Gonzalez' Office, CBOs/nonprofits, and local organizations. Sponsorship and in-kind donations from several organizations allowed the event to be free to the public and participating agencies in the resource fair. YWCA GLA supported the event by receiving in-kind donations from LA Regional Food Bank and Blue Shield CA for 300 food boxes to distribute as well as sponsorship for raffle items such as soccer balls, scooters, jump ropes, and more. The event also included several performances such as Folklorico dance from the school's 4th grade class and a Zumba demonstration from a local business. At YWCA GLA WP's booth, Programs Staff Patty Cadena (Program Assistant) and Guadalupe Mejia (Health Educator) and Briana Iniguez (Workforce Intern) were in attendance. Patty and Briana promoted the Center's programs with flyers and distributed gift cards to participants receiving COVID-19 vaccinations. Guadalupe prepared a Nutrition Education presentation on Spice Blends. She talked about healthy eating and leveling up flavor using various kinds of spice blends from cuisines around the world. She also handed out various spice blend cards and recipe cards.

YWCA GLA will continue to work in partnership with community allies as well to share information regarding virtual program offerings for seniors.

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(Activities Included in Analysis)

Identification

Project No.: 601388-21 **Jurisdiction:** 1st District
Project Title: Youth Development Program - Union Pacific
IDIS Number: 11885
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing youth program provides educational tools, life skills, financial literacy, cultural awareness, preparation for the California High School Exit Exam to both girls and boys aged 13 to 19 during the critical hours after school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 35 This Year: 13 Cumulative: 13 Ratio: 37.1%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

Due to the COVID -19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center had been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the youth program has been staying in touch through texts, phone call, and virtual calls. Staff returned during the middle of June 2020 and our center is currently open for Child Development Services. All Youth and Senior Programming is currently held virtually. This fiscal year we have continued providing the Educational & Empowerment and Life skills Workshops to comply with CDBG grant requirements. This year, Union Pacific Empowerment Center has served 13 participants who meet the CDBG requirements and have served 27 youth since the beginning of the fiscal year.

It was very difficult to collect and gather the needed CDBG requirements for enrollment, while our center was still closed for in house programming. Since the onset of the Pandemic, this is the second year; the Program Specialist was unable to meet the CDBG yearly number requirements. Nevertheless, the Program Specialist continues in providing empowerment workshops, daily encouragement, and support from afar. This year, 4 high school youth participants have graduated and are moving on to Universities and Community Colleges. We also have two former program participants who are now College Graduates. Although we are still living, surviving, and coping with this Pandemic, Union Pacific Empowerment Center is still a "program" where youth are still being nurtured educationally, and emotionally; UPEC virtually is still where youth feel important, loved, and like family.

This year the Youth Program gained knowledge in Educational & Empowerment Tools to increase their confidence to achieve their dreams & enrich their community. Some workshops & activities given/hosted this year have been:

1. Los Angeles Regional Food Bank Summer Session 2021 Free Lunch Program Grab N Go Meals-9th year collaboration
2. Virtual Science Playdates Workshop on Space Exploration
3. Virtual Science Playdates Workshop on the Human Body and Medical Devices
4. American Red Cross Blood Drive- 5th year collaboration
5. Week without Violence Virtual Anti-Cyber Bullying Coding Party

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(Activities Included in Analysis)

6. National STEM DAY Environmental Science -planting seeds
7. Supervisor Hilda Solis' Office Turkey Giveaway Raffle
8. Every Table Turkey dinner meals
9. LA RISE internship opportunities
10. Therapeutic Community Art Lessons from Imagination Connection (total of 2)
11. Letters of Recommendations-Program Specialist writes letters for participants applying to colleges, internships, and or serves as a reference for employment and college applications.
12. YEC Youth Entrepreneurship Challenge Competition Day- Virtual April 30, 2022
13. Classes December 2020 through May 2021
14. Los Angeles Regional Food Bank Summer Session 2022 Free Lunch Program Grab N Go Meals -10-year collaboration
15. High School Volunteer opportunities and interviews

Life Skills Workshops presented to Youth/Girls' Club this year have been through virtual programming, some workshops given this year have been:

1. Monthly Zoom virtual check in's- Elementary & Middle School and High School
2. One on one Zoom Video Calls for homework, resume & job seeking, one on one check ins. and program information
3. Virtual College and Careers in STEAM Exploration Day
4. YEC-Youth Entrepreneurship Classes January 2022-April 2022
5. One on one YEC Class reviews
6. Customer Skills Service Training -DLA

This year all our participants are of Hispanic descent, we strive to teach the importance of tolerance. We teach about different ethnic backgrounds, celebrate all people and cultures, historic events, and holidays, and provide a safe place if youth need to discuss or open about any topic. Some of the Cultural Awareness and Racial Justice Workshops given this year have been:

1. YWCA GLA Day of Dialogue Youth Segment for youth 13-19 years of age.
2. Social Justice Day/Week programming
3. Women's History Month

With the closing of the fiscal year, the Program Specialist, Rhianna Morales continues to support the current youth and former youth with schoolwork, important documents, and letters of recommendation, financial aid, job searches, job recommendations and references, COVID -19 information, and everyday life challenges virtually. During this last quarter, she sent out over 2,130 texts, calls, and emails to current and former Youth Program Participants regarding the information listed above. The "Program" has become a place where former and current youth program participants continue to seek assistance, mentorships, and guidance. The Program Specialist is so proud of all the students in the youth program who completed the school year working hard and trying their very best through this pandemic and uncertain time, while distance learning. UPEC is so proud of all 2022 High School and College Graduates. As the new fiscal year begins, the Program Specialist continues to create workshops and support the youth virtually and is awaiting the day when we can open our doors again to the safe haven the youth program calls home.

Direct Benefit (Race/Ethnicity):

Race/Ethnicity

Numbers Assisted

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White - Hispanic	13
Total	13
Direct Benefit (Income):	
<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	5
Low	6
Moderate	2
Total	13

Quarter: 1 **Accomplishment Quantity:** 5

Accomplishment Narrative:

The YWCA Union Pacific Empowerment Center’s Youth Program has begun again with virtual programming, due to the Covid-19 Pandemic and our state's social distancing order. The Union Pacific Empowerment Center had been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the youth program has been staying in touch with participants through text messages, phone calls, and virtual meetings. Staff returned during the middle of June 2020 and our center is currently opened for Child Development Services. The Program Specialist is still trying to maintain “the program” atmosphere as best as she can through text messages, phone calls, emails, and virtual check in calls through Zoom. Assistance with academics, college applications, employment is done virtually as well. The Program Specialist continues to write letters of recommendation and assists with other important documents the youth require assistance in completing. Quarter 1 began with the youth participating in STEM virtual activities, these activities and coding projects will continue throughout the fiscal year with our Google Grant and Community Collaborations introducing and bringing virtual events and opportunities to our youth participants. Currently, Union Pacific Empowerment Center has served 5 participants who meet the CDBG requirements and have served a total of 17 youths since the beginning of the fiscal year.

During the month of July 2021, we served 830 Breakfast and 830 Lunch Grab N Go Meals to the Union Pacific Community youth. The meals are for youth 18 years and younger. It is preferred that parents, guardians, or grandparents come and pick up the meals. Both Breakfast and Lunch meals are distributed during the hour between 10:30am to 11:30am. On August 3, 2021, the Summer Grab N Go Meal distribution to the Union Pacific Community Youth ended. This is our ninth consecutive year collaborating with the Los Angeles Regional Food Bank. This summer: June, July, and August 2021, we distributed 1,150 Grab N Go Breakfast, and 1,150 Grab N Go Lunch meals.

On July 14, 2021, the youth participated in a Virtual Science Playdates Workshop on Space Exploration. The Science Playdates Co-founder, Alexis Briano is a former Youth Program participant from Walnut Park Empowerment Center and is currently a Harvard Medical Student. Alexis’ goal is to give back and reach out to her community by creating and introducing her love of science to middle and high School grade youth. Science Playdates supplies all materials needed for each workshop and topic. During the Space Exploration Workshop, 12 youth learned about the Hubble Space Telescope and how telescopes work, how stars are formed, moon phases, and about the International Space Station. Alexis introduced the Constellations and Marshmallow Activity, the youth spent about five minutes choosing their constellation and creating it with toothpicks and marshmallows. Whomever wished to share their creation with everyone could before they moved on to the next part of the workshop. The main activity involved the youth creating and designing a Rover. They were placed in breakout rooms where they discussed the materials they would be using from the provided supplies. Then each group shared their final design and project with the group. At the end of the workshop, Alexis introduced the guest speaker, Consuelo (Connie) Beatriz, Cassilla, MD, a family Physician in the Pasadena Medical Offices. Dr. Cassilla gave an overview of her background, how she became a doctor, and about her involvement with her community. The youth participants asked questions as Alexis lead the Q & A. Overall, the youth thoroughly enjoyed the workshop, they shared photos of their designs with the Program Specialist.

On July 21, 2021, the youth participated in their 2nd Virtual Science Playdates Workshop; the topic was the Human Body and Medical Devices. As done previously, the workshop was facilitated by Alexis Briano. During the presentation the youth participants learned about the brain and surface versus deep electrodes-sEEG. They were then asked to take out the pieces of Play-Doh to create their own brain with the different colors supplied. The youth got right into the activity and shared their creations with everyone. Next, Alexis presented on the heart, septal occlude, and problems with this device. She presented on the septal occlude and what the current problems with the device are, she instructed the youth to design a new and improved septal occlude. If they wanted to, they could also create their own medical device to cover holes in the heart. They were led to breakout rooms to discuss designs and ideas for their project. At the end of this segment, each breakout room was to share their

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(Activities Included in Analysis)

activity; each group had great ideas and concepts. The guest speaker was Dr. Lissete Pichardo, an anesthesiologist from New York. The youth really enjoyed listening to Dr. Pichardo detail how she became a doctor and why she enjoys working within her community. Dr. Pichardo also shared the importance of getting regular health checkups. There were 13 youth participants, they expressed their gratitude with the workshop. They really enjoyed participating.

In early August 2021, we hosted another American Red Cross Blood Drive. This has been our 5th collaboration with the American Red Cross. Due to the pandemic, we experienced a lower than usual turnout; however, the American Red Cross appreciated every drop of blood that was donated. 13 people donated blood, which included UPEC staff, program participants, and community members.

By the end of September 2021, the Program Specialist held a High School Check in Zoom video call, the first of the academic school year. Gabriela Navarro an 11th grader joined in on the call. She shared how much she's enjoying her new school, how her grades have improved, she likes school now, enjoys in-person learning, and is making new friends. The Program Specialist was so happy to hear this. Gabriela also shared her desire to secure employment before the holiday season begins. She asked the Program Specialist for assistance in writing a resume for a high school student with no work experience. The Program Specialist immediately set up a one-on-one Zoom meeting with Gabby that took place the following week. Brian Ramirez another 11th grader, also joined the Zoom call, he shared how scary it has become being back at school. He stated that the number of Covid-19 related cases at his school were increasing. He is trying to remain as safe as possible by, maintaining social distancing, washing his hands, and wearing his mask. Brian shared that his favorite and most stressful class is AP English. The Program Specialist notified Brian that program participants could schedule one-on-one meeting with them through Zoom. He thanked the Program Specialist and said he would be in touch if he needed any assistance. The call ended by announcing upcoming coding/anti-bullying virtual event and along with program notes.

One day later the Program Specialist held an elementary and middle school Check in Zoom Video call, the first for the academic school year. Siblings, Jannet and Pablo Gutierrez joined in on the call. Jannet, an 8th grader shared how she enjoys her current middle school more than her previous school, and that she is doing well in all her classes, especially English. Her goal this year is to continue doing well and pass her favorite 6th period English class. She also expressed that she dislikes wearing masks at school but realizes wearing masks are very important right now. Her brother Pablo a 4th grader shared how math is his favorite subject and that he made seven new friends this year. Pablo would like to accomplish being "smart" this school year. The call ended with a couple announcements regarding an upcoming coding/anti-bullying virtual event and other program notes.

On September 30, 2021, the Program Specialist held a one-on-one Zoom Video Call with program participant, Gabriela Navarro. The Program Specialist and Gabby researched information for job seekers with no prior work experience. They located resume writing information which is specifically tailored to high school students. They worked together on completing Gabby's resume. Gabby would like to obtain a retail position for the holidays. They decided to meet again the following week, so the Program Specialist could oversee Gabby's progress.

During Quarter 1, the Program Specialist had 680 interactions with current and former Youth Program participants, by text message, phone, email. During these interactions the Program Specialist provided participants with information for Grab N Go meals, mobile vaccine clinics, Virtual Science Playdates Workshop events, LA RISE Student applications, dance and art summer workshops facilitated by No Easy Props organization, and the upcoming Summer American Red Cross Blood Drive. The Program Specialist also caught up with former program participants by discussing high school graduation photos and other information.

Beginning Quarter 2, the youth will participate in our virtual Anti-Bullying/Coding Party and STEM activities. The Youth Program has always been a place where the youth feel comfortable and rely on the Program Specialist and UPEC staff for answers and assistance with everyday life questions and challenges. The Program Specialist has continued to do everything she can to provide a safe environment in which the youth can live, learn, and grow to become positive members of their communities.

Quarter: 2 **Accomplishment Quantity:** 2

Accomplishment Narrative:

Due to the COVID 19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center (UPEC) has officially been closed to all program participants and staff since Thursday, March 19, 2020. Since then, the Youth Development Program has remained active by contacting participants through text message, phone calls, and video calls. Staff returned during the middle of June 2020 and our center is currently open for child development services. All youth and senior programming were held virtually. Quarter 2 began with a Google Grant Virtual Coding event and ended with a STEM event

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introducing the Child Development Children at three of YWCA GLA centers to Environmental STEM. Currently, Union Pacific Empowerment Center has served 7 participants who meet the CDBG requirements and have served a total of 22 youth since the beginning of the fiscal year.

On Saturday, October 23rd, 2021, the YWCA Greater Los Angeles (YWCA-GLA) Google Team hosted the Week Without Violence Virtual Anti-Cyber Bullying/Coding Party. Youth in grades 4-12 were invited to this event. Although there was a low turnout, there were seven youth in attendance to hear Program Specialist Rhianna Morales welcome them, introduce the team, and give event and YWCA GLA information. Rhianna introduced the guest speaker, Cassie Betts from Vermont Slauson Economic Development Corporation, who gave an Anti-Cyber Bullying Presentation and Discussion. Cassie gave the youth some wonderful information regarding computer and online safety. The participants were also given the opportunity to express their feeling and actions taken when having certain negative feelings. Cassie also shared anecdote explaining how she became interested in the computer coding field and how she developed her own business. After the guest speaker, Rhianna Morales and Sheila Wiley held the first raffle, and Rhianna then introduced and passed it over to Daisy Madrigal from Hispanic Heritage Foundation (HHF) who then facilitated the Code Your Hero Coding Activity. Daisy did such a wonderful job leading that activity. The youth used Scratch platform and CS First to perform the coding activity for the day. Once on the platform they used storytelling to begin choosing the spirits they would create scenes by coding the motions, movements, looks, sounds, controls, and operations to Code their Heroes. The youth had an hour and a half to work on their activity. Once the activity was complete Daisy thanked the youth for participating and told them that if they were interested, they could participate in other coding workshops that the HHF facilitates. There were two more raffles, such as a \$10 Starbucks e- gift cards. At the end of the event, youth were to send a screenshot or photo of their coding activity to Rhianna Morales and they would be emailed the Week Without Violence Pledge Poll.

On October 28th, 2021, the YWCA GLA hosted the Day of Dialogue Youth segment for youth 13-19 years of age. Four former and one current Youth Program participants showed interest in attending the virtual event. Three youth were able to fully participate in the two-hour event, they shared their opinions, concerns, and thoughts in breakout rooms which were facilitated by two adults who provided input, listened, and thanked the youth for their time and insight into “their world”. The YWCA of Greater Los Angeles partnered with SoCal Gas and The Institute for Nonviolence in Los Angeles to host the Youth Dialogue 2021.

On November 8, 2021, the Google Grant Team celebrated National STEM Day by planting seeds with three of the YWCA GLA Child Development Sites- Angeles Mesa, Walnut Park, and UPEC. Children were introduced to STEM through an environmental science activity and lesson. The students ranged from 3-5 years of age, and for most this was their first-time planting seeds in flowerpots. They were introduced to Lavender and Rosemary by being able to touch and smell the scents the flower and herbs emanated. Along with the children using their sensory/motor skills to touch, see, and smell, the natural flower and herb also provided examples as to how their seeds may look as they begin to grow. They were introduced and shown the life cycle of a seed growing into a flower through a poster, showing them new vocabulary such as seeds, germination, stems and roots, leaves, flowers, and pollination, which the teachers individually showed to each child as they traveled around the classroom. Children could identify and count seeds, interacted, and communicated back and forth, they were engaged and focused, on each activity. They also learned a bit about having patience, realizing they need to water their pots and wait for the seeds to grow. Rhianna Morales oversaw UPEC’s project and worked with Lead Teachers, Juanita Lopez, and Alejandra Salcedo.

On November 22, 2021, Child Development Site Director, Adriana Velazco and Rhianna Morales went to City Terrace Park to pick up boxes filled with food and turkeys donated by Supervisor Hilda Solis’ Office. The turkeys were distributed between all three of UPEC’s Programs. Both the Senior and Child Development Programs received four turkeys each, and two went to the Youth Program families by winning a raffle. The families were so excited to learn they won a raffle that would provide a free turkey and a box of canned goods with dry essentials for their home pantries.

On November 24, 2021, the YWCA GLA and Every Table provided 331 turkey dinner meals to UPEC’s program participants. Once the dinners were delivered, receptionist Jessica Baez, LA RISE workers, Enrique Gomez, Stephanie Avila, and Cruz Sainz, and Program Specialist Rhianna Morales, spent the day preparing YWCA GLA totes, and passing out the meals to program participants to enjoy for Thanksgiving dinner.

During the month of October 2021, the Program Specialist provided program participant, Gabriela Navarro with resume writing training through Zoom Meetings. Gabby worked on her resume, creating headings and gathering information to put onto her resume. They met twice and at the final meeting for the month, Gabby was to email the Program Specialist the first draft so she could review it. The Program Specialist made her corrections and comments and scanned and emailed it back to Gabby to work on for their upcoming meeting.

On October 19th and 20th, LA RISE Student Workers, Stephanie Avila and Cruz Sainz distributed flyers to the Union Pacific Community. The flyers contained information inviting youth from the community to participate in the upcoming Virtual Anti-Bullying Coding Event, happening on Saturday, October 23, 2021. This was also a great way to also gain new enrollments for the Youth Program. A total of 200 flyers were distributed to the community surrounding the Union Pacific Empowerment

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(Activities Included in Analysis)

Center.

On October 21st, the Program Specialist held an Elementary and Middle School Check in Zoom Video Call. Once again, siblings, Jannet and Pablo Gutierrez joined in on the call. Both shared how they are doing with keeping up with their class(es) and homework. The Program Specialist reminded them about the upcoming Virtual Anti-Bullying Coding Event, which Jannet was the first to register for. Pablo stated he wanted to participant as well and the Program Specialist asked his sister Jannet to assist him in doing so. The Program Specialist also mentioned that there would be some virtual community art classes coming up and if they were interested to let her know so she could put them on the sign-up list. Jannet was very enthusiastic over the news of the art classes and immediately signed up. Jannet also asked the Program Specialist if they could set up a Zoom meeting for assistance in writing an essay for History class.

The first of four Therapeutic Community Art Lessons was held on Wednesday, November 3, 2021, at 6pm. 20 community members participated in painting their own forest, sky, and fire scene using materials provided by Imagination Connection. Staff and their children, community members, and youth program participants joined the virtual class. Some stated they felt calm and relaxed, while others were enjoying the calmness and togetherness with their children.

On November 17, 2021, the Program Specialist held a Thanksgiving themed check-in open to all grades in the program. Three students attended and provided their status update, everyone was well, and they were all looking forward to the upcoming Thanksgiving holiday break. The Program Specialist made program announcements and invited youth to the upcoming YEC Zoom meeting coming up in December 2021 where she will discuss the Project and obtain a final count as to whom will participate in this year's competition. The check-in meeting ended with the youth participating in a Virtual Thanksgiving Scavenger Hunt. The youth were excited and had fun going back and forth their homes looking for items the Program Specialist would call out for them to look for and hold up to their cameras. Everyone managed to obtain almost all Thanksgiving items that the Program Specialist was calling out. As a treat, the Program Specialist gave each youth \$10 dollar McDonald's Gift Cards for their participation.

Throughout the month of December 2021, the Program Specialist held three Zoom meetings promoting the Youth Entrepreneurial Challenge (YEC). There will be five youth participating in this year's challenge, two are past participants and three are new to the program this year. They all seemed eager and interested in becoming entrepreneurs and formulating plans for their futures. The Program Specialist is excited to work with the group this year, having two middle school and three high school students working on the project. The final virtual event day is schedule for April 30th, 2022. Classes will begin in January 2022 and will be held twice a week.

During the Quarter 2, Union Pacific Empowerment Center's Program Participants continued to obtain important information through virtual and phone contact. During the holiday season through donations, we were able to provide meals, turkey and food donations from our collaborations with Every Table and Supervisor Hilda Solis' Office. Through these donations we continued to support and maintain contact with our clients. Quarter 3 through the end of the fiscal year we will provide youth with more Google Grant Coding Virtual Events, bringing a College and Career Day in February 2022 open to all participating Youth Program Participants and partners and the Youth Entrepreneurial Challenge Event and Classes. The Program Specialist provided Zoom check-ins and kept in contact through text, calls, and email to current and former Youth Program Participants, often made contact around 200 times via email, text message, and phones call. Once per month participants were provided information on the pandemic, food distributions, program information, and one on one check-ins. The Youth Program has always been a place where the youth feel comfortable and rely on the Program Specialist and UPEC staff for answers and help with everyday life questions and challenges. The Program Specialist did as much possible to provide a safe environment where youth could, live, learn, and grow to flourish into becoming positive members of their communities, virtually and social distancing.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to the COVID 19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center had been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the youth program has been staying in touch through texts, phone call, and virtual calls. Staff returned during the middle of June 2020 and our center is currently open for Child Development Services. All Youth and Senior Programming is currently held virtually. Since the onset of the fiscal year, we have provided virtual coding workshops, college and career day, check in's, entrepreneurial classes, and support. Currently, Union Pacific Empowerment Center has served seven participants who meet the CDBG requirements and have served a total of 23 youth since the beginning of the fiscal year.

The YWCA GLA Google Team hosted a Virtual College and Career Day on Saturday, February 5th, 2022, from 10am to 12pm through the Zoom platform. Two Google Team members, Sheila Wiley and Rhianna Morales hosted the virtual event along with some assistance from former LA RISE student worker, Cruz Sainz who assisted with the wheel of names for the raffle

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segments of the morning. The day was filled with informative and interesting information from three guest speakers: Denise Martinez from Riot Games spoke about careers in STEAM and her road to where she is now, speaking about her early formative years and education, her interests, goals, and landing her current job. The youth were so into Denise's segment and had many questions for her during the question-and-answer portion after her presentation. The second guest speaker Yicel Paez, the Director of CAL SOAP LA gave a presentation on financial assistance for college, specific deadline dates, and invited youth to upcoming virtual workshops and events regarding these subjects. Yicel also put her contact information in the chat for future reference. The final guest speaker was an Internship/Success Story. Terrence Celestine is a Full Stack Software Engineer for 310 Nutrition who is a former Digital Academy Student who was living in his automobile at the time. Terrence spoke very frankly and honestly with the youth, sharing how as a teenager he really did not like school and was never at the top of his class. From making not so good choices to one day having an opportunity to take a different route. At the Digital Academy he found something he was good at and kept his interest, all while having the support of his teachers Ms. Sheila and Ms. Vicky. At the question-and-answer Segment after his presentation, one youth asked how much he makes being a Full Stack Software Engineer, Terrence said, let's just say I make six figures. Wow is what you could hear someone say and Terrence made sure to let the youth know that even if they too may not have or aren't doing well in school, they too with hard work, support, and believing in yourself can do it too. The day came to a closing with ten youth participating in the event, raffles, a Kahoot game and a post survey.

Also, in early February 2022, the Program Specialist, Rhianna Morales, submitted a letter of recommendation for former Program Participant and current LA RISE intern Maria Jose Amado. Maria Jose's recommendation was for the Dream Summer Fellowship for Summer 2022 where she will further explore and obtain knowledge in the Social Justice Field, the field she wishes to pursue and study. Maria Jose is currently a freshman at UC Merced.

During Social Justice Day Week- February 20th-25th, the Program Specialist, Rhianna Morales made calls to Youth Program Participants to explain a bit about the week's celebration and how they were winners of a raffle winning them a Kroger Gift Card in the amount of \$100 dollars. Fourteen Youth Program Participants received calls and the news of this special gift. So many participants were so thankful, touched, and elated. The parents who the Program Specialist spoke with gave their thanks and appreciation for the gift card, which will be a great help with their grocery needs. Throughout the week, participants came to the center to receive their special gifts, along with the Kroger Gift Cards they also received YWCA GLA giveaways such as totes filled with masks, stress balls, nail files, a healthy recipe, a letter explaining Social Justice Day, and more totes so they can do their grocery shopping with.

To end out the month of March, a virtual Community Therapeutic Art Class was held on March 30th at six o'clock in the evening. There were 11 community members who participated in painting their own landscape with trees, water, clouds, and skies. They learned how to mix and blend colors using their brushes to create a colorful and bright backdrop to their landscapes. Thank you to the organization Imagination Connection, who makes these classes possible and for providing the art box of materials per participating person. Some Youth Program Participants, Child Development families, UPEC Staff, and Community Members joined the virtual class. The class was very relaxing and helped the Youth Program Specialist get her mind off the heartache that her family is going through. The Child Development families enjoyed the creative family time they had with one another.

On January 20th, the first YEC (Youth Entrepreneurship Challenge) Class was held virtually through Google Meets at 4:45pm to 6pm. Classes will be held every Monday and Thursday until the day of the virtual event competition, to be held on Saturday, April 30, 2022. The first class discussed Lesson 1: Introduction to Innovation and Entrepreneurship, giving students vocabulary words and exercises around Entrepreneurship, Entrepreneur, Characteristics, and Skills it takes to be successful in entrepreneurship. During the first class, the Program Specialist gave announcements on this year's event and answered any questions the youth had regarding this year's challenge.

The second YEC (Youth Entrepreneurship Challenge) Class was held on Monday, January 24th. The class was spent introducing the youth to Lesson 2- The Entrepreneurial Mindset; however, the Program Specialist decided to have the youth complete the EMI survey before introducing them to the eight mindsets in Lesson 2. This process took most of the class time and the youth with the Program Specialist, discussed their assessments after they took the survey. Each student was able to see which mindsets they are already strong at and the ones they could use working on to begin thinking as an entrepreneur.

On January 25th, the first Elementary and Middle School check in of the New Year was held. Jannet Gutierrez, an 8th grader joined in on the Zoom call. She related how things are going at school concerning all the new cases. She feels ok going to school, just a little scared because since the return from Winter Break, there have been a lot of Covid cases at school. She shared that her family is feeling healthy, and everyone is doing well. She is keeping up with her schoolwork and homework. She's also participating in the YEC Challenge this year, a bit nervous, but is still proceeding in the special project. The rest of

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the check in was spent making sure she understood how to download the materials needed for every YEC Challenge Class. Jannet was able to download the fillable workbook and journal, understanding how to also share them with the Program Specialist through the Google forum at the end of every class; so, her work could be checked, making sure she comprehends the material and is doing the work.

On January 26th, the first High School check in of the New Year was held. Two students joined in on the call, Brian Ramirez, and Miguel Isidoro. Brian an 11th grader, shared how nervous and scared he has become since returning from Winter Break. He stated that they get Covid tested every Monday in the auditorium at Garfield High School and later that evening they receive emails letting them know if they are negative, they can return to school the rest of the week, but if they test positive, they need to stay home and are then sent another email with another set of directions to follow. He says the classrooms are so vacant and he's very nervous about contracting Covid at school and wishes classes could be back to online learning for at least until winter is over or the flu season is over. Brian also shared how he needs to begin his volunteer hours for community service graduation requirements. The Program Specialist let him know that as soon as it is safe, and we can open our doors again he will be first on her list to fill out the YWCA GLA youth volunteer application. Miguel Isidoro is a 12th grader and said at his high school they are also tested on Mondays and it's pretty much the same process like at Brian's school. Miguel shared how happy he is that school is going well for him, he has greatly improved his grades and he happened to speak with his counselor earlier that day and with the two classes he must take after school beginning next month, he will be on the path to graduating on time with the rest of the senior class. So, Miguel will only be able to participate on the Thursdays YEC Classes and will go over Monday's classes on his own time, knowing if he needs assistance, he can always contact the Program Specialist to review something he has missed or needs further assistance with.

The third YEC (Youth Entrepreneurship Challenge) class was held on January 27th, Lesson 2- The Entrepreneurial Mindset covers the question as to why growth mindset is important for entrepreneurial success, where you can focus on your growth mindset, which mindsets you can rely on and grow in on your entrepreneurial journey. The students had to complete a mindset questionnaire prior to receiving information regarding the eight entrepreneurial mindset domains. This class was filled with a lot of important information that the youth can go back and reference through their fillable student workbooks and journal entries that they share with the Program Specialist to log of the call for the class day.

The fourth YEC (Youth Entrepreneurship Challenge) class was held on January 31st, Lesson 3- Lean Canvas, a type of diagram/table that the youth will use to determine if their business/product will be profitable and able to become successful. They can use this table as reference to complete and create their individual PowerPoint presentations. The Lean Canvas is a business planning tool which helps the youth put together their business idea allowing you to look at all the pieces of your business in one organizer. There are nine tiles in the Lean Canvas, and each are meant to fit together.

On February 3rd, the fifth YEC (Youth Entrepreneurship Challenge) Class was held. Lesson 4- Business Ideas and Opportunities class began with the opener from their student workbooks having youth think out of the box for business ideas as to what the photo of the pushcart could be. Brian said he would use it as an art supply business, selling paint brushes, canvas boards, paint pallets, and markers. His idea stemming from his community not having any art and supply stores catering to his love and hobby for painting. Another student, Jannet suggested a cart selling personal items such as toothpaste, deodorant, hairbrushes, hair accessories, and other toiletries. During the class the youth completed a Venn diagram for an External Motivation Brainstorm and the second part the organizer for the outcomes of their Venn diagrams.

The sixth YEC (Youth Entrepreneurship Challenge) Class was held on February 7th, the Program Specialist, Rhianna Morales closed out Lesson 4 and began on Lesson 5- Evaluating Opportunities. The youth spent the class working on completing an Internal Motivation Brainstorm, handout, and their journal/reflection entry for Lesson 4. For Lesson 5, the youth made out a Business Opportunity Check List coming up with at least three possible business ideas. All exercises from the lessons, will now reflect upon their possible business ideas. It is very important that the youth and Program Specialist review business ideas and narrow down possible choices so the youth can properly work on upcoming exercises from their workbooks.

YEC (Youth Entrepreneurship Challenge) Class number seven was held on February 10th, youth continued working and completed Lesson 5 and began on Lesson 6- Lean Market Research. After youth completed the Opportunity Checklist in their workbooks, the directions were for youth to work in groups and have just their peers review their Business Opportunity Pitch, however, The Program Specialist decided to have everyone present and everyone would give constructive feedback. This went well with at least two youth who finalized their business opportunities for the final project for competition.

The eighth YEC (Youth Entrepreneurship Challenge) Class was underway on February 14th, with youth completing the opener for Lesson 6- Lean Market Research. They also completed a three-part exercise in their workbooks called Eva's Business Idea where they read her story as to how she developed her business idea, Eva's Edibles- a food prepping business. They studied her case study as to how she developed her business opportunity in researching her industry research, finding how they need to

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determine primary and secondary research. Collecting and studying this research saves entrepreneurs a lot of time and money in accessing the type of market their business falls into. At the end of the exercise, the youth are asked to answer some questions regarding Eva's decision to proceed with her business opportunity.

Class nine of the YEC (Youth Entrepreneurship Challenge) Class was held on February 17th, youth continued with Lesson 6- Lean Market Research, researching Industry Data. They used a website called [www.IBISWorld](http://www.IBISWorld.com) to explore the different industries and the data about them. IBIS World is a company that does Market Research and sells it to businesses that are either just starting or looking to make a pivot. At the conclusion of the class, the youth filled in the Unique Value Proposition part of their Lean Canvas and wrote in their Journal/Reflection for Lesson 6. At the end of each class students are to email their classwork to the Program Specialist so she can review and make sure they are doing, understanding, and following during class time.

The tenth YEC (Youth Entrepreneurship Challenge) Class was held, and youth were introduced to Lesson 7- Targeting a Customer Segment. Youth were asked in their opener for the lesson, why do you think you buy things? and Why does your family buy things? Everyone's answers were basically the same, they buy things for want and need. The opener's question had youth thinking as a customer, having them realize that they are customers to various businesses who belong to different markets. They also learned through communication and collaboration behaviors they can learn more about their customers for each of their business opportunities. Realizing how many people only purchase something if they find value in it, finding out more about your customer can help you write a value proposition, which is an explanation of how your product solves customer's problems. Students also created a Market Persona for their business opportunity after completing a table in their workbooks regarding Target Market Research, which is a representation of their potential customers.

Class eleven of the YEC (Youth Entrepreneurship Challenge) was held on February 28th, students learned Lesson 8- Types of Competition. The opener brought the conversation about competition in business regarding where the restaurants they go to. They were asked to use critical thinking and problem solving from The Entrepreneurial Mindset Behaviors to realize how in business, what you win is the customer's money and how businesspeople use to talk about their customers as a group is a market. After identifying a market, they are then competing with other businesses to convince the customers in that market to spend their money with them. They also learned the two types of competition- direct and indirect competition. The students worked from their workbooks to practice working with these two types of competition given their responses from the opener exercise. After completing another exercise using the same responses, they were able to start the competition research for their own business opportunities using amazon, yelp, and google reviews to help them identify different competitors in both direct and indirect categories.

On March 10th, the twelfth YEC (Youth Entrepreneurship Challenge) Class was held, and students learned through Lesson 9- Competitive Advantage, how every business makes themselves special. They also learned how they would use the Entrepreneurial Mindset of Future Orientation regarding to Competitive Advantage. Students also learned the difference from traditional and special factors when discussing competitive advantage. Having both factors is important to drive sales for your business. At the end of the class, youth were given instructions on creating a storyboard to assist with crafting a 60 second pitch for their prospective business opportunities, in which they would present at the next class.

The Program Specialist held a High School check in on March 23rd. Brian and Gabriela participated on the Zoom call. During the check in Brian shared how he had just taken the SAT Exam at school and how he had made the Principle's Honor Roll with a 3.5 GPA this semester. Brian is very proud of himself for the accomplishment of the day and looking forward to receiving his Principle's Honor Roll Certificate. Gabriela shared that she was also doing well in school but had been experiencing many headaches for a couple of days. Gabriela gets migraines so she knows how to deal with these headaches, but just wanted to give the Program Specialist the heads up regarding how she may not be so active on the activity that day. Once the check ins and Program Updates were given, the Program Specialist gave the two participating youth the topic for the activity they would be doing during this month's check in-Women's History Month. To begin, they were given instructions to do at their earliest convenience. They needed to write a letter to a very special woman in their lives, who has made an impact in their lives. This letter was a thank you note recognizing how much they mean to them. The second part of the activity had the youth looking up a positive quote from a female. They also had to explain how the quote made them feel and why it stood out to them. Brian liked a quote from Oprah Winfrey but didn't really know who she was. The Program Specialist explained who she was and how she came about having her own talk show and then owning her own television network; being an entrepreneur and philanthropist as well. The Program Specialist also introduced both youth to three other females she thought they should very well know about and celebrate.

Also, on March 23rd, the Program Specialist held a one-on-one YEC Class review with Gabriela Navarro. The Program Specialist spends this time reviewing any missed lessons the youth missed and addresses any missing assignments and questions from the youth. Lessons 2- The Entrepreneurial Mindset and Lesson 6- Lean Market Research were reviewed.

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Gabby also wanted to clarify the date as to when the Competition Articles needed to be turned into the Program Specialist for her review, before she must send to NFTE- Network for Teaching Entrepreneurship. After the YEC Class review, Gabby asked the Program Specialist for assistance with a school project she was working on. Gabby primarily wanted to run through her PowerPoint Presentation on her future career path before she had to present and turn it in. The Program Specialist assisted her with proof reading and a few suggestions to help Gabby's presentation skills.

On March 24th, the Program Specialist held a one-on-one YEC Class review with Jannet Gutierrez. The Program Specialist spends this time reviewing any missed lessons the youth missed and addresses any missing assignments and questions from the youth. Unlike only reviewing the missed lessons with the other students, the Program Specialist took a different approach with Jannet. Jannet is the only Middle School student participating in this year's competition. It has already been established that Jannet will not participate in the competition, however, will complete the classes for this year's work. The Program Specialist doesn't feel Jannet is ready for competition yet, her comprehension on the subjects and lessons are slower than her classmates. Jannet also has missed more classes than the others and doesn't seem to have a quiet place to concentrate while the YEC Classes are taking place, often having to log off to assist her mom with watching her younger siblings. So, for this review, the Program Specialist decided to review all lessons. On this date, they went over Lessons 1 through 4. Jannet was able to ask questions and have the Program Specialist explain the material more thoroughly. After the review, the Program Specialist felt that Jannet understood and went away more knowledgeable, than the first time around the lessons. The Program Specialist is currently setting up their next class review date.

The Program Specialist held a one-on-one YEC Class review with Miguel Isidoro on Saturday, March 26th. The Program Specialist spends this time reviewing any missed lessons the youth missed and addresses any missing assignments and questions from the youth. The review was held on a Saturday morning being that the Program Specialist works around everyone's busy schedule to help fulfill the course requirements. During this review Lessons 6- Lean Market Research, 7- Targeting a Customer Segment, and 8- Types of Competition were reexamined. After the review, Miguel asked if he could address a specific slide to his presentation for a school assignment with the Program Specialist, being that he was including the YEC Competition as a part of his future endeavors in becoming an entrepreneur, the Program Specialist said of course.

On March 31st, the thirteenth YEC (Youth Entrepreneurship Challenge) Class was held, and students learned through Lesson 10- Elevator Pitch, how you must catch the judge's attention at the start of the competition through the 60 second Elevator Pitch. The class learned the important information they need to include in their pitches along with delivery and presentation aspects. The Elevator Pitch is trying to accomplish two things at the same time- you want your audience to have confidence in your business opportunity and you want your audience to have confidence in you to run your business successfully.

In the final quarter of the fiscal year, youth will participate in an Entrepreneurship Virtual Competition and STEAM workshops. We are hoping to provide upcoming virtual and in house summer session workshops beginning in mid-June. The Program Specialist provides Zoom check ins and keeps in contact through text, calls, and emails to current and former Youth Program Participants, this quarter she made over more than 630 texts, calls, and emails, providing information on the pandemic, food distributions, program information, one on one check ins, YEC Classes, Workshop invitations, and Therapeutic Community Art Classes. The Program Specialist is doing everything she can in continuing to provide a safe environment where youth can live, learn, and grow to flourish into becoming positive members in their communities; virtually and distantly.

Quarter: 4 **Accomplishment Quantity:** 6

Accomplishment Narrative:

Due to the COVID 19 Pandemic and our state's social distancing order, The Union Pacific Empowerment Center had been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the youth program has been staying in touch through texts, phone call, and virtual calls. Staff returned during the middle of June 2020 and our center is currently open for Child Development Services. All Youth and Senior Programming is currently held virtually. This quarter we continue in providing the Educational & Empowerment and Life skills Workshops to comply with CDBG grant requirements. The quarter began with the continued YEC- Youth Entrepreneurial Challenge classes leading to competition day. One of our participants won 1st place, the grand prize of \$2, 500 dollars for his business pitch and idea. This year, Union Pacific Empowerment Center has served 13 participants who meet the CDBG requirements and have served 27 youth since the beginning of the fiscal year.

The Union Bank Youth Entrepreneurial Challenge was held on Saturday, April 30, 2022, with three Youth Program Participants presenting their business pitches. This was the Competition's 5th year and YWCA GLA-Union Pacific Empowerment Center's 4th year participating. Year 2021-2022 was virtual for the second year and the event began at 9am and ended at 1pm. The

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participating youth and coaches had to be camera ready and log on at 8:15am. The virtual event began right at 9am with introductions and instructions. The Semi-Final Business Pitch Competition was underway, two of the youth were competing in the same breakout room: Miguel Isidoro with Cankrusherz and Brian Ramirez with Pick-up Pet. The Program Specialist was able to see both presentations and the judge's questions per business. She also was able to jump into the breakout room where Gabriela Navarro was placed. Unfortunately, Gabriela's Wi-Fi and internet connection were very unstable and went out right before her presentation time. The Program Specialist tried to play Gabriela's slides so Gabriela could call the zoom and give her presentation live, but unfortunately that didn't work out. The Program Specialist is going to clarify the video submission for judging and who is ultimately in charge of that since the judges in the breakout room had no idea of how or who had access to Gabriela's taped video. Gabriela was very heartbroken and upset over the situation and mentioned that there wasn't anyone keeping time of the presentations. This is another thing the Program Specialist will be addressing. Brian Ramirez made it to the final round and ultimately won the entire competition. Everyone loved his business idea which is basically an emergency van ride for a pet and its owner. Brian won 1st place of 2,500 dollars. Miguel Isidoro won a 250-dollar raffle. Something new this year, along with incentive gift for participating in the classes, all youth participating in the competition also will be receiving 200 dollars from Union Bank. A retirement gift to Sylvia Castillo from Union Bank who began this wonderful competition.

In mid-May 2022, the Program Specialist delivered the YEC (Youth Entrepreneurship Challenge) incentive \$20 gift cards to Brian Ramirez and Gabriela Navarro. Every youth who attended the NFTE classes were given \$20 in gift cards for their hard work, determination, and attending classes. The coaches, which teach and lead the classes, preparing the youth for competition are asked to purchase the gift cards to where they believe the youth would prefer and then are reimbursed after the competition. The Program Specialist purchased \$20 dollar gift cards for her students. The Program Specialist did not have to deliver to Miguel Isidoro since his sister is one of her coworkers. Along with the gift cards, the Program Specialist included a personalized note thanking her students for an amazing Challenge year and for their wonderful business pitches and presentations.

On June 21, 2022, the 2022 Summer Grab N Go Meals Program began. The meals are for youth 18 years and younger. It is preferred that parents, guardians, or grandparents come and pick up the meals. Lunch meals are handed out during the hour of 10:30am to 11:30am. This is our tenth consecutive year collaboration with the Los Angeles Regional Food Bank. This month we handed out 300 Grab N Go Lunch Meals to the Union Pacific Community youth.

At the end of the month of June 2022, the Program Specialist held an interview with High School Student, Daniel Acevedo who is interested in fulfilling his volunteer/community service hours here at UPEC. Daniel is a sophomore at Esperanza High School and would like to get started on his graduation requirement, he needs at least 10 hours of volunteer/community service hours. Daniel will be volunteering assisting the Program Specialist with the Grab N Go Meal distribution this summer.

In early April 2022 the Program Specialist held a one-on-one YEC Class review with Brian Ramirez. The Program Specialist spends this time reviewing any missed lessons the youth missed and addresses any missing assignments and questions from the youth. Lessons 1, 3, and 6 were reviewed. The Program Specialist went over the Introduction to Innovation and Entrepreneurship, the Lean Business Canvas, and spent more time on Lean Market Research, although Brian attended class on Lean Market Research day, he still asked her to please go over the lesson again with him.

The fourteenth YEC (Youth Entrepreneurship Challenge) Class was held on April 4, 2022, and students learned through Lesson 11- Marketing Your Business, the various forms of marketing and which would be the best form for their prospective business ideas. Through advertising and social media marketing, the youth had to create a marketing strategy to connect to their potential customers creating a marketing poster.

On April 11, 2022 the 15th YEC (Youth Entrepreneurship Challenge) Class was held. Lesson 12- Key Metrics, gave discussion as to why businesses gather customer feedback. As business owner's, it is important to have a plan in place to tell if your business is implementing according to your plan. A key metric is something that can do that. Students competed the key metrics tile of their Lean Canvas by answering the questions: How will you know that your marketing strategies are effective? and What will you measure?

The sixth teeth YEC (Youth Entrepreneurship Challenge) Class was held on April 12, 2022 Lesson 13- The Cost of Doing Business was the focus of the day. The lesson began with the youth having to list everything in their rooms or in a specific

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room of their choice, such as a classroom. The list had to include every item in that space. The Program Specialist then collected all the data and made a list of her own, including everyone's list. She then asked who paid for all the stuff and who decided to buy everything on the list? Most answers were, "my parents paid and decided to purchase the items". As the lesson moved on, the youth learned about the three types of expenses when it comes to planning and operating a business. At the end of the lesson, the youth used the class list to complete a chart where they had to put the items from the list onto the correct expense table/chart.

On April 13, 2022 the seventeenth YEC (Youth Entrepreneurship Challenge) Class was held, Lesson 14- Delivering Products and Services was covered. The most important idea from this lesson was youth learning how one of the biggest expenses a business must cover is getting a product or service to a customer. The path that a product or service takes to a customer is called a distribution chain. They learned about the markup- which is the price increase imposed by each link. Meaning that the price of a product increases as it comes in through the distribution channel.

The eighteenth YEC (Youth Entrepreneurship Challenge) Class was held on Saturday, April 16, 2022 with one of the most important lessons covered in the NFTE curriculum because it deals with the financial part of class, introducing the economics of one unit of sale, which the youth need to know for each of their business plans. Lesson 15- The Economics of One Unit of Sale (EOU) introduces a Lego activity assisting the youth in comprehending what an EOU is. Of course, playing this activity virtually is impossible, being that the youth may not have access to Legos and various Lego colors. So, this activity was discussed in detail and explained with the Program Specialist sharing her screen to the handout for this lesson showing the activity and formulas to figure out an EOU. Gabriela shared how fun it was to do this activity in person, remembering in 2020 before the pandemic shut down, how she and the other students performed this activity creating "the next big thing" for Lego and presenting their creation along with figuring out the EOU for their product.

On April 19, 2022 the nineteenth YEC (Youth Entrepreneurship Challenge) Class was held, Lesson 16- EOU (Economics of one Unit) and Financials Workshop was covered. Another very important lesson in the NFTE curriculum including a 24-page handout for students to review and have for reference as they figure out their financials for their business and PowerPoint presentation financial slides. The Program Specialist reviewed how the EOU is dependent upon choosing your unit of sale. Meaning, a unit of sale is what a customer receives when they pay a business. It can be different for every business, and it can also be different each time a customer goes to a business because a business can sell multiple things. During the class, students and to determine the units of sale for four specific businesses on the teaching slides such as Nike, a cupcake bakery, an eyewear store, and a lawn mowing business.

On April 20, 2022 the Program Specialist held a one-on-one YEC Class review with Gabriela Navarro. The Program Specialist spends this time reviewing any missed lessons the youth missed and addresses any missing assignments and questions from the youth. Gabriela wanted to run by some of her presentation slides for her business and needed some assistance with her financial slides and addressed some presentation skills with the Program Specialist. Gabriela also wanted to know the date when she needed to turn in the articles for review and when the Program Specialist would be sending them to the competition. The youth are to submit their items prior to the virtual competition just in case some internet issue arises on the day of competition and they can be judged on the video submission.

The Program Specialist held a quick meeting on Thursday, April 21, 2022 with the three youth who will be participating in the Union Bank Youth Entrepreneurial Challenge to finalize their business names. Gabriela Navarro's business is Save Me. a vending machine supplying period kits to save the day, Miguel Isidoro's business is Cankrusherz, a can crushing machine that everyone can use, and Brian Ramirez's business is Pick-up Pet, an emergency van vehicle service to the nearest animal hospital. The Program Specialist needed to finalize the business names with the students to submit to the competition the next day.

On Saturday, April 23, 2022 the twentieth YEC (Youth Entrepreneurship Challenge) Class was held with the Program Specialist teaching Lesson's 17-19. In Lesson 17-Lean Canvas Workshop youth went over their prior work on the lean canvas and rewrote, changed, or finalized their information. In Lesson 18-Presentation Skills, the Program Specialist reviewed the expectations for their live presentations on competition day. She went discussed coloring schemes for slides dos and don'ts and

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

how slides should be easy to read and how your slides and what you say out loud should complement each other. Lesson 19- Fast Pitch Deck Workshop focused on the youth working on their slides and asking the Program Specialist for assisted if they needed.

YEC (Youth Entrepreneurship Challenge) Classes continued for the rest of the month on the 25th, 26th, 28th, & 29th of 2022 as practice run throughs for the youth to present their business pitches. During these meetings, the Program Specialist and youth would give one another notes on the presentations, sharing ideas and thoughts for better sounding transitional wording when youth had to change slides during their presentations. The Program Specialist also timed the participants presentations, making sure they were under five minutes in length, competition rules.

At the end of May 2022, the Program Specialist held a virtual check in call for all- Elementary, Middle, and High School youth. The Program Specialist provided youth with upcoming information regarding the Summer Grab N Go Meals and Summer Programming. Some youth were interested, while others didn't know if they would be in town for the summer. Miguel Isidoro shared he would be graduating High School on June 10, 2022 and Jannet Gutierrez will be graduating Middle School either on June 8th or 9th of 2022. Another student shared her Middle School would be having a big soccer game on June 8, 2022 where the entire school would be in attendance. The Program Specialist shared she would hold another virtual meeting with exact dates and times for summer workshops.

As Quarter 4 comes to close, Union Pacific Empowerment Center is proud to announce that four Youth Program Participants graduated from High School and are all continuing to universities and community colleges. We also have two more College Graduates to add to our list of former participants, now college grads. Congratulations to class of 2022 graduates. Youth will participate in more STEAM workshops, perhaps in person during the summer session. The Program Specialist provides Zoom check ins and keeps in contact through text, calls, and emails to current and former Youth Program Participants, this quarter she made over more than 620 texts, calls, and emails, providing information on the pandemic, food distributions, program information, one on one check ins, YEC Classes, Workshop invitations, LA RISE intern information, Volunteer information, and Summer Grab N Go Meal Program. As we prepare for the upcoming fiscal year, The Program Specialist continues to do all that she can in continuing to provide a safe environment where youth can live, learn, and grow to flourish into becoming positive members in their communities; virtually and distantly.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

2nd District

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602205-20 **Jurisdiction:** 2nd District
Project Title: Bridge Housing for the Vermont Manchester Transit Priority
IDIS Number: 11732
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 2/2/2021 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides offsite improvements for the Vermont Manchester Transit Priority project and affordable housing units for homeless seniors and low-income individuals and families.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 290,805 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$400,000.00 Cumulative: \$400,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, the first round of bid evaluations for a general contractor was completed, and value engineering logs were requested for the remaining 2 general contractors as contenders for this procurement. In addition, the applications for affordable housing bond financing via California Debt Limit Allocation Committee (CDLAC) were submitted in September 2021.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, the Master Developer completed the procurement and selected a general contractor for this project. In addition, both affordable housing components have been recommended for approval by the California Debt Limit Allocation Committee (CDLAC) to receive bond allocations to finance the construction. These are key accomplishments to enable the project to start construction before the end of this Fiscal Year.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Master Developer completed predevelopment activities consisting of design, submittal for plan check approval, and negotiated/finalized the construction contract. Both affordable housing components secured financing from the California Housing & Community Development to enable the Vermont Manchester Transit Priority Project to move forward towards close of construction financing.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The close of construction financing was completed on June 3, 2022, which enabled the Master Developer to mobilize and start construction on the new development.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601374-20 **Jurisdiction:** 2nd District
Project Title: Florence Parking Lot - Section 108 Loan Repayment
IDIS Number: 11541
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This project funds the principal repayment of a \$840,000 Section 108 Loan and fees associated with permanent funding to purchase and develop a parking lot site located at 1616 E. Florence Avenue in the Florence Firestone Revitalization Target Area. The parking lot use will be further developed with a mixed-use development consisting of a Workforce Development, Aging and Community Development Services (WDACS) satellite office and affordable housing, which will continue to benefit residents in the service area upon completion.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$50,000.00 This Year: \$0.00 Cumulative: \$50,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600909-20 **Jurisdiction:** 2nd District
Project Title: La Alameda Shopping Center- Section 108 Loan Repayment
IDIS Number: 11532
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This continuing project funds the principal repayment of a Section 108 Loan for the La Alameda Shopping Center located at 2100-2112 East Florence Avenue. The loan was issued to fund the commercial shopping center project located in the unincorporated Florence Firestone area.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$236,000.00 This Year: \$0.00 Cumulative: \$236,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602052-20 **Jurisdiction:** 2nd District
Project Title: La Alameda Shopping Center-Section 108 Loan Interest Repayment
IDIS Number: 11561
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This project funds the interest repayment of a Section 108 Loan for the La Alameda Shopping Center, including ongoing monitoring for compliance with the Development Agreement, dated August 2006. The loan was issued in August 2006 under the Empowerment Zone Section 108 Loan Program to fund a commercial shopping center in the unincorporated area of Florence Firestone/Walnut Park.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$34,000.00 This Year: \$0.00 Cumulative: \$33,967.00 Ratio: 99.9%

Annual Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601834-21 **Jurisdiction:** 2nd District
Project Title: Second District Wide Community Business Revitalization Program
IDIS Number: 11906
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing Community Business Revitalization Program provides grants up to \$300,000 to commercial property owners for the design and construction of improvements to the exterior of commercial buildings including, but not limited to, painting, signage, windows, awnings, lighting, and lead-based paint and/or asbestos abatement. This activity also allows for exterior and interior work when necessary to correct violations of the County Building Code, ADA, and other public health and safety issues. The program is offered to local businesses in the low- and moderate income unincorporated areas within the Second Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 3 This Year: 4 Cumulative: 4 Ratio: 133.3%
Net Expenditures: Budgeted: \$360,000.00 This Year: \$254,997.34 Cumulative: \$254,997.34 Ratio: 70.8%

Annual Narrative:

During this fiscal year 4 projects have been completed and 5 new projects have been identified for next fiscal year. New projects being discussed with Supervisorial District office to obtain approval. Projects are located at 11801-11947 S. Vermont Avenue, Los Angeles, CA 90044 in the unincorporated LA County area of West Athens.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The International Realty and Investment Project has been successfully procured and contractor is obtaining building construction permits from respective compliance agencies.

The JKA Child Development Center Project has been successfully procured and contractor is obtaining building construction permits from compliance agencies.

The Just Kids Academy Project has been successfully procured and contractor is obtaining building construction permits from compliance agencies.

The Juice for Life Project (3 components) has been successfully procured and contractor is obtaining building construction permits from compliance agencies.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction for the International Realty and Investment Project has been delayed due to Covid-19; contractor is obtaining building construction permits from compliance agencies.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Construction for the JKA Child Development Center Project has been delayed due to Covid-19; contractor is obtaining building construction permits from compliance agencies.

Construction for the Just Kids Academy Project has been delayed due to Covid-19; contractor is obtaining building construction permits from compliance agencies.

Construction for the Juice for Life Project (3 components) has been delayed due to Covid-19; contractor is obtaining building construction permits from compliance agencies.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction began and is currently in progress at CBR/Renovate projects located at:

International Realty and Investments - 11215 S. Western Av. Los Angeles, CA 90047
Jus Kids Academy - 11211 S. Western Av. Los Angeles, CA 90047
Honey Bee Child Care - 11205 S. Western Av. Los Angeles, CA 90047
Juice For Life - 11143-45 S. Western Av. Los Angeles, CA 90047

It is anticipated project construction will be completed next quarter.

Quarter: 4 **Accomplishment Quantity:** 4

Accomplishment Narrative:

Construction was completed for the following CBR projects located at:

International Realty and Investments - 11215 S. Western Av. Los Angeles, CA 90047 project has been completed
Jus Kids Academy - 11211 S. Western Av. Los Angeles, CA 90047 project has been completed
Honey Bee Child Care - 11205 S. Western Av. Los Angeles, CA 90047 project has been completed
Juice For Life - 11143-45 S. Western Av. Los Angeles, CA 90047 project has been completed

All projects have been completed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602198-20 **Jurisdiction:** 2nd District
Project Title: Section 108 Administration Project
IDIS Number: 11456
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 8/3/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This project funds staff costs and professional services for administration of several Section 108 loans including the La Alameda Shopping Center, the Florence Parking Lot, and the 118th Street and Wilmington Library Project.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$175,000.00 This Year: \$0.00 Cumulative: \$57,758.58 Ratio: 33.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602283-21 **Jurisdiction:** 2nd District
Project Title: Vermont Manchester Property Maintenance
IDIS Number: 11892
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new project provides funding for the maintenance of various Vermont Manchester vacant properties until they can be turned over to a developer to construct a mixed-use development.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 9,770 This Year: 9,770 Cumulative: 9,770 Ratio: 100.0%
Net Expenditures: Budgeted: \$80,000.00 This Year: \$51,218.46 Cumulative: \$51,218.46 Ratio: 64.0%

Annual Narrative:

The project is completed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Maintenance of perimeter fencing and site debris and clearing continues until the site control is handed off to the developer; this is expected to occur in the first half of 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This new project provides funding for the maintenance of various Vermont Manchester vacant properties until they can be turned over to a developer to construct a mixed-use development. Property maintenance tasks include permanent fencing, weed abatement, debris removal, clean-up and other related activities on an as-needed basis.

CDBG funds will be used for personnel and non-personnel costs

Quarter: 4 **Accomplishment Quantity:** 9,770

Accomplishment Narrative:

The property site control transferred to the developer. This transfer ends the need for this project.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602145-20 **Jurisdiction:** 2nd District
Project Title: Vermont Manchester Section 108 Loan Interest Payment
IDIS Number: 11454
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This projects funds the annual interest repayment of a \$30,000,000 Section 108 Loan and fees associated with permanent financing for the Vermont Manchester Mixed-Use Development located on the east side of the 8400 and 8500 blocks of South Vermont Avenue in the City of Los Angeles, for purposes of developing a new mixed-use project which would include affordable housing, retail, a transit plaza, a Los Angeles County Metropolitan Transportation Authority (Metro) training center, and a parking structure.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$70,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, staff worked on a draft Section 108 loan application based on information available from developer. In additions, staff received guidance from HUD on the project's eligibility and regulatory nuances in order to address these items in advance of the application submittal targeted for November 2021.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602278-21 **Jurisdiction:** 2nd District
Project Title: Vermont Manchester Section 108 Loan Repayment
IDIS Number: 11976
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 11/9/2021 to 6/30/2022
Activity Code: 03E Neighborhood Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project will use Section 108 Loan funds to construct a new mixed-use development located on the east side of the 8400 and 8500 blocks of South Vermont Avenue in the City of Los Angeles. The mixed-use development will include affordable housing, retail, a transit plaza, a Los Angeles County Metropolitan Transportation Authority (Metro) training center, and a parking structure. The Section 108 loan will assist with the commercial component of the Project and all related loan fees.

The proposed development includes 180 affordable housing units across two developments, one composed of 118 family units and the other composed of 62 permanent supportive housing units for seniors. The Project will also include approximately 70,000 square feet of commercial space expected to include a grocery store and Metro training center. There will also be a transit plaza of approximately 21,500 square feet, which will provide open space amenities for the community, and an approximately 499-space parking structure, which will serve the Project and the adjacent, but separately developed SEED Los Angeles public boarding school.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$245,700.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project is not required to report accomplishments.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is not required to report accomplishments.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602054-20 **Jurisdiction:** 2nd District
Project Title: Wilmington and 118th Library Section 108 Loan Interest Repayment
IDIS Number: 11563
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This projects funds the annual interest repayment of a \$1,853,000 Section 108 Loan and fees associated with permanent financing for a 8,000 square foot library located on the northwest corner of 118th Street and Wilmington Avenue in the unincorporated area of Willowbrook, a predominantly low-and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$49,800.00 This Year: \$0.00 Cumulative: \$49,738.44 Ratio: 99.9%

Annual Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601898-20 **Jurisdiction:** 2nd District
Project Title: Wilmington and 118th Library Section 108 Loan Principal Repayment
IDIS Number: 11555
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This continuing project funds the principal repayment of an \$1,853,000 Section 108 Loan and fees associated with permanent financing for the Willowbrook Library. The loan was issued to the Community Development Commission to fund the development of a public library located on the northwest corner of 118th Street and Wilmington Avenue in the unincorporated area of Willowbrook.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$84,000.00 This Year: \$0.00 Cumulative: \$84,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601898-21 **Jurisdiction:** 2nd District
Project Title: Wilmington and 118th Library Section 108 Loan Principal Repayment
IDIS Number: 11905
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This continuing project funds the principal repayment of an \$1,853,000 Section 108 Loan and fees associated with permanent financing for the Willowbrook Library. The loan was issued to the Community Development Commission to fund the development of a public library located on the northwest corner of 118th Street and Wilmington Avenue in the unincorporated area of Willowbrook.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$86,000.00 This Year: \$86,000.00 Cumulative: \$86,000.00 Ratio: 100.0%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2JP02X-21 **Jurisdiction:** 2nd District
Project Title: Affordable Housing/Disposition - District 2
IDIS Number: 11794
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties in the Unincorporated Second Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$38,296.35 Cumulative: \$38,296.35 Ratio: 51.1%

Annual Narrative:

The property at 11649 – 11650 Antwerp St., Los Angeles was declared surplus by the LACDA Board and was sold to RMZ Group, Inc., a California Corporation on November 24, 2021.

The property at 1346 W. 93rd St., Los Angeles was secured and maintained, but was found to be contaminated with what appears to be historic contamination from an adjacent lot, which once housed a dry cleaning business. Disposition options are being evaluated, with the goal of disposing the property during the 2022-2023 fiscal year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 11649 – 11650 Antwerp St., Los Angeles was secured and maintained. It was declared surplus by the LACDA Board and is currently in the process of being sold.

The property at 1346 W. 93rd St., Los Angeles was secured and maintained. It was found to have contamination issues and is being held until remediated.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 11649 – 11650 Antwerp St., Los Angeles was declared surplus by the LACDA Board and was sold to RMZ Group, Inc., a California Corporation on November 24, 2021.

The property at 1346 W. 93rd St., Los Angeles was secured and maintained. It was found to have contamination issues and is being held until remediated.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 11649 – 11650 Antwerp St., Los Angeles was declared surplus by the LACDA Board and was sold to RMZ Group, Inc., a California Corporation on November 24, 2021.

The property at 1346 W. 93rd St., Los Angeles was secured and maintained. It was found to have contamination issues and is being held until remediated. Disposition options are being evaluated.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The property at 1346 W. 93rd St., Los Angeles was secured and maintained, but was found to be contaminated with what appears to be historic contamination from an adjacent lot, which once housed a dry cleaning business. Disposition options are being evaluated.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KR14B-20 **Jurisdiction:** 2nd District
Project Title: Lennox Health & Safety Correction/Multi-Unit/District 2
IDIS Number: 11526
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14B Rehabilitation: Multi-Unit Residential
National Objective: SBS Slum/Blight Spot
Objective: Decent Housing **Outcome:** Sustainability

Project Summary

This continuing activity facilitates the preservation of multi-family housing within the Lennox Area Airport Noise Compatibility Program boundaries (within 65 CNEL contour) by providing grants to families for corrections to health and safety code violations.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 74 This Year: 82 Cumulative: 86 Ratio: 116.2%
Net Expenditures: Budgeted: \$350,000.00 This Year: \$205,456.94 Cumulative: \$335,680.78 Ratio: 95.9%

Annual Narrative:

Annual Narrative for Multi-Family:

The RSIP Lennox Health and Safety Corrections program is reporting a total delivery of eighty-two (82) units completed multi-family units for FY 2021. Our current pipeline of single-family units in the design, bid and pre-construction total forty-three (55) units with additional units expected through our current outreach efforts.

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1019 W. 102nd Street #1	Lennox	CA	90304	Renters	Not Applicable	\$2,593
1019 W. 102nd Street #2	Lennox	CA	90304	Renters	Not Applicable	\$2,593
1019 W. 102nd Street #3	Lennox	CA	90304	Renters	Not Applicable	\$2,593
1019 W. 102nd Street #4	Lennox	CA	90304	Renters	Not Applicable	\$2,593
1019 W. 102nd Street #5	Lennox	CA	90304	Renters	Not Applicable	\$2,593
10523 Haas Avenue	Lennox	CA	90304	Renters	Not Applicable	\$4,193
1341 W. 97th Street	Lennox	CA	90304	Renters	Not Applicable	\$1,961
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
10525 Haas Avenue	Lennox	CA	90304	Renters	Not Applicable	\$4,193
1341 W. 97th Street	Lennox	CA	90304	Renters	Not Applicable	\$1,961
1341 W. 97th Street	Lennox	CA	90304	Renters	Not Applicable	\$1,961
1341 W. 97th Street	Lennox	CA	90304	Renters	Not Applicable	\$1,961
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$831
11029 Eastwood Ave	Lennox	CA	90304	Owners	Not Applicable	\$4,556
11029 Eastwood Ave	Lennox	CA	90304	Owners	Not Applicable	\$4,556
10618 -20 Haas Ave	Lennox	CA	90047	Owners	Not Applicable	\$2,827
10618 -20 Haas Ave	Lennox	CA	90047	Owners	Not Applicable	\$2,827
10923 Mansel Ave	Lennox	CA	90304	Owners	Not Applicable	\$3,786
10923 Mansel Ave	Lennox	CA	90304	Owners	Not Applicable	\$3,786
11029 Eastwood Ave	Lennox	CA	90304	Owners	Not Applicable	\$4,556
11029 Eastwood Ave	Lennox	CA	90304	Owners	Not Applicable	\$4,556
10618-20 Haas Ave	Lennox	CA	90304	Owners	Not Applicable	\$2,827
10620 Haas Ave	Lennox	CA	90304	Owners	Not Applicable	\$2,827
10923 Mansel Ave	Lennox	CA	90304	Owners	Not Applicable	\$3,786
10925 Mansel Ave	Lennox	CA	90304	Owners	Not Applicable	\$3,786
4248 W 104TH ST	Lennox	CA	90304	Owners	Not Applicable	\$2,967
10613 Haas Ave	Lennox	CA	90304	Owners	Not Applicable	\$1,672
10615 Haas Ave	Lennox	CA	90304	Owners	Not Applicable	\$1,672
1219 W. 103rd Street	Lennox	CA	90304	Owners	Not Applicable	\$1,529
1221 W. 103rd Street	Lennox	CA	90304	Owners	Not Applicable	\$1,529
10526 Haas Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,624
10528 Haas Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,624
1220 W. 98th Street	Athens	CA	90047	Owners	Not Applicable	\$1,893
1222 W. 98th Street	Athens	CA	90047	Owners	Not Applicable	\$1,893
4423 W. 111th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,834
4425 W. 111th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,834
2109 W. 104th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,445
2111 W. 104th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,445
11026 Acacia Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,285
11026 1/2 Acacia Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,245
11028 Acacia Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,160
11028 1/2 Acacia Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,160
4305 W. 111th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,820
4307 W. 111th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,820
4309 W. 111th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,820
4311 W. 111th Street	Lennox	CA	90304	Owners	Not Applicable	\$1,820
11043 Larch Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,820
11045 Larch Avenue	Lennox	CA	90304	Owners	Not Applicable	\$100
4250 W 104th	Lennox	CA	9034	Owners	Not Applicable	\$2,967
11019-11023 Osage	Lennox	CA	90304	Owners	Not Applicable	\$5,935
11029 1/2 Larch	Lennox	CA	90304	Owners	Not Applicable	\$5,935
10612 Haas Av	athens	CA	90047	Owners	Not Applicable	\$5,935
1107 102nd Street	Athens	CA	90047	Owners	Not Applicable	\$5,935
1115 1/2 97th Street	Athens	CA	90047	Owners	Not Applicable	\$5,935
1115 97th Street	Athens	CA	90047	Owners	Not Applicable	\$5,935
1115 1/2 97th Street	Athens	CA	90047	Owners	Not Applicable	\$5,935
1226 W. 102nd	Lennox	CA	90304	Owners	Not Applicable	\$5,306
1226 1/2 W. 102nd	Lennox	CA	90304	Owners	Not Applicable	\$5,306

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

10619 Haas Ave.	Lennox	CA	90304	Owners	Not Applicable	\$1,690
10619 Haas Ave.	Lennox	CA	90304	Owners	Not Applicable	\$4,135
11016 Acacia Ave.	Lennox	CA	90304	Owners	Not Applicable	\$2,315
11016 Acacia Ave.	Lennox	CA	90304	Owners	Not Applicable	\$1,064
11050 Firmona	Lennox	CA	90304	Owners	Not Applicable	\$10,785
4547 W. 111th St	Lennox	CA	90304	Owners	Not Applicable	\$1,829
10600 & 10602 Haas Ave	athens	CA	90047	Owners	Not Applicable	\$3,905
10600 & 10602 Haas Ave	athens	CA	90047	Owners	Not Applicable	\$4,750
1035 W. 102nd St.	Lennox	CA	90304	Owners	Not Applicable	\$3,905
1035 W. 102nd St.	Lennox	CA	90304	Owners	Not Applicable	\$3,905
1035 W. 102nd St.	Lennox	CA	90304	Owners	Not Applicable	\$3,905
1035 W. 102nd St.,	Lennox	CA	90304	Owners	Not Applicable	\$3,905
1035 W. 102nd St.	Lennox	CA	90304	Owners	Not Applicable	\$3,905
10625 & 10627 Haas Ave.	athens	CA	90047	Owners	Not Applicable	\$3,905
10625 & 10627 Haas Ave.	athens	CA	90047	Owners	Not Applicable	\$3,905
11001 Eastwood Ave.	athens	CA	90047	Owners	Not Applicable	\$4,750
11001 Eastwood Ave.	athens	CA	90047	Owners	Not Applicable	\$4,750

Total Number of Housing Units Assisted : 82

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	24	0
2	6	0
3	30	0
4	26	0
Total	86	0

Quarter: 1 Accomplishment Quantity: 20

Accomplishment Narrative:

During this quarter, 24 multi-family units were completed (20 units related to code items and 4 units without code). We have 2 multi-family units under construction, 43 units in pre-construction, 29 Multi-family units are in the design/inspection phase and 2 multi-family units are in the application stage.

Quarter: 2 Accomplishment Quantity: 6

Accomplishment Narrative:

During this quarter, 6 multi-family units were completed. We have 12 multi-family units under construction, 41 units in pre-construction, 0 Multi-family units are in the design/inspection phase and 0 Multi-family units are in the application stage.

Quarter: 3 Accomplishment Quantity: 30

Accomplishment Narrative:

During this quarter, 30 multi-family units were completed. We have 4 multi-family units under construction and 27 multi-family units in pre-construction.

Quarter: 4 Accomplishment Quantity: 26

Accomplishment Narrative:

Quarterly Narrative for Multi-Family:

During this quarter, twenty-six (26) multi-family units were completed. We have twelve (12) multi-family units under construction and forty-three (43) multi-family units in the pre-development phase.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KR14A-20 **Jurisdiction:** 2nd District
Project Title: Lennox Health & Safety Correction/Single-Unit/District 2
IDIS Number: 11525
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: SBS Slum/Blight Spot
Objective: Decent Housing **Outcome:** Sustainability

Project Summary

This continuing activity facilitates the preservation of single-family housing within the Lennox Area Airport Noise Compatibility Program boundaries (within 65 CNEL contour) by providing grants to families for corrections to health and safety code violations.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 67 This Year: 32 Cumulative: 40 Ratio: 59.7%
Net Expenditures: Budgeted: \$390,000.00 This Year: \$91,403.10 Cumulative: \$134,723.43 Ratio: 34.5%

Annual Narrative:

Annual Narrative for Single Family:
 The RSIP Lennox Health and Safety Corrections program is reporting a total delivery of thirty-two (32) completed Single-Family units for FY 2021. Our current pipeline of single-family units in the design, bid and pre-construction total twenty (22) units with additional units expected through our current outreach efforts.

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
11037 Burin Avenue #4	Lennox	CA	90304	Renters	Not Applicable	\$3,644
11020 Firmona Avenue	Lennox	CA	90304	Owners	Not Applicable	\$519
10632 Cimarron Street	Athens	CA	90047	Owners	Not Applicable	\$519
10314 Firmona Avenue	Lennox	CA	90304	Owners	Not Applicable	\$519
10131 Dalerose Avenue	Lennox	CA	90304	Owners	Not Applicable	\$519
10528 Cimarron Street	Athens	CA	90047	Owners	Not Applicable	\$519
4958 W 109th Street	Lennox	CA	90304	Owners	Not Applicable	\$519
1513 W 104th Street	Athens	CA	90047	Owners	Not Applicable	\$519
10109 Dalerose Ave	Lennox	CA	90304	Renters	Not Applicable	\$2,887
10720 Cimarron St	Lennox	CA	90304	Renters	Not Applicable	\$1,294
10521 W. Wilton Place	Athens	CA	90047	Renters	Not Applicable	\$1,204
1501 W. 104th Street	Lennox	CA	90304	Renters	Not Applicable	\$1,551
10326 Firmona Avenue	Lennox	CA	90304	Renters	Not Applicable	\$100
1121 W. 97th Street	Athens	CA	90047	Renters	Not Applicable	\$2,030
10625 Osage Avenue	Lennox	CA	90304	Renters	Not Applicable	\$3,370
10203 S. Budlong Avenue	Athens	CA	90047	Renters	Not Applicable	\$2,480
10513 Truro Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,695

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

4321 Lennox Blvd #1	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #2	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #3	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #4	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #5	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #6	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #7	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #8	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #9	Lennox	CA	90304	Renters	Not Applicable	\$825
4321 Lennox Blvd #10	Lennox	CA	90304	Renters	Not Applicable	\$825
10314 Buford Avenue	Lennox	CA	90304	Owners	Not Applicable	\$2,509
10019 Burl Avenue	Lennox	CA	90304	Owners	Not Applicable	\$1,288
2057 W. 108th Street	Lennox	CA	90304	Owners	Not Applicable	\$2,946
1449 W. 99th Street	Athens	CA	90047	Owners	Not Applicable	\$3,240
1336 W. 97th Street	Athens	CA	90047	Owners	Not Applicable	\$3,240

Total Number of Housing Units Assisted : 32

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	7	0
3	19	0
4	5	0
Total	31	0

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

During this quarter, 6 single-family units were completed (1 units related to code items and 5 units without code item); 0 single-family units are under construction, 10 units are under pre-construction, 25 single-family units are in the design/inspection phase; and 3 single-family units are in the application stage.

Quarter: 2 Accomplishment Quantity: 7

Accomplishment Narrative:

During this quarter, 7 single-family units were completed. 15 single-family units are under construction, 10 single-family units are under pre-construction, 8 single-family units are in the design/inspection phase; and 12 single-family units are in the application phase.

Quarter: 3 Accomplishment Quantity: 19

Accomplishment Narrative:

During this quarter, 19 Single Family units were completed. There are currently seven (7) single family units are under construction and three (3) single family units are in the design/inspection phase.

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

Quarterly Narrative for Single Family:

During this quarter, five (5) Single Family units were completed. There are currently two (2) single family units under construction and twenty (20) single family units are in the pre-development phase.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KC14A-20 **Jurisdiction:** 2nd District
Project Title: Single Family Rehabilitation Loan Program (District 2)
IDIS Number: 11524
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner occupied single-family residential units located within the unincorporated areas of the Second Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, and lead-based paint hazard measures.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 20 This Year: 6 Cumulative: 6 Ratio: 30.0%
Net Expenditures: Budgeted: \$930,000.00 This Year: \$346,559.21 Cumulative: \$402,026.08 Ratio: 43.2%

Annual Narrative:

The program was suspended on March 15, 2020 due to COVID-19. Since the program restarted in January 2022, a total of five (5) housing units have been completed. Also, four (4) applications were cancelled for various reasons such as, homeowner not interested in the loan; ineligible because income exceeded program limits; no longer owner occupied; unable to contact the homeowner.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
American Indian/Alaskan Native - Hispanic	1	0
Black/African American & White - Non-Hispanic	2	0
Black/African American - Non-Hispanic	3	0
Total	6	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	2	0
Moderate	4	0
Total	6	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1103 W. 213th Street	Torrance	CA	90502	Owners	Low	\$29,720
1330 E. 82nd Street	Los Angeles	CA	90001	Owners	Moderate	\$23,190
14705 S. Butler Ave.	Compton	CA	90221	Owners	Low	\$19,590
13342 Towne Ave	Los Angeles	CA	90061	Owners	Moderate	\$23,260

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

739 E. 153rd Street	Compton	CA	90220	Owners	Moderate	\$26,600
1330 W. 125th ST.	Los Angeles	CA	90044	Owners	Moderate	\$15,480

Total Number of Housing Units Assisted : 6

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	0	1
3	0	2
4	0	3
Total	0	6

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During this period, one (1) housing unit was completed. Currently, there are five (5) housing units pending for inspection and one (1) housing unit is pending for environmental services.

Due to the pandemic the program was suspended starting in March 2020. However, the program resumed on July 1, 2021. The team continues to take calls from the homeowners and respond to all voicemails. Marketing activity is ongoing to ensure the program meets the established goal.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, five (5) housing units are under construction, three (3) housing units are out to bid, six (6) housing units are pending for environmental services and two (2) units are pending for inspections. The program is expected to meet the projected goal.

Quarter: 3 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

During this period, two (2) single family units were completed, four (4) housing units are under construction, five (5) housing units are pending inspection, and four (4) housing units are out to bid.

Quarter: 4 Accomplishment Quantity: 3 Female-Headed Households: 3

Accomplishment Narrative:

During this period, two (2) single family units were completed. There are six (6) housing units are currently under construction and will be completed by the first quarter of FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2BF02X-21 **Jurisdiction:** 2nd District
Project Title: Willowbrook Community Project Area /Disposition
IDIS Number: 11795
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties in the Second Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 6,440 This Year: 6,440 Cumulative: 6,440 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$21,186.97 Cumulative: \$21,186.97 Ratio: 42.4%

Annual Narrative:

The property at 1655 East 117th Street was maintained during the year, with the goal of disposing the property to the Compton Unified School District. Disposition is expected to take place in FY 2022-2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 1655 East 117th Street was secured and maintained.

The property is currently under an Exclusive Right to Negotiate between LACDA, Compton Unified School District, and Charles Drew University.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 1655 East 117th Street was secured and maintained.

The property is currently under an Exclusive Right to Negotiate between LACDA, Compton Unified School District, and Charles Drew University.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 1655 East 117th Street was secured and maintained. Disposition options are being evaluated.

The property is currently under an Exclusive Right to Negotiate between LACDA, Compton Unified School District, and Charles Drew University.

Quarter: 4 **Accomplishment Quantity:** 6,440

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The property is currently under an Exclusive Right to Negotiate between LACDA, Compton Unified School District, and Charles Drew University.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602044-19 **Jurisdiction:** 2nd District
Project Title: South Bay Gardens Patio Sliding Glass Doors & Window Replacement
IDIS Number: 11309
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the replacement of leaking patio sliding glass doors and windows for one hundred (100) housing units at the South Bay Gardens Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$303,360.11 Cumulative: \$400,000.00 Ratio: 100.0%

Annual Narrative:

As of the fourth quarter, the South Bay Gardens Windows and Sliding Glass Doors project is 90% complete, pending final inspections and retention payments. The contractor for this project is Harry Joh Construction. The CDBG funding will be fully expended in Q1/22-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is still ongoing. The windows has been ordered and are scheduled to arrive in December 2021. This project is being completed through a conventional construction contract with Harry H Joh Construction to replace unit windows and sliding glass door for 100 units at South Bay Garden Senior Housing Development. The current cost for this project is \$520,960.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is still ongoing as of this quarter. The windows have been ordered and received as of December 2021. It is scheduled to start on 01/24/2022 with a target completion date of 03/10/2022. This project is being completed through a conventional construction contract with Harry H Joh Construction to replace unit windows and sliding glass door for 100 units at South Bay Garden Senior Housing Development. The current cost for this project is \$520,960.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the third quarter, this project is approximately 80% completed. This project is being completed through a conventional construction contract with Harry H Joh Construction to replace common area and unit windows and sliding glass doors for 100 units at South Bay Garden Senior Housing Development. The remaining common area windows are scheduled to arrive in May 2022. The project is scheduled to be completed by June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

As of the fourth quarter, the South Bay Gardens Windows and Sliding Glass Doors project is 90% complete, pending final inspections and retention payments. The contractor for this project is Harry Joh Construction. The CDBG funding will be fully expended in Q1/22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602206-20 **Jurisdiction:** 2nd District
Project Title: New Florence-Firestone Public Library
IDIS Number: 11746
Operating Agency: County of Los Angeles Public Library
Subrecipient Type: L.A. County Dept.
Contract Period: 3/16/2021 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 03E Neighborhood Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides for the demolition, design and construction of a permanent library facility to house the Florence Library, which is currently in a temporary location, in the unincorporated area of Florence-Firestone.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,400,000.00 This Year: \$1,240,256.00 Cumulative: \$1,240,256.00 Ratio: 88.6%

Annual Narrative:

for the FY21-22, construction plans were completed, submitted for plan check, and approved by the Building Department during this past year. Construction began in March of 2022. Construction is about 20% complete as of June 30, 2022. Construction is expected to be completed on February of 2023. The Library is targeted to open to the public in Spring of 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Plan check and approval by Building and Safety was completed. Public Works worked with LACDA and County Counsel to include Federal contracting requirements language in their JOC contracts. LA County Library worked with WDACS and Registrar Recorder to begin the process of an all tenants MOU for tenants responsibilities after construction completion.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Public Works procured a JOC contractor to perform the work with Federal contracting requirements. The preparation of a Board Letter is ongoing, which includes the revised project budget. Demolition and construction is expected to begin next quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Demolition began during the third quarter. Public Works is currently negotiating a contract with the construction contractor. Construction is expected to start in May of 2022

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 4th quarter, construction is ongoing and is approximately 20% complete. Installation of the metal stud wall framing,

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

and the mechanical, electrical, and plumbing rough utilities are ongoing. Additional structural steel beams and columns will be installed to support the additional library loads.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602285-20 **Jurisdiction:** 2nd District
Project Title: 95th/Normandie Pocket Park
IDIS Number: 11739
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 2/19/2021 to 6/30/2024
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project provides for the acquisition, demolition, design and construction of a pocket park at 95th Street and Normandie Avenue in the unincorporated community of Athens-Westmont. Park amenities will include fitness and physical activity elements, California-friendly plants, perimeter fencing, site lighting, and irrigation. Construction will be in compliance with Department of Parks and Recreation design guidelines, and Department of Building and Safety low-impact development codes.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$650,000.00 This Year: \$12,212.00 Cumulative: \$12,212.00 Ratio: 1.9%

Annual Narrative:

In summary, the progress of the project through FY 21-22 began with revising and modifying existing concept plans, progressing through schematic design and design development to plan-check ready 100% construction drawings, and submittal to County of Los Angeles Department of Building and Safety plan check and other jurisdictional reviews. As part of this process, alley, corner, and bus stop dedications needed to be reviewed and established, methods of properly connecting to utilities was determined, and playground equipment and other site amenities were chose. Cost estimating has been a central part of the progress, and will assist in creating the bid package and reviewing responses.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

On the first quarter, the selected architectural and engineering firm has completed several concept plans, and has progressed to schematic design. Concurrently, they investigated utility connections and soil conditions, and researched County requirements based on the schematic design. On the second quarter, they will include a final revision to the schematic design, and focus on the design development phase.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

On the second quarter, the selected architectural and engineering firm has completed a final design development plan set, and has started 50% construction documents for preparation of plan check review. In the process of advancing towards the construction documents phase; alley dedication, corner dedication, and bus stop dedication requirements were identified and incorporated into the final design development set. Quarter three of FY 21-22 will involve advancing towards a 100% construction documents package.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

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(Activities Included in Analysis)

Note:

This report includes Q3 and Q4 since Q3 menu was not available at the time of reporting.

Q3 narrative:

The selected architectural and engineering firm has completed 50% construction documents, and has submitted documents for plan check and DRP review. As part of the completion of the 50% construction documents, irrigation, landscape, and electrical plans were developed. Quarter four of FY 21-22 will involve completing a 100% CD package and likely completing plan check.

Q4 narrative:

The selected architectural and engineering firm has completed the 100% construction document packages, submitted the packaged for jurisdictional approvals, and the project continues to be in the plan check and DRP review phase. Quarter one of FY 22-23 will involve completing plan check and preparing the bid package.

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(Activities Included in Analysis)

Identification

Project No.: E96201-21 **Jurisdiction:** 2nd District
Project Title: Homeless Shelter and Ancillary Services
IDIS Number: 11815
Operating Agency: 1736 Family Crisis Center
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05G Battered and Abused Spouses
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The continuing program provides comprehensive shelter, 24-hour crisis hotline responses, emergency walk-in assistance and case management, individual and group residential and non-residential counseling, referrals, advocacy, transportation, and ancillary supportive services to adults and their children affected by domestic violence.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 230 This Year: 236 Cumulative: 236 Ratio: 102.6%
Net Expenditures: Budgeted: \$48,000.00 This Year: \$48,000.00 Cumulative: \$48,000.00 Ratio: 100.0%

Annual Narrative:

1736 Family Crisis Center provided comprehensive shelter, 24-hour crisis hotline responses, emergency walk-in services, case management, individual and group residential and non-residential counseling, referrals, advocacy, transportation and ancillary supportive services. The services provided included: financial stability development; secure and independent housing development, counseling; job development and placement, children's services, safety education, life skills training, parenting education, advocacy, referrals, comprehensive case management and comprehensive aftercare.

1736 Family Crisis Center's work for this year exceeded our goals. In FY 2021-2022, the agency exceeded the goal of 230 clients and served a total of 236 unduplicated clients. There were 44 new single females, 64 new single parents and 99 new children who received shelter, and 29 hotline calls. All of the sheltered clients were extremely low-income and female-headed households. Those clients were provided 3,027 counseling sessions, 1,327.75 counseling hours, 668 case management sessions, 161 hours of Child Care Activities, 83.75 hours of Job Preparation and Job Groups, which lead to 14 clients becoming employed during this past year, 10.5 hours of Aftercare provided to the clients' children and finally, 14,278 referrals to adults and children affected by domestic violence. The primary goal of the program is to offer participants safety and protection from domestic violence, while assisting them in working towards self-sufficiency as they rebuild their lives, seek employment and education, secure safe, permanent housing, and heal from trauma.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	1
Asian - Non-Hispanic	7
Asian and White - Non-Hispanic	1
Black/African American & White - Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	7
Black/African American - Non-Hispanic	50
Other Race - Non-Hispanic	5
White - Hispanic	129

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(Activities Included in Analysis)

White - Non-Hispanic

34

Total

236

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A total of 83 clients were served during Quarter 1. Those served included 19 single mothers, with 38 children, 6 sheltered single females, and 20 newly enrolled hotline callers. The following services were provided to clients during Quarter 1, counseling, case management, safe housing placement, and shelter referrals. 795 sessions of counseling were conducted totaling 323.75 hours, 182 case management sessions took place, and 60 clients were placed into safe housing. Additionally, 20 clients were provided with crisis counseling and given referrals through our 24-hour hotline. Those 20 clients represent the portion of calls for the hotline allocated to the contract. Clients have been actively engaged in case management and counseling available to them. They have been working toward the goals identified in their Individualized Service Plans and will continue to do so during the program year.

The 83 clients served during Quarter 1 have been entered into the CDBG System, however, they are reflected in Quarter 2. We were unable to enter the clients into the Public Service Panel prior to closing. We explained that we were unable to enter the client information to Jeffrey Badre, LACDA Contract Manager. He noted the importance of entering the clients into the system as soon as possible, and to enter client information once they begin the program. He also noted that although the client information was not entered into the correct Quarter accomplishment field, the overall accomplishments will still be counted if the total entered is accurate at the end of the contract.

We would like to request technical assistance due to changes in the reporting system to resolve this issue.

In Quarter 1, we continued to face the COVID-19 global pandemic which affects both our clients and staff. Three interns began internships, one intern attended in person twice a day, while the other two interns worked virtually and will continue to do so. Staff attended the Mandated Training for CASA/LA, which benefitted the shelter staff and its clients. The program received a baby swing and car seats which were donated by the local community. We also coordinated a Back-To-School event which provided backpacks and supplies to each child in attendance.

During Quarter 1 staff continued to follow guidelines set forth by the local and national health authorities to ensure the health and safety of our clients and staff during the pandemic. Throughout Quarter 1, safety procedures continued to be implemented including enhanced cleaning and disinfecting guidelines for both staff and clients.

See example of Success Story. The name of the client has been changed for reasons of confidentiality under DV, the client will her be called "Brenda." Brenda came to our program in May. Brenda disclosed that she had fled her abusive home in search of safety and independence. Brenda expressed having difficulty with abiding by shelter guidelines specifically, the completion of a chore and was therefore accommodated due to her health. She participated in therapy, groups, and case management. Brenda was referred to a primary care doctor, assisted with completing her SSDI application, and secured transitional assistance programs. The program provided stable emergency housing, clothes, meals, and hygiene products. In August, Brenda exited to a transitional program.

Quarter: 2 **Accomplishment Quantity:** 107

Accomplishment Narrative:

A total of 32 clients were provided services during Quarter 2, including 7 single mothers with 17 children, and 8 single females sheltered. Of the those served, 12 clients were provided with crisis counseling and were given referrals through our 24-hour hotline. There were also 12 hotline callers who were newly enrolled during Quarter 2. During Quarter 2, 32 clients served were provided safe housing, 917 sessions of counseling were totaling 430.5 hours, 123 case management sessions took place, and 1,278 shelter referrals were given. Our clients were actively engaged in the case management and counseling services available to them. Our newly enrolled clients will continue to work towards the goals identified in their Individualized Service Plans.

Of the those served, 12 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

Each client served was entered into the CDBG System, however, the system is reflecting a portion of the clients served during the Quarter 2 reporting period. We explained the situation to Jeffrey Badre and he noted the importance of entering the clients in the system, and as possible to enter the clients in the quarter when they started the program, however, as long as the numbers match at the end of the contract period it should be fine. We would like to request assistance since it is not possible to enter the data by the end of the prior month for the quarter.

During Quarter 2, we continued to face the global pandemic (Covid-19) which affects our clients and staff. We received

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(Activities Included in Analysis)

Michael Kors bags for our Christmas Holiday Event and a donation from Macy's to provide food to our clients, clients were "adopted" by a law firm which purchased Christmas gifts from the client's wish lists.

Throughout Quarter 2 staff continued to follow guidelines set forth by the local and national health authorities to ensure the health and safety of our clients and staff during the pandemic. Throughout Quarter 2, safety procedures continued to be implemented including enhanced cleaning and disinfecting guidelines for both staff and clients.

See success story below. The name of the client has been changed for reasons of confidentiality under DV, the client will her be called "Wanda."

Wanda is a 27-year-old that entered the shelter in November 2021 with her daughter, they were fleeing from domestic violence. Wanda stated that she was experiencing emotional, psychological, and physical abuse. During Wanda's stay she struggled with self-advocating, therefore she was unable to communicate her needs. Her child was very quiet and enjoys arts and crafts.

Wanda participated in case management to improve her communication with staff. She met with a case manager intensively and completed applications for potential permanent housing. Wanda was referred for housing navigation services to assist her in obtaining her own apartment, she feels obtaining permanent housing will increase stability for her and her daughter. The program continues to provide stable housing to Wanda, while she explores options and plans for exit.

Quarter: 4 **Accomplishment Quantity:** 68

Accomplishment Narrative:

This report is a consolation of third and fourth quarter statistics. This year we served 236 clients.

For the third quarter, we had a total of 103 new clients and 27 carryover clients. Those clients included 16 single adults, 16 single parents, 32 children, and 39 hotline callers. We provided 911 sessions of counseling totaling 420.5 hours of counseling, 191 case management sessions, and 6,076 shelter referrals.

For this last quarter, we had a total of 58 new clients and 35 carryover clients. Those clients included 7 single adults, 4 single parents, 8 children, and 39 hotline callers. We provided 404 sessions of counseling totaling 153 hours of counseling, 172 case management sessions, and 5,753 shelter referrals. Our clients are actively engaged in the case management and counseling available to them and are working toward the goals identified in their Individualized Service Plans.

We continue to face a global pandemic which affects our clients and staff. Staff continues to follow guidelines set forth by the local and national health authorities in order to ensure the health and safety of the clients and staff during the pandemic. Safety procedures continue to be implemented including more cleaning and disinfecting guidelines for staff and clients, all of whom are helping to do so to drive down the spread of infection. We have also engaged professional cleaning services in light of COVID-19 to ensure that the premises is safe for our clients and staff.

Staff continues to go above and beyond to support our clients and they continue to demonstrate their strong passion to help others.

Our outreach coordinator brought gifts in appreciation of Mother's Day. There have been major improvements that involve client engagement, we have seen an increase in group participation in DV Empowerment, Life Skills, and Parenting Groups.

Success Story - **Name Change due to Confidentiality of DV Survivor. **Gloria is a 62 year old Domestic Violence survivor that arrived at our Emergency program fleeing a Domestic Violence situation, **Gloria expressed experiencing emotional, psychological, and financial abuse from previous partner, she was very generous, quiet and helpful. **Gloria met with Case Manager intensively and completed applications for potential permanent and/or transitional housing, she was also referred to our Housing Department, she mentioned how grateful she is to be part of this program and what a blessing it is to be aware of all these services. The program continues to provide stable emergency housing while she explores options and plans for exit.

**Gloria was provided with clothes, gift cards, meals and hygiene products, she was able to obtain transitional housing and employment before exiting the program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600920-20 **Jurisdiction:** 2nd District
Project Title: Technical Assistance - 2nd District
IDIS Number: 11533
Operating Agency: Florence/Firestone Chamber of Commerce
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This project enables the Florence-Firestone/Walnut Park Chamber of Commerce to fund project coordinators and/or to fund consultants, and an Executive Director to provide technical assistance training to businesses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 90 This Year: 0 Cumulative: 67 Ratio: 74.4%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$0.00 Cumulative: \$72,688.00 Ratio: 96.9%

Annual Narrative:

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2140 Cullivan Street	Los Angeles	CA	90047	Owners	Moderate	\$550
1716 W 108th Street	Los Angeles	CA	90047	Owners	Moderate	\$650
2103 W 107th Street	Los Angeles	CA	90047	Owners	Low	\$550
5019 Parkglen Avenue	Los Angeles	CA	90043	Owners	Low	\$450
10636 Cimarron Street	Los Angeles	CA	90047	Owners	Moderate	\$450
1315 W 91st Street	Los Angeles	CA	90044	Owners	Extremely Low	\$480
233 E 136th Street	Los Angeles	CA	90061	Owners	Low	\$650
1523 W 111th Street	Los Angeles	CA	90047	Owners	Low	\$700
1429 W 111th Street	Los Angeles	CA	90047	Owners	Low	\$600
4454 W 59th Street	Los Angeles	CA	90043	Owners	Low	\$550
133 W 121st Place	Los Angeles	CA	90061	Owners	Moderate	\$550
1562 W 111th Street	Los Angeles	CA	90047	Owners	Low	\$350
2107 Imperial HWY	Los Angeles	CA	90047	Owners	Low	\$650
1728 W 108th Street	Los Angeles	CA	90047	Owners	Low	\$450
152 E 139th Street	Los Angeles	CA	90061	Owners	Low	\$550
5222 Inadale Ave	Los Angeles	CA	90043	Owners	Extremely Low	\$650
4626 Brynhurst Ave	Los Angeles	CA	90043	Owners	Extremely Low	\$500
1308 W 96th Street	Los Angeles	CA	90044	Owners	Extremely Low	\$450
12312 S Berendo Avenue	Los Angeles	CA	90044	Owners	Extremely Low	\$700
2128 W 109th Street	Los Angeles	CA	90047	Owners	Extremely Low	\$700
1244 E 126th Street	Los Angeles	CA	90059	Owners	Extremely Low	\$600
1642 W 109th Street	Los Angeles	CA	90047	Owners	Moderate	\$600
334 E 139th Street	Los Angeles	CA	90061	Owners	Extremely Low	\$800

Total Number of Housing Units Assisted : 26

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	24	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	23
Otherwise exempt	2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	5	0
3	4	0
4	17	0
Total	26	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarterly Narrative: At the end of the First Quarter, PACE has completed 5 units. Five households were benefited from the program. The scope of repairs provided consist of painting wood trim around the eaves/overhang, wood fascia, window frames, stucco patching around the properties, painting the exterior to the entire stucco house and entire wood trimming to eave and

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wood fascia, painting metal fence, gates, porch, metal awning, post, gutters, security doors and window bars around the house, and replacing side door to garage, security door lock and dead bolt, foundation vents and replacing broken gutter & downspout.

The comments we received from homeowners included: "Love it!?!?", "I like it very much.", "Good Job.", "Excellent Work. Excellent." and "Excellent Excellent Job."

Quarter: 2 **Accomplishment Quantity:** 5 **Female-Headed Households:** 3

Accomplishment Narrative:

Quarterly Narrative: At the end of the Second Quarter, PACE completed 5 units. Five households were benefited from the program. The scope of repairs provided consist of painting stucco patching around the properties, painting the exterior to the entire stucco house and entire wood trimming to eave and wood fascia, installing grab bars to front and back entrances, painting metal fence, gates, porch, gutters, security doors and window bars around the house, and replacing multiple doors, security door lock and dead bolt, foundation vents and replacing broken gutter & screening deteriorated window screens to multiple windows and a screen sliding door.

The comments we received from homeowners included: "Satisfied. Good work." and "Julio did a great Job. Very through. He takes pride in his work."

Quarter: 3 **Accomplishment Quantity:** 9 **Female-Headed Households:** 2

Accomplishment Narrative:

Quarterly Narrative: At the end of the Third Quarter, PACE completed 9 units. The scope of repairs provided consist of stucco patching around the properties, painting the exterior to the entire stucco house, painting metal gates, porch, security doors, back entrance steps, and window bars around the house, repair deteriorated wood, and loose wood, replace rotted wood, painting wood trim around the trim, wood fascia, and repair/replace entire wheelchair ramp for access to main entrance.

The comments we received from homeowners included: "Work Perfect. Good Man". "Very Professional Job. Loved completed project.", "Very good work, nice job hope to work with you again.", "Work done very nice wood professional, clean up all before they left.", "Love the work & the workers.", "Julio did a great job I appreciate the hard work. Thank you." and, "I like it very well done."

Quarter: 4 **Accomplishment Quantity:** 17 **Female-Headed Households:** 12

Accomplishment Narrative:

During the 4th Quarter of 2021 program year, PACE had completed 8 units. The scope of works included replacement of exterior door, porch, installed grab bars, wheelchair ramps, locks, wood fascia and gates, re-screened window screens, and exterior painting.

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(Activities Included in Analysis)

Identification

Project No.: 600928-21 **Jurisdiction:** 2nd District
Project Title: Transition Youth Services
IDIS Number: 11811
Operating Agency: Peace4Kids
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides current and former foster-care youth (ages 13 to 21 years-old) with a support system and access to vital community services during the year prior-to and after their separation from the foster care system.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 18 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

Peace4Kids Transition Youth Services provides youth ages 13-21 with a support system and access to vital community services as they transition from the foster care system. This ongoing project serves the 2nd District, predominantly very-low-income communities of color in South Los Angeles. During the last fiscal year, Peace4Kids served over 70 transition-age youth, including 18 clients funded through CDBG. This Annual Narrative highlights how our Transition Youth Services have grown and adapted.

We started the year last July 2021, over a year into the pandemic. The pandemic has continued to exacerbate conditions of food insecurity, domestic violence and abuse, poverty and other social and racial inequities that had long been prevalent in the communities where our youth live. This has led to greater instability in living situations, creating a distinct trauma that compounded pre-existing mental health conditions. Overall, the pandemic presented extraordinary barriers to educational attainment, life skills development, and vocational/career exploration.

Peace4Kids has maintained strong connections with our youth throughout the pandemic, because we have been able to adapt our service model and address needs that are most relevant to them. Although each youth has unique needs and circumstances, what has brought them together has been the shared lived experience from foster care. As part of our Transition Youth Services, Peace4Kids convenes youth through leadership programming, training and retreats to identify and advance issues relating to the impact of foster care. This approach has made Peace4Kids a thought leader and incubator for youth-informed systems change, research and program development. Most recently, this advocacy has sparked an initiative called the Revolution of Care Movement (ROCMove). ROCMove has advanced research, training and media to redress the negative impact of biases toward youth in foster care. Engaging youth through ROCMove deepens the level of trust with Peace4Kids, creating a wider opening to make an impact in their lives.

During the last year, Peace4Kids expanded the scope of our Transition Youth Services to address the unique mental health needs of youth in foster care. We completed a pilot project through the LA County Department of Mental Health that modeled a community-based approach to serving our population. As a result, we have incorporated a non-clinical behavioral health component as part of our Transition Youth Services. This is another point of engagement with youth that broadens their relationship with Peace4Kids.

Quarter: 1 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 1 (July 2021 – September 2021), Peace4Kids provided Transition Youth Services to 29 youth, ages 13-21 with a support system and access to vital community services as they transition from the foster care system. (Client data will be entered in the Public Service Module during submission of Quarter 2 outcomes, to reflect services that began in Quarter 1).

The social isolation and disconnection that youth in foster care have traditionally experienced became much more exacerbated during the pandemic (COVID-19). Our annual CDBG report last year described how we evolved our Transition Youth Services to maintain connectivity with our youth. The 1:1 support provided during Quarter 1 this year continued to address urgent needs relating to physical and mental health, educational attainment, and housing. Peace4Kids staff and mentors conducted more frequent individualized outreach to youth in Quarter 1, so that we could triage needs more effectively.

During Quarter 1 this year, Peace4Kids increased the number of touchpoints with caregivers. Peace4Kids has always included caregivers as partners in our Transition Youth Services. However, the pandemic created a new set of challenges in the low-income communities of color we serve, which threatened the stability of foster care placements. In Quarter 1, Peace4Kids played a more hands-on role in identifying and resolving conflicts between youth and their caregivers, alleviating food insecurity, and supporting healthy placements.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Over the course of Quarter 2, Peace4Kids exceeded the annual target by serving 71 transitional-age youth (TAY). Peace4Kids remained engaged with our TAY participant. The participants were informed of programs and services through our Transition Youth Services during the changing dynamics presented by the pandemic.

The Quarter 2 report outlines the framework of four service model components that we created with our TAY which we now use to define how we provide Transition Youth Services.

1) Assessment & Coaching:

- TAY underwent an assessment of their needs and interest through an interview with a trained and trusted adult or peer in our community
- TAY received an outline of their discussed priorities and goals that inform their Individualized Development Plan (IDP). These goals were categorized into the areas of education, housing, health, relationships, employment, mental well-being, social emotional development and resources.
- TAY determined the goals they want to pursue on their IDP and their timeline for evaluating their progress.
- TAY met monthly or semimonthly with their team of advocates to discuss progress or barriers that can modify or validate their plan.

2) Training and Development:

- TAY were provided two 3-day retreat opportunities in a calendar year to support their personal growth and development. One is led by clinical professor, Dr. Niki Elliott, and is designed to give them practical tools for regulating their nervous system and mitigating the effects of trauma. The other is designed to explore various cultural experiences and tools that support navigating the foster care journey.
- TAY were introduced to an intergenerational network of people with lived experience in foster care. In this way their lens of the foster care journey was expanded beyond their current circumstances. Additionally, they were provided insight on the potential challenges and successful approaches that may be valuable for their life.
- TAY were offered monthly personal development experiences that were facilitated by trained staff or outside consultants. These are skilled based opportunities designed to deepen their ability to achieve the goals outlined in their IDP.

3) Cathartic Expression and Advocacy:

- TAY were provided opportunities in the arts to express themselves with their peers. This includes fine art, writing, film and music.
- Advocacy opportunities were offered to advance changes to the foster care system. This includes advising and training DCFS staff and educators, conducting research, and influencing community advocacy agendas.
- TAY were also offered the opportunity to share their authentic voice and experience with the broader community. This was done through our podcast, digital storytelling series with the Storyboard Project, and through social media channels.

4) Resource Referrals:

- Staff and volunteers provided referrals to TAY to support them with resources to achieve goals.
- Trusted mental health professionals worked with TAY on strategies to support their growth and development.

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- Peer support groups triaged emerging emotional challenges and built out solutions that can be accessed in their communities.
- TAY identified and shared referrals that have been the most productive on their journey, enabling us to evaluate and recommend new resources that meet expectations.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Each and every youth served by Peace4Kids Transition Youth Services faces their own life challenges. It is illustrative to highlight cases that bring to life the situations our youth face and how Peace4Kids provides support. In this Quarterly Performance Review (QPR), we are sharing two such experiences from the last Quarter 3.

1) LG3 is a 17 year old African-American female who has been part of the Peace4Kids community for many years. She had been living with her 80 year old grandmother who is her legal caregiver. But last year, she ran away to try to reunify with her biological mother. During her months away, LG3 was not enrolled in school and lived in an unsafe and traumatic environment. This was marked by substance abuse, the threat of violence, exposure to sex trafficking, and a failed connection with her biological mother. LG3 kept in contact with Peace4Kids and our team filed a report with DCFS documenting her unsafe living environment. Peace4Kids guided her return to Los Angeles. Within a few weeks, LG3 experienced psychosis. The lead staff at Peace4Kids was her first call. We immediately responded by taking LG3 to the hospital and helped her and her grandmother navigate the health system.

After two months, her mental health showed improvement as Peace4Kids ensured connection with clinical services. We also supported her 80 year old grandmother in her own self-care and the care that LG3 needs. This level of stability enabled Peace4Kids and LG3 to revisit her education and explore a long-term living situation. Peace4Kids initiated her re-enrollment in high school and helped get her IEP in place. LG3 is now preparing to interview with Job Corps.

2) AM2 is a 21 year old African-American male who had been in the child welfare system in South Los Angeles and had participated in Peace4Kids for many years. He lived with his grandmother, who was his caregiver until she passed away in 2020, about when the pandemic began. As a 19 year old, AM2 was on his own and relocated to Las Vegas. Despite this move, his life intersected with gangs in Las Vegas as it did during his 19 years in Los Angeles. This created a growing threat to his safety, as AM2 felt targeted by gangs in Las Vegas.

Peace4Kids stayed in touch with AM2 and supported his move back to Los Angeles. His initial housing solution involved sharing a Section 8 unit as a guest. This arrangement was unstable and put AM2 on a path toward experiencing homelessness. Peace4Kids was able to move AM2 into a short-term supportive housing opportunity, in a space licensed by Peace4Kids through a long-time supporter. This enables AM2 to be a tenant in a stable environment, living in community with peers and alumni from foster care. As a result, Peace4Kids and AM2 are now able to thoughtfully approach long-term sustainable housing and financial self-sufficiency.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Over the course of the Quarter 4, Peace4Kids exceeded our annual target of serving 18 transition-age youth (TAY). Peace4Kids worked with our TAY to actively inform how they receive programs and services through our Transition Youth Services during the changing dynamics presented by the pandemic.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601526-20 **Jurisdiction:** 2nd District
Project Title: Rehabilitation Program (SBWIB Youthbuild)
IDIS Number: 11579
Operating Agency: South Bay Workforce Investment Board, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This program provides housing rehabilitation grants and training opportunities to low- and moderate-income single-unit residences of the Unincorporated 2nd Supervisorial District and Athens-Westmont.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 20 This Year: 5 Cumulative: 15 Ratio: 75.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$121,342.00 Cumulative: \$267,707.00 Ratio: 89.2%

Annual Narrative:

Annual Narrative Report

During Fiscal Year 2021-2022--The South Bay Workforce Investment Board (SBWIB) and all of its programs and operations continued to observe and practice COVID-19 safeguards for its workplace that include teleworking, social distancing and services by appointment only.

Kicking off in July 2021, the HRRP had a waitlist of over 10 interested applicants from the prior year and some returners. All program forms and flyers were up-dated to include new HUD income limits and promoted using SBWIB social media and website. Staff implemented a pre-application process where applicants received an interview/orientation via telephone to review their application, eligibility documents prior to scheduling in-person appointments. To further assist several of our applicants SBWIB provided applications in English and Spanish—and supported Spanish speaking clients with bi-lingual translation by staff. At the end of the program year, SBWIB HRRP continued to receive over 25 homeowner interests/inquiries.

As reported throughout the fiscal year, SBWIB faced HRRP project staff challenges due to the pandemic and county vaccine mandates. By January 2022, SBWIB had to outreach for a second time to recruit a new project coordinator and solicit a construction contractor. By the end of the Q3 quarter, we looked more promising to resume the project and had to realign our goals. We had anticipated the completion of 8-10 projects, but due to the challenges and period of performance time constraints on the project we reset the goal to 3-6 projects.

Concurrently, during Q3-Q4, the HRRP project team reconnected with pending and new appointments (3 projects were pending and ready to start by Q3), trained the new project coordinator on grant eligibility, system reporting, worksite/project coordination and record keeping. Additionally, several meetings with our construction contractor and team(s) to coordinate the startup of the program, goals, roles/responsibilities and approval process for each worksite/project was made.

By the end of June 30, 2022 – we were able to complete 5 additional projects (total of 15 for the two year contractual period). The selected projects included 4 new and 1 returning homeowner(s). As stated, emphasis was placed on the project to meet its goals and included efforts of both the SBWIB YouthBuild Construction team and the construction contractor worked hand in hand when feasible to provide skill and labor support—this was an added value of on-the-job training to utilize various hands-on skills, planning and protocols according to building codes.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Rehabilitation work and labor performed on various properties was more intensive than anticipated and included, but not limited to:

- Removal and replacement of damaged subfloors in living space and bathroom, recarpeting, ceiling and wall repairs due to water damage
- Removal/update/replacement of interior and exterior electrical outlets, panels, circuit breakers, gauges and gang boxes (energy efficient)
- Removal and repair of exterior siding, panels, gutters/downspouts, stucco and paint
- Patch/repair/seal/replace broken windows, doors, gate and handrails (interior/exterior)
- Repair HVAC system and condensation line
- Removal of heating systems, repair, weatherization and relocation
- Other: drywalling, sanding, scraping, primer, painting, wiring, removal and disposal of old/broken materials & equipment, installation of ceiling panels, brick and mortar, grout and molding

Due to the time constraints and challenges presented, homeowners were advised from the start of the project that not all projects would be likely to able to start/complete by June 30, 2022. Our SBWIB project coordinator has maintained contact with all homeowners during this period and will make necessary referrals back to CDBG and or other partner agency for services; including the waitlist of interested applicants.

The SBWIB team is thankful for the grant and the ability to assist and serve the 2nd district residents in need and hopes in the future to continue the project when challenges have passed.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	3	0
Other Race - Hispanic	1	0
White - Non-Hispanic	1	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	1	0
Moderate	1	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
19009 Laurel Park Rd SP 296	Compton	CA	90220	Owners	Extremely Low	\$13,927
452 E. 121st Street	Los Angeles	CA	90061	Owners	Extremely Low	\$14,523
14422 S. White Ave.	Compton	CA	90221	Owners	Low	\$13,900
14705 S. Butler Avenue	East Rancho Dominguez	CA	90221	Owners	Moderate	\$8,290
2601 E. Victoria St. SP 198	Rancho Dominguez	CA	90220	Owners	Extremely Low	\$5,000

Total Number of Housing Units Assisted : 5

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	5	0

Lead Paint Detail:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	5	0
Total	5	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q1 of the project—SBWIB HRRP staff completed the following:

The South Bay Workforce Investment Board (SBWIB) and all of its programs and operations continue to observe and practice COVID-19 safeguards for its workplace that include teleworking, social distancing, and services by appointment only.

Kicking off in July 2021, the HRRP program had a waitlist of over 10 interested applicants and some returners. All program forms and flyers were up-dated to include new HUD income limits and promoted using SBWIB social media and website. Staff continues to implement a pre-application process where applicants receive an interview/orientation via telephone to review their application, eligibility documents prior to scheduling in-person appointments.

Call backs began to assess eligibility and applications were sent via email or mail. In-person appointments were scheduled and began in August-September 2021 to receive applications and validate eligibility. SBWIB provided applications in English and Spanish—and supported Spanish speaking clients with bi-lingual translation by staff. A total of three applicants kept and completed the intake process.

As previously reported a replacement for the HRRP project staff is still underway with the project manager supporting the project. Call backs and screening are being maintained with several returning homeowner that received services years back to reapply in the Fall-2021. Our project is confident with the number of applicants and returning homeowners we will meet our project goals of 8-10 home projects. We anticipate submission of full applications and SOWs once our general contractor returns to work (currently out due to medical). A secondary contractor is being sought during the interim to continue with the project commitments.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q3 of the project—SBWIB HRRP staff completed the following:

The South Bay Workforce Investment Board (SBWIB) and all of its programs and operations continue to observe and practice COVID-19 safeguards for its workplace that include teleworking, social distancing, and services by appointment only.

This quarter we were able to fill and begin training for the new HRRP project coordinator in December 2021. We anticipated the return of our contractor in October 2021, but he did not return until December 2021 (extending his time off month by month). With all perceived to resume our restart was short felt as we were unfortunate to lose both staff as a result of the pandemic and or newly imposed COVID-19 mandates (by Los Angeles County). SBWIB has been in process to secure a secondary contractor and helper to continue with the project commitments. New job announcements for a project coordinator have also resumed.

The project manager continues to communicate with applicants and take new inquiries. Several returning homeowners that received services years back are now eligible to reapply and have followed through with their interest and application. Our project is confident with knowing its needs for labor (contractor) we are able to increase the labor needed over the remaining months of the grant to reach our goals of 8-10 home projects.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

SBWIB will remain in communication and seek technical assistance needed should we encounter any additional and unforeseen concerns.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The South Bay Workforce Investment Board (SBWIB) and all of its programs and operations continue to observe and practice COVID-19 safeguards for its workplace that include teleworking, social distancing, and services by appointment only.

This quarter we responded quickly to outreach/recruit new project staff following the loss of personnel due to the pandemic and imposed COVID-19 mandates for vaccination and compliance. We were fortunate to successfully interview and offer a position for a new staff that will assume the role as the project coordinator. Additionally, we were able to secure a new construction contractor with projects slated to begin in April 2022.

The project manager continues to communicate with applicants and take new inquiries. Several returning homeowners that received services years back are now eligible to reapply and have followed through with their interest and application. Pending applications in the portal have been reviewed and up-dated (due to past technical issues). These three homeowner/projects will commence work/schedule in April 2022.

New and additional appointments will also continue and be scheduled in April 2022 to ensure the readiness and number of homeowner/projects are ready and qualified for home rehab/repair. The contractor orientation and training on the project requirements, agreements, SOW etc. has commenced. Training with new staff will be made upon hire/start.

SBWIB will remain in communication and seek technical assistance needed should we encounter any additional and unforeseen concerns.

Quarter: 4 **Accomplishment Quantity:** 5 **Female-Headed Households:** 5

Accomplishment Narrative:

During Q4 of the project—SBWIB HRRP staff completed the following:

The South Bay Workforce Investment Board (SBWIB) and all of its programs and operations continue to observe and practice COVID-19 safeguards for its workplace that include teleworking, social distancing, and services by appointment only.

This quarter we fast tracked training with the new project coordinator on grant eligibility, system reporting, worksite/project coordination and record keeping. Additionally, we held several meetings with our construction contractor and team(s) to coordinate the startup of the program, goals, roles/responsibilities and approval process for each worksite/project. Due to the time remaining on the grant and our commitment – it was all hands on deck to plan/coordinate and complete 3-6 projects.

The project manager and program coordinator resumed communication with the pending applicants and set appointments for project assessment and statement of work by the contractor. Several new applicant appointments were held that were on hold due to the loss of personnel from the county covid mandates the prior quarter. In the end we received nine (9) applications (6 new and 3 returning homeowners) and accepted a total of seven (7) complete applications.

As planned, both the construction contractor and SBWIB construction team (YouthBuild Construction staff) work hand in hand from April through the end of June 2022, where feasible. The total number of projects completed this quarter was five (5). Pending homeowners were advised from the start of the project that due to the sensitive timeline available not all projects would be likely to able to start/complete by June 30, 2022. Our SBWIB project coordinator has maintained contact with all homeowners during this period and will make necessary referrals back to CDBG and or other partner agency for services; including the waitlist of interested applicants.

The five (5) projects needed extensive repairs/rehab and were labor intensive, example of work performed includes but is not limited to:

- Subfloor repairs, carpeting, ceiling repairs
- Patch/repair/seal/replace windows, doors and handrails (interior/exterior)
- Exterior siding repairs, stucco and paint
- HVAC and Heating systems repair and relocation

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Electrical (interior and exterior)

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96212-21 **Jurisdiction:** 2nd District
Project Title: Children’s Project – Temporary Shelter at the Cottage
IDIS Number: 11841
Operating Agency: Wayfinder Family Services
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides temporary shelter care to the young residents in the child welfare system between the ages of 0-20 years. CDBG funds the purchase of toys and equipment for behavioral and therapeutic services. The beneficiaries of this program are wards-of-the-court who reside in Wayfinder Family Services' facilities and have been placed in our temporary shelter care program until a stable home is established.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

This fiscal year we had a multitude of youth placed in the shelter ranging from different ages. The youth placed in the temporary shelter were able to engage in different activities to keep them engaged throughout their stay in our placement. This grant allowed the agency to purchase items such as books, arts and craft items, video systems and games, pool items, and many board games to name a few. Utilizing such games helps the youth learn how to take turns and how to win or lose. Also, allowing the youth to express their creativity through paintings and other art mediums. The grant also allowed the agency to create safe and fun spaces for youth by incorporating sensory objects and soothing visual projectors and sound machines. These additions allowed for youth to feel safe and a sense of stability while in our placement. Client counts: 2 Asian:Non-Hispanic; 43 Black/African-American:Non-Hispanic; 4 Other:Non-Hispanic; 49 White:Hispanic and 13 White:Non-Hispanic for a total of 111.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the months of July, August, and September, staff purchased items to best serve clients during their temporary stay with the program. Purchases included baby toys and baby equipment so babies feel more comfortable and engaged during their time at the shelter. Also, now that we are housing teen moms with babies, this has been helpful in providing a stable environment for them. We have also purchased some sensory toys that younger children can utilize as a coping mechanism and soft building blocks for the younger children to express their creativity. Lastly, we purchased sports equipment for older children to be active during the day and engage in building a sense of community with the other youth in the shelter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 2, staff made purchases to best service our specific population during their temporary stay within the program. We made purchases for arts & crafts items for the youth to engage in painting, creating bracelets, and other bead activities. The youth also engaged in sport activities such as football, volleyball, and jump ropes. We also purchased ladder ball, darts and pool sticks to engage the teens who are placed in the shelter. We also purchased holiday supplies and decorations for youth to

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

decorate and engage in team-building exercises with other residents. The items purchased assisted youth in remaining engaged within the program and building healthy relationships with other youth.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the months of January, February, and March purchases were made to engage the youth that we serve. We made purchases for the youth to engage in activities such as creating their own essential oil to calm themselves when they are feeling triggered. The youth also utilized coloring books as a coping skill and creating arts and crafts. We also purchased video games for youth to access and learn how to take turns with others. The video games also assist the youth in engaging with other youth as they play and social together. Lastly, we purchased items for the youth to engage in gardening and creating their own plants. Through this activity the youth can learn responsibility and patience as they care for the plant. The youth enjoyed engaging in activities and being able to create something that they can take with them to their next placement that is familiar.

Clients were served for quarter three except they were not entered into the system in a timely manner. Clients will be entered accordingly moving forward to ensure that the clients served are accounted for.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the fourth quarter (April, May, and June) the clients engaged in different activities that promoted their social and independence skills. For the month of April, the youth engaged in different art activities such as painting, making origami, and cooking. Youth also participated in activities related to Easter such as painting eggs. For the month of May, the youth engaged in a multitude of sports, exercising, and arts and crafts. A lot of the activities are utilized to engage youth and allow them to explore their creativity as well. Youth also engaged in making slime which they utilize as a coping skill as needed. For the month of June, the youth engaged in different science experiments utilizing science kits purchased through the grant. Youth also engaged in coloring activities and utilized pool equipment such as goggles, floaties, and pool noodles to swim in the pool.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601591-21 **Jurisdiction:** 2nd District
Project Title: Food Distribution & CalFresh Applicants Outreach Project
IDIS Number: 11842
Operating Agency: West Angeles Community Development Corporation
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05W Food Bank
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides fresh and non-perishable foods to low- and moderate-income individuals and families to increase the immediate health outcomes of these individuals and families. In addition, participants will be assisted in accessing additional resources for food assistance.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,200 This Year: 1,080 Cumulative: 1,080 Ratio: 90.0%
Net Expenditures: Budgeted: \$52,657.00 This Year: \$52,655.00 Cumulative: \$52,655.00 Ratio: 100.0%

Annual Narrative:

This year (FY 21-22), West Angeles Community Development Corporation (WACDC) served 1,080 first-time non-duplicated clients exceeding our goal of 80% participants out of 1,200. Our emergency services staff provided resources through outreach and community resource fairs in the communities of Willowbrook, West Athens, and unincorporated areas of Los Angeles. This year WACDC organized 7 COVID-19 resource events, which collectively helped a total of 2,018 individuals by providing emergency services such as food (non-perishable items), hygiene kits, utility assistance, PPE items, and homeless supportive resources. Also, the agency supported individuals with completing the application to obtain the CalFresh Benefit. As a result, WACDC successfully met the FY2021-22 goal of 20 CalFresh applicants per month (240 annually). In addition, WACDC assisted the LACDA/211 Rental Assistance Program participants with completing the application to receive financial relief funding.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Hispanic	1
Asian - Non-Hispanic	30
Black/African American & White - Non-Hispanic	2
Black/African American - Hispanic	5
Black/African American - Non-Hispanic	934
Native Hawaiian/Other Pacific Islander - Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	8
Other Race - Hispanic	55
Other Race - Non-Hispanic	18
White - Non-Hispanic	25
Total	1,080

Direct Benefit (Income):

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	846
Low	228
Moderate	5
Total	1,079

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1 West Angeles Community Development Corporation (West Angeles CDC) utilized the Community Development Block Grant (CDBG) by providing services to 248 participants. We accomplished this by, conducting outreach and with the creation of partnerships in multiple affordable living and senior citizen complexes within unincorporated Los Angeles County. West Angeles CDC held two COVID-19 emergency relief community events, and provided both fresh and non-perishable food, hygiene items, cleaning supplies, and personal protective equipment. In Quarter 1 the continuing program provided a total of 248 low-to-moderate income families and individual households with fresh and non-perishable goods. The food donated improved the immediate and overall health of the participating households. In addition, of those participants, 22 received case management and assistance in accessing additional resources. Those resources included assistance with purchasing nutritional food and by completing the CalFresh application process. Unfortunately, our agency experienced technical difficulties with entering participant information into the CDBG system. As a result, a member of our staff met with two CDBG contract managers from the Los Angeles County Development Authority (LACDA) for additional support and training. West Angeles CDC has committed to submitting the 248 participants into the CDBG system (Quarter 1 accomplishments) during Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 372

Accomplishment Narrative:

During the Quarter 2, West Angeles Community Development Corporation (WACDC) continued to reach the unincorporated area of Los Angeles County by providing individuals and families with food, hygiene products, personal protective equipment, and case management, and assistance with completing the CalFresh application funded by the Community Development Block Grant. WACDC organized (2) community events during the holiday season for Thanksgiving and Christmas, targeting West Athens, Compton, and Unincorporated areas of Los Angeles county. With the support of our Community Assistance Department, our organization served (159) unduplicated clients during Quarter 2. In addition, WACDC case managers assisted (18) of these participants with completing their CalFresh applications. Lastly, our team successfully input the additional (213) applicants from Quarter 1.

Quarter: 3 **Accomplishment Quantity:** 317

Accomplishment Narrative:

During Quarter 3, West Angeles Community Development Corporation (WACDC) continued to reach the unincorporated area of Los Angeles County by providing individuals and families with food, hygiene products, personal protective equipment, case management, and assistance with completing the CalFresh application funded by the Community Development Block Grant. WACDC organized (3) community food-drive events targeting the West Athens, Compton, and Greater Los Angeles neighborhoods. In addition, our Community Assistance Department continues to offer full-time case management services during the pandemic. With these overall supports, our organization serviced a total of (317) participants during this quarter. Lastly, there were (24) individuals who received assistance with completing the Calfresh application. Our organization is planning to host a major food drive in April 2022. This event expects to provide emergency food and hygiene relief to over 500 participants.

Quarter: 4 **Accomplishment Quantity:** 391

Accomplishment Narrative:

During Quarter 4, WACDC serviced (391) eligible individuals or single-family households residing in Los Angeles County's unincorporated areas. Also, there were (26) individuals who received assistance with completing the CalFresh application. WACDC hosted two COVID-19 emergency food drives during this period and serviced a total of 274 participants in the West Athens unincorporated areas. In addition, WACDC is expecting to launch additional funding for SoCal Edison and COVID-19 Rent Relief during the next fiscal year.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601356-21 **Jurisdiction:** 2nd District
Project Title: Mary B. Henry Community Clinic
IDIS Number: 11865
Operating Agency: Wilmington Community Clinic
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05M Health Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides funding to support the operations of the Mary B. Henry Community Clinic (Clinic), which is a satellite clinic of the Wilmington Community Clinic. The Clinic provides primary care and behavioral and mental health services in the service area, including the South Scattered Sites Housing Developments.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$84,015.00 This Year: \$84,015.00 Cumulative: \$84,015.00 Ratio: 100.0%

Annual Narrative:

Mary Henry Community Clinic (MHCC) has served a total of 66 patients from the eligible areas and a total of 1,969 patients in the surrounding areas during this program year. The clinic had some staff turnover which caused a drop in patient visits but now has returned to full working capacity. Patients continue to use telephone and virtual visits but the majority of visits are now in person. We also plan to continue offering COVID-19 vaccinations to patients and community members at our facility and at large-scale events in the near future. Services for Behavioral Health at MHCC have increased this project year as we hired on a full time Licensed Clinical Social Worker (LCSW) to provide services to our patients. As public events began again this project year wellness exams and vaccine efforts have also increased at events in the community. During Quarter 4 wellness exams were offered at a community partner event and the community farmers market. We hope to continue offering services out in the community as events are planned. MHCC will continue to be open Monday through Friday from 8am to 5pm to help support the health care of patients in the Los Angeles area.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care and mental health services. The type of visits that were provided include pediatric and adult physicals, preventative well-woman exams, mental health counseling, and sick visits. During Quarter 1, the clinic provided services to extremely- low and low-income families residing in the Second Supervisorial District. With the funding awarded by the Community Development Block Grant (CDBG), the clinic served 10 clients from the eligible areas and 956 clients in surrounding areas. Quarter 1 reporting was entered late due to high staff turnover. Mary Henry currently continues to offer virtual visits for the comfort of the patients due to the COVID-19 Pandemic but some patients have returned to in-person visits. COVID-19 testing and vaccinations continue to be offered on a weekly basis on-site for any community members in need of either or both services. We were unable to enter our data for Quarter 1 in the Public Service Panel prior to closing. We will include our Quarter 1 data with our Quarter 2 accomplishments.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

In Quarter 2, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care, and mental health services. The type of visits that were provided included pediatric and adult physicals, preventative well-woman exams, mental health counseling, and sick visits. Retinol Scans were offered to patients at this location as well. During Quarter 2, the clinic provided services to extremely- low and low-income families residing in the Second Supervisorial District. With the funding awarded by the Community Development Block Grant (CDBG), the clinic served 13 clients from the eligible area(s) and 1,036 clients in the surrounding areas. Quarter 2 reporting was entered late due to high staff turnover. MHCC currently continued to offer virtual visits for the comfort of the patients due to the COVID-19 Pandemic, but some patients have returned to in-person visits. COVID-19 testing, and vaccinations continued to be offered on a weekly basis, on-site for any community members in need of services. Booster vaccines were offered to the community along with COVID vaccines for children ages 5 to 11. MHCC continued to offer clinical support and took the necessary precautions to avoid the spread of the virus because we saw there was rise in positive COVID-19 cases.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 3, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care, and mental health services. The type of visits that were provided included adult physicals, preventative well-woman exams, mental health counseling, and sick visits. During Quarter 3, the clinic provided services to extremely- low and low-income families residing in the Second Supervisorial District. With the funding awarded by the Community Development Block Grant (CDBG), the clinic served 22 clients from the eligible area(s) and 1,092 clients in the surrounding areas. Quarter 3 reporting was entered late due to high staff turnover. MHCC continues to offer virtual visits for the comfort of the patients due to the COVID-19 Pandemic, but most patients have returned to in-person visits. COVID-19 testing, and vaccinations continued to be offered on a weekly basis, on-site for any community members in need of services. Booster vaccines are also being offered to the community along with COVID vaccines for children ages 5 to 11. MHCC continues to monitor the change for COVID-19 and is adjusting their requirements for health and safety for the community as health guidelines change.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 4, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care and mental health services. The type of visits that were provided included pediatric and adult physicals, preventative well-woman exams, mental health counseling and sick visits. During Quarter 4, the clinic provided services to extremely low- and low- income families residing in the Second Supervisorial District. With the CDBG assistance, the clinic served 19 clients from the eligible areas and 921 clients in surrounding areas. MHCC continues to provide COVID-19 tests onsite and is providing COVID-19 vaccines to its community. We hope to extend our health care services to more community members with a focus on our most vulnerable population suffering from homelessness while continue our current community efforts.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602132-19 **Jurisdiction:** 2nd District
Project Title: Willowbrook Rosa Parks Station Capital Improvements
IDIS Number: 11399
Operating Agency: LA County MTA
Subrecipient Type: Other Public Agency
Contract Period: 12/12/2019 to 6/30/2023 **Quarter Completed:** 2
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project will fund Metro's parking lot capital improvements to the Willowbrook/Rosa Parks Station. The parking lot capital improvements will consist of bus bays, parking improvements, and pedestrian pick-up and drop-off zone.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 2 Ratio: 200%
Net Expenditures: Budgeted: \$1,538,479.00 This Year: (\$78,236.00) Cumulative: \$1,460,243.00 Ratio: 94.9%

Annual Narrative:

Construction on the parking is complete, including the new pedestrian Pick-Up and Drop-Off Zone, and open to the public. The signage and landscaping elements were installed along with the Electric Vehicle (EV) charging stations, which are also fully operational. Final Punch List items are forecasted to be completed by the end of January 2022.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

Construction on the parking is complete, including the new pedestrian Pick-Up and Drop-Off Zone, and open to the public. The signage and landscaping elements were installed along with the Electric Vehicle (EV) charging stations, which are also fully operational. Final Punch List items are forecasted to be completed by the end of January 2022.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

3rd District

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96302-21 **Jurisdiction:** 3rd District
Project Title: Housing Alternatives for Seniors
IDIS Number: 11887
Operating Agency: Affordable Living for the Aging
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The project provides labor, administrative support, community outreach and educational opportunities necessary to implement a housing counseling/home sharing program for seniors, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12 This Year: 12 Cumulative: 12 Ratio: 100.0%
Net Expenditures: Budgeted: \$29,500.00 This Year: \$29,484.00 Cumulative: \$29,484.00 Ratio: 99.9%

Annual Narrative:

Program-wide, Affordable Living for the Aging (ALA) successfully enrolled 70 new Home Share participants, conducted 16 home visits, provided 37 home share referrals, responded to 877 phone calls/email inquiries, and facilitated 14 new roommate matches throughout LA County during FY 2021-2022.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	3
Other Race - Non-Hispanic	1
White - Non-Hispanic	8
Total	12

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	12
Total	12

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There were no Community Development Block Grant(CDBG) eligible served during Quarter 1. Therefore no data has been entered into the Public Service Screen during Quarter 1.

The following narrative relates to accomplishments unrelated to CDBG funding.

During Quarter 1, Affordable Living for the Aging (ALA) successfully enrolled 22 new program participants county-wide. ALA enrolled participants by conducting background screenings and one-on-one interviews during the Quarter 1 of FY 2021-2022. Additionally, ALA completed five home visits, provided eight home share referrals, responded to 243 phone calls/email

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

inquiries, and accomplished four new roommate matches.

Roommate Match Profile:

One match involves a 99-year-old homeowner, Edna, who was living alone in her Rancho Park home of 60 years. Edna's daughter reached out to ALA for help in finding a reliable roommate for her mother who could provide a combination of household assistance, assistance with paying rent, and companionship.

ALA staff met Edna and her family in the home, discussed living preferences, support needs, and worked with the family to develop a fair balance of assistance to be given and a rental portion that the new roommate would be expected to provide in exchange for housing. ALA was impressed by Edna's level of independence and sharp wit.

Edna and her family were later introduced to a prescreened roommate applicant named Arthur, a young adult who was looking for housing near his place of employment on the Westside. Arthur, a member of the LGBTQ community, was living with a friend temporarily while searching for a permanent place to live through ALA's shared housing program.

Edna and Arthur followed ALA's recommended roommate selection process, conducted a week-long trial period to test the arrangement before committing, and signed their rental agreement on September 9, 2021.

Both parties are happy with each other and with the benefits that they each experienced as a result of their match.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

Alternative Living for the Aging (ALA) successfully enrolled 12 new program participants, including one CDBG-eligible client, through background screenings and one-on-one interviews during Quarter 2 of fiscal year 2021-2022. Additionally, ALA conducted two home visits, provided seven home share referrals, responded to 183 phone calls/email inquiries, and facilitated four new roommate matches.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

Affordable Living for the Aging (ALA) successfully enrolled 16 new program participants, including one CDBG-eligible applicant, through background screenings and one-on-one interviews during Quarter 3 of FY 2021-2022. Additionally, ALA conducted five (5) home visits, provided ten (10) home share referrals, responded to a total of 215 phone calls and/or email inquiries, and facilitated three (3) new roommate matches throughout Los Angeles County.

Quarter: 4 **Accomplishment Quantity:** 10

Accomplishment Narrative:

John (80) enrolled in ALA Home Share hoping to find a kind and respectful housemate to share his home, and ideally, some of his many art-centric interests. His life has always been heavily focused in the arts. John was a professional ballet dancer and continues to dance at home each day. He enjoys music, painting, drawing, chanting, and practicing yoga.

Betty (75) had been renting a room in Orange County for many years when she enrolled in ALA Home Share. The owners were selling the property and she decided that it was time to move closer to her sons in Los Angeles.

John and Betty were introduced in April. After an initial phone call and in-person meeting, they both felt that there was great potential for a match. They completed a two-week trial period, which included a weekend trip to Laguna Niguel to test their travel compatibility and signed their rental agreement at the end of May.

Quotes from John and Betty:

"Thank you so much for helping to arrange this for us. I really didn't dream I could find such a lovely person."

"I really couldn't be happier with John and the living arrangement. He's such a kind person, and you were right! We have so

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

much in common.”

“I’m still pinching myself!”

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E97301-21 **Jurisdiction:** 3rd District
Project Title: Homeless Services Center
IDIS Number: 11823
Operating Agency: St. Joseph Center
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides emergency services such as food, clothing, showers, mail, message, and phones, as well as referrals for shelter, medical, mental health, substance abuse treatment, legal services, long term housing, and case management.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 421 This Year: 552 Cumulative: 552 Ratio: 131.1%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

This past year the Homeless Service Center (HSC) or the Service Planning Area (SPA) 5 Access Center has worked tirelessly to move towards sustainability, not only with the service aspect, but the staff well-being as well. The team has incorporated and continues to strive towards that goal by utilizing tools such as time management, taking mental health and self-care days, utilizing tracking systems and structural supports that give clear guidance and direction into the work that we do and the services that we provide. The team also attends monthly training which assists them with gaining insight and awareness into the current needs of the population we service, as well as teaching them interventions that shift them into a problem-solving perspective.

Another important foundational piece is the educational partnerships that we have fostered over the years which provide additional staffing that help bring a balance to the service delivery part. This also allows entry level interns to gain experience that will set the tone for their future careers in the social services sector. And although these internships are temporary and are on an annual cycle, we have come to rely on and appreciate the support, as well as the innovative ideas that these fresh new minds bring to the table.

Two of the biggest shifts within the homeless community are the demographics and the need for housing. There has been an increase in need for the Black and Brown communities within SPA 5, which, in the past, was predominantly Caucasian. These community members are very specific as to what type of services they are requesting, and that is affordable housing, rather than a shower and a meal. Our attempt to address this need was to create a new orientation process that allowed for them to get enrolled into the program and then into the Coordinated Entry System (CES) which would afford them more housing options dependent on eligibility criteria.

With this need for affordable and sustained housing, the access center has received an increase in requests for problem solving support, from both unhoused and housed community members. The onset of the pandemic brought a wave of panic and eventually found a balance with government financial support, but with those supports starting to come to an end, many individuals and families are struggling to make ends meet and coming in for support. The access center projects an increase in financial need for this upcoming year and are thankful to be able to provide that support through problem solving resources. Lastly, the access center now offers an “admin day” on Fridays for the team. This downtime allows the team to focus on reviewing and wrapping up their week, clean up and enter any needed data, and prepare themselves for the following week. This end of the week breather also allows them to leave the office better prepared to “let go” and really enjoy their weekend, without worrying and/or taking their work home, and encouraging them to focus on self-care. This also allows the team to slow down and critically think and come up with smarter, more thought out solutions, rather than rushing through to get the task

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

completed. This focus on staff centered advocacy has led to a happier and more productive work environment that then allows for more client centered advocacy and approach.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & Black/African American - Non-Hispanic	2
American Indian/Alaskan Native & White - Hispanic	2
American Indian/Alaskan Native & White - Non-Hispanic	4
American Indian/Alaskan Native - Hispanic	3
American Indian/Alaskan Native - Non-Hispanic	4
Asian - Non-Hispanic	12
Asian and White - Non-Hispanic	2
Black/African American & White - Hispanic	2
Black/African American & White - Non-Hispanic	5
Black/African American - Hispanic	5
Black/African American - Non-Hispanic	68
Native Hawaiian/Other Pacific Islander - Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	11
Other Race - Non-Hispanic	5
White - Hispanic	29
White - Non-Hispanic	133
Total	290

Quarter: 1 **Accomplishment Quantity:** 111

Accomplishment Narrative:

This past quarter the Homeless Service Center (HSC) experienced many changes, with this being the normal flow throughout the year, summertime proves to be the most challenging because for two of those months the team is down three interns, yet the inflow of enrollments and service requests increases as homeless individuals commute to California to enjoy the sunny weather. However, St. Joseph Center (SJC) was able to secure a new partnership with the Jewish Foundation of Los Angeles to host one six-week Summer and one nine-week Fall internships. This light touch internship during a time when most formal internships have ended is a huge benefit to both staff and clients.

HSC also onboarded seven volunteers, with a mixture of individuals working remotely and in person-no client contact to assist with the voicemail line and sorting of the mail. These internal administrative supports afforded the team an opportunity to then refocus on service delivery. HSC has always managed to balance the multilayered responsibilities of the site and having these internal supports this past year has made a tremendous impact on HSC's ability to focus on service delivery, but in the same token, learning to prioritize self-care as just as an important aspect of the work that they do.

Self-care has always been a challenge with HSC. As being the lead Access Center in Service Planning Area 5, the need has always been greater than the staff resources. This had led to burn out, compassion fatigue, and the aftermath of vicarious trauma. One of the main focal points of this past year, and current quarter, was to work towards sustainability, not only with the service aspect, but the staff well-being as well. The team continues to strive towards that goal by utilizing tools such as time management, taking mental health and self-care days, utilizing tracking systems and structural supports that give clear guidance and direction, and attending monthly training to help them to stay abreast of current issues and learn interventions to help manage those types of situations should they arise.

As an annual routine with the incoming Fall season, HSC receives two St. Joseph Workers and a Master of Social Work intern. These new hires have brought revitalizing energy, innovative thinking, and a "team spirit" attitude that has rebooted and recharged the team. Their optimism has challenged the team to rethink how we were utilizing our tracking systems and then

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(Activities Included in Analysis)

introduced and strategized smarter, simpler tracking systems that streamlined services. These types of modifications are welcome and needed as the team is always looking to move towards our goal of sustainability.

With change, sometimes one has to account for loss, and this quarter we lost our Problem-Solving Specialist due to unexpected family emergency. This loss however, presented opportunity for the Program Manager to manage the role and with that came huge insight into how the program can be ran in a more efficient and streamlined manner. What was learned and developed from these experiences has now aided in the streamlining of problem-solving funding and how it is and can be utilized, a master tracking list to assess weekly and monthly referrals and outcomes, linkages with other teams' intra-agency that allows both HSC and other SJC teams to meet their contractual outcomes, and networking with other problem-solving supports.

For this quarter, HSC served 402 clients. Of the 402 clients, there were 111 new enrollments. 81% of clients received food and hygiene kits and 47% received more in-depth Case Management services that included referrals to Permanent Supportive Housing, Rapid Rehousing, assistance with legal documents including obtaining birth certificates, and mental and physical health services.

Quarter: 2 **Accomplishment Quantity:** 113

Accomplishment Narrative:

During Quarter 2, HSC served 482 clients. Of the 482 clients, there were 113 new enrollments. 80% of clients received food and hygiene kits. 58% of clients received more in-depth Case Management services that included referrals to Permanent Supportive Housing, Rapid Rehousing, assistance with legal documents including obtaining birth certificates, along with mental and physical health services.

The Homeless Service Center (HSC) has experienced the onboarding and loss of many interns and staff over the years as it is a common place to learn and obtain the needed skills to advance in the field of social services. This constant shift always puts a strain on the team, during Quarter 2 however, HSC took a different approach to the onboarding process to help to make the transition a smoother one. The approach was to focus on quality vs. quantity regarding the types of training being offered, two one-on-one all day "case management boot camp" meetings with the Program Manager (PM), a one-on-one meeting with the Team Lead, and increased shadowing opportunities, which really paid off. The three new interns were like sponges, soaking up everything that was shared with them, acquiring a solid foundation that assisted with setting them off on their introductory path to social services.

The PM also supported the onboarding process by creating a 24-page new hire training packet. This packet provided a more in-depth knowledge about social services and helped the interns gain a deeper understanding of "why we do the work that we do" including the types of interventions utilized best suiting the homeless population. The training resulted in our interns understanding the importance of working on a micro and macro level. The training also assisted the interns in moving through their 90-day probationary period more easily, taking them to the next level with confidence and helping them feel grounded and knowledgeable about a field they had never worked in.

HSC also lost one of the full-time case managers, which was a bittersweet moment for all. This case manager came in as entry level employee, who after a year in the field, found their "dream job" and chose to leave to work with a population that they based their sole career on. They were able to take what they had learned at HSC and advance to the next level of case management, which would afford them an opportunity for growth and advance within the field of social services. Although it was a difficult loss for the team, HSC has been able to manage and maintain the same level of service delivery without halting. This level of stealth from the team has bonded them in a way that provides confidence, security, and reliability upon one another.

Now that the team is feeling more confident, the focus has shifted to supporting our clients with accessing housing by ensuring that they are "document ready." In the ever-changing world of social services, housing opportunities are popping up, along with a need in the community for affordable housing, it is affecting everyone. The housing strain has brought in housed and unhoused individuals seeking services. HSC has increased the utilization of our problem-solving resources.

Quarter: 3 **Accomplishment Quantity:** 151

Accomplishment Narrative:

CDBG QPR QUARTER 3 NARRATIVE 2021-2022

Quarter 3 has been an extremely challenging time for the Homeless Service Center (HSC) team but in the same token, has allowed for the strengthening of skills and building of competency, an opportunity to analyze, brainstorm, and reassess more effective and efficient ways of implementing services, creating a cohesive, reliable, and resourceful team, all the while being

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

reminded of the wonderful work that was being done for the SPA 5 community.

These past two quarters HSC has lost 3 full time staff which limited the availability for service slots and placed an increased burden of responsibility on the team. The team, however, took advantage of this strained time and turned it into an opportunity to grow and streamline services. It was decided to shift services to specified days and times with orientations now being offered on Monday and Wednesday afternoons and case management being offered on Tuesday and Thursday afternoons. Also, orientations would move from individual slots per hour to a group setting, offering 8 slots per hour, which supported in meeting the increase in demand for enrollment. Although these shifts did prove to be beneficial to services, and HSC was able to maintain at a steady pace, it did take a toll on the team's energy level for those next 60 days, while we searched for replacement staff.

Nevertheless, excitement was in the air and hope was on the horizon as HSC was approved for reopening! Although planning for the reopening was a tedious and tiresome process, a plan to reopen at a 50% capacity meant that COVID mandates were taken into consideration to provide services in a safe space for both clients and staff. In this same breath, HSC had completed the interviewing process, filling all 3 positions, which meant that HSC would be able to reopen, fully staffed up.

Another major shift was Fridays become an "Admin Day" for staff and a "Connect Day" for clients. This admin day allowed staff to have a respite to focus on wrapping up weekly administrative tasks such as data entry, documentation, etc., and at the same time allowing them to slow down, recharge, practice some self-care, and start with a clean slate for the upcoming week. HSC then assessed and addressed the "chief "client complaints" and took those concerns into our team meeting. After some "problem solving conversations," HSC decided it would be beneficial if we could bring the resources to the clients. HSC new vision is to assess, address and problem solve the barriers that have been preventing the SPA 5 homeless community, with gaining access to much needed resources. HSC decided it was time to "reinvent the wheel" and allow an opportunity for HSC to develop new partnerships and network with local agencies, to bring the communities together for a successful outcome, The hope with this networking strategy is to bridge the gap and better prepare clients by getting them document ready for housing opportunities that lay in wait.

For this quarter, HSC served 378 clients. Of the 378 clients, there were 151 new enrollments. 81% of clients received food and hygiene kits and 19% received more in-depth Case Management services that included referrals to Permanent Supportive Housing, Rapid Rehousing, assistance with legal documents including obtaining birth certificates, and mental and physical health services.

Quarter: 4 **Accomplishment Quantity:** 177

Accomplishment Narrative:

Quarter 4 has been an exciting time for the Homeless Service Center (HSC), some of the tasks at hand were the reopening of the site, shifting the messaging of how we were identified to help with clarification and streamlining of services, the hiring and training of 3 new staff, the loss of 3 interns, and strategizing on new year goals so that we are able to meet the needs of our homeless community.

HSC has been a pillar in the Westside Los Angeles community, however, not everyone is aware that eligibility criteria only grants for services to be provided to individuals within a specific area or Service Planning Area (SPA), hence the name "SPA 5 Access Center." Shifting the messaging of how the access center identifies itself, supports with streamlining and sustainability, as well as clarifying what area of LA County that we service. This shift also helps to reduce the "revolving door" and connects people to services within their specified SPA at a faster, more organized pace.

The SPA 5 Access Center met a successful 90-day reopening that presented with less congestion and more containment of the site which supported staff with finding balance and a smoother workflow. The big shift from walk-in to appointment-based services offers a more compassionate, trauma informed engagement style. Also, for the reopening to be successful, we needed to be fully staffed up and we were fortunate enough to hire on the right people for the job. This new group of staff have been a wonderful addition to the team culture and present with patience, kindness, and compassion that fits right into the access center model, "kindness matters."

This was also the ending of 2 of our programs internships that left us "summertime short staff" which is something of the custom at the access center. Although we lost 3 of our interns, we have already interviewed and hired up 2 of our new recruits to start in September. This strain has challenged the team to be sharpen their knowledge and skills and learn their roles more efficiently.

Now that the access center is running at a more streamlined pace, the goal is to ensure that we are outreaching to as many people as possible. One of the strategies that we will implement this new fiscal year to support with that is networking and

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

partnering with as many local agencies so that we can collaborate and work in unison to meet the increased need.

In Quarter 4, HSC served 490 clients. Of the 490 clients, there were 177 new enrollments. 58% of clients received food and hygiene kits and 12% received more in-depth Case Management services that included referrals to Permanent Supportive Housing, Rapid Rehousing, assistance with legal documents including obtaining birth certificates, and mental and physical health services.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601745-21 **Jurisdiction:** 3rd District
Project Title: Domestic Violence Crisis Shelter Services
IDIS Number: 11808
Operating Agency: The People Concern
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05G Battered and Abused Spouses
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides funding for the Sojourn Children’s Program which provides a safe and therapeutic environment for child residents of the crisis shelter. This is a domestic violence support group which focuses on the children impacted by domestic violence. Child shelter residents will receive food, clothing, tutoring assistance, medical and mental health services.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 25 This Year: 10 Cumulative: 10 Ratio: 40.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$18,370.00 Cumulative: \$18,370.00 Ratio: 91.8%

Annual Narrative:

During this program year, 10 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program, and referrals as needed. Due to the ongoing Covid-19 pandemic, we have been limited in the number of clients we can serve.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Non-Hispanic	1
Black/African American - Non-Hispanic	6
Other Race - Hispanic	2
White - Non-Hispanic	1
Total	10

Quarter: 1 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During this quarter 3 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program, and referrals as needed.

Quarter: 2 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During this quarter, 3 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program, and referrals as needed.

Quarter: 3 **Accomplishment Quantity:** 1

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

During this quarter 1 new child entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic playgroups, clinical counseling, gardening program, and referrals as needed. Unfortunately, during this reporting period, the shelter experienced a Covid 19 outbreak, therefore, placing the shelter in outbreak mode. This meant we were unable to bring in new families until the shelter was infection-free.

Quarter: 4 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During the reporting period, 3 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program, and referrals as needed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96315-21 **Jurisdiction:** 3rd District
Project Title: Topanga Youth Services
IDIS Number: 11882
Operating Agency: Topanga Community Club
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides activities for at least 51% low- and moderate-income youth ranging in age from 5 to 19 years old from the unincorporated areas of the Third Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 28 Cumulative: 28 Ratio: 93.3%
Net Expenditures: Budgeted: \$23,310.00 This Year: \$23,303.00 Cumulative: \$23,303.00 Ratio: 100.0%

Annual Narrative:

This year was very successful and great to be back together again. It was different and had some new adjustments, but we were able to provide many new and traditional activities in-person and to everyone's delight. It was also great to meet our goals once again, even when things are different and making adjustments to the ups and downs of Covid. There are some photos attached that are from our performance of The Music Man, Jr.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
Asian - Non-Hispanic	1
White - Hispanic	1
White - Non-Hispanic	25
Total	28

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	9
Extremely Low	4
Low	5
Moderate	10
Total	28

Quarter: 1 **Accomplishment Quantity:** 6

Accomplishment Narrative:

During this quarter, we were able to have an improv class meet outdoors and in person. We have also been offering a number

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

of activities, such as songwriting, filmmaking and our annual Talent Show.

Quarter: 2 **Accomplishment Quantity:** 9

Accomplishment Narrative:

During this quarter, we offered a few workshops and began advertising for our annual musical. We also were able to have our annual in-person talent show that was on the outdoor stage, which went very well.

Quarter: 3 **Accomplishment Quantity:** 12

Accomplishment Narrative:

During this quarter, we held rehearsals and performances for our annual spring musical. It was great to get back to live theatre again and even though it was different, it was a great success for the participants and the community.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

During this quarter, Topanga Youth Services had a new field game day to bring in additional youths with various interests. It was a very fun and successful event with some Topanga Community Board members involved with leading a few activities. We also had our annual gathering of watching our musical performance video with the cast, which was great for all of us to enjoy.

In late June, TYS was involved with Make Music Topanga at the Community House, which is an annual event in Topanga and beyond that offers free music performances of all ages and abilities.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

4th District

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 4JJ02X-21 **Jurisdiction:** 4th District
Project Title: Disposition - District 4
IDIS Number:
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 5/31/2022 to 6/30/2022
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project provides for monthly property management of LACDA-owned properties associated with the development of affordable housing and homeownership, including fencing at 2615/2629/2655 Walnut St.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$13,800.00 This Year: \$8,311.67 Cumulative: \$8,311.67 Ratio: 60.2%

Annual Narrative:

The regularly scheduled parcel maintenance, funded through this project, continued throughout this past year without any additional services being required.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The regularly scheduled parcel maintenance, funded through this project, continued throughout the qtr., with no additional services being required.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601764-20 **Jurisdiction:** 4th District
Project Title: Fourth District Handyworker Program
IDIS Number: 11551
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

The Handyworker program provides funding for minor home repairs to eligible low-and moderate-income households within the following Fourth Supervisorial District unincorporated areas: East La Miranda, Hacienda Heights, East Whittier, Whittier, Cerritos, Rowland Heights, South Whittier, and West Whittier/Los Nietos.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 25 This Year: 13 Cumulative: 13 Ratio: 52.0%
Net Expenditures: Budgeted: \$240,000.00 This Year: \$128,204.09 Cumulative: \$142,336.77 Ratio: 59.3%

Annual Narrative:

The 4th district Handyworker Program is reporting thirteen (13) total single family housing units completed for FY 2021. The remaining pipeline totaling 7 single housing units are in different phases of delivery and will complement the projected delivery goals for FY 2022.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Black/African American - Non-Hispanic	2	0
Other Race - Hispanic	1	0
White - Hispanic	8	0
White - Non-Hispanic	1	0
Total	13	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	4	0
Low	6	0
Moderate	3	0
Total	13	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
9902 Mina Avenue	Whittier	CA	90605	Owners	Moderate	\$4,936
911 Ameluxen Avenue	Hacienda Heights	CA	91745	Owners	Extremely Low	\$4,837

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

13737 Crewe Street	Whittier	CA	90605	Owners	Moderate	\$4,710
16181 Sunnyview Terrace	Hacienda Heights	CA	91745	Owners	Extremely Low	\$4,986
10940 Choisser Street	Whittier	CA	90606	Owners	Moderate	\$4,606
1604 Vallecito Drive	Hacienda Heights	CA	91745	Owners	Low	\$4,050
9708 Lanett Avenue	Whittier	CA	90605	Owners	Low	\$4,912
13834 Lanning Dr	Whittier	CA	90605	Owners	Low	\$4,984
1223 Beach Hill Avenue	Hacienda Heights	CA	91745	Owners	Extremely Low	\$4,980
9920 Parkinson Avenue	Whittier	CA	90605	Owners	Low	\$5,000
6841 Duchess Drive	Whittier	CA	90606	Owners	Low	\$5,000
4140 Workman Mill Road Unit #8	Whittier	CA	90601	Owners	Low	\$4,800
15133 GOODHUE ST	WHITTIER	CA	90604	Owners	Extremely Low	\$5,000

Total Number of Housing Units Assisted : 13

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	6	0

Lead Paint Detail:

Number of housing units constructed before 1978	6
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	1
Otherwise exempt	4

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	6
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	13	0
Total	13	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, three (3) housing units went out to bid and nineteen (19) housing units are pending for inspections.

Due to the pandemic the program has been suspended since March 2020. However, the program resumed on July 1, 2021. The team continues to take calls from the homeowners and respond to all voicemails. Marketing activity is ongoing to ensure the program meets the established goal.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, five (5) housing units are out to bid, one (1) housing unit is pending for inspections and 20 housing units are pending documents from the homeowners. The program is expected to meet the projected goal.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there are six (6) housing units out to bid, six (6) housing units under construction and one (1) housing unit(s) pending inspections.

Quarter: 4 Accomplishment Quantity: 13 Female-Headed Households: 8

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During this period, we are reporting thirteen (13) single family housing units completed. There are three (3) housing units out to bid, three (2) housing units under construction and one (2) housing unit(s) pending inspections.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 4KA14A-20 **Jurisdiction:** 4th District
Project Title: Single Family Rehabilitation Loan Program/Single-Unit/District 4
IDIS Number: 11527
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner occupied single-family residential units located within the unincorporated areas of the Fourth Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 20 This Year: 8 Cumulative: 8 Ratio: 40.0%
Net Expenditures: Budgeted: \$930,000.00 This Year: \$371,583.42 Cumulative: \$433,515.82 Ratio: 46.6%

Annual Narrative:

The program was suspended on March 15, 2020 due to COVID-19. Since the program restarted in January 2022, a total of eight (8) housing units have been completed. Also, eight (8) applications were cancelled for various reasons such as, homeowner not interested in the loan; ineligible because income exceeded program limits; no longer owner occupied; unable to contact the homeowner. We have been short of staff for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian and White - Non-Hispanic	1	0
Other Race - Hispanic	1	0
White - Hispanic	5	0
White - Non-Hispanic	1	0
Total	8	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	1	0
Moderate	6	0
Total	8	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
11112 Dicky Street	Whittier	CA	90606	Owners	Extremely Low	\$30,000
10522 La Mirada Blvd	Whittier	CA	90604	Owners	Moderate	\$30,000

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

9497 Lanett Ave	Whittier	CA	90605	Owners	Moderate	\$18,480
4512 Workman Mill Road 319	Whittier	CA	90601	Owners	Moderate	\$22,150
11466 Rose Hedge Drive	Whittier	CA	90606	Owners	Low	\$25,000
15233 Goodhue Street	Whittier	CA	90604	Owners	Moderate	\$23,000
15923 Hillgate Drive	Whittier	CA	90604	Owners	Moderate	\$20,800
1131 Tierra Luna	Walnut	CA	91789	Owners	Moderate	\$23,650

Total Number of Housing Units Assisted : 8

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	0	3
4	0	5
Total	0	8

Quarter: 1 Accomplishment Quantity: 3

Accomplishment Narrative:

During this period, three (3) housing unit was completed. Currently, there are ten (10) housing units are pending for inspections.

Due to pandemic, the program was suspended since March 2020. However, the program resumed on July 1, 2021. We continue to take calls from the homeowners, respond to all voicemails. Marketing activity is ongoing to ensure the project meets the established goal.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, one (1) housing unit is under construction, two (2) housing units are out to bid, four (4) housing units are pending for inspections and 22 housing units are pending documents from homeowners. The program is expected to meet the projected goal.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there are six (6) housing units currently under construction and three (3) housing units pending inspections.

Quarter: 4 Accomplishment Quantity: 5 Female-Headed Households: 1

Accomplishment Narrative:

During this period, five (5) single family units were completed. Six (6) housing units are currently under construction and will be completed by the first quarter of FY 22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602356-20 **Jurisdiction:** 4th District
Project Title: Growing Experience - Carmelitos Community Programming
IDIS Number: 11776
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 5/24/2021 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides locally sustainably grown produce and a variety of community workshops, youth STEAM programs, community events, and a safe green space for recreation within a (7)-acre urban farm and community garden to the residents of the Carmelitos Housing Development. The Growing Experience is located at 750 Via Carmelitos, Long Beach, CA 90805.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$101,000.00 This Year: \$58,577.35 Cumulative: \$101,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, CDBG funding supported all operating costs to continue services for at least 100 residents at the garden. The Growing Experience project for the community will have another year of funding for FY 22-23. The MOU for non-profit operator will be executed in FY 22-23.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Service funding for staffing and all related expenses for the Growing Experience and Community garden. HOD is working on partnership for business enterprise for non-profit to continue running the Program at the Carmelitos Housing Development.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Service funding for staffing and all related expenses for the Growing Experience and Community garden continues during the 2nd quarter. HOD is working on partnership for business enterprise for non-profit to continue running the Program at the Carmelitos Housing Development.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 3rd quarter, funding for staffing and all related expenses for the Growing Experience and Community garden continued. HOD is working on partnership for business enterprise for non-profit to continue running the Program at the Carmelitos Housing Development.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

For the fourth quarter, CDBG funding supported all operating costs to continue services for at least 100 residents at the garden. The Growing Experience project for the community will have another year of funding for FY 22-23. The MOU for non-profit operator will be executed in FY 22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602264-21 **Jurisdiction:** 4th District
Project Title: Sundance Vista Roof Repairs
IDIS Number: 11828
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project provides funds for roof repairs, such as fascia and soffit repairs, for Sundance Vista -41 unit building. It is located in the 4th District at 10850 Laurel Ave., Whittier, CA 90605.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 41 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$450,000.00 This Year: \$450,000.00 Cumulative: \$450,000.00 Ratio: 100.0%

Annual Narrative:

At the end of the program year, the Sundance Vista Roof project is 95% complete pending final inspection, retention payments and labor compliance. The contractor for this project is Thomasville Construction. The project will be complete and final reporting will be submitted in Q1/FY22-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This is a new project that is tentatively scheduled to start on the 3rd quarter of FY 21-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This is a new project that is tentatively scheduled to start on the 3rd quarter of FY 21-22.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 3rd quarter, this project is still ongoing. This project is being completed through a job order contract (JOC) with Thomasville Construction. The cost of this project is \$535,625.31. It is scheduled to start on April 28, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

At the end of the fourth quarter, the Sundance Vista Roof project is 95% complete pending final inspection, retention payments and labor compliance. The contractor for this project is Thomasville Construction. The project will be complete and final reporting will be submitted in Q1/FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602284-20 **Jurisdiction:** 4th District
Project Title: L.A. Found - FY 2020
IDIS Number: 11751
Operating Agency: Aging and Disabilities Department
Subrecipient Type: L.A. County Dept.
Contract Period: 4/1/2021 to 6/30/2023
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program will provide funding for outreach activities associated with the Bringing Our Loved Ones Home Program and enhance the County's L.A. Found Initiative. The program provides bracelets equipped with radio frequency tracking devices to severely disabled adults who have been diagnosed with Alzheimer's, Dementia or Autism and have a tendency to wander and get lost.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 185 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$65,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

As a result of the COVID 19 pandemic and the departmental split to an Aging & Disabilities Department and Workforce Development, progress with the grant has been slow. We have asked for an extension to utilize the unspent funds in FY 2022-23. We anticipate ramping our virtual outreach and also face-to-face outreach whenever deemed possible. We are also anticipating doing targeted social media advertisement of the program, to reach more community members. We also anticipate working with agencies within the communities to help outreach to eligible individuals.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Program code has been developed and assigned to the Department. Currently identifying a vendor to assist with marketing efforts, including social media.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We are working on the plan and statement of work to bring a vendor to assist with virtual outreach via social media and develop content we can use to further promote the resources available through LA Found. Goal is to have the SOW finalized in the beginning of 2022 and begin social media outreach immediately.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For this quarter, \$6974.58 are being spent to procure translation services and outreach promotional items for in-person outreach. The LA Found application, contract, authorized caregiver document with program guidelines, and program brochure are being translated into Spanish, Simplified Chinese and Korean.

Additionally, we are awaiting billing for a Zoom License that will be used to conduct virtual outreach (approximately \$3k) and

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

we are currently soliciting vendor quotes for Social Media and Marketing vendor (approximate cost \$25k) that will be used to help promote the program to eligible participants.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602336-21 **Jurisdiction:** 4th District
Project Title: DPR - Golf Teen Leadership Program - COVID
IDIS Number: 12005
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 2/16/2022 to 6/30/2023
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 related project provides homeless transition-aged youth (TAY) residing at the Los Padrinos Shelter an introduction to golf activities, for safe recreation and socialization, and new economic opportunities through paid job training and work in golfing at the Los Amigos Golf Course.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 20 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$129,100.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The program is progressing and over the past quarter we have had several meetings with both the Los Amigos General Manager and the project lead Azucena Maldonado.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The draft contract has been circulated and we are now awaiting the final version to be distributed for signature. No funds have been expended at this point. Upon execution of the contract we will build the timeline for the project and move forward.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600727-21 **Jurisdiction:** 4th District
Project Title: Code Enforcement - Fourth District
IDIS Number: 11872
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Development Authority's Housing Rehabilitation Programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated Fourth Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 91,230 This Year: 91,230 Cumulative: 91,230 Ratio: 100.0%
Net Expenditures: Budgeted: \$298,000.00 This Year: \$297,999.00 Cumulative: \$297,999.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the Fourth Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of Notices of Violation (NOVs). In the first quarter, the Department of Regional Planning (DRP) staff conducted 164 inspections, opened 70 cases, and achieved compliance on 57 cases.

DRP staff issued 16 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 11 trash/debris; 2 inoperative vehicles; 7 unpermitted structures; and 5 illegal conversions. No non-compliance fines were issued, and no case was referred to the District Attorney's office for hearing during this reporting period.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the second quarter, the Department of Regional Planning (DRP) staff conducted 119 inspections, opened 60 cases, and achieved compliance on 39 cases.

DRP staff issued 28 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 13 trash/debris; 12 inoperative vehicles; 4 unpermitted structures; and 8 illegal conversions. No non-compliance fines were issued, and no case was referred to the District Attorney's office for hearing during this reporting period.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of Notices of Violation (NOVs). In the second quarter, the Department of Regional Planning (DRP) staff conducted 131 inspections, opened 33 cases, and achieved compliance on 14 cases.

DRP staff issued 26 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 14 trash/debris; 10 inoperative vehicles; 7 unpermitted structures; and 4 illegal conversions. No non-compliance fines were issued, and one case was referred to the District Attorney's office for hearing during this reporting period.

Quarter: 4 **Accomplishment Quantity:** 91,230

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of Notices of Violation (NOVs). In the second quarter, the Department of Regional Planning (DRP) staff conducted 182 inspections, opened 80 cases, and achieved compliance on 48 cases.

DRP staff issued 26 Notices of Violation (NOVs) for deteriorating conditions. The following deteriorated conditions were cited: 24 trash/debris; 6 inoperative vehicles; 11 unpermitted structures; and 10 illegal conversions. 1 non-compliance fine was issued, and 0 cases were referred to the District Attorney's office for hearing during this reporting period.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96415-21 **Jurisdiction:** 4th District
Project Title: Youth Activities League - Carolyn Rosas Park
IDIS Number: 11832
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides children and youth in the unincorporated area of Rowland Heights with year-round recreational and tutoring programs in a safe and controlled environment at Carolyn Rosas Park through the Walnut Regional Station Youth Activities League.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 65 This Year: 28 Cumulative: 28 Ratio: 43.1%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$49,983.00 Cumulative: \$49,983.00 Ratio: 100.0%

Annual Narrative:

What an exciting year we've had in FY21-22. I started the program for the first time in my career last year. I didn't know what to fully expect. This is the most rewarding job I've ever had. The ability to create a positive bond with the youth of today is both rewarding and challenging at times. The youth members in the program are all hard working, respectful and willing to work hard when a task needs to be completed, both in their schoolwork and participating in the program. Through the continued assistance of this Community Development Block Grant, I've been able to expose the youth members to a variety of different experiences they may not have had the opportunity to participate in. From the field trips to amusement parks, museums, hiking, and community events I've always pushed the members to be positive, hardworking and to give back to the community. We look forward to continuing this important program and the positive effects it has on the youth and the community.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	27
White - Hispanic	1
Total	28

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	18
Low	7
Moderate	3
Total	28

Quarter: 1 **Accomplishment Quantity:** 15

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

We enjoyed a hike to Bonita Falls to a natural waterfall. We went to “Raging Waters” where youth members enjoyed the water rides. The we also went to “Speed Zone” where we had fun racing the go-carts. I accompanied the youth members to the “California Science Center”.

We visited to the “Children’s Hunger Fund”. The facility has an interactive simulated airplane ride that takes you to some of the most impoverished areas of the world. The tour leads you through how hard it is for some people of other countries to just get food and water. At the end of the tour, we helped assemble relief packages of food to be shipped to needy families throughout the world.

We finished off the summer to a trip to Big Bear Lake where the kid's enjoyed swimming and paddle boarding.

Quarter: 2 **Accomplishment Quantity:** 6

Accomplishment Narrative:

During the second quarter we focused most of our time on helping the children with their homework and tutoring. Being able to provide the children with a safe and positive environment is essential to being successful in school. I am thankful for the CDBG’s funding to be able to provide this to the children. We did take a break from the homework and tutoring on occasion. We participated in the Rowland Heights Buckboard Days scavenger hunt, searching through out Rowland Heights for historical facts. We took an educational trip to the Natural History Museum and Alvera St. for lunch. The children accompanied me on a hike in The San Bernardino National Forest. The children help run the Halloween party which included an outdoor scary movie, games, popcorn and pizza. We also had a Thanksgiving party in partnership with the staff at Carolyn Rosas Park. In December the children continued to work hard on their school work so as a reward we went ice skating, took a trip to look at Christmas lights and went to Knott’s Berry Farm. It’s been a wonderful experience for me to share so many things with the children. Through the generosity of the personnel at Walnut Sheriff’s Station I was able to get all the children sponsored to receive a Christmas gift. We look forward to 2022 and all it has to offer.

Quarter: 3 **Accomplishment Quantity:** 6

Accomplishment Narrative:

During the third quarter we continued to emphasize the importance of school and how important it is to have an education. A local college student and former Y.A.L. participant has been volunteering her time to assist me with the older children’s homework. She has been a tremendous help especially with calculus. Many of the children in the program have achieved straight A’s in their classes. As a reward for their effort, we took them snowboarding. This was truly an adventure since not one of them had ever snowboarded before. They all did great, never gave up trying and had a fun time. In March with their continued participation and dedication to school we went to the Magic Castle in Hollywood with The Sheriff’s Youth Foundation. This was truly a special treat for me and the children. We enjoyed the magic shows and had a great lunch. With the weather getting warmer in March, we went on a hike at Bonelli Park and tried our hand at fishing in Puddingstone lake. Unfortunately, we didn’t catch anything but still had a fun adventure. Before the children went off to spring break, we took a field trip to Medieval Times as an appreciation for all their hard work. I am truly thankful for the CDBG’s funding to be able to provide this to the children.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

In this 4th quarter we wrapped up the school year with great success. Every youth member who attended the program on a regular basis has promoted to their next grade level. To reward all the hard work by the youth members we took them on four field trips. We went to Disneyland and had a magical time both the older members and the younger ones. We took a group of older members to Magic Mountain some had never been before. The youth members all went to Boomers and enjoyed go-kart racing, miniature golf and arcade games. We escorted a group of younger members to California Adventure. They had a blast especially in Monsters Inc. and Cars land. It was a thrill to witness the joy of several of the elementary kids experiencing California Adventure for the first time. The members in the program and myself would like to thank you Los Angeles County Development Authority – Community Development Block Grant and Supervisor Hilda Solis for allowing us to put a smile on our children’s faces and give them the opportunity to attend places they normally couldn’t afford.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602328-21 **Jurisdiction:** 4th District
Project Title: Los Nietos Senior Programs
IDIS Number: 11845
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides community engagement, outreach, and direct service programming for elderly persons ages 55 and older residing within the unincorporated 4th Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 70 This Year: 37 Cumulative: 37 Ratio: 52.9%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$83,346.00 Cumulative: \$83,346.00 Ratio: 83.3%

Annual Narrative:

Although the Los Nietos Community and Senior Center was closed half of the grant period, July 2021 – October 2021 and January 2022 – Mid-March 2022, the Center staff were successful in providing community engagement, outreach and direct services to residents of the Fourth Supervisorial District. Through reassurance calls staff-maintained communication with seniors to address isolation. Once in person activities were resumed staff partnered with community organizations and through participation at community events to inform residents of upcoming health and wellness programs at the Los Nietos Community Center. Through community fairs facilitated through partner agencies staff reached over 300 residents in the 4th Supervisorial District to inform and engage them in activities at the Los Nietos Community and Senior Center. Over the months of October 2021 through June of 2022, when the Center was open to in person activities staff conducted over 50 exercise classes with 49 individuals participating a total of 520 times. Seniors were engaged and enjoyed their time in the classes interacting non-senior individuals with disabilities and their caregivers. These classes helped seniors to participate in healthy activities and address issues of isolation after being at home due to Covid – 19 stay at home restrictions for such a long period of time. Seniors came into participate in classes and were excited asking to add more classes as they went. Half of the seniors who participated in these classes also have now started to use the center’s fitness room on a regular basis. Seniors have expressed feeling better, reducing health issues, and being happy to engage with their peers. They have expressed joy in engaging with the Center’s Community Health Worker who keeps them motivated to participate in class regularly. To further address social isolation seniors participated in a social isolation workshop facilitated by the Department of Mental Health in May. Although the grant is not expired seniors who have participated throughout the year continue to be engaged in classes and are looking for more to come in the coming months.

Note: There are some seniors not reported as an activity as they did not want to give their address and needed information for reporting. We also had a couple participate from outside 4th Supervisorial Unincorporated areas.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	34
White - Non-Hispanic	3
Total	37

Direct Benefit (Income):

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	37
Total	37

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to Covid-19 and continued closure of the Los Nietos Community and Senior Center during July 2020- September 2020 there was no scheduled direct programming. Community Health Worker continued to check in on seniors during this quarter to ensure they had resources needed including food in their homes. One outdoor activity was held in partnership with the Department of Public Health. A presentation was given related to safety while out walking in the community. Seniors then went on a walk with Center staff and presenters to identify hazards in the community and try to identify safe walking areas.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Community Health Worker Claudia Coria used the first week of October to register seniors to participate in second quarter exercise classes.

From October 13, 2021 through December 20, 2021, twenty-three exercise classes were delivered. Twenty four seniors ranging from 55 - 82 years of age participated in one to twenty-one of the classes provided. One was 55- 60; fourteen were 60-70; eight were 70 - 80 and one was 80 - 90

100% of the participates are Hispanic and 99% are female.

Quarter: 4 **Accomplishment Quantity:** 19

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602023-21 **Jurisdiction:** 4th District
Project Title: South Whittier/Los Nietos Before and/or After-School Programming
IDIS Number: 11907
Operating Agency: Boys and Girls Club of Whittier
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This ongoing project provides services that support social/emotional wellness and reduce food insecurity in the unincorporated communities of the 4th Supervisorial District. It also strengthens academic support with before and after-school activities for participants (ages 5-13) at the following four elementary schools: Carmela and Loma Vista in South Whittier and Rancho Santa Gertrudes and Ada S. Nelson in Los Nietos.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 170 This Year: 141 Cumulative: 141 Ratio: 82.9%
Net Expenditures: Budgeted: \$70,000.00 This Year: \$70,000.00 Cumulative: \$70,000.00 Ratio: 100.0%

Annual Narrative:

The agency has successfully served one hundred and thirty-eight (138) clients providing them with an afterschool enrichment program promoting social/emotional wellness, healthy lifestyles, and academic success.

Afterschool enrichment activities included an array of science, technology, engineering, and mathematics (STEM) hands-on, engaging learning experiences such as, LEGO educational programs, coding, robotics courses, and science experiments.

Social emotional wellness was promoted by establishing positive connections with clients to support youth voice and choice, establishing routines while serving the developmental needs of clients during the afterschool program. Wellness corners were formed in classrooms, so clients were able to connect with peers and practice coping exercises.

Physical movement and nourishment education was provided to promote healthy lifestyles. Clients participated in daily physical exercise and a basketball clinic culminating with a basketball tournament. Additionally, the agency provided nutritious snacks and hot supper daily to reduce food insecurity. A special onetime event afforded families with a gift card for grocery shopping. A final event promoting healthy summer snacks introduced and distributed açai bowls to clients and their families.

The agency promoted academic excellence by providing clients with skill building opportunities, daily homework assistance and tutoring. In conclusion, social emotional wellness and healthy lifestyles were championed as a strategy to support the wellbeing of clients so they can best attend to learning.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & White - Hispanic	2
Asian - Hispanic	4
Asian - Non-Hispanic	4
Asian and White - Hispanic	1
Black/African American - Hispanic	1

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Black/African American - Non-Hispanic	1
Other Race - Hispanic	45
White - Hispanic	79
White - Non-Hispanic	3
Total	141

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	77
Low	61
Moderate	2
Total	141

Quarter: 1 **Accomplishment Quantity:** 3

Accomplishment Narrative:

In Quarter 1 with the school year now in full swing, the agency formed relationships and routines with its students, utilizing program resources for growth in different areas. The agency served three students this period. Program participants worked on LEGO educational programs along with STEM related hands-on learning projects. The program also focused on homework assistance and informational tutoring to improve member's progress in the classroom. We have received positive feedback from family members, noting the improvements in member's classwork and overall attitude.

The agency is constantly thinking of new outreach strategies. Outreach included flyers, email blasts, and members spreading the word in their classes. We recently had a brainstorming session regarding new ways to draw members. We are hoping to integrate new areas of interest such as health and nutrition, nature, and more.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, three before-school clients continued their participation with the coding and robotics course referenced in the previous quarterly narrative. Three clients successfully designed and coded their Lego robots.

The before-school program ended on December 23, 2021. The agency will begin providing an after-school program on January 24, 2022, at Carmela Elementary and Loma Vista Elementary School. The after-school program will provide homework support, science, technology, engineering, and mathematics (STEM) enrichment through hands-on, engaging learning experiences, and a nutritious snack. The agency's goal is to serve 80 clients by Quarter 3.

In support of the objective to support families experiencing food insecurity in the unincorporated communities of the 4th Supervisorial District, the agency provided 23 clients with a \$100 dollar gift card to Vallarta Supermarket during a grocery shopping event on December 18, 2021.

Quarter: 3 **Accomplishment Quantity:** 59

Accomplishment Narrative:

During Quarter 3, the After School Program at Carmela Elementary School continued to provide homework assistance, physical activity, experimental science activities, a healthy supper, and a nutritious snack. The program increased enrollment activity by serving ten (10) clients. The agency strategized outreach options at Carmela to meet the final quarterly goal.

The after-school program at Loma Vista Elementary School provided afterschool services to twenty-eight clients (28) in Transitional Kindergarten (TK) through sixth grade. During homework assistance time the agency created homework centers to best support the developmental needs of clients, by providing manipulatives and skill building activities for clients to engage in after homework is completed. In the area of Science Technology Engineering and Math (STEM), clients learned about the construction of bridges, structures, and DNA.

During Quarter 3 the agency promoted a healthy lifestyle through client participation in a basketball clinic. Clients learned to

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

play basketball by learning fundamentals, game terminology, running drills such as dribbling, shooting the ball, passing, and team building. The culminating event included a basketball tournament. Most clients had not had the opportunity to be part of a basketball program before. The skill levels of clients from the beginning of the month to the end of the month, increased tremendously.

Quarter: 4 **Accomplishment Quantity:** 79

Accomplishment Narrative:

During Quarter 4, the after-school program at Carmela Elementary School continued to cater to the needs of clients by introducing a wellness corner. Clients were able to connect with peers, practice coping exercises, and learn about healthy social-emotional skills. The agency also provided clients with guided homework assistance, which caused their grades to improve. Clients participated in different physical activities and conducted science experiments educating them on STEM. Clients received a healthy supper and a nutritious snack.

During Quarter 4 the agency promoted a healthy lifestyle by introducing and distributing açai bowls to the community. Clients received this treat in hopes of them learning how easy and good a nutritious snack can be. The agency had a huge turnout by serving more than 100 clients. This allowed the agency to reach its Quarter 4 goal that was established in Quarter 3.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602138-21 **Jurisdiction:** 4th District
Project Title: Harbor Hills Comprehensive Youth Development Programming
IDIS Number: 11812
Operating Agency: Boys and Girls Clubs of Los Angeles Harbor
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides comprehensive youth development for approximately one hundred (100) children (aged 6-19) at the Harbor Hills Housing Development through programming that includes academic and college bound support; workforce, career bound development opportunities; STEM academic assistance; fine, media, recording arts instruction; daily recreation and athletic activities; healthy snack and meals; and transportation between Harbor Hills Housing Development sites.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$199,200.00 This Year: \$199,158.00 Cumulative: \$199,158.00 Ratio: 100.0%

Annual Narrative:

Our year has been filled with several ups and downs. As we are moving to a better state in this pandemic, we are continuing to provide our Summer Camp to our Harbor Hills community. Our 2021 Summer was a huge success, we were able to serve 40 members at a daily basis and having an average daily attendance of 79% of members attend. Our overall focus for our organization falls into three program areas which are Academics, Athletics, and Arts. On the other hand, we do have programs that flourish and give a sense of identity to members. (Photo, gardening etc.). In addition to enrichment programming we also have fun with providing events for our members. (list a few). Lastly, we have established trust not only with our families, but our community as well. We have organized and facilitated events that brings us all together. This year has been one to never forget, we started off rocky since we are still undergoing Covid-19. However, we have overcome several obstacles and have gained trust, identity, love, and unity within our members and community.

Our facility is open daily in the afternoon to help members with homework and tutoring. Daily academics helped school aged students, K-12, with tutoring and assistance with homework. In order to empower our teens, we were able to organize a program in which our teens help tutor our elementary members. We also facilitated and hosted our Back 2 School Drive and gave each member a backpack filled with school supplies.

Our Athletics Staff member has made an impact within our community. We provided a constructive learning experience for our members athletes by offering quality athletic programs with an emphasis on long-term superior performance. The athletic experience will provide an environment, which develops self-discipline, teamwork, character, leadership and a sense of fair play. We organized an athletic clinic, in which we introduced the basic fundamentals of dodgeball. The members then created a Community Dodge Ball Tournament, we had a total of 35 members participate. Members were able to utilize our outdoor community basketball court and enjoy tournament style elimination.

Our Fine Arts did an amazing job this year. Members participated in their 1st Annual Regional Art Show alongside 5 other club sites within our organization. We also had the privilege to showcase students' art in a pop-up art gallery at the Crown Plaza La Harbor Hotel in San Pedro. It featured mixed media and line embroidery work created by members of all ages. the Photography Program has become very successful in engaging our members by providing an outlet of creative expression. The program has helped the site grow and enroll more members. We did enjoy a few cultural enrichment projects to celebrate Chinese New Year and members learned to paint their names in Chinese characters. In addition, our members learned the story behind each animal represented in the Chinese zodiac calendar. In February we celebrated Black history month, every week we read a different book written by an African American author. Our member also learned about different famous African American artists such as Alma Thomas and at the end of the lesson members painted landscapes in her style of painting.

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(Activities Included in Analysis)

Our School Year 2021-2022 was spent empowering our youth of all ages. We noticed the great decline in our members academic, emotional, and physical well-being. In order to help our young ladies and teens, we facilitated a 12 week "Dove" program to help and teach our young ladies how to support each other and value the use for creative expression. Our teens were able to acquire a sense of creativity by participating in a 4-week program learning special FX make-up. Each week teens learned different ways to apply special FX make-up, they also learned the history and resources for careers in the special FX makeup industry. These two courses helped our members not only acquire a sense of identity, but also a sense of self-worth. In addition, we also successful established our Gardening 101 program. This has provided leadership skills to our members and a sense of pride. They have also been introduced to community projects which have led our members to take ownership of several flower beds in the Harbor Hills Community Garden. The members learned how to plant, grow, and maintain a garden. One amazing event that has brought the trust back between the BGC Club and our Harbor Hills Community has been the 1st Annual Harvest Festival. with games, prizes, and lots of food for 60 community/members. We received support with our local Albertsons to raise funds to help with nourishing meals for the community during the holidays season. In addition, we ended November with a Turkey Disco Party where our members enjoyed a hot thanksgiving meal, an art workshop, and a dance party. We ended the year with a blast with the help from California Harley and Casa Bella Foundation for donating our members from Harbor Hills a gift from Santa of their choice and was able to meet The Grinch. They also enjoyed a hot cocoa and holiday treats. We also celebrated our 1st Annual Harambe Del Taco Event with our collaborative partners Los Angeles County Development Authority (LACDA) and the Office of Samoan affairs (OSA). We were able to come together to organize a great event for the community and provide free tacos, games, and prizes.

In addition to our community involvement, we also assisted our families when they were undergoing food shortages. To help our families/community financial issue we offered our support with, the Weekend Wellness Program. We give 50 families a food package that consists of nonperishable food items, canned goods, a gallon of milk, bread, and potatoes. This is available to them on a weekly basis and can last a couple of days. Even when we are faced with challenges we always manage to create a sense of belonging to our youth and families. Over the course of three years we fed the Harbor Hill community over 1,800 meals plus.

Though 2021-2022 was a roller coaster of struggles, our members who participated had more opportunities to keep up with school and still engage in critical social and emotional activities that benefited their well-being. We worked hard to give our members the same opportunities as their peers in the area. We were able to empower them in several ways through programming, community service, and family/members events. Everything that we did this year helped us acquire the trust and support from not only our members, but our community members as well. We have established and flourished our club like never before. Thanks to all our members, community partners, and parents that have made this possible.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the summer we were able to increase our numbers by being able to provide an all day summer camp program. We served 40 members on a daily basis. They had the opportunity to participate in our enrichment programs such as Fine Arts, STEM, Athletics and Gardening 101. One of our community projects that we successfully did this quarter, was taking ownership of several flower beds in the Harbor Hills Community Garden. The members learned how to plant, grow, and maintain a garden.

By the end of summer we were empowering our youth and transitioning them into the school year. We facilitated and hosted our Back 2 School Drive and gave each member a backpack filled with school supplies.

Along with our successes we also encountered some challenges. First, our families grew cautious once the Covid-19 cases increased within the housing community. This caused a decline in our attendance. Second, our families were undergoing food shortages. To help our families/community financial issue we offered our support with, The Weekend Wellness Program. We give 50 families a food package that consists of nonperishable food items, canned goods, a gallon of milk, bread, and potatoes. This is available to them on a weekly basis and can last a couple of days. Even when we are faced with challenges we always manage to create a sense of belonging to our youth and families.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, our facility was open daily in the afternoon to help members with homework and participate in our enrichment programming. We offer Athletics, STEM, and Arts all while following the COVID-19 guidance from the LA County Office of Public Health. We have a daily number of 40 members that continue to come in every day. Our new school year has been consistent with recruitment to bring awareness to our community about our services.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Members who participated had more opportunities to keep up with school and still engage in critical social and emotional activities that benefited their well-being. We also continued to offer our members/community assistance with our Weekend Wellness. The package we provide our families consist of nonperishable food items and canned good. Also, it includes a gallon of milk and potatoes every two weeks. October was a busy month for us with a few different celebrations. In October, we celebrated the end to a 12 week “Dove” program to help and teach our young ladies how to support each other and value the use for creative expression. In addition, our teens participated in a 4-week program learning special FX make-up. Each week teens learned different ways to apply special FX make-up, they also learned the history and resources for careers in the special FX makeup industry. We ended the month of October with a huge community event. We celebrated our first annual Harvest Festival event with games, prizes, and lots of food for 60 community/members. November being a short month, we received support with our local Albertsons to raise funds to help with nourishing meals for the community during the holidays season. In addition, we ended November with a Turkey Disco Party where our members enjoyed a hot thanksgiving meal, an art workshop, and a dance party. December was another short month due to winter break, but we ended the year with a blast. With the help from California Harley and Casa Bella Foundation for donating our members from Harbor Hills a gift from Santa of their choice and was able to meet The Grinch. They also enjoyed a hot cocoa and holiday treats.

During this quarter, we experienced a rise in Covid-19 cases effecting our members participation and experienced turn over that affected our programming. However, we worked on restructuring our programming to ensure members continue to participate in our fun and enrichment activities. We will continue to work toward providing a free, safe, healthy, educational, and fun environment to our members and community.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Our facility is open daily in the afternoon to help members with homework and undergo enrichment programming. We offer athletics, STEM, arts, and photography all while following the COVID-19 guidance from the LA County Office of Public Health. We saw a shift with new members joining but keeping our 40 members daily. Members who participated had more opportunities to keep up with school and still engage in critical social and emotional activities that benefited their well-being. We also continue to offer our members/community assistance with our Weekend Wellness. The package we provide our families consist of nonperishable food items and canned good. Also, it includes a gallon of milk and potatoes every two weeks. January ran short due to members being off due to winter break. We did enjoy a few cultural enrichment projects to celebrate Chinese New Year and members learned to paint their names in Chinese characters. In addition, our members learned the story behind each animal represented in the Chinese zodiac calendar. In February we celebrated Black history month, every week we read a different book written by an African American author. Our member also learned about different famous African American artists such as Alma Thomas and at the end of the lesson members painted landscapes in her style of painting. In March, we kicked off our photography program which is a big hit for our teen. They can experience a new medium form of creative expression. Members are exploring the guiding principle of great photography and the efficient and effective techniques (light, subject, and composition). In addition, we celebrated Woman History month in which member learned the importance of Clara Zetkin and the importance of women’s rights. We also celebrated the annual Red Nose Day teaching our members why this campaign is to end the cycle of child poverty and to secure a healthy future for all children. Our photographers also took this opportunity to have a photo shoot with members wearing their red noses to help spread awareness. We ended the month of March with a bang and celebrated Harbor Hills very first Color Festival. A celebration for the arrival of Spring that included play, dance and colors.

During this quarter, we experienced some challenges with transportation because of the return to in person learning. Because our families are dependent on our assistance, we are now working on a an after school pick up route; we will be committing to picking up students from our main schools, Eshelman Elementary and Narbonne High School. The new pick up route will ensure our members attend our program providing some peace of mind to their parents. Secondly, we experienced turn over that affected our programming. However, we worked on restructuring our programming to ensure members continue to participate in fun and enriching activities. For example, the photography program has become very successful and engages our members by providing an outlet of creative expression. The class has helped the program enroll more members. Thus increasing our daily attendance to up to 50 members. We will continue to work toward providing a free, safe, healthy, educational, and fun environment to our members and community.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Our facility continues to be open daily in the afternoons to help school aged students, K-12, with homework and undergo enrichment programming. Our Triple A (Academics, Athletics, and the Arts) strategy is stronger than ever during this quarter. Our Academics program was able to receive some assistance from our high school teens to help tutor our elementary members. In our Athletics program, we were able to teach our members the basics of dodgeball and establish a tournament. The Fine Arts

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

program was a huge success this quarter. Our members were introduced to various art elements and exhibits. This spring semester was filled with several accomplishments, celebrations, and events. We welcome new members every day, averaging about 40 members daily. Members who participated had more opportunities to keep up with school and still engage in critical social and emotional activities that benefited their well-being.

Not only do we provided support of our members, but we also find ways to support our community. We offer our community assistance with our Weekend Wellness Program. We provide our families a package that consist of nonperishable food items and canned good. As well as, a gallon of milk and potatoes every two weeks. Our Weekend Wellness program feeds about 50 families every distribution date.

Despite April being a shorter month, due to spring break, April was a busy month for us with a few different celebrations. We celebrated our 2nd Annual Easter Egg Hunt! Our members participated in four Easter themed work-shops and member got to search for over 100 eggs. Then, celebrated our 1st Annual Harambe Del Taco Event with our collaborative partners Los Angeles County Development Authority (LACDA) and the Office of Samoan affairs (OSA). We were able to come together to organize a great recruitment event for the community and provide free tacos, games, and prizes. Lastly, our high school teens did assist our elementary members during Power Hour. The teens were able to help members increase their reading level, and/or improve their math skills. Power Hour has improved with the help of volunteers and our high school members.

May kicked off with a Community Dodge Ball Tournament. We organized an athletic clinic, in which we introduced the basic fundamentals of dodgeball. The members then created a Community Dodge Ball Tournament, we had a total of 35 members participate. Members were able to utilize our outdoor community basketball court and enjoy tournament style elimination. In addition, we honored the Hispanic culture for Cinco De Mayo. Members learned about the history behind the colors of the Mexican flag and their symbolism and engaged in various forms of Hispanic art. To celebrate Mother's Day, we spent the whole month learning about different inspirational women.

In June, members participated in their 1st Annual Regional Art Show alongside 5 other club sites within our organization. We also had the privilege to showcase students' art in a pop-up art gallery at the Crown Plaza La Harbor Hotel in San Pedro. It featured mixed media and line embroidery work created by members of all ages. We enjoyed a visit from our friends at Cabrillo Marine Aquarium where member researched the importance of protecting our ocean environments and marine life. Member learned a trusting resource that inspires exploration, respect and conservation of marine life.

During this quarter, we worked on restructuring our program to ensure members continue to participate in the fun and engaging programming. For example, the Photography Program has become very successful in engaging our members by providing an outlet of creative expression. The program has helped the site grow and enroll more members. Thus, increasing our daily attendance to up to 50 members. We will continue to work toward providing a free, safe, healthy, educational, and fun environment to our members and community. In addition, we would love to organize and plan a pick-up service at Eshelman Elementary starting our School Year 2022-2023. This will give our member a safe mode of transportation, and a peace of mind to our parents.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602342-20 **Jurisdiction:** 4th District
Project Title: Mobile Shower Hygiene Project
IDIS Number: 11774
Operating Agency: Harbor Interfaith Services
Subrecipient Type: CBO
Contract Period: 5/26/2021 to 6/30/2023
Activity Code: 03C Homeless Facilities (Not Operating Costs)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the rental of mobile shower trailer to maintain the hygiene of homeless persons thereby positively impacting the public health and decreasing the incidence of infectious diseases. Additionally, participants will be referred to supportive services.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Redondo Beach Pallet Shelter opened on 12/28/20. This is located at a Redondo Beach Public Works site that did not have any hygiene facilities or water. With the use of CDBG funding, the agency rented a 3-station mobile shower/restroom trailer and had water and waste water removal services three times a week. This quarter the program provided 15 residents at the site access to showers and restrooms that were not readily available to them while living in the streets or in their vehicles.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602179-19 **Jurisdiction:** 4th District
Project Title: Shelter Operations Equipment Project
IDIS Number: 11497
Operating Agency: Harbor Interfaith Services
Subrecipient Type: CBO
Contract Period: 6/19/2020 to 6/30/2023
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the purchase of a vehicle to transport unhoused persons to the Los Angeles County Health Service San Pedro Temporary Shelter and also the purchase of support equipment, thereby positively impacting the public health and decreasing the incidence of infectious diseases.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 93 Cumulative: 137 Ratio: 274.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$0.00 Cumulative: \$44,559.00 Ratio: 59.4%

Annual Narrative:

For the program year, we are very grateful to have our van that allows us not only to transport residents to essential appointments, but to do so safely during the ongoing COVID pandemic. For residents without transportation we have the ability to assist them with getting to appointments that builds upon their stability and ultimately permanent housing.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	4
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	24
White - Hispanic	6
White - Non-Hispanic	28
Total	64

Quarter: 1 **Accomplishment Quantity:** 30

Accomplishment Narrative:

During this reporting period, the Interim Housing Staff utilized the van to transport the residents to view housing resources/unit vacancies. There has been an increase in the number of residents receiving Section 8 Vouchers this quarter and a greater need to utilize the van for unit viewings. Without the van at our disposal much of this work could not be accomplished. The van is also used to provide transportation to medical appointments, DMV appointments and for the purposes of moving residents into their new homes.

Quarter: 2 **Accomplishment Quantity:** 31

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During this reporting period we assisted 31 residents at our Interim Housing site. With the van that was purchased with CDBG funds we were able to provide transportation to a variety of essential appointments. Those appointments included apartment viewings and permanent housing lease signing/move in, healthcare appointments, trips to DMV and SS Office. The van is invaluable in our ability to transport our residents to much needed services and connecting to resources that will improve their quality of life and lead to self sufficiency.

Quarter: 3 **Accomplishment Quantity:** 32

Accomplishment Narrative:

During this reporting this 3rd quarter period we assisted 32 residents at our Interim Housing site. With the van that was purchased with CDBG funds we were able to provide transportation to a variety of essential appointments. Those appointments included apartment viewings and permanent housing lease signing/move in, healthcare appointments, trips to DMV and SS Office. The van is invaluable in our ability to transport our residents to much needed services and connecting to resources that will improve their quality of life and lead to self sufficiency.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 4th quarter, we continue to utilize the van that was purchased with CDBG funds for our resident. This allows us to safely transport our residents to many essential appointments, including trips to DMV, SS office, doctors appointments and to view potential permanent housing units.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602346-20 **Jurisdiction:** 4th District
Project Title: COVID-19 Social Services Referral Program at Liberty Plaza
IDIS Number: 11763
Operating Agency: Helpline Youth Counseling
Subrecipient Type: CBO
Contract Period: 4/29/2021 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 project provides social service referrals for health, basic family needs, and household economic stability to callers and in-person requests by persons of low-and moderate-income to Helpline Youth Counseling's Social Services Referral Program at Liberty Community Plaza.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$24,986.00 Ratio: 99.9%

Annual Narrative:

Project completed in Q4 of FY2020-2021.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project completed in Q4 of FY2020-2021.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602366-21 **Jurisdiction:** 4th District
Project Title: The Mariposa House at Los Padrinos Meals Program
IDIS Number: 11945
Operating Agency: Jovenes, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: **Outcome:**

Project Summary

This continuing program provides funding for the purchase of food, pantry items, and other supplies for residents of the Mariposa House at Los Padrinos. Mariposa House provides crisis and bridge housing to young women between the ages of 18-24 who are experiencing homelessness. It operates at the Los Padrinos Juvenile Detention Center where Jovenes, Inc. and LA County have worked to transform the Hope Center into a new housing program for the population. In addition to short-term housing, clients receive case management, supportive services, and referrals to other resources in the community to facilitate their ability to move into long-term stable housing.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 20 This Year: 25 Cumulative: 25 Ratio: 125.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

This year, 39 youth were served at Mariposa House -Los Padrinos Emergency Shelter Women TAY. 25 youth exited the program during this reporting period. 19 youth (76%) moved to successful destination through Permanent Housing, THP and Family Reunification. 2 youth (8%) were transferred to another shelters with substance abuse and mental health service, 1 (4%) decided to move with friends-temporary tenure, and 3 youth (12%) left the program to unknown destination.

The following services were provided to the residents based on Housing plan and residents' needs: Case management, Alcohol and Drug Abuse counseling referral, Life Skills, Banks Budgeting sessions, Bed, Housing and Services Plan, Housing Search, Job search, Transportation, Mental Health services- Referral, Rapid Re-Housing Program-Referral, Educational Services Referral, etc.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	8
Native Hawaiian/Other Pacific Islander - Hispanic	1
White - Hispanic	18
White - Non-Hispanic	2
Total	29

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, 18 Residents were served in Los Padrinos Bridge Housing Shelter. The following services were provided to the

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

residents based on a housing plan and residents' needs: case management; alcohol and drug abuse counseling referral; life skills; banks and budgeting sessions; bed, housing and services plan; housing search; job search; transportation; mental health services- Referral, Rapid Re-Housing Program-Referral; educational services referral; etc.

In the reporting period, 7 Residents exited the program; 6 residents moved to successful destination including Transitional Housing and Permanent Housing; 1 resident was transferred to another shelter with substance abuse and mental health services.

Quarter: 2 **Accomplishment Quantity:** 12

Accomplishment Narrative:

During this report period 16 clients were served at Mariposa House -Los Padrinos Bridge Housing Shelter. The following services were provided to the residents based on Housing plan and residents needs: Case management, Alcohol and Drug Abuse counseling referral, Life Skills, Banks Budgeting sessions, Bed, Housing and Services Plan, Housing Search, Job search, Transportation, Mental Health services- Referral, Rapid Re-Housing Program-Referral, Educational Services Referral, etc. 5 Residents exited the program to successful destinations during this reported period. 3 of them moved to Transitional Housing, 1 to Permanent Housing and 1 resident was reconnected with family.

Quarter: 3 **Accomplishment Quantity:** 7

Accomplishment Narrative:

18 residents were assisted at Mariposa House -Los Padrinos Shelter during this reporting period. There were 7 new enrollments during this quarter. 5 residents exited to successful destination. 3 residents moved to permanent housing (Section 8 voucher), 1 moved to (RRH/Jovenes) and 1 to Transitional Housing (Jovenes)

The following services were provided to the residents based on Housing plan and residents' needs: Case management, Alcohol and Drug Abuse counseling referral, Life Skills, Banks Budgeting sessions, Bed, Housing and Services Plan, Housing Search, Job search, Transportation, Mental Health services- Referral, Rapid Re-Housing Program-Referral, Educational Services Referral, etc.

Quarter: 4 **Accomplishment Quantity:** 6

Accomplishment Narrative:

During this reporting period, 19 residents were assisted at Mariposa House -Los Padrinos Emergency Shelter Women TAY. There were 6 new enrollments during this quarter.

5 residents exited the program during this quarter. 2 clients moved to successful destination, 1 moved with friends-temporary tenure, and 2 unknown destinations.

The following services were provided to the residents based on Housing plan and residents' needs: Case management, Alcohol and Drug Abuse counseling referral, Life Skills, Banks Budgeting sessions, Bed, Housing and Services Plan, Housing Search, Job search, Transportation, Mental Health services- Referral, Rapid Re-Housing Program-Referral, and Educational Services Referral.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602323-20 **Jurisdiction:** 4th District
Project Title: 4th District Neighborhood Cleanup
IDIS Number: 11753
Operating Agency: Los Angeles Conservation Corps, Inc.
Subrecipient Type: CBO
Contract Period: 4/6/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05V Neighborhood Cleanups
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides neighborhood cleanup activities, in consultation with local neighborhood councils and community organizations, for unincorporated 4th District community of South Whittier. Activities include but are not limited to weed abatement, graffiti removal, litter pick up, and large debris removal.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 45,220 This Year: 51,690 Cumulative: 51,690 Ratio: 114.3%
Net Expenditures: Budgeted: \$53,000.00 This Year: \$16,296.00 Cumulative: \$47,370.00 Ratio: 89.4%

Annual Narrative:

LA Corps crews traveled to parts of Hacienda and Rowland Heights, and later Walnut Park to provide clean up services to neighborhoods in need of litter, weed and bulky item abatement. Crews removed 51,690 lbs of debris which included green waste, trash, and illegally dumped items which included furniture, mattresses, and some discarded appliances. We worked closely with LA County Dept of Public Works to secure a dumping location so we can properly dispose of all debris. LA Corps worked closely with SD4 staff to identify locations within the approved Census tracts maps that needed immediate attention and disposal of illegal dumping and overgrown vegetation along sidewalks, alleyways, and curbs.

Quarter: 1 **Accomplishment Quantity:** 45,220

Accomplishment Narrative:

Los Angeles Conservation Corps crews removed litter, weeds and picked up bulky items along several neighborhoods in South Whittier, and Hacienda Heights. Major corridors included Mulberry Dr., Lambert Rd., and Mills Ave. We also worked along Hacienda Blvd., Haliburton Rd., Lancewood Ave., Garo St., and Pontenova Ave. Statistics include 1,530 lbs. of trash removed, 72 total blocks covered, 34 bulky items picked up, 6 storm drains cleaned and 655 square feet of weed abatement completed.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

LA Corps did not receive any assignments for clean up in SD4 this quarter. We will resume work in the 4th district in quarter 3.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to redistricting of the 1st and 4th districts, LA Corps met with staff from the 4th District to re assess locations that fit the criteria of CDBG Funding. LA Corps identified new Census tracts to work in and they were approved April 4th by 4th District Staff. Those tracts were sent to LACDA Staff for review and approval. We will resume work on this project April 2022.

Quarter: 4 **Accomplishment Quantity:** 6,470

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During the 4th Quarter our crews traveled to Walnut Park, and Unincorporated South Whittier to provide clean up services to the communities. Corpsmembers cleaned up along Meyer Rd; Imperial hwy - Bloomfield, and Lambert; Gunn Ave - Painter Ave. In Walnut Park Corpsmembers cleaned up along Pacific Ave., Seville Ave and streets in between gathering bulky items, litter and removing weeds from sidewalks. Corpsmembers collected 6,470 lbs of trash, cleaned up 44 city blocks, cleaned out 22 storm drains, and picked up 65 bulky items from neighborhood streets

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602196-21 **Jurisdiction:** 4th District
Project Title: Harbor City Housing Assistance Program
IDIS Number: 11821
Operating Agency: PATH
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides for short-term rental subsidy for those willing to enter affordable housing while they increase their income or become matched to a long-term housing subsidy. In addition, this program may provide supportive services regarding medical, vehicle, or substance use services that aid in housing or maintaining housing.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$19,725.00 Cumulative: \$19,725.00 Ratio: 78.9%

Annual Narrative:

For this fiscal year, People Assisting the Homeless (PATH) spent its CDBG funding toward assisting clients with initial move-in costs such as security deposits and first month's rent, as well as provide temporary hotel stays for seniors and interim stay for non-seniors while they waited to move into permanent housing. While doing so, the participants were then able to link to more permanent assistance or obtain permanent housing sustained with employment. Through the CDBG funding, PATH assisted a total of 13 individuals this fiscal year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1: 5 new participants were served. PATH provided motel financial assistance for seniors and move-in assistance for other non-senior participants

Ethnicity of New Participants

African American: 3
Asian: 0
Latino/Hispanic: 2
Caucasian: 0

Gender of New Participants

Male: 3
Female: 2

Senior Population of New Participants

Seniors: 1

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

In Quarter 2:

2 participants were served with 1 being a new enrollment. Path was able to provide assistance for motel stay while PT waited to move into permanent housing as well as move-in assistance for a new Participant.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

PATH did not have any expenses through CDBG contract for Quarter 3.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

PATH did not have any expenses this reporting period.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602210-21 **Jurisdiction:** 4th District
Project Title: Welcome Home
IDIS Number: 11822
Operating Agency: Union Station Homeless Services
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides funds to Union Station Homeless Services to purchase furniture, home goods, and essential supplies for participants moving into or living in permanent housing, including our Euclid Villa PSH project site as well as scattered site PSH rental units.

Euclid Villa is located at 154 S. Euclid Avenue and 160 S. Euclid Avenue, Pasadena, CA 91105
 Euclid Villa Apartments 154-160 S. Euclid Avenue Pasadena CA 91101
 Family Center (including main Admin office) 825 E. Orange Grove Blvd Pasadena CA 91104
 Adult Center 412 S. Raymond Avenue Pasadena CA 91105
 Centennial Place 130 N. Marengo Suite B Pasadena CA 91101
 Marv's Place 143 Mar Vista Avenue Pasadena CA 91106

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 5 Cumulative: 5 Ratio: 10.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$7,569.00 Cumulative: \$7,569.00 Ratio: 30.3%

Annual Narrative:

In the 2021-2022 CDBG contract year, we have been able to serve 5 separate households in our Euclid Villa community. Purchases made for these families have encompassed a wide range of needs: mattresses, box springs, bed frames, dressers, a dining room table, and a set of dining room chairs. Procuring these items are often difficult and cost prohibitive for our families who are low income and often on fixed incomes. The impact of these purchases made possible with CDBG funding is invaluable as we cannot put a price tag on the knowledge that there are children sleeping in adequate beds, families breaking bread at the same table, and sitting on sturdy chairs that will last them for years to come. Thank you for making this possible, CDBG!

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	7
White - Hispanic	5
White - Non-Hispanic	1
Total	13

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No purchases have been made in Quarter 1, as the agency staff are assessing the residents' needs. The agency plans to begin making purchases for Euclid Villa families in the second quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 **Accomplishment Quantity:** 2

Accomplishment Narrative:

The household served in Quarter 2 consists of a female Head of Household (HoH), one adult child, and one minor child. This family of 3 was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since becoming housed, the HoH has supported her adult child in locating a full time job and enrolling her other child in middle school and afterschool programs. The HoH has also demonstrated independence in setting and accomplishing personal goals and utilizes the supportive services and referrals offered by the housing team. However, as a result of their limited income, the household has had difficulty saving money for large purchases, such as costly essential furniture. Additionally, the household is unable to fit three beds in the unit due to the small size of the 1-bedroom unit. Therefore, we determined that the household was in need of a stable queen bed set (bed frame, headboard, box spring, and mattress) that would support two adults. The HoH expressed gratitude for the assistance and reported that the set is supportive and functioning well for the family.

Quarter: 3 **Accomplishment Quantity:** 3

Accomplishment Narrative:

The household served in Quarter 3 consists of three adults and two minor children. This family of 5 was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since becoming housed, the adult child has been successful in locating a job as a security officer. The HoH has also consistently utilized the supportive services and referrals offered by the housing teams in order to meet personal and household goals. The HoH reported to the programs team that they were incredibly grateful for the assistance of 2 dressers for the minor children in 2021. However, the HoH also reported that the adults had prioritized the children's needs over their own and didn't have a proper or safe way to store the adults' clothing. Therefore, we determined that the household was in need of three standard size dressers. The HoH expressed gratitude for the assistance and reported that the dressers appear to be good quality and are functioning well for the family.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

4 households were served in the final quarter of this contract period.

The first household is a family of 2 consisting of 1 adult and 1 child. The family of 2 was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since becoming housed at Euclid Villa in 2015, the family has consistently utilized supportive services offered onsite and made significant progress toward meeting personal and household goals. The head of household (HoH) reported needing a new dresser for herself and a new bed frame for her daughter. Staff assessed that the dresser was broken and the drawers were unusable. The child's bed frame and box spring were both broken and unstable. It was determined that the child could benefit from a sturdy bed frame that does not require a box spring. Since receiving both of these items, the family reports feeling happy they are able to easily store and access their clothing, and the child is sleeping more soundly as a result of replacing the bed frame.

The second household is a family of 5 consisting of 3 adults and 2 children. The family of 5 was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since becoming housed at Euclid Villa in 2015, the family has consistently utilized supportive services offered onsite and made significant progress toward meeting personal and household goals. The HoH has received CDBG assistance in previous years, and this year reported they needed a bigger dining room to better accommodate their family size. Staff assessed that their current dining room table is too small and could not seat the entire family. The family reports feeling thankful that their dining room table has been replaced as the table serves a variety of family functions: communal meals, a space for the children to work on homework, and even a space to spend time with each other.

The third household is a large family of 7 consisting of 4 adults and 3 children. The family of 7 was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since becoming housed at Euclid Villa in 2020, the family has consistently utilized supportive services offered onsite and worked with our staff to identify personal and household goals that will support their long-term tenancy at Euclid Villa. The HoH reported that two of her daughters had outgrown their childhood beds and that their room could accommodate a queen sized bed that they could share. Staff assessed that the children did not have bed frames and their old beds were currently on the floor. Staff assessed the children had outgrown their beds and could benefit from a new queen sized mattress, frame, and box spring. Although the purchases have been made, the new bed is not scheduled for delivery until mid to late July. The family eagerly awaits the new upgrade to their daughters' sleeping arrangement.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The fourth and final household is also a large family of 7 consisting of 2 adults and 5 children. The family of 7 was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since becoming housed at Euclid Villa in 2019, the family has consistently utilized supportive services offered onsite and worked hard toward achieving their personal and household goals. The HoH shared they were in need of a set of dining room chairs. When they first moved in, they received a donated dining room table and chair set, however 5 of the 6 chairs were broken and unusable. The family was using mismatched fold out chairs as temporary place holders, but did not own enough chairs to seat the whole family at the dining room table. The HoH also reported they needed their queen sized bed replaced and a new twin sized bed for their 3 year old. Staff assessed the queen sized bed frame was broken and springs were sticking out of their old mattress. Their 3 year old did not have a bed of their own and had long outgrown the crib. These items were also procured using CDBG funds and the family expressed their gratitude and appreciation for these new items that dramatically improve their quality of life.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: _____ **Jurisdiction:** _____
Project Title: _____
IDIS Number: _____
Operating Agency: _____
Subrecipient Type: _____
Contract Period: _____ **Quarter Completed:** _____
Activity Code: _____
National Objective: _____
Objective: _____ **Outcome:** _____

Project Summary

Accomplishments and Net Expenditures

Priority Need: _____
Performance Indicator: _____
Quantitative Accomplishments: Goal: This Year: Cumulative: Ratio:
Net Expenditures: Budgeted: This Year: Cumulative: Ratio:

Annual Narrative:

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American & White - Non-Hispanic	6
White - Hispanic	5
White - Non-Hispanic	1
Total	12

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602209-21 **Jurisdiction:** 4th District
Project Title: Homeless Support Services - Meal Delivery
IDIS Number: 11810
Operating Agency: Volunteers of America of Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for daily meal delivery at VOA homeless shelters through the purchase of a delivery vehicle.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 100 Cumulative: 100 Ratio: 100.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, procurement and purchase were completed, however delivery of the meal delivery vehicle ordered via Chino Hills dealership was delayed due to lack of inventory throughout the Nation. However, the vehicle was delivered in June 2022. This vehicle did provide delivery of meals to 100+ homeless clients for the remainder of the quarter and for the program year.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff are requesting and reviewing vehicle quotes for eventual purchase in order to transport/deliver meal for homeless person and/or shelter

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Requesting quotes from dealership to pre-order vehicle due to lack of inventory. Vehicle will be used to deliver meals to homeless shelter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to lack of vehicle inventory throughout Country, vehicle ordered via Ford dealership in the third quarter. Will submit invoices at time of purchase for monitoring purposes.

Quarter: 4 **Accomplishment Quantity:** 100

Accomplishment Narrative:

During the fourth quarter, delivery of the meal delivery vehicle ordered via Chino Hills dealership was delayed due to lack of inventory throughout the Nation. However, the vehicle was delivered in June 2022. This vehicle did provide delivery of meals to 100+ homeless clients for the remainder of the quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602207-21 **Jurisdiction:** 4th District
Project Title: Homeless Support Services and Outreach
IDIS Number:
Operating Agency: Whittier Area First Day Coalition
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides for staffing and operations costs of Homeless Support Services and Outreach throughout Service Planning Area 7.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 58 Cumulative: 58 Ratio: 58.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

First Day was able to continue its mobile shower operations due to the support offered through this grant. While COVID impacted the overall operations of this program, First Day is looking forward to offering this program in its full scope in the new fiscal year, FY22-23.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American & White - Non-Hispanic	5
Other Race - Hispanic	18
White - Non-Hispanic	19
Total	42

Quarter: 1 **Accomplishment Quantity:** 42

Accomplishment Narrative:

In quarter 1, staff provided services in SPA 7 and Supervisorial District 4. In addition to the Mobil showers, the program offered clients clothes, towels, clothing, hygiene kits and referral services. The agency partnered with Helpline Youth Counseling, Rio Hondo College and other local agencies. The program enlisted the help of volunteers from different schools to conduct temperature checks and provide referrals to support services.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In quarter two, there was no services provided by our agency.

Quarter: 3 **Accomplishment Quantity:** 16

Accomplishment Narrative:

This third quarter, First Day participated offered the Mobile Shower program as part of a Mini Connect Day taking place along

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

the Los Angeles River in South Gate. In attendance were representatives from the Department of Health Services, the Department of Mental Health, the Department of Motor Vehicles, among others. We were able to offer showers to 16 participants at this event.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to COVID outbreaks and our program site being placed under quarantine for the larger part of this 4th quarter, we were unable to offer the shower program. Focus was placed on performing maintenance and upkeep on the trailer. The shower program will resume in July once our program is out of quarantine.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602343-21 **Jurisdiction:** 4th District
Project Title: Security Camera Installation for Homeless Shelter
IDIS Number: 11943
Operating Agency: Whittier Area First Day Coalition
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 03C Homeless Facilities (Not Operating Costs)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the purchase and installation of security cameras at the Bridge/Interim Shelter facility.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, camera systems were installed both exteriorly and interiorly. Project is complete.

Quarter: 1 **Accomplishment Quantity:** 136

Accomplishment Narrative:

Staff researched camera system types based on needs for the program during the 1st quarter.

Quarter: 2 **Accomplishment Quantity:** 138

Accomplishment Narrative:

During this 2nd quarter, staff continued to research the options for companies that could provide the most cost effective and quality service for the site.

Quarter: 3 **Accomplishment Quantity:** 129

Accomplishment Narrative:

In the third quarter, a vendor was selected from the bid proposal process. Super Matrix Communications began installation of cameras during this reporting period.

Quarter: 4 **Accomplishment Quantity:** -402

Accomplishment Narrative:

During the 4th quarter, interior and exterior camera installations occurred and were completed at the site.

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(Activities Included in Analysis)

Identification

Project No.: 602135-21 **Jurisdiction:** 4th District
Project Title: Before and Afterschool Childcare at Carmelitos Housing Development
IDIS Number: 11809
Operating Agency: YMCA of Greater Long Beach
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides a subsidy for before and afterschool childcare for children at the Carmelitos Housing Development. Childcare activities include homework assistance, tutoring, reading, arts and crafts, recreation, and social skills development.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 39 This Year: 39 Cumulative: 39 Ratio: 100.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

This year, we have been able to resume to our Before and After School program format, slowly getting back to normal (from COVID-19). We continued taking necessary precautions to ensure the safety of our participants and staff, continuing to sanitize, enforce masks, and health screenings. Throughout the year, children benefitted from having a safe environment with highly qualified staff to care for them during before and after school hours. The children received homework assistance, one on one tutoring, reading, access to computers, STEM activities, arts & crafts, and recreational activities.

During their time off from school (fall break, winter break and spring break), we offered all day programming for our participants, we provided breakfast and lunch, field trips, arts & crafts, reading, recreational activities, and character development activities. All these amazing things we are doing with our participants would not be possible without the amazing partnership with LA County Development authority!

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Fairfield YMCA continues to provide quality child care for at-risk youth in North Long Beach. From July-August 2021 the Fairfield YMCA provided summer day camp programming, where children were able to participate in various activities such as arts & crafts, sports, STEM activities, reading & journaling, physical activities, rallies, and so much more!

In September 2021 we resumed our Before & After School Academic Enrichment Program, where children are transported from school to our child care site. There, the children receive homework assistance and are engaged with academic enrichment activities and physical activities. Children are also served supper and snack. This quarter we were able to service 9 Carmelitos residents and provided them with financial assistance (7 African American/2 Hispanic).

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This quarter Carmelitos childcare site has serviced 22 students, 7 which are Carmelitos residents. Children in our before and after school program are receiving homework help from caring and qualified staff, served supper & afternoon snack, enjoying recreational time with teacher lead games & sports, and participating in arts & crafts, STEM, and gardening. Our participants

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also have the opportunity to receiving one on one tutoring.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For this quarter the Fairfield Family YMCA helped subsidize the cost of the Academic Enrichment program for four Carmelitos residents. The staff have continued to provide quality programming for all participants by continuing to offer homework assistance, reading time, recreational activities, STEM, Arts & Crafts, and one on one tutoring. Our partnership with the food program Women in Action is still going strong and we continue to provide our participants with supper and afternoon snack.

Quarter: 4 **Accomplishment Quantity:** 39

Accomplishment Narrative:

As the school year is nearing to an end, the YMCA continues to provide quality programming for our participants. We serviced 26 children at the Carmelitos After School Site, four which were Carmelitos Residents. Those four children were able to benefit from scholarships to help cover the cost of the program. A program that continues to provide homework assistance, one on one tutoring, STEM activities, reading time, arts & crafts and so much more! During the month of April we were also able to provide day camp services while the children were on Spring Break, also at a subsidized cost for the Carmelitos residents.

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(Activities Included in Analysis)

Identification

Project No.: 602092-21 **Jurisdiction:** 4th District
Project Title: Youth Institute for Carmelitos
IDIS Number: 11789
Operating Agency: YMCA of Greater Long Beach
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides funding for a seven-week summer youth development and after-school program focusing on personal, academic, and professional development for middle school through high school aged youth from the Carmelitos Housing Development. Activities include digital media arts learning, college preparation, cultural diversity training and a wilderness retreat.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 40 Cumulative: 40 Ratio: 100.0%
Net Expenditures: Budgeted: \$66,000.00 This Year: \$61,267.00 Cumulative: \$61,267.00 Ratio: 92.8%

Annual Narrative:

In the 2021-2022 CDBG calendar year, YMCA Youth Institute at Carmelitos Housing Development achieved several goals and made an impact in different ways than ever before. The program excelled at their projected goals and number of participants to service. Youth Institute staff shifted the working dynamics throughout the year as they recognized the impact that the COVID-19 pandemic made on youth development.

In the first quarter of the fiscal year, staff adapted to bringing some of the regular activities that were held in the summer program curriculum pre-pandemic. For many years, the Youth Insititute has set the foundation for the summer program in nature, which was not practiced in the year 2020 due to the severity of the COVID-19 pandemic. Luckily, in 2021 the wilderness retreat resumed in Mammoth Lakes, CA, in which staff had to learn how to take precautions post-pandemic. The precautions from the retreat moved over to summer programming back in Long Beach, and as a result youth participants felt safe about being in large groups again. Staff noticed the need to be extra sensitive towards youths because many of them were facing personal hardships in their homes. For example, 2 youth participants lost their parent figures due to the coronavirus during summer programming. Thus, staff learned how to accommodate learning strategies to ensure every participant was building social and emotional skills as they explored the curriculum during uneasy times. This was something that staff had never experienced before but were ready to adapt to. Staff were proud to see all participants complete the components of meeting summer expectations and providing academic stipends to everyone who completed the program.

During all quarters, staff were delighted to see teens arrive daily after school to provide mentorship and assistance as students adapted to in person learning at their schools after being remote for a school year. Staff aimed for the stars and attempted their best to provide new experiences for the participants who visited year-round. For the first time in years, teens at Carmelitos explored a total of 9 higher education institutions to expand their horizons as many of them would be the first in their family to attend a college or university. The schools they toured are: California State University, Dominguez Hills, University of Southern California, California State University Fullerton, University of California, Los Angeles, California State University, Long Beach, University of California, Irvine, University of California, San Diego, California State University, San Diego, Long Beach City College.

The YMCA Youth Institute participants also attended workshops that were delivered by a new program at Carmelitos called, "Pathways to Your Future: Destination UC". This program also aims to expand horizons by uncovering the knowledge needed

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(Activities Included in Analysis)

to access higher education as first-generation students. The workshops have an emphasis on understanding the University of California system and encouraging them to apply to UC's.

This year we were also able to give bikes to youth at Carmelitos Housing Development and provide photobooth services at the annual Carmelitos Christmas Event, where the goal is to provide residents with free resources.

Participants built on many skills throughout the year while experiencing new things in their community such as being in a parade, visiting Camp Oakes for free with their family and friends, taking leadership roles at the annual wilderness retreat, beach cleanup, internships, and more!

Staff have noticed the growth of the program as this summer they are servicing number of participants that were seen in 2019 when it first started. In 2020 they saw a decline due to the apprehension the pandemic initially brought but are now seeing growth. Staff are seeing some new faces but also familiar faces which means that they are holding retention. The YMCA Youth Institute staff are proud of the impact that has been made thus far and hope to keep the momentum moving forward into the next fiscal year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Upon arrival from a summer wilderness retreat where youth learned life-long and leadership skills, youth encountered a series of projects in their journey at the YMCA Youth Institute program at the Carmelitos Housing Development.

Youth produced a magazine after learning how to utilize Photoshop. In addition, they learned how to use Final Cut Prox and created a short film that was showcased in a virtual film festival. They conformed to arriving to the program center at regular times to train themselves for a future job. Youth who successfully produced a film and magazine article received a stipend to help cover the costs as they prepared to return to school.

As youth participants of the YMCA Youth Institute prepared to return to in person learning at their designated schools, YMCA staff facilitated mental health and building healthy relationships workshops. The staff created these workshops to ensure that the youth felt prepared to enter large social settings after being disassociated with their schoolmates, due to the COVID-19 pandemic. YMCA staff also contributed to an annual event called the "Back to School Jam" where free backpacks, school supplies, and PPA items were distributed to the Carmelitos community.

As the school year progressed, a staff member at the YMCA Youth Institute provided youth mental health first aid services to youth who expressed their concerns about their anxieties within person learning. The same staff member also provided Adult mental health first aid services to the parents and guardians of the youth who attend the program as they also struggled with readjusting to in person learning.

The year-round program now focuses on providing homework assistance, 1 on 1 tutoring, and life skills tutorials. The youth who attend high school and are in the 11th and 12th grade attend college preparatory workshops that is facilitated by one of our YMCA staff to ensure that they reach higher education.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 2nd quarter, October 1 to December 31st, YMCA Youth Institute at Carmelitos underwent new program offerings for youth to expand their horizons and learning experiences.

In December, the YMCA Youth Institute partnered with Women In Action, a program that aims to support Carmelitos residents in building resilience and rejoin the workforce while offering free produce every day. Women In Action and YMCA YI agreed to provide free services and gifts for Carmelitos residents who wanted free items during the holiday season. Youth participants helped take photos of families at the event as they ran a photobooth. YMCA staff promoted their free classes for adults to become certified mental health first aiders and open enrollment for the youth summer program.

5 youth participants were connected to Centro CHA, a local nonprofit organization in Long Beach, CA, to become employed a for a seasonal position as "Health Ambassadors". Their goal is to encourage all the unvaccinated residents of Carmelitos to become informed about the vaccines that protect them from COVID-19. Participants also spoke for a promotional video for the county in sharing their experiences with the vaccine, in return they received a \$25 gift card for Target. As COVID-19 cases spiked again, the YMCA staff saw an increase in the number of participants both parents and youth, who arrived at the center for PPE and mental health support.

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(Activities Included in Analysis)

As a program called “Pathways 2 Success” prepares to begin at the YMCA Youth Institute, youth are learning the basics to higher education. College tours have been offered to youth, so far, they have explored: CSU Dominguez Hills, USC, UCLA, and CSU Fullerton. Our homework club has seen an improvement in youth grades. A new club has been formed to build on socio-emotional experiences for youth as we have noticed a need for 1 on 1 mentorship to help with their mental well-being.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 3rd quarter of this contract, January 1 to March 2022, YMCA Youth Institute at Carmelitos continued serving 15-25 youth daily.

In between January and March, youth explored 4 college campuses in efforts to help them understand what a college campus looks like and learn how to reach higher education as many of them would be the first in their family to attend one. They went to California State University, Long Beach, University of California, Irvine, San Diego State University, and University of California, San Diego. Soon, youth will be exploring important information and programs that aim to support first-generation students at the community colleges nearby such as Long Beach City college.

Daily after school tutoring is held to better support the middle and high school students who need extra support on their homework or projects. The students arrive at the facility if they ever need mental or emotional support as well. Staff are always prepared with snacks and water bottles to make sure that the youth are not hungry.

The first cohort of youth in a new program offered at Carmelitos attend weekly workshops where they are involved in socio-emotional teachings about navigating higher education specifically gearing towards a UC pathway. They are learning about FAFSA, UC and CSU application process, resume building, and all the essential skills they need to feel equipped to complete when they become 12th graders. In addition, they are learning about non-college pathways such as careers that only require a certificate like real estate. Youth were asked to sit in a conversation where a real estate agent described the steps needed to take to become a real estate agent and what her experiences are like for her as a woman of color.

4 handpicked youth from the Youth Institute program continue to work for the non-profit program, Centro CHA, in their partnership with Carmelitos, where they encourage their neighbors at the Carmelitos Housing Development to promote COVID-19 vaccinations. In this quarter they have been able to lead events at Carmelitos and off site such as a food and COVID-19 PPE drive at Franklin Middle School to better connect with the greater Long Beach community as well.

Aside from offering free services to youth, the YMCA offered bikes to two participants of the Youth Institute after school program. They were given bikes after the YMCA participated in a bike building workshop in Long Beach.

Youth also attend weekly digital literacy workshops where they expand their technology skills. They will be attending these workshops until they feel ready to lead and teach the elderly at the Carmelitos Housing Development. This will be done to help them gain basic understanding of technology skills as many do not have the basic knowledge.

The staff attended a resource fair at the Carmelitos Housing Development to learn about the different resources available in Long Beach to better support the youth. The staff hopes to collaborate with some of the resources and host workshops for the youth.

Demographics: 8 new youth served

Quarter: 4 **Accomplishment Quantity:** 40

Accomplishment Narrative:

During the Fourth Quarter, the YMCA Youth Institute at Carmelitos Housing Development provided youth participants with an abundant selection of activities to engage in before summer arrived.

In early April, Teens participated in a cultural parade for the Cambodian New Year in Long Beach, CA. Teens learned the significance of a part in Long Beach called ‘Cambodia Town’ and how diverse their hometown of Long Beach is. Some participants were able to dress in cultural attire while walking in the parade. For many, it was their first time exploring the East Side of Long Beach and being a part of a parade.

On April 19, teens went to Long Beach City College (LAC campus) to learn about their many programs that aim to promote student success. They sat down and met program directors for each department and received insightful advice. They heard from directors of PUENTE, Dream Services, UMOJA, DESTINO, Social Justice & Intercultural Center, First-Year experience, EOPS, and more. Not only did the students learn about the importance of being involved at the campus when they become students there, but they were also served lunch by LBCC’s own culinary arts students. They also met a LBCC Board of Trustee, Herlinda Chico who took time to learn about the teens' experiences as residents of Carmelitos Housing Development.

A few weeks later, on April, over 100 Teens and families went to a family camping retreat to Camp Oakes in Big Bear, CA. Parents expressed their excitement and gratitude to have free access to a weekend trip with their children and YMCA peers. At Camp Oakes, youth and their parents or guardians participated in mental wellness workshops, team-building activities, were provided meals, and OMRON blood pressure monitors. They were also provided transportation to YMCA Camp Oakes.

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(Activities Included in Analysis)

“The COVID-19 pandemic was a setback for us as a family to go out on trips because I had to work harder than ever to make ends meet. I am grateful to the YMCA YI for inviting us to a free weekend trip. My family and I really needed this.” – Cesar Guerrero, parent of YMCA YI participant.”

In May, teens who planned to participate in the summer program learned how to process a work permit in efforts to complete their application for a program called Pacific Gateway. This program will help youth earn stipends after building work experience.

In later May, youth entered a second cohort of a college preparation program called “Pathways to Your Future: Destination UC”. Youth will learn how to apply for FAFSA, CSU and UC’s, understanding options of post-secondary education, and more.

In June, the summer program began at an annual wilderness retreat in Mammoth Lakes, CA. While at the retreat, youth were tasked to participate in challenging activities that could strengthen their abilities to communicate, work in teams, build new relationships, and more. For many, it was their first time going away and experiencing a wilderness retreat. Key actions of the retreat included but were not limited to going on a difficult hike, cooking their own meals, rock repelling, and moments of deep reflection. For the rest of June, they will be working on goal setting, building public speaking skills, and working in teams. We look forward to the many activities that are set for the upcoming quarter.

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(Activities Included in Analysis)

Identification

Project No.: 602348-20 **Jurisdiction:** 4th District
Project Title: Student Secure Housing Program
IDIS Number: 12032
Operating Agency: Rio Hondo Community College District
Subrecipient Type: Other Public Agency
Contract Period: 4/26/2022 to 6/30/2023
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides temporary housing for students enrolled at Rio Hondo college during school semesters who at risk of or are currently homeless. Through local partnerships with community based organizations and housing providers, Rio Hondo College will secure temporary apartment or extended-stay accommodations for eligible students.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 35 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$45,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

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(Activities Included in Analysis)

Identification

Project No.: 602322-20 **Jurisdiction:** 4th District
Project Title: City of Long Beach Homeless Court: Enhanced Response Program
IDIS Number: 11780
Operating Agency: City of Long Beach
Subrecipient Type: Participating City
Contract Period: 6/2/2021 to 6/30/2023
Activity Code: 05C Legal Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program serves individuals with a criminal history who are experiencing homelessness in Long Beach. The Enhanced Response Program assists such individuals to curtail the criminal cycle of drug, alcohol, quality of life, and theft offenses by meeting misdemeanor defendants in Los Angeles County on designated “Homeless Court” dates to offer accessible community services and legal services.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 200 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$254,000.00 This Year: \$72,498.00 Cumulative: \$72,498.00 Ratio: 28.5%

Annual Narrative:

For over twenty years, the City of Long Beach’s Multi-Service Department of Health and Human Services has been operating the Multi-Service Center (MSC) to serve persons experiencing homelessness. This facility regularly hosts various partners and programs on-site, including the City Prosecutor’s Office. This past June marks the one-year anniversary of the formation of Long Beach Homeless Court, a program that has helped over 160 persons experiencing homelessness break down barriers towards housing and employment.

Once a month, eligible participants, usually referred by the MSC’s street outreach workers or case management, come to the MSC to address outstanding misdemeanor cases in Long Beach. Judge Lori R. Behar from Department 7 of the Governor George Deukmejian Courthouse appears via WebEx in the MSC’s classroom. Each participant has the opportunity meet with their public defender and case manager, work on an individual action plan for housing and other supportive services, and then work towards a dismissal of their cases. In the last year, 130 misdemeanor cases have been dismissed.

In addition to the courtroom available at the monthly event, the Public Defender’s Homeless Mobile Unit is on-site to assist with expungements of past convictions. This is a valuable resource for participants who are seeking employment and would like to clear their criminal record. Over 70 Homeless Court participants have been referred to the expungement team.

In a separate conference room, the LA City Attorney’s Homeless Engagement and Response Team (HEART) is on-site to help participants resolve infraction citations for minor violations, such as jaywalking, having an open container, or having expired car registration. HEART has filed over 150 motions to clear infractions for our Homeless Court participants in Long Beach.

The Long Beach Homeless Court has been successful due to the support and collaboration from all partners. The City Prosecutor’s Office manages the Homeless Court referrals, calendar and tracks progress of participants in collaboration with the Health Dept, Public Defender’s Office and Alternate Public Defender’s Office. Judge Behar has worked closely with all partners to create an alternate courtroom that is welcoming for all participants. The service providers co-located at the MSC and throughout the community, such as Pacific Gateway, Goodwill, Mental Health America, Help Me Help You, Volunteers of America, Salvation Army, Ascent, Illumination Foundation and Long Beach Rescue Mission, have all supported Homeless Court through referrals and services provided to participants. The Long Beach Police Department’s Warrant Detail and Quality of Life Team have assisted with recalling warrants, registrations, and transportation to Homeless Court and/or emergency shelter placement. The implementation of this program has been a great collaborative effort across many City and County departments.

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(Activities Included in Analysis)

We appreciate the support from LACDA and Supervisor Hahn's office in developing Homeless Court in Long Beach and we look forward to continuing to serve the community through this program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Long Beach Homeless Court has continued to be an effective collaborative approach to serve persons experiencing homelessness that have intersected the criminal justice system. In Quarter 1, there were a total of 3 Homeless Court sessions held at the Long Beach Multi-Service Center (MSC), serving 56 participants. MSC staff provide case management, shelter referrals, and other supportive services. Additionally, there are nonprofits co-located to support with employment, substance abuse and behavioral health services, reentry intensive case management, and public benefits. Most Homeless Court participants have been referred by an outreach worker from the MSC or their assigned case worker. If a Homeless Court participant is self-referred, they have the opportunity to enroll in case management services when they come to the MSC.

During each session, the Long Beach City Prosecutor's Office, in partnership with the Public Defender's Office and Alternate Public Defender's Office appeared in-person to handle 113 misdemeanor cases. Judge Lori R. Behar from Department 7 of the Governor George Deukmejian Courthouse appeared via WebEx. The court calendar resulted in 35 cases dismissed and 47 warrants removed.

In addition to the misdemeanor cases handled, the Public Defender's Homeless Mobile Unit is on-site during each Homeless Court session to interview and assess the record clearing options available for each participant. If there are eligible convictions, the Homeless Mobile Unit completes all the necessary paperwork to achieve a clean record for their client. In Quarter 1, there have been 30 Homeless Court participants referred to their on-site expungement clinic.

The Long Beach Homeless Court also partners with the Los Angeles County Homeless Court Program, staffed by the Los Angeles City Attorney's Homeless Engagement and Response Team (HEART). Each month, HEART attends the Long Beach Homeless Court and assists participants with infractions from all over LA County. During Quarter 1, there were a total of 76 infractions dismissed.

The Long Beach Homeless Court has become the one-stop shop for participants to address legal barriers and connect to services. Several participants are working towards permanent housing and/or employment and have greatly benefited from the wraparound approach. There have been challenges with several clients that registered but did not show up or have come in and declined assistance. In response, our Homeless Court Team participates in weekly calls with the MSC's Outreach team to address transportation issues, not having a phone or other obstacles that may prevent a participant from coming in for their court date. Our Homeless Court Team will continue to look for mechanisms to make each session more accessible and support the participants on their journey to self-sufficiency.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 2, the Long Beach Homeless Court hosted 3 sessions at the Long Beach Multi-Service Center (MSC), serving 52 new participants. The MSC case managers and outreach workers have increased awareness of this monthly event among persons experiencing homelessness, which resulted in 88 registrations on the City Prosecutor's Homeless Court portal. All prospective participants were connected to local service providers and referred to legal assistance.

During each Homeless Court, participants had the opportunity to appear in court on open misdemeanors, meet with a case manager, receive assistance with outstanding infractions and clearing prior convictions from their record. Several participants engaged in case management, completed housing applications, received assistance with obtaining identification documents and were referred to employment assistance.

As a result of successful connections to services, a total of (49) misdemeanor cases were dismissed in Quarter 2. To highlight one of the success stories this quarter, one of our November participants has been working closely with her case manager to obtain permanent housing. Since enrollment, the participant completed an application and received an Emergency Housing Voucher from the Housing Authority. The participant has identified an apartment and will be moving in with her children upon inspection completion. At the following progress report, our Deputy City Prosecutor dismissed the participant's 2 open misdemeanor cases. This was an opportunity for Homeless Court to remove legal barriers and support case management efforts as the participant and her family work towards self-sufficiency.

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Our Homeless Court Team is thankful for the ongoing collaboration with Judge Lori R. Behar and the Governor George Deukmejian Courthouse, Public Defender's Office and Homeless Mobile Unit, and Los Angeles City Attorney. All partners have worked closely with the Long Beach Health Dept. and City Prosecutor's Office to provide legal assistance to persons experiencing homelessness, increase recruitment and monitor progress for each participant.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 3, the Long Beach City Prosecutor's Office, in partnership with the Health Dept. and Public Defender's Office, coordinated (3) Homeless Court sessions at the Long Beach Multi-Service Center (MSC), serving (27) new participants. At the beginning of the quarter, the COVID surge related to the Omicron variant impacted staffing levels across the courthouse and MSC. Out of abundance of caution, our January Homeless Court session was modified to allow for remote appearances for the Public Defenders, Prosecutors and Record Clearing Team. The MSC utilized individual case management rooms to allow each participant to come in and virtually meet with their Public Defender to review their cases. Afterwards, the participants had the opportunity to appear for their court date via WebEx and connect with a case manager via telephone. A similar set-up was arranged for participants coming in for expungement services – they met with an attorney and paralegal virtually, utilizing the case management rooms at the MSC, signed the necessary forms, and the record clearing team picked up the paperwork the next day to file with the courthouse. Our team resumed all services in-person in February and March, and we were very grateful to the accommodations made by the attorneys for the January session.

During each Homeless Court session, participants had the opportunity to resolve open misdemeanors and infractions, connect to case management and clear prior convictions from their criminal record. In January-March, a total of (22) misdemeanors and (18) infractions were dismissed, along with (10) individuals that were connected to record clearing services. Additionally, each participant had the opportunity to meet with a case manager and employment specialist. Homeless Court participants were referred through several organizations including the Health Dept., HOPICS, Illumination Foundation, Long Beach Rescue Mission, Pacific Gateway, The Education Corps and the Long Beach Police Department's Quality of Life Team. These partnerships allow our team to continue breaking down legal barriers to housing and employment, as well as increase the number of justice impacted individuals served. We are grateful to the Los Angeles County Development Authority and partners for the ongoing support of Long Beach Homeless Court.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Q4 of FY 2021, the Long Beach Homeless Court continued to serve persons experiencing homelessness with (3) monthly events hosted at the Multi-Service Center, serving (25) new participants and (27) participants who returned for progress reports. A total of (28) misdemeanor cases were dismissed at the April, May and June sessions.

In previous quarters, each case manager was responsible for submitting progress reports to the Homeless Court team so that the Deputy City Prosecutor and Deputy Public Defender can discuss the appropriate next steps with the participants' case(s). In April, the Health Dept. assigned a new Homeless Court liaison responsible for gathering all progress reports from the case managers and being the single point of contact for the Homeless Court team members from the City Prosecutor's Office, Public Defender and Alternate Public Defender. This has helped streamline the process to prepare all case files for both the court and the monthly event.

The Homeless Court team also had the opportunity to meet with representatives from Orange County and San Diego's Homeless Court teams. The information and best practices gathered were very helpful in reviewing our own systems and looking for areas where we can expand our outreach efforts.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602337-21 **Jurisdiction:** 4th District
Project Title: City of Redondo Beach Homeless Court: Enhanced Response Program
IDIS Number: 11788
Operating Agency: City of Redondo Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 05C Legal Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program serves individuals with criminal charges who are experiencing homelessness in Redondo Beach. The Enhanced Response Program helps people experiencing homelessness and the residents whose quality of life is affected. Homeless Court assists people experiencing homelessness who suffer from mental illnesses, struggle with substance abuse and addiction, and commit crimes of opportunity. The housing navigators and services brought to Homeless Court assists such individuals to curtail the criminal cycle of drug, alcohol, quality of life, and theft offenses by meeting misdemeanor defendants in Los Angeles County on designated "Homeless Court" dates to offer accessible community services and legal services. These services aim to get defendants housing ready and eventually permanently housed in order to graduate from Homeless Court and get their criminal charges dismissed.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$13,181.00 Cumulative: \$13,181.00 Ratio: 13.2%

Annual Narrative:

70 Housing Initiative/Homeless Court ("HC") clients were served during the 2021-22 fiscal year. There were 9 people who were permanently housed and graduated from the program during the 2021-22 fiscal year. The following services are continuing to be offered to HC attendees: Housing Navigators provided by (1) Harbor Interfaith Services (2) PATH (3) City Net; Department of Mental Health clinicians; LA City Attorney HEART team- LA City and County infraction clearance; LA Public Defender Mobile Expungement Unit for criminal history clearance; Department of Public Health Core Center- detox, alcohol/drug treatment referral to programs; CLEAR Recovery Center for substance abuse and mental health counseling; Exodus Homeless Full Service Partnership; and One Stop Employment Board. The Behavioral Health Services joined, offering detox and substance use treatment referrals to programs. The project has been amended with a new End Date of June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, 22 new Housing Initiative/ Homeless Court ("HC") clients were served. 58 individuals were scheduled for court and 42 appeared, which is a 72% appearance rate. This is quite high for the unhoused population. HC successes are when individuals follow-through on their individual court orders and maintain contact with their housing navigators. The challenges that staff continually face involve individuals with chronic drug/alcohol use and are resistant to programs. It typically takes multiple contacts over several months to break through to these individuals. The following services were offered to defendants who appeared for their court proceedings: Housing Navigators provided by (1) Harbor Interfaith Services (2) PATH (3) City Net; Department of Mental Health clinicians; LA City Attorney HEART team- LA City and County infraction clearance; LA Public Defender Mobile Expungement Unit for criminal history clearance; Department of Public Health Core Center- detox, alcohol/drug treatment referral to programs; and One Stop Employment Board. There was a very special "graduation" by one of the program participants in September of this quarter. This participant was matched to permanent supportive housing, which means the City was able to dismiss the client's remaining criminal case.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 2, 12 new Housing Initiative/Homeless Court (“HC”) clients were served. There continues to be high attendance with 100% attendance for the November court date and nearly 90% attendance in December. There was a quick turnaround between the November and December HC dates so there were no “graduations” during this time where individuals are permanently housed and their cases are then dismissed. The following services are continuing to be offered to HC attendees: Housing Navigators provided by (1) Harbor Interfaith Services (2) PATH (3) City Net; Department of Mental Health clinicians; LA City Attorney HEART team- LA City and County infraction clearance; LA Public Defender Mobile Expungement Unit for criminal history clearance; Department of Public Health Core Center- detox, alcohol/drug treatment referral to programs; and One Stop Employment Board.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

17 new Housing Initiative/Homeless Court (“HC”) clients were served during the Third Quarter. There were 5 people who were permanently housed and graduated from the program. There are currently 10 people in interim housing. The following services are continuing to be offered to HC attendees: Housing Navigators provided by (1) Harbor Interfaith Services (2) PATH (3) City Net; Department of Mental Health clinicians; LA City Attorney HEART team- LA City and County infraction clearance; LA Public Defender Mobile Expungement Unit for criminal history clearance; Department of Public Health Core Center- detox, alcohol/drug treatment referral to programs; CLEAR Recovery Center for substance abuse and mental health counseling; Exodus Homeless Full Service Partnership; and One Stop Employment Board.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

19 new Housing Initiative/Homeless Court (“HC”) clients were served during the 4th Quarter. There were 3 people who were permanently housed and graduated from the program. There are currently 12 people in interim housing. The following services are continuing to be offered to HC attendees: Housing Navigators provided by (1) Harbor Interfaith Services (2) PATH (3) City Net; Department of Mental Health clinicians; LA City Attorney HEART team- LA City and County infraction clearance; LA Public Defender Mobile Expungement Unit for criminal history clearance; Department of Public Health Core Center- detox, alcohol/drug treatment referral to programs; CLEAR Recovery Center for substance abuse and mental health counseling; Exodus Homeless Full Service Partnership; and One Stop Employment Board. The Behavioral Health Services joined, offering detox and substance use treatment referrals to programs.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

5th District

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601760-20 **Jurisdiction:** 5th District
Project Title: Handyworker Program
IDIS Number: 11550
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This program provides up to \$6,000 grants for minor home repairs to eligible low- and moderate-income households within various unincorporated communities of the Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 25 This Year: 23 Cumulative: 23 Ratio: 92.0%
Net Expenditures: Budgeted: \$240,000.00 This Year: \$169,005.29 Cumulative: \$188,757.20 Ratio: 78.6%

Annual Narrative:

The 5th district Handyworker Program is reporting twenty-three (23) total single family housing units completed for FY 2021. The remaining pipeline totaling 2 single housing units are in different phases of delivery and will complement the projected delivery goals for FY 2022.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
American Indian/Alaskan Native - Hispanic	1	0
Asian - Non-Hispanic	3	0
Black/African American & White - Non-Hispanic	1	0
Black/African American - Non-Hispanic	4	0
Native Hawaiian/Other Pacific Islander - Non Hispanic	4	0
Other Race - Hispanic	7	0
White - Non-Hispanic	4	0
Total	24	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	16	0
Low	4	0
Moderate	4	0
Total	24	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1103 W. 213th Street	Torrance	CA	90502	Owners	Low	\$29,720

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

16755 E BENBOW ST	COVINA	CA	91722	Owners	Extremely Low	\$3,936
741 PAMELA RD	DUARTE	CA	91010	Owners	Moderate	\$4,896
4076 CANYON DELL DR	ALTADENA	CA	91001	Owners	Extremely Low	\$4,440
5560 N BURTON AVE	SAN GABRIEL	CA	91776	Owners	Extremely Low	\$4,998
321 ACACIA ST	ALTADENA	CA	91001	Owners	Moderate	\$2,873
1431 ALPHA AVE	PASADENA	CA	91104	Owners	Extremely Low	\$4,850
453 COLMAN ST	ALTADENA	CA	91001	Owners	Extremely Low	\$4,786
2309 GRAYDON AVE	MONROVIA	CA	91016	Owners	Extremely Low	\$4,110
131 W MARIPOSA ST	ALTADENA	CA	91001	Owners	Low	\$4,650
5530 COCHIN AVE	ARCADIA	CA	91006	Owners	Extremely Low	\$5,000
645 VENTURA ST	ALTADENA	CA	91001	Owners	Extremely Low	\$4,656
6771 OAK AVE	SAN GABRIEL	CA	91775	Owners	Extremely Low	\$4,920
2745 TOLA AVE	ALTADENA	CA	91001	Owners	Moderate	\$4,999
20963 E COVINA BLVD G	COVINA	CA	91724	Owners	Moderate	\$4,812
1904 GRAYDON AVE	MONROVIA	CA	91016	Owners	Extremely Low	\$5,000
110 BRISBANE ST	MONROVIA	CA	91016	Owners	Extremely Low	\$4,946
5025 N LINDA LOU AVE	COVINA	CA	91724	Owners	Low	\$4,460
2426 CALMIA RD	DUARTE	CA	91010	Owners	Extremely Low	\$4,750
5213 1/2 ACACIA ST	SAN GABRIEL	CA	91776	Owners	Extremely Low	\$4,850
40240 13TH ST W	PALMDALE	CA	93551	Owners	Extremely Low	\$4,980
2426 FLORENCITA AVE	MONTROSE	CA	91020	Owners	Low	\$4,800
7023 N ENCINITA AVE	SAN GABRIEL	CA	91775	Owners	Extremely Low	\$4,250
5814 N WALNUT GROVE AVE	SAN GABRIEL	CA	91775	Owners	Extremely Low	\$4,400

Total Number of Housing Units Assisted : 24

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	18	0

Lead Paint Detail:

Number of housing units constructed before 1978	3
Exempt: Housing construction 1978 or later	4
Exempt: No paint disturbed	3
Otherwise exempt	7

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	3
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	4	0
3	12	0
4	7	0
Total	23	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this period, one (1) housing unit is under construction, twenty (20) housing units are out to bid, and three (3) housing units are pending for inspections.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Due to the pandemic the program has been suspended since March 2020. However, the program resumed on July 1, 2021. The team continues to take calls from the homeowners and respond to all voicemails. Marketing activity is ongoing to ensure the program meets the established goal.

Quarter: 2 **Accomplishment Quantity:** 4 **Female-Headed Households:** 4

Accomplishment Narrative:

During this period, four (4) housing units were completed. Currently, there are six (6) housing units out to bid, twelve (12) housing units are under construction, and three (3) housing units are pending for inspections. The program is expected to meet the projected goal.

Quarter: 3 **Accomplishment Quantity:** 12 **Female-Headed Households:** 7

Accomplishment Narrative:

During this period, twelve (12) single family units were completed, Currently, there are one (1) housing unit(s) out to bid, five (5) housing units under construction and two (2) housing units pending inspections.

Quarter: 4 **Accomplishment Quantity:** 7 **Female-Headed Households:** 5

Accomplishment Narrative:

During this period, we are reporting seven (7) single family housing units completed. There is one (1) housing unit(s) under construction and one (1) housing unit(s) pending inspections.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602097-20 **Jurisdiction:** 5th District
Project Title: Mobile Home Improvement Program
IDIS Number: 11564
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new activity provides \$9,000 grants to eligible low- and moderate- income owner occupied mobile home units located within the unincorporated areas of the Fifth Supervisorial District. The service will focus on small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications. Mobile home units must be affixed to a foundation and skirted and part of the County's permanent housing stock.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 18 This Year: 15 Cumulative: 15 Ratio: 83.3%
Net Expenditures: Budgeted: \$290,000.00 This Year: \$224,309.12 Cumulative: \$250,867.65 Ratio: 86.5%

Annual Narrative:

The 5th district Mobilehome Improvement Program is reporting fifteen (15) total housing units completed for FY 2021. The remaining pipeline totaling of one (1) housing unit will complement the projected delivery goals for FY 2022.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Hispanic	1	0
Black/African American - Non-Hispanic	1	0
White - Hispanic	4	0
White - Non-Hispanic	9	0
Total	15	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	6	0
Low	4	0
Moderate	5	0
Total	15	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
19850 E. Arrow Hwy O12	Covina	CA	91724	Owners	Low	\$8,340
2501 Sierra Hwy 148	Acton	CA	93510	Owners	Extremely Low	\$9,000
19850 E. Arrow Hwy E10	Covina	CA	91724	Owners	Moderate	\$9,000

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

2501 Sierra Hwy 36	Acton	CA	93510	Owners	Extremely Low	\$8,520
2501 Sierra Hwy 6	Acton	CA	93510	Owners	Moderate	\$9,000
5711 Columbia Way 122	Lancaster	CA	93536	Owners	Low	\$10,902
2501 Sierra Hwy 146	Acton	CA	93510	Owners	Moderate	\$8,040
2501 Sierra Hwy 145	Acton	CA	93510	Owners	Low	\$9,000
30000 Hasley Cyn Rd 60	Castaic	CA	91384	Owners	Low	\$9,000
5711 Columbia Way 178	Lancaster	CA	93536	Owners	Extremely Low	\$8,950
19850 E. Arrow Hwy D9	Covina	CA	91724	Owners	Moderate	\$10,008
5711 Columbia Way 15	Lancaster	CA	93536	Owners	Extremely Low	\$9,000
2501 Sierra Hwy #3	Acton	CA	93510	Owners	Extremely Low	\$8,940
21210 E. Arrow Hwy 94	Covina	CA	91724	Owners	Extremely Low	\$8,850
2501 W. Sierra Hwy 152	Acton	CA	93510	Owners	Moderate	\$8,800

Total Number of Housing Units Assisted : 15

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	11	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	5
Exempt: No paint disturbed	0
Otherwise exempt	3

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	8	0
3	4	0
4	3	0
Total	15	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, four (4) housing units are under construction, eight (8) housing units are out to bid and two (2) housing units are pending for inspection.

Due to the pandemic the program has been suspended since March 2020. However, the program resumed on July 1, 2021. The team continues to take calls from the homeowners and respond to all voicemails. Marketing activity is ongoing to ensure the program meets the established goal.

Quarter: 2 Accomplishment Quantity: 8 Female-Headed Households: 5

Accomplishment Narrative:

During this period, eight (8) Mobile Home units were completed. Currently, there are six (6) units under construction, and one (1) unit is pending for inspections. The program is expected to meet the projected goal.

Quarter: 3 Accomplishment Quantity: 4 Female-Headed Households: 1

Accomplishment Narrative:

During this period, four (4) mobile home units were completed. Currently, there are two (2) housing units out to bid, three (3)

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

housing units under construction and zero (0) housing units pending inspections.

Quarter: 4 **Accomplishment Quantity:** 3 **Female-Headed Households:** 2

Accomplishment Narrative:

During this period, we are reporting three (3) single family housing units completed and one (1) housing units under construction

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 5KT14A-20 **Jurisdiction:** 5th District
Project Title: Single Family Rehabilitation Loan Program/ Single-Unit/District 5
IDIS Number: 11528
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner-occupied single-family residential units located within the unincorporated areas of the Fifth Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 14 This Year: 3 Cumulative: 3 Ratio: 21.4%
Net Expenditures: Budgeted: \$674,576.00 This Year: \$198,653.29 Cumulative: \$256,744.40 Ratio: 38.1%

Annual Narrative:

The program was suspended on March 15, 2020 due to COVID-19. Since the program restarted in January 2022, a total of one (1) housing units have been completed. Also, ten (10) applications were cancelled for various reasons such as, homeowner not interested in the loan; ineligible because income exceeded program limits; no longer owner occupied; unable to contact the homeowner. We have been short of staff for this project.

Please be advised that QPR system is showing an incorrect number of completed units for first quarter. There was no unit completed in the first quarter.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Asian and White - Non-Hispanic	1	0
White - Hispanic	2	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Moderate	2	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
8722 DAINES DRIVE	San Gabriel	CA	91776	Owners	Extremely Low	\$19,990

Total Number of Housing Units Assisted : 1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	0	1
Total	0	1

Quarter: 1 **Accomplishment Quantity:** 2

Accomplishment Narrative:

During this period, there are four (4) housing units out to bid, one (1) housing is under construction and thirteen (13) housing units are pending for inspections.

Due to pandemic, the program was suspended since March 2020. However, the program resumed on July 1, 2021. We continue to take calls from the homeowners, respond to all voicemails. Marketing activity is ongoing to ensure the project meets the established goal.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

During this period, one (1) housing unit was completed. Currently, there are seven (7) housing units pending for environmental services and six (6) housing units are pending for inspections. The program is expected to meet the projected goal.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this period, there are eight (8) housing units out to bid, two (2) housing units under construction and one (1) housing units pending inspections.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this period, there are currently Four (4) housing units under construction and will be completed by the first quarter of FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601468-21 **Jurisdiction:** 5th District
Project Title: West Altadena/ Disposition
IDIS Number: 11793
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties located in the unincorporated West Altadena area as well as, the temporary property management of LACDA-owned properties which were acquired with CDBG funds to eliminate slum and blighted conditions. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as needed basis. This activity will promote the economic well-being and growth of the area and improve the visual and aesthetics of the area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,745 This Year: 5,745 Cumulative: 5,745 Ratio: 100.0%
Net Expenditures: Budgeted: \$55,000.00 This Year: \$35,573.87 Cumulative: \$35,573.87 Ratio: 64.7%

Annual Narrative:

The property at 2144 Yucca Lane was secured and maintained and was declared surplus by the LACDA Board and will be sold pursuant to the California Surplus Land Act.

The properties at 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue were secured and maintained and were declared surplus by the LACDA Board and were noticed for sale pursuant to the California Surplus Land Act.

Disposition of all parcels are planned for FY 2022-2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 2144 Yucca Lane was secured and maintained. This property, along with an adjacent County parcel, were declared surplus by the LACDA Board and will be sold pursuant to the California Surplus Land Act.

The properties at 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue were secured and maintained. They were declared surplus by the LACDA Board and are being noticed for sale pursuant to the California Surplus Land Act.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 2144 Yucca Lane was secured and maintained. This property, along with an adjacent County parcel, were declared surplus by the LACDA Board and will be sold pursuant to the California Surplus Land Act.

The properties at 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue were secured and maintained. They were declared surplus by the LACDA Board and are being noticed for sale pursuant to the California Surplus Land Act.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The property at 2144 Yucca Lane was secured and maintained. This property, along with an adjacent County parcel, were declared surplus by the LACDA Board and will be sold pursuant to the California Surplus Land Act.

The properties at 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue were secured and maintained. They were declared surplus by the LACDA Board and are being noticed for sale pursuant to the California Surplus Land Act.

Quarter: 4 **Accomplishment Quantity:** 5,745

Accomplishment Narrative:

The property at 2144 Yucca Lane was declared surplus by the LACDA Board and will be sold pursuant to the California Surplus Land Act.

The properties at 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue were declared surplus by the LACDA Board and were noticed for sale pursuant to the California Surplus Land Act.

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

\$1,990,379.32. Project completion is expected by 4th Quarter of FY 2021-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project is an ongoing project with Harry H Joh Construction under a job order contract (JOC). The price proposal is \$1,990,379.32. Project completion is expected by 4th Quarter of FY 2021-22.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project is an ongoing project with Harry H Joh Construction under a job order contract (JOC) during the 3rd quarter. The price proposal is \$1,990,379.32. Project is scheduled to start in May 2022 and complete in the new FY.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

At the end of the fourth quarter, the Orchard Arms Solar project is 50% complete. The contractor is Harry Joh Construction. The project is scheduled for completion in September 2022 and will be reported as complete in Q2 FY22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total	0	183
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Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is ongoing. Phase I is through a job order contract (JOC) with KLD Construction, and the cost is \$447,253.62 for 93 units. Phase II is through conventional bidding contract with JJJ Floor Covering, Inc, and the cost is \$475,000 for 910 units. Phase I is under construction, while Phase II is pending material delivery.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is ongoing as of this quarter. Phase I is through a job order contract (JOC) with KLD Construction, and the cost is \$447,253.62 for 93 units. Phase II is through conventional bidding contract with JJJ Floor Covering, Inc, and the cost is \$475,000 for 910 units. Phase I is under construction, while Phase II started as of 01/10/2022.

Quarter: 3 **Accomplishment Quantity:** 183 **Female-Headed Households:** 135

Accomplishment Narrative:

As of the 3rd quarter, this project was completed in two phases. Phase I (93 units) was completed by KLD Construction on 09/01/2021. Phase II (90 units) was completed by JJJ Flooring on 03/31/2022. Final payments are being processed.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 4th quarter, the Orchard Arms Flooring project is 90% complete. Additional funding was requested to complete the ADA units. The contractors were KLD Construction and JJJ Floor Covering. The additional funding was approved, and the project for ADA flooring will start FY 22-23, with an estimated completion date of 12/31/22.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602162-20 **Jurisdiction:** 5th District
Project Title: Quartz Hill Unit Flooring
IDIS Number: 11641
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the replacement of flooring for forty (40) housing units at the Quartz Hill Family Housing Developments. This includes all living room, bedroom, and bathroom flooring, as well as stair treads in the units.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$350,000.00 This Year: \$316,554.92 Cumulative: \$349,949.91 Ratio: 100.0%

Annual Narrative:

For the program year, the Quartz Hill Unit Flooring project is 99% complete pending final punch-list, labor compliance, and retention payments. The project will be reported as complete in first quarter of FY 22-23. The contractor for this project was PUB Construction.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is approximately 5% completed. This project is being completed through a job order contract (JOC) with PUB Construction to replace unit flooring for 40 units at Quartz Hill Family Housing Development. The current cost for this project is \$278,838.52.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is approximately 5% completed as of the 2nd quarter. This project is being completed through a job order contract (JOC) with PUB Construction to replace unit flooring for 40 units at Quartz Hill Family Housing Development. The current cost for this project is \$278,838.52.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 3rd quarter, this project is approximately 50% completed. This project is being completed through a job order contract (JOC) with PUB Construction to replace unit flooring for 40 units at Quartz Hill Family Housing Development. The current cost for this project is \$278,838.52. It is scheduled to be completed by June 30, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the fourth quarter, the Quartz Hill Unit Flooring project is 99% complete pending final punch-list, labor compliance, and retention payments. The project will be reported as complete in first quarter of FY 22-23. The contractor for this project was

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

PUB Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600475-20 **Jurisdiction:** 5th District
Project Title: Loma Alta Park Recreation Programs
IDIS Number: 11570
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Loma Alta Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the County of Los Angeles’s Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 120 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$40,000.00 This Year: \$0.00 Cumulative: \$2,260.00 Ratio: 5.6%

Annual Narrative:

This Loma Alta project# 600475-20 was already closed on 4th quarter of last fiscal year (FY20-21).

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This Loma Alta project# 600475-20 was already closed on 4th quarter of last fiscal year (FY20-21).

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600475-21 **Jurisdiction:** 5th District
Project Title: Loma Alta Park Recreation Programs
IDIS Number: 11820
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Loma Alta Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the County of Los Angeles’s Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 120 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$44,000.00 This Year: \$11,317.00 Cumulative: \$11,317.00 Ratio: 25.7%

Annual Narrative:

During the fiscal year Loma Alta planned and marketed to hold their CDBG Tiny Tot program. However, due to a Department wide program standard, the program was not able to start at the beginning of the fiscal year. Requirements pushed the program to start in November which caused the program not to meet the required minimum. This along with the staff shortage made the program unable to proceed. The staff developed outreach to the community to enroll participants for each session; however, enrollment numbers were not met.

Loma Alta Park’s management stated that the cost associated with the spending was for staff to work for marketing and outreach of the program. The Loma Alta staff promoted the Tiny Tot program during their large scale special events, holiday events, on-line, it was also part of the Department’s standards of tiny tot programs being offered. In addition they marketed the program through the Altadena Town Council and through the community based organizations. Due to the late start (November 2021) it was very difficult to recruit due to the school year well underway (4 months late), however November was the earliest that Loma Alta was given approval to begin their tiny tot program. This year they anticipate starting in August for the tiny tot program and having enrollment throughout the school year. Additionally, attached is a flyer to promote the FY 2021-22. They are in process of developing a new flyer for the new fiscal year, the community has been coming out requesting to enroll their children for the upcoming Fall 2022 session.

The program is continuing in FY 22-23 and the accomplishments will be reported in the new program year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

In the 2nd quarter, the Department reinstated the Tiny Tot program, after it had been stopped due to the COVID-19 Pandemic. The CDBG program at Loma Alta was reopened for enrollment in November; however, there was no participant enrolled. Due to lack of enrollment, the program was not started in December. The program will be opened for the month of January 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For this quarter period, Loma Alta marketed the program to run during the Winter Session and the Spring Session; however, they were unable to run due to not meeting the minimum program standard number of 7 participants. Loma Alta staff has been preparing for the last quarter of FY 21-22.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the months of April-June Loma Alta planned and marketed to hold their CDBG Tiny Tot program. However, due to a Department wide staff shortage and low enrollment, the program was unable to proceed. The staff developed outreach to the community to enroll participants for the Spring session; however, enrollment numbers were not met.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600482-21 **Jurisdiction:** 5th District
Project Title: Pamela Park Recreation Programs
IDIS Number: 11819
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Pamela Park is designed to meet the needs of low-to-moderate income families, from the targeted unincorporated areas of the Fifth Supervisorial District. Various athletic, educational, and cultural/performing arts programs, as well as special events, are offered and are designed to foster healthy child development, strengthen family relationships, and empower communities.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 300 This Year: 10 Cumulative: 10 Ratio: 3.3%
Net Expenditures: Budgeted: \$35,000.00 This Year: \$32,571.00 Cumulative: \$32,571.00 Ratio: 93.1%

Annual Narrative:

On the third quarter of this Fiscal Year, Pamela Park was able to successfully implement a comprehensive after-school program aim at engaging and providing community youth with the support, life-skills and positive experiences that empower them to create bright futures for themselves. Pamela Park has been able to adapt and transform their program spaces so that it provides a place where youth have access to technology, arts & culture, safe and supportive environment, and other youth engaging activities. Pamela Park provided arts programming, mindfulness meditation activities, sports and recreation, art installations, Esports, ESTEAM, ETC.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	6
White - Hispanic	4
Total	10

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	3
Low	7
Total	10

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to COVID-19, programs have not been started yet on the first quarter. Staff at Pamela Park has made planning for the programs to be ready on the second quarter or when the situation is permitted.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the 2nd quarter, due to Covid-19 pandemic and other restriction, CDBG program at Pamela Park has temporarily been held until further development. Staff at the park has been preparing for the program and is ready when the program will start again.

Quarter: 3 **Accomplishment Quantity:** 10

Accomplishment Narrative:

The participants name entered on this quarter were belong to the first quarter period; however, they were missed to enter on that period. During that time, Pamela provided a social, emotional, and educational program for the participants through journaling, baking, visionboard trivia games, crafts, STEAM project, and daily mental health check ins.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this period, Pamela did not have any activities due to Covid-19 spike and the end of the school year in May; however, staff are preparing for the new upcoming programs.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600483-21 **Jurisdiction:** 5th District
Project Title: Pearblossom Park Recreation Programs
IDIS Number: 11818
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The continuing recreational and educational CDBG programs offered at Pearblossom Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 80 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$43,500.00 This Year: \$5,000.00 Cumulative: \$5,000.00 Ratio: 11.5%

Annual Narrative:

Pearblossom has not been conducted the program for this FY 21-22 due to Covid-19 restrictions. Staff has worked to prepare for the re-opening of the programs through purchasing supplies and sanitizing classrooms. Staff has maintained constant contact with former and potential participants of the programs to keep up interest in the programs and to provide program status for the pending season.

Although program was unable to run in FY 21-22, Pearblossom has been preparing for the new fiscal year. Park has purchased supplies for re-opening the program in Fall season. The program is continuing in FY 22-23 and the accomplishments will be reported in the new program year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Pearblossom Park has not started the program yet on the first quarter because of COVID-19 restriction. Staff has prepared for the programs to be conducted when the time is permitted.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 2nd quarter, Pearblossom's programs (after school and tiny tots) are currently not in operation due to the continuing of COVID-19 pandemic. In the interim, staff has been working to purchase supplies and develop curriculum in anticipation of eventual reopening.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There have been no program offered this quarter due to Covid-19. Staff has been planning to purchase equipment and preparing for the upcoming season.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Pearblossom has no outstanding accomplishments for this quarter; however, staff has been planning and developing interest for the programs that should return to normal operation in Fall season.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602391-21 **Jurisdiction:** 5th District
Project Title: Offsite Improvements for Imagine Village II
IDIS Number: 11984
Operating Agency: Abbey Road, Inc.
Subrecipient Type: CBO
Contract Period: 12/15/2021 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for offsite improvements for the Imagine Village II housing development in Lancaster, CA. The development provides affordable housing for income-eligible households residing in the 5th Supervisorial District. Offsite improvements include the following: demolition, curbs/gutter and sidewalk improvements; improvements to sewer laterals, traffic control planning; and ground and overlay work.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We closed on the Imagine Village II development construction financing in December 2021 and pulled our Grading and Building permits. Our General Contractor, Bernards Builders, began mobilizing for our construction start in early January. We do not expect to utilize any of the CDBG funds in this Quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project began construction in February 2022. By the end of the Quarter we were 3% complete. Grading was underway through the period. None of the scope contemplated under this CDBG funding has begun.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We began construction with Quality Surveying onsite February 7, 2022. Shortly after that equipment arrived and Grading began February 8 with Triangle Enterprises. This work went on through March when S&W Mechanical Construction, Inc. started to lay out the underground utilities on March 22. Falcone General Engineering started on March 30 installing batter board at the building perimeter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602436-21 **Jurisdiction:** 5th District
Project Title: Support Services for Imagine Village
IDIS Number: 12028
Operating Agency: Abbey Road, Inc.
Subrecipient Type: CBO
Contract Period: 4/5/2022 to 6/30/2023
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project will provide case management services, service coordination, peer support and supervisory oversight to residents of Imagine Village, a permanent supporting housing development for veterans. Abbey Road Inc. will partner with United States Veterans Initiative who will work directly with this special needs population. Through this partnership, Abbey Road Inc. will ensure that all of its tenants remain housed and supported in their efforts to improve their health, financial situation and general well-being.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 37 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Imagine Village received its Certificate of Occupancy in October 2019. Due to a newly operating Coordinated Entry System in SPA 1 and a complicated mixed tenant selection criteria which included a 50% chronically homeless Veteran population, it took us until February 2021 to fully lease up the building.

The project finally converted to its permanent financing on July 1, 2022. At this point we can utilize the CDBG funding to reimburse the project for funds expended on resident services at Imagine Village.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600819-21 **Jurisdiction:** 5th District
Project Title: AVPH-HFA Home Visitation Program
IDIS Number: 11889
Operating Agency: Antelope Valley Partners for Health
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05M Health Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides evidence based, home visitation, prevention and education sessions to at-risk adults, pregnant or who recently delivered a child, to assist with gaining the parenting and life skills needed to create and sustain healthy homes where children are safe and able to thrive utilizing the Healthy Families America evidence based practice model.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 11 This Year: 5 Cumulative: 5 Ratio: 45.5%
Net Expenditures: Budgeted: \$43,840.00 This Year: \$12,371.00 Cumulative: \$12,371.00 Ratio: 28.2%

Annual Narrative:

During FY21-22, CDBG funds supported voluntary services and case management activity provided by AVPH HFA Home Visitation Program to families who were facing homelessness, financial and emotional health concerns, while living in isolated regions of SPA-1. They were screened as at-risk and verified eligible for CDBG funded services. The following describes a multitude of activity and experiences the AVPH HFA home visitation team had during FY21-22:

1- Five (5) families voluntarily enrolled in services, of which three (3) families "rolled over" and were CDBG qualified/eligible to continue services from FY20-21.

2- During FY21-22, the total number of CDBG screened and qualified new Referrals was eight (8).

3- CDBG funds supported the Outreach staff, CDBG funded home visitor, and Supervisor, to be more active in their approaches, and work collaboratively in conducting Outreach within the SPA-1 CDBG funded/Census approved rural areas, especially during Quarters 3 and 4, as the pandemic lightened.

A. The home visitor participates in AVPH Food Pantry events, offering in-person essential needs outreach support by welcoming participants who are waiting in the parking lot; supports a need for bilingual registration; pre-pantry perishable and non-perishable food preparation days; food distribution, and resourcing to those who request AVPH Resource Center support while visiting pantry. AVPH HFA CDBG funded participants are regularly invited/encouraged to also attend. If they cannot attend (e.g., transportation issues) and are in-need due to facing food insecurities, the FSS (home visitor) can request pantry food bags be reserved for them, collected per family size, and then present them with a home delivery.

B. AVPH is continuing to prioritize use of the "Unite Us" referral and case management electronic system for SPA-1 which continues to be the best method and most timely in responding to new home visitation requested referrals, and for connecting families to additional agencies in the community for extended support. This unique and timely referral system is very comprehensive, ensures HIPAA compliance, coordinates case management with referees and provides follow-up/outcomes. Collaborating for responsive resources with additional providers has truly been an advantage of using Unite Us.

Primary challenges servicing CDBG eligible families is first in obtaining referrals. Our rural area Outreach activity has been expanded this 4th Quarter reporting period, to include attending weekend and weekday community-based events at the parks,

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

schools, and community centers in Acton, Lake Los Angeles, Littlerock, and Pearblossom. In-person relationship building with the library staff in these locations, park personnel, school-based health staff and placing program flyers on community tack boards at markets and laundromats, has also been met with a more assertive approach. Staff have been attending Best Start community meetings and presenting an on-going need for referrals and serving families equitably in the rural areas of SPA-1.

C. There were no suspected, reportable incidents, or unmet concerns/occurrences regarding child safety, child abuse, or family violence during FY 21-22.

D. There were no ASQ-3 or ASQ-SE child development assessment concerns or delays noted during FY 21-22.

E. There were no known or reported PHQ-9 or GAD-7 mental health assessment scoring concerns for depression or anxiety noted during FY 21-22.

F. A Data Clerk was added with an approved .5 FTE to support the Administrative, Data, and HFA program model case management needs, to include referral tracking and meeting CQI requirements of CDBG participants and staff.

G. AVPH HFA Data has been developing an internal only electronic file case management system. The case file transitions begin July 1, 2022, starting with all new CDBG referrals/enrolled families. Existing CDBG cases will remain housed in a hard chart and filed in a locked chart room specific to HFA. families.

H. A success story from the field, provided by the FSS home visitor.

"FSS would like to share that a client that has been in the program for 26 months. The client agreed to voluntary acceptance and enrolled postnatally in the Healthy Families of America Home Visitation Program. The client initially started in April 2020. During the intake visit, the client discussed with many aspects of her life such as childhood history, feelings about breastfeeding, and the client's estranged relationship. FSS assisted the client by providing information and education on topics about postpartum health, child development and milestones, breastfeeding, relationships and developing goals, as well as providing the client with community resources and referrals.

Due to programmatic changes, the client was transferred successfully to another FSS. FSS observed how the client responds in a sensitive and nurturing way, and shows positive parent-child interactions. The client has noticed how the child at age 2 is not talking, saying words, but rather is babbling. FSS provided the client with information about speech delays and language milestones expected by age 2. FSS Z has utilized screening stools such as the ASQ-3 to help identify child's strengths as well as any areas where child may need developmental support.

FSS has suggested to the client referrals to speech services, however, the client wants to give child more time to develop at his own pace. The client has expressed that she is open for referrals when child turns 3 years old and feels hearing both Spanish and English languages, along with previous stress may be causing temporary, recent challenges with his speech. FSS respected the client's decision in giving child more time to develop. The client has been putting into practice all the language and speech activities that FSS has provided at each visit.

The client's goals were to enter the workplace. The client independently subscribed to a Nail Design course that lasted 3 months. The client bought a manicure table, where she practices on silicone hands how to make nail art designs. The client stated that she is determined to obtain professional insurance to legally conduct nail services to clients in the future. The client has expressed that doing nail designs has been a place where she can clear her mind and practice self-care.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	1
Other Race - Hispanic	1
White - Hispanic	3
Total	5

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	4
Total	4

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, the SPA-1 Antelope Valley Partners for Health (AVPH) utilized Community Development Block Grant FY2021-22 funds to support case management services offered by the AVPH Healthy Families America (HFA) Home Visitation Program (HVP).

Referred families who consented to either Prenatal or Postpartum (up to the child's first 90-days of life) services, voluntarily enrolled based on meeting eligibility criteria and residing in CDBG pre-approved, unincorporated, regions of the Antelope Valley.

The AVPH HFA HVP provided weekly evidence-based, home visitation/telephonic prevention case management support, and parent-child education sessions to at-risk adults/new parents, either pregnant or who recently delivered a child.

The AVPH HFA HVP emphasized parental competencies, life skills, child-family development, and family relationships, each necessary to create and sustain a healthy home, promote bonding and attachment, community connections, and its available resources. The program ensures children are safe and able to thrive, are achieving their milestones, and that every individual served has opportunity for emotional wellness.

During Quarter 1, a new CDBG-funded home visitor or "Family Support Specialist" (FSS) was assigned to two new referrals and two families/cases who requested continuous enrollment and was previously assigned FSS. The previously assigned FSS transitioned to another HFA funded grant, and mentored the new FSS on full-scope CDBG case management, eligibility forms, creative outreach and engagement strategizing, personnel time tracking, evidenced based training regarding successfully serving families in unincorporated regions, and available resources.

The AVPH HFA CDBG funded home visitor(FSS) is bilingual in the Spanish language.

During Quarter 1, supportive services equated to 13 voluntary, telephonic educationally based visits and 31 conversational contacts by phone/texting conversations.

Creative Outreach (CO) "Drop-By" home visits were conducted to support engagement, trust, and establishing new family relationships. Items delivered to families included curricula activity kits and other items to meet basic needs and relieve family stress such as diapers, wipes, formula, infant/layette items, carseat, stroller, crib, and/or non-perishable groceries. Deliveries were made bi-weekly.

As of the start of Quarter 2, families have engaged with the new FSS and have fully enrolled with CDBG for FY2021-22.

Quarter: 2 **Accomplishment Quantity:** 2

Accomplishment Narrative:

During Quarter 2, CDBG funds continued to support the AVPH HFA Home Visitation Program to serve families voluntarily enrolling and receiving home visitation support on a virtual basis only due to the on-going pandemic. The program additionally provides essential item deliveries to enrolled CDBG funded families who are at risk, often isolated, stressed, and residing in the rural areas of SPA-1, Antelope Valley. Outreach effort and activities were increased this reporting period to amplify the potential of receiving eligible referrals which could result in enrollment.

The assigned home visitor experienced a capacity shift during Quarter 2 and was able to prioritize building up her caseload with CDBG funded participants.

AVPH received two (2) voluntary service request referrals through the Unite-Us coordinated referral system. Neither referral enrolled, although both individuals met CDBG eligibility prerequisites, due to "lost to follow-up" (inability to reach/locate them for intake).

The assigned AVPH HFA "Family Support Specialist" (FSS) providing Bilingual, maternal-child health prevention services to families either prenatally or to those parenting a child aged 0-5, and who enrolled before the child was three months of age. The FSS builds trust using persistent, creative engagement strategies modeled after evidence-based practices and accredited curricula's, to serve families virtually. The FSS also provides incentives/essential needs during routine "drop-offs" at the participants doorstep.

During Quarter 2, the AVPH HFA FSS visited frequently with two (2) CDBG enrolled families and combined completed total

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

of 44 Face to Face (virtual), and voice to voice contacts.

The FSS home visitor ensures families are aware of local and available resources, acts as an advocate and referral support based on a family's needs. Families are provided supportive services weekly (first six-twelve months of enrollment), slowly tapering off as family's reflect resilience and Protective Factors. The FSS will also share new education and resource information weekly.

Quarter 2 CDBG funds also supported staff professional development and capacity building received through weekly Reflective Practice 1:1 sessions with a Supervisor as required of the HFA home visitation model; and from attending specialized training such as the "AVPH Wellness Symposium" and attending the annual "Fall Staff Development Day".

December 20, 2021, AVPH held their annual Holiday Toy Shop. Two (2) CDBG families received new community based donated gifts for each of their children. Parents were able to come on site, wrap gifts and enjoy some social time in a pandemic "safe" manner.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The Antelope Valley Partners for Health (AVPH) Healthy Families America (HFA) Home Visitation Program served four (4) participants, of which two (2) were new enrollments during the third-quarter reporting period.

The home visitor assigned to serve the four (4) CDBG enrolled participant families, has provided a total of thirty-eight (38) Face to face, virtual, voice to voice, or texting conversational contacts, including comprehensive virtual home visits; creative outreach activities such as planned Drop- by visits to families offering USDA Breakfast Boxes-monthly; diapers and wipes; lactation supplies or formula; Bus passes/TAP cards; developmental toys and curricula activity bags to promote parent-child activity during virtual lessons.

Third-quarter reporting successes include:

A. The home visitor participates in AVPH Food Pantry events, offering support with registration, food preparation, distribution, essential needs outreach, and resourcing. CDBG participants are invited/encouraged to attend. If they cannot attend and are often facing food insecurities, the home visitor can request bags be reserved per family size, and present them with delivery to the home.

B. AVPH is now using the "Unite Us" referral and case management electronic system which has been very comprehensive, ensures HIPAA compliance, and coordinates case management with referees and follow-up/outcomes reporting. Referrals to additional providers are also an advantage of using Unite Us.

C. Three (3) CDBG pre-verified as "eligible referrals" were received during the reporting period ring of which two families were receptive to screening and met the programs' criteria for home visitation consideration. One family refused and requested a "lighter touch" support program, and were referred to Welcome Baby; two families accepted services and enrolled in long-term home visitation with AVPH HFA under CDBG funding.

D. Two new families met all eligibility and intake criteria for CDBG and AVPH HFA, voluntarily enrolled. (1 new enrollment did not get submitted to the QPR on 3/31, will be added to the fourth quarter).

E. One family served under CDBG funding has reconnected with a supportive family member who resides in the state of Nevada. They are planning to relocate sometime during April 2022. The home visitor is currently assisting them with planning their move and mapping resources which will be available to them in Nevada, such as WIC, and Human Service programs necessary for meeting their family's essential and sustainable needs.

F. There were no known or reportable concerns or occurrences regarding child safety, abuse or family violence during the third quarter.

G. There were no child development concerns or delays noted during the third quarter.

H. A Data Clerk was added .5 FTE to support the Administrative, Data, and HFA program model case management needs/CQI requirements of CDBG participants and staff.

Third-quarter reporting challenges include:

A. Economic infrastructure, access to essential resources, employment opportunities, and housing for families living rural remains an increasing challenge.

B. Two of four families served this reporting period are considered unhoused and staying with family/friends temporarily. They have been referred to several resource partners who have been offering case management support, not yet housed. One of these two families is moving out of state instead. The second family facing housing insecurity has been reluctant to access external housing supports and prefers to keep her options open at this time.

C. AVPH has not yet resumed in-person home visitation, however, anticipates this will begin as a primary support service if families are open to it, by July 2022. If they are not yet comfortable with "in-person" visits as the HFA home visitation model

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

requires the program will remain virtual as the primary source of support.

D. "Four of eleven" (36%) CDBG FY 21-22 expected Accomplishments (enrollments) have been completed to date. Referral strategy and successful engagement are the primary goals for the fourth quarter.

b. In general, referrals into home visiting programs for SPA-1, as well as CDBG and those who qualify for CDBG funding eligibility, have been infrequent, and slow during FY 21-22.

Families who are enrolled have also been harder to engage and see regularly since the pandemic has lightened. People are moving about more in the community, resuming daily life activities away from home.

New outreach activity is planned to increase referrals in the rural communities of East Lancaster/Palmdale. A collaborative effort to conduct AVPH HFA home visitation program presentations, screenings, and assessments on-site, at the school district's family wellness centers, located in Lake Los Angeles, is very promising once Spring break concludes.

Best Start presentations have been planned as well.

Quarter: 4 **Accomplishment Quantity:** 2

Accomplishment Narrative:

During the 4th Quarter, CDBG funds supported the Antelope Valley Partners for Health (AVPH) Healthy Families America (HFA) Home Visitation Program (HVP) with ensuring connections were made with families to address child-family safety, child abuse prevention impact activities, and to case manage necessary resource collaborations with relevant services for families residing rural and isolated regions of SPA-1.

During the reporting period, there were two (2) new CDBG referrals received, of which referral-1 (50%) responded to voluntary services. The other referral-2 (50%) was lost to follow-up.

Four (4) families were provided voluntary virtual and offered transitional "in-person" home visitation services if they chose such. Two (2) families have been enrolled for more than two years with index children who are growing and thriving, and a third (1) family enrolled during Quarter 3; and the fourth (1) family enrolled during Quarter 4 and is being served Prenatally. This is her first child. Mother has been in crisis, referred in through Unite Us, and was very eager to enroll for voluntary services, June 21, 2022.

Receiving supportive case management and educational visits by their Family Support Specialist (FSS), visits are focused on protective factors, resiliency, resourcefulness, and capacity skill building; individual growth and achievement through realistic goal setting with referrals; child-family safety; and most importantly, healthy family relationships to include an emphasis on parent-child attachment through routine developmental, enriched activities, and timed assessments to monitor emotional and physical "fitness".

The home visitor assigned to serve the four active participant families, has provided a total of Fifty-three (53) "face to face" visits either virtually, or voice to voice by phone; and Texting conversation. Contact history also includes drop-by home visits, as a form of "Creative Outreach" activity, offering USDA Breakfast Boxes-monthly, essentials such as diapers, wipes, formula, hygiene products, lactation supplies, a Mother's Day & Father's Day incentive; transportation support via donated AVTA Bus Passes/TAP cards; developmental toys, and evidence based curricula activity bags to promote parent-child activity during visits conducted both virtually and in-person.

There were two (2) participant Closures this 4th Quarter reporting period. Closure reasons reflect "lost to follow-up". Families were in unstable, unpredictable periods in their lives, and did not connect well with neither home visitation supportive services, nor provided referrals based on their reported needs or asks.

Primary challenges servicing CDBG eligible families is first in obtaining referrals. Our rural area outreach activity has been expanded this 4th Quarter reporting period, to include attending weekend and weekday community-based events at the parks, schools, and community centers in Acton, Lake Los Angeles, Littlerock, and Pearblossom. In-person relationship building with the library staff in these locations, park personnel, school-based health staff and placing program flyers on community tack boards at markets and laundromats, has also been met with a more assertive approach. Staff have been attending Best Start community meetings and presenting an on-going need for referrals and serving families equitably in the rural areas of SPA-1.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601681-21 **Jurisdiction:** 5th District
Project Title: Handyworker Program
IDIS Number: 11888
Operating Agency: Antelope Valley Partners for Health
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides for minor home repairs and addresses minor code deficiencies by offering income qualified households a maximum grant not to exceed \$2,500 to address safety and habitability needs and provide minor home repairs.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 35 This Year: 21 Cumulative: 21 Ratio: 60.0%
Net Expenditures: Budgeted: \$180,000.00 This Year: \$130,122.00 Cumulative: \$130,122.00 Ratio: 72.3%

Annual Narrative:

This fiscal year AVPH has completed repairs on twenty-one (21) housing units which did not meet the required amount of thirty five (35) due to the Lead Handyworker being out on disability leave for the second half of the year. This led to unexpended funds for the year. COVID continues to be a hindrance due to most of our eligible clients are elder adults. During this fiscal year, 30 potential clients were denied services for not meeting the eligible criteria. Interest has gained momentum moving into the next fiscal year. AVPH will continue to attend outreach events to promote our services and outreach through social media pages.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American & White - Non-Hispanic	1	0
Black/African American - Non-Hispanic	1	0
Other Race - Hispanic	4	0
Other Race - Non-Hispanic	1	0
White - Non-Hispanic	14	0
Total	21	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	8	0
Low	6	0
Moderate	1	0
Total	15	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
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2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

41043 171st St	Lancaster	CA	93535	Owners	Low	\$1,976
39435 162nd St.	Palmdale	CA	93591	Owners	Extremely Low	\$1,705
48303 20th St. 103	Lancaster	CA	93534	Owners	Low	\$1,128
48303 20th St. 181	Lancaster	CA	93534	Owners	Low	\$1,070
18533 E Ave S-8	Llano	CA	93544	Owners	Extremely Low	\$1,339
48303 20th St. 176	Lancaster	CA	93534	Owners	Moderate	\$824
48303 20th St 76	Lancaster	CA	93534	Owners	Extremely Low	\$386
41746 Crispi Lane	Quartz Hill	CA	93536	Owners	Extremely Low	\$1,247
35411 Zinney Rd	Littlerock	CA	93543	Owners	Extremely Low	\$1,833
48303 20th St. 180	Lancaster	CA	93534	Owners	Low	\$762
48303 20th St W 203	Lancaster	CA	93534	Owners	Extremely Low	\$585
40214 174th St E	Palmdale	CA	93591	Owners	Low	\$1,546
48303 20th St W 83	Lancaster	CA	93535	Owners	Extremely Low	\$735
13264 E Ave W-11	Pearblossom	CA	93553	Owners	Low	\$903
48303 20th St W 119	Lancaster	CA	93534	Owners	Extremely Low	\$832

Total Number of Housing Units Assisted : 15

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	12	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	16
Exempt: No paint disturbed	0
Otherwise exempt	4

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	1
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	6	0
2	9	0
3	3	0
4	3	0
Total	21	0

Quarter: 1 **Accomplishment Quantity:** 6

Accomplishment Narrative:

Quarter 1 ended with a total of 6 homeowners who received minor home repairs and inspections. For the next quarter there are currently 5 clients who are ready to begin repair services. A total of 5 applicants have been denied services due to not residing within the unincorporated area of the 5th District.

AVPH continues to promote the Handyworker program through outreach events and social media postings.

Quarter: 2 **Accomplishment Quantity:** 9 **Female-Headed Households:** 6

Accomplishment Narrative:

Quarter 2 began with five (5) clients ready for repairs and ended with a total of nine (9) homeowners who received minor home repairs and inspections. Currently for the next quarter there are four (4) clients that are ready to begin repair services. There have been five (5) applicants denied services because they do not reside within the unincorporated area of the 5th District.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

With outreach events slowly beginning again we handed out 200 flyers at two (2) events to promote the Handyworker program in Quarter 2. We will continue to promote the Handyworker program through outreach events and social media postings.

Quarter: 3 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During the third quarter, the Handyworker program was suspended due to the spike in COVID cases. Currently, our Handyworker employee is out on disability leave. He has been out since mid-January which hindered moving forward with completing home repairs. The program started back up in March 2022. The Handyworker program has completed three (3) homes using other Antelope Valley Partners for Health staff with experience in home repairs. Currently there is one home ready for repairs and several waiting for an assessment to be added to the list of homes ready for repairs. During this quarter the Handyworker program was able to restore hot water to a home that did not have hot water for six months by repairing the hot water heater. The household is so thankful and grateful to be able to take a decent hot shower without having to heat up a pot of water to do so.

With outreach events slowly beginning, flyers are once again being handed out into the community. We will continue to promote the Handyworker program through outreach events and social media postings.

Quarter: 4 **Accomplishment Quantity:** 3 **Female-Headed Households:** 2

Accomplishment Narrative:

The Handyworker program has completed three (3) homes during the 4th quarter. During the 4th quarter the extension of disability leave of our Lead Handyworker has continued which has impeded the Handyworker program. AVPH has continued to use current AVPH staff for the last quarter of the fiscal year to complete a few home repairs. One of the completed home repairs was a repair to a shower for a client who was not able to use the shower for two (2) years. They sent a thank you note expressing their appreciation.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602341-21 **Jurisdiction:** 5th District
Project Title: The Emerald Project: Antelope Valley Offsite Housing Improvements
IDIS Number: 11993
Operating Agency: LA Family Housing
Subrecipient Type: CBO
Contract Period: 12/23/2021 to 6/30/2023
Activity Code: 03C Homeless Facilities (Not Operating Costs)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for offsite housing improvements that will serve low- to moderate income individuals and families overcoming homelessness.

Offsite housing improvements include the following street, sidewalk, water and sewer improvements for a housing development project that serves low- and moderate-income households in the City of Lancaster:

- Public Street Dedications: 42'-0", on both Avenue K-12 and 27th St W
- Concrete curb, gutter, and sidewalk on property frontage on Avenue K-12 and 27th St W
- Two new concrete driveways
- Parkway drains to accommodate proposed private site drainage
- Full depth asphalt pavement from edge of gutter to 12'-0" on opposite side of new street centerlines
- Extension of existing 8-inch sanitary sewer main line on Avenue K-12
- Extension of existing 10-inch water main line on 27th St W.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,000,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No construction activity during this quarter. Construction scheduled to commence in January.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No work has commenced.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Building Pad certification was obtained 2/28/22.
Construction is currently at 4% complete. To date, survey staking, dig footings & plumbing for buildings 1-3 have commenced.

Off-site excavation is currently at 19% complete.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

No construction activity during this quarter. Construction scheduled to commence in January.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601063-21 **Jurisdiction:** 5th District
Project Title: Bright Futures Scholars Program
IDIS Number: 11952
Operating Agency: Quality of Life Center
Subrecipient Type: CBO
Contract Period: 8/17/2021 to 6/30/2022
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides after-school mentoring services in academic and personal development for junior high and high school students, primarily from schools in the Altadena area.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 62 This Year: 61 Cumulative: 61 Ratio: 98.4%
Net Expenditures: Budgeted: \$65,315.00 This Year: \$65,315.00 Cumulative: \$65,315.00 Ratio: 100.0%

Annual Narrative:

Although COVID-19 continued to present a few challenges for us this year the Quality of Life Center, Inc. (QOLC) had another very successful year serving our clients, including the scholars/students, their parents, guardians, our mentors, volunteers, college student workers, and dedicated staff. The Bright Futures Scholars Program Leadership Development Program continued to be the headliner of our organization and the most successful in serving the community. All graduating seniors were able to enroll in institutions of higher learning by implementing many of the skills they learned from our mentors, workers, and program volunteers. Many earned scholarships to assist them with their continuing education. We will continue to improve upon what we offer by dedicating our agency and staff to do even more than before. It was once again a very successful year serving all the (scholars) students at the middle and high school levels.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	1
Asian and White - Non-Hispanic	2
Black/African American & White - Non-Hispanic	2
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	19
Other Race - Hispanic	17
White - Hispanic	7
White - Non-Hispanic	10
Total	61

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	17
Extremely Low	17

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Low	11
Moderate	16
Total	61

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quality of Life Center, Inc. sent out notifications to over 2800 qualified PUSD school students. The staff has been busy making preparations for another large enrollment class. This required contacting the School Board; preparing enrollment packets; informing and committing this year’s mentors; and scheduling the calendar of activities for the 2021-22 school term.

In addition, the Quality of Life Center, Inc. continued our virtual meeting curriculum in the unincorporated areas of Pasadena, Altadena, and other nearby areas of Los Angeles County for the Fiscal Year of 2021-2022. We’ll emphasize health education during these trying times dealing with COVID-19.

The purpose of the health education emphasis is to promote physical fitness, non-smoking, safe sex education, and good nutrition for our at-risk youth and families in our urban diverse communities.

The Bright Futures Scholars youth and staff also participated in various speaking engagements and community board meetings.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the second quarter of the program year (FY21-22), our Scholars continued to develop their public speaking skills and spoke publicly at numerous events and are scheduled to speak at the Altadena Chamber of Commerce in the next quarter.

The Agency continued to hold ongoing virtual mandatory meetings with the Bright Futures Scholars and mentored them on leadership development, public speaking, social skills and S.T.E.M. development. Program mentors include: United States Congresswoman Judy Chu, State Senator Anthony Portantino, State Assemblymember Chris Holden, Retired Los Angeles County Supervisor Michael D. Antonovich, Retired Altadena Sheriff Captain Steve McLean, Retired Altadena Sheriff Captain Roosevelt Blow, Altadena Sheriff Captain Vicki Stuckey, Los Angeles County Supervisor Kathryn Barger and dozens more community leaders and advocates.

The Quality of Life Center Inc. continues to provide mentor services to youth in the unincorporated areas of Altadena. At least 51% of the youth are of low and moderate income. We continue to encourage S.T.E.M development at all levels as well as focusing on good health and the dangers associated with human trafficking in low-income, at-risk families.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

QOLC continued to provide various mentoring services to youth in the unincorporated areas of Altadena, Pasadena, and surrounding areas of Los Angeles County, CA. At least 51 percent of the youth are from low to moderate income families. The agency continued to hold meetings virtually with the Bright Futures Scholars. Our distinguished community leaders and dignitaries who are mentors remained the same. These community leaders mentor the program’s youth giving the scholars an opportunity to learn and participate in developing, public speaking and leadership skills. Staff members are busy preparing for year end activities while Seniors are being assisted with College preparations. The youth met to discuss the teachings of the mentors who spoke about accomplishment, success, and leadership and how these things are achieved through school and hard work. Other subjects such as behavior, honesty, responsibility, communication, and self improvement were included in the agenda. Due to the Coronavirus pandemic, we will not have our customary closing ceremony this year. However, all qualified participants will receive their certificates of completion. Also, qualifying Seniors will receive scholarships.

Quarter: 4 **Accomplishment Quantity:** 61

Accomplishment Narrative:

Agency collected and summarized data associated with the Bright Futures Scholars Leadership Development and Support Program as well as began the process for enrolling new students that qualify for the program. Staff continues to prepare for the next school session with data entry for the fall session. Staff also participated in arranging for qualified scholars to participate in

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

various scholarship Awards Ceremonies.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96508-21 **Jurisdiction:** 5th District
Project Title: Healthcare Access for the Low Income and Uninsured
IDIS Number: 11883
Operating Agency: Samuel Dixon Family Health Center, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05M Health Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project assists low- and moderate-income persons in the unincorporated areas of the northwest region of the Fifth Supervisorial District by providing primary medical services, quality outpatient care, immunizations, pediatrics, women's health, physical examinations, family planning, laboratory services, and specialty referrals.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 128 Cumulative: 128 Ratio: 85.3%
Net Expenditures: Budgeted: \$28,702.00 This Year: \$28,702.00 Cumulative: \$28,702.00 Ratio: 100.0%

Annual Narrative:

For this program year, Samuel Dixon Family Health Center, Inc. (SDFHC) continued to be the only provider of affordable quality health care services serving the unincorporated areas of northwestern Los Angeles County through the Val Verde location. Many of the patients served at this site have minimal financial resources, were under-insured, or had no insurance at all. SDFHC continues to be active in this community as well as nearby communities to inform and educate individuals and families of the services offered at this location as well as the services supported by the Community Development Block Grant (CDBG) funds.

The overall objective of the project is to provide primary medical services, immunizations, pediatrics, women's health, school physicals, family planning, laboratory services and medical referrals. CDBG funds are used to pay for personnel costs

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	2
American Indian/Alaskan Native & White - Hispanic	2
Asian - Non-Hispanic	6
Asian and White - Non-Hispanic	3
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	6
Other Race - Hispanic	4
Other Race - Non-Hispanic	1
White - Hispanic	62
White - Non-Hispanic	41
Total	128

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
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2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Above Moderate	1
Extremely Low	91
Low	25
Moderate	11
<hr/>	
Total	128

Quarter: 1 **Accomplishment Quantity:** 32

Accomplishment Narrative:

During Quarter 1, 32 individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women’s health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Quarter: 2 **Accomplishment Quantity:** 44

Accomplishment Narrative:

During Quarter 2, 44 individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women’s health, immunizations, lab screenings, diagnostics, health education, physical examinations, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Quarter: 3 **Accomplishment Quantity:** 31

Accomplishment Narrative:

During Quarter 3, 31 individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women’s health, immunizations, lab screenings, diagnostics, health education, physical examinations, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Quarter: 4 **Accomplishment Quantity:** 21

Accomplishment Narrative:

During Quarter 4, 21 individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women’s health, immunizations, lab screenings, diagnostics, health education, physical examinations, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602345-21 **Jurisdiction:** 5th District
Project Title: COVID-19 Boys and Girls Club Programming
IDIS Number: 11958
Operating Agency: Santa Clarita Valley Boys and Girls Club
Subrecipient Type: CBO
Contract Period: 9/7/2021 to 6/30/2023
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new activity provides funding for programs at the Santa Clarita Valley Boys and Girls Club for income-qualified students (aged 7-17) that attend local public schools or are continuing distance learning due to COVID-19. COVID-19 safe programming includes self-esteem development, educational programs, homework assistance, healthy snacks, computer access, youth sports, mentoring, social recreation, and arts & crafts.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$183,976.00 Cumulative: \$183,976.00 Ratio: 73.6%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

during this quarter, we continue with preparations for rehab of our modular room spaces. During the second quarter, we resume our programming in the modular rooms.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This quarter we were preparing for the program. We did not get access to the modular rooms until Mid January 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602437-21 **Jurisdiction:** 5th District
Project Title: Santa Clarita Valley Boys & Girls Club Facility Improvements
IDIS Number: 11981
Operating Agency: Santa Clarita Valley Boys and Girls Club
Subrecipient Type: CBO
Contract Period: 12/3/2021 to 6/30/2023
Activity Code: 03D Youth Centers/Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the rehabilitation of Santa Clarita Valley Boys & Girls Club facilities of four modular classrooms provided by Castaic Union School District at Castaic Middle School. Refurbishments inside each modular include new carpeting, new light fixtures, door repairs, interior painting, and security bars on the windows. Exterior refurbishments include minor paneling repairs, exterior painting, and signage. Additional improvements include a pedestrian gate for controlled entry and exit by clients and the lighting of a walkway from the facility to the front of the school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$73,519.00 Cumulative: \$73,519.00 Ratio: 29.4%

Annual Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: L96509-20 **Jurisdiction:** 5th District
Project Title: Handyworker Program
IDIS Number: 11519
Operating Agency: Santa Clarita Valley Committee on Aging Corp.
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides minor home repairs to eligible low- and moderate-income households in the unincorporated areas of the Fifth Supervisorial District within the Santa Clarita Valley.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 24 This Year: 5 Cumulative: 11 Ratio: 45.8%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$97,845.00 Cumulative: \$149,913.00 Ratio: 99.9%

Annual Narrative:

This has been an odd year for the Santa Clarita Valley Aging Corp., there were lots of changes made due to new limitations brought on by COVID-19. We are hopeful that this coming fiscal year things will return to normal. We were able to end the fiscal year (21-221) with 11 completed projects. Of those 11 project, 10 had female head of household, they have been so appreciative of the help and support this program has given them. The need is growing, we had several individuals that we were not able to help this year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	1	0
Other Race - Non-Hispanic	1	0
White - Hispanic	1	0
White - Non-Hispanic	2	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Moderate	2	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
30000 Sand Canyon Road Sp 108	Canyon Country	CA	91387	Owners	Extremely Low	\$3,316
23500 The Old Road Sp 36	Newhall	CA	91321	Owners	Extremely Low	\$3,782
27943 Bridlewood Drive	Castaic	CA	91384	Owners	Moderate	\$2,420

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

28502 Chiquito Canyon Road	Castaic	CA	91384	Owners	Extremely Low	\$750
30000 Sand Cyn Rd 58	Canyon Country	CA	91387	Owners	Moderate	\$3,724

Total Number of Housing Units Assisted : 5

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	0
Otherwise exempt	4

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	5	0
Total	5	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 of the program, we started several projects. These 5 projects are in the final phase. They will be completed during the Quarter 2. We have an additional 5 currently in process, with several others in the eligibility phase.

Quarter: 4 Accomplishment Quantity: 5 Female-Headed Households: 3

Accomplishment Narrative:

The QPR system was not accessible from Quarter 1 through Quarter 3. This narrative includes the accomplishment for Quarter 1 through Quarter 3. There was no activity during Quarter 1. During Quarter 2 eight (8) projects were completed. During Quarter 3 two (2) projects were completed. During Quarter 4 one (1) project was completed. The agency faced challenges throughout each Quarter that caused delay with the projects progressing. This challenges are as followed, access to the job sites was limited at times because of doctors appointments, or COVID-19 related issues. Projects completed from Quarter 2 though Quarter 4 included the repair of, swamp coolers, leaky pipes, kitchen sinks, walls, drain pipes, porch, steps, shower controls, windows, skirting, and flooring.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	5	0

Lead Paint Detail:

Number of housing units constructed before 1978		0
Exempt: Housing construction 1978 or later		2
Exempt: No paint disturbed		0
Otherwise exempt		4

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)		0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)		0
Abatement (Hard costs > \$25,000)		0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E99520-21 **Jurisdiction:** 5th District
Project Title: After-School Program
IDIS Number: 11848
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides supervised recreational activities for children and youth ages 5-14 years old from the surrounding Los Angeles County unincorporated area and the City of San Gabriel during after school hours and over the summer breaks at Jefferson Middle and Roosevelt Elementary school locations and at McKinley and Smith Parks.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 52 This Year: 23 Cumulative: 23 Ratio: 44.2%
Net Expenditures: Budgeted: \$20,630.00 This Year: \$11,492.00 Cumulative: \$11,492.00 Ratio: 55.7%

Annual Narrative:

The City of San Gabriel has offered a variety of sports programs throughout the 2021-2022 reporting period including a Co-ed Basketball and Volleyball Clinic and the SMACF Skills Challenge during the school year and the Jefferson Sports Academy during the Summer. Staff worked diligently with the San Gabriel Unified School District to bring back summer programming at Roosevelt Elementary School. We hope to offer a similar program during the school year during the next reporting period, 2022-2023.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	9
Other Race - Hispanic	1
Other Race - Non-Hispanic	1
White - Hispanic	7
White - Non-Hispanic	5
Total	23

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	12
Extremely Low	1
Low	7
Moderate	3
Total	23

Quarter: 1 **Accomplishment Quantity:** 10

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Due to Covid-19, the City of San Gabriel was unable to provide the Jefferson Sports Program. Staff is planning sports clinics to be held. Starting in October, a Co-Ed Volleyball Clinic will be offered, and more information will be available in Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 2

Accomplishment Narrative:

Due to Covid-19, the City of San Gabriel was unable to provide the Jefferson Sports Program. However, staff planned sports clinics at Jefferson Middle School. In October, a Co-Ed Volleyball Clinic was offered. This program was successful and had great participation. Participants learned new basketball skills in a fun and safe environment.

Quarter: 3 **Accomplishment Quantity:** 11

Accomplishment Narrative:

Due to Covid-19, the City of San Gabriel was unable to provide the Jefferson Sports Program. However, staff planned sports clinics at Jefferson Middle School. During the 3rd quarter reporting period, a Co-Ed Basketball Clinic was offered. This program was successful and had great participation. Participants learned new basketball skills in a fun and safe environment. At the culmination of this program, participants had the opportunity to compete in an in-house skills challenge hosted by staff. The top finishers went on to represent the city in the Southern California Municipal Athletic Federation Skills Competition in the City of Walnut on Saturday, March 19. Our participants had a great showing, and our very own Aidan Tran placed 5th in his division.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q4 staff offered the Jefferson Sports Academy from June 13- July 15 from 12:30pm-4:30pm, Monday through Friday. The free training program helped young athletes work on their core strength while reinforcing the basic fundamentals in basketball and volleyball, and teach the "Team" mentality. Homework assistance and enrichment activities were offered during the first half of program. The program focused on Basketball and Volleyball.

Staff also brought back programming at Roosevelt Elementary School from June 13-July 15. Recreation Leaders provided a fun, safe, and enriching environment at Roosevelt Elementary School. This free program offered structured recreational games, enrichment activities, arts & crafts, and homework help. The school principal and staff were extremely supportive of the program and we look forward to the program continuing to grow.

For the Jefferson Sports program we had 48 youth enrolled. For the Roosevelt Summer Parks with a Mission Program we had 24 youth enrolled. Unfortunately, staff missed the deadline to add in the participants into the portal for Q4, however, these participants will be added during Q1 of 21/22.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Agoura Hills

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602305-21 **Jurisdiction:** Agoura Hills
Project Title: Recreation & Event Center Accessibility Improvements
IDIS Number: 11931
Operating Agency: City of Agoura Hills
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2023
Activity Code: 03E Neighborhood Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of existing material barriers in the paths of travel and construction improvements to conform with ADA standards at the Recreation & Event Center. These improvements provides access to the outdoor courtyard for elderly and disabled guests attending various hosted events. The addition of a ramp to the main deck is included as another access point. Another consideration is to integrate some type of pathway lighting for each of these ramps in their specific areas. Whether that calls for adding bollards similar to what is on the property now or something installed within the pathways to ensure sufficient lighting at night time. Each location being considered for a pathway currently does not have any lighting at this time.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$74,962.00 Cumulative: \$74,962.00 Ratio: 75.0%

Annual Narrative:

Project Update –
The “Request for a Labor Compliance File Review” was conducted here at City Hall on June 28, 2022 by your Compliance Officer Ms. Simon and shortly after the review the city was informed that we had passed and that the LACDA Clearance Letter would be issued. The Clearance letter was received on July 6, 2022.

The “Notice of Completion” will be executed at our next City Council Meeting on July 13, 2022

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Recreation & Event Center Accessibility Improvements Project was approved in July 2021. Once that was accomplished the City posted a Public Notice seeking bids for the project beginning on Thursday September 30th and ending on Thursday October 7th, 2021.

A mandatory (site visit) Pre-Bid Meeting was conducted on Thursday October 14th, 2021 at 10:00 am, with all pre-qualified general contractors in attendance. Pre-bids were required to be submitted electronically on or before October 14, 2021 by 9:00 am. All contractors that were pre-qualified must submit their bid package no later than 10:00 am on Tuesday October 26, 2021. The City is hopeful that they will make a select, and award the Recreation & Event Center Improvements Project during the next City Council meeting taking place November 2021.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

RECREATION & EVENT CENTER ADA IMPROVEMENT PROJECT

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Project Update - The city has gone out to bid and a contractor has been chosen and will be awarded the contract at the upcoming City Council meeting on January 12, 2022 barring any unforeseen administration issues. The City is hopeful that construction should start sometime in February.

NOTE: As of right now the City of Agoura Hills City Hall and the Recreation & Event Center has “Closed to the Public” until further notice, due to the tremendous uptick in new COVID-19 cases.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project Update - The construction contract was awarded at the City Council meeting on January 12, 2022, and construction started midway February 2022. By April 13, 2022, the construction was approximately 90% complete. The city is hopeful that construction will be completed no later than May 31, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project Update – Agoura Hills is excited to notify CDBG that the project was completed on May 22, 2022 and the city is now in the final stages of closing out the project.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601821-21 **Jurisdiction:** Agoura Hills
Project Title: Senior Social Services Program
IDIS Number: 12000
Operating Agency: City of Agoura Hills
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program allows the City's Community Services Department to provide senior social service programs through Senior Concern Advocates to assist elderly persons with a variety of topics including Medicare, Social Security, housing, and insurance. It also provides support groups for care-giving spouses, case management programs that provide counseling assistance for senior caregivers, and legal and financial services.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 10 Cumulative: 10 Ratio: 20.0%
Net Expenditures: Budgeted: \$15,026.00 This Year: \$8,334.00 Cumulative: \$8,334.00 Ratio: 55.5%

Annual Narrative:

Q4 2021 Annual Narrative

As we close out FY2021-22, we are still feeling the effects from the COVID-19 pandemic as the participation has been sporadic throughout this past year. As you will review our residents are fewer than past years and the numbers reflect basically the same people taking multiple classes.

There were 4 new residents this past quarter, in addition to the same 4 residents.

The City of Agoura Hills will do its part to try to reengage our senior community to come back and enjoy not only the informational programs, but restore some sort of level of normalcy.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	2
White - Hispanic	1
White - Non-Hispanic	7
Total	10

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	10
Total	10

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Monday, October 03, 2022

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Conejo Valley Senior Concerns (Senior Concerns) helps conduct the Senior Social Service classes. Although Senior Social classes were offered during Quarter 1, the city of Agoura Hills had not yet entered into an executed subcontract agreement with Senior Concerns to conduct classes until, September 1, 2019.

The new fiscal year began during the COVID-19 era, the city of Agoura Hills continued to push forward though the challenges of not only the pandemic, but with an added barrier. Seniors were and are apprehensive about re-engaging with the Recreation Center.

Senior Social classes were offered during Quarter 1, but the city of Agoura Hills had not yet entered an updated and executed agreement with Senior Concerns, which is to be executed by the Los Angeles County Development Authority (LACDA). The city of Agoura Hills is hopeful that there will be an updated agreement submitted by the end of October 2021.

A total of 3 residents attended multiple senior advocacy classes during Quarter 1 of FY 2021-2022. The classes were held on July 1st, August 5th, and the month of September on the, 1st, 3rd, 10th, 17th, and 24th.

A total of 12 participants (5 of those residents), attended multiple care givers support classes during Quarter 1 of FY 2021-2022. The classes were held in the month of July on the 2nd, 9th, 16th, 21st, 23rd, and 30th, on August 4th, and on September 1st and 15th.

Quarter: 2 **Accomplishment Quantity:** 5

Accomplishment Narrative:

Senior Social classes were offered during Quarter 2, but the city of Agoura Hills had not yet entered an updated and executed agreement with Senior Concerns until November 16th, 2021 and was approved by the Los Angeles County Development Authority (LACDA) at that time.

During Quarter 2 Agoura Hills saw an increase in class participation with many of the attendees from other surrounding cities.

SENIOR PROGRAMS

OCT. Senior Advocacy Classes

10/1, 10/8, 10/15, 10/22, 10/29 – 2 residents
10/19 – 2 new residents

Lecture – Legal & Financial Planning for Alzheimer’s disease
10/20 – 31 attendee’s / 2 residents

Caregiver Support

10/6 – 9 attendee’s
10/20 – 5 attendee’s multiple people attended both sessions

NOV. Senior Advocacy Classes

11/3, 11/10, 11/17, 11/31 – 2 residents
11/29 – 1 new resident

Caregiver Support

11/3 – 9 attendee’s
11/20 – 4 attendee’s
11/24 – 3 attendee’s multiple people attended all 3 classes

DEC. Senior Advocacy Classes

12/3, 12/10, 12/17 – 2 resident’s
12/27 – 1 new resident

Caregiver Support

12/1 – 7 attendee’s
12/8 – 8 attendee’s
12/15 – 3 attendee’s
12/22 – 3 attendee’s
12/29 – 5 attendee’s multiple people attended all the classes

All senior activities have been conducted virtually through ZOOM due to the continued effects of the COVID-19 Pandemic.

NOTE: As of right now the City of Agoura Hills City Hall and the Recreation & Event Center has “Closed to the Public” until further notice, due to the tremendous increase in new COVID-19 cases.

Quarter: 3 **Accomplishment Quantity:** 3

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Senior Social classes were offered during Quarter 3, and continued to have solid class participation with many of the attendees from other surrounding cities.

SENIOR PROGRAMS

JAN. Senior Advocacy Classes

1/7, 1/14, 1/21, 1/28 – 2 residents
1/26 – 1 resident
1/11, 1/25 – 1 new resident

Caregiver Support

1/5 – 2 attendees
1/12 – 2 attendees
1/19 – 5 attendees / 1 was resident
1/26 – 5 attendees / 1 was resident

FEB. Senior Advocacy Classes

2/4, 2/11, 2/18, 2/25 – 3 residents
2/16 – 1 resident
2/17 – 2 residents
2/23 - 1 new resident

Caregiver Support

2/2 – 5 attendees
2/9 – 4 attendees
2/16 – 5 attendees / 1 was resident
2/23 – 4 attendees / 1 was resident

MAR. Senior Advocacy Classes

3/4, 3/11, 3/18, 3/25 – 3 residents
3/1, 3/3 – 1 resident
3/25 – 1 new resident

Caregiver Support

3/2 – 5 attendees
3/9 – 3 attendees
3/16 – 3 attendees
3/23 – 3 attendees
3/30 – 6 attendees

All senior activities have been conducted virtually through ZOOM due to the continued effects of the COVID-19 Pandemic.

Quarter: 4 **Accomplishment Quantity:** 2

Accomplishment Narrative:

Senior Social classes were offered during Quarter 4 and had minimum participation with many of the attendees coming from other surrounding cities.

SENIOR PROGRAMS

APRIL Senior Advocacy Classes

4/1, 4/8, 4/15, 4/29 – 2 residents
4/22 – 3 residents
4/28 – 2 new residents

Caregiver Support

4/6 – 6 attendees
4/13 – 8 attendees

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

4/20 – 6 attendees
4/27 – 6 attendees

MAY Senior Advocacy Classes
5/6, 5/20 – 2 residents
5/13 – 2 residents
5/27 – 1 resident

Caregiver Support
5/4, 5/11, 5/18 – 6 attendees
5/25 – 7 attendees

JUNE Senior Advocacy Classes
6/1 - 1 resident
6/3, 6/17, 6/24 – 1 resident
6/8 - 2 residents-1 new resident
6/10 - 2 residents
6/15, 6/29 – 1 resident
6/22 – 1 new resident

Caregiver Support
6/1 – 8 attendees -1 new resident refused to give information no upload
6/8 – 8 attendees - 2 new residents 1 refused to give information no uploads
6/15 – 6 attendees - 1 new resident refused to give information no upload
6/22 – 3 attendees
6/29 – 6 attendees

All senior activities have been conducted virtually through ZOOM due to the continued effects of the COVID-19 Pandemic.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Arcadia

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602116-19 **Jurisdiction:** Arcadia
Project Title: ADA Bus Stop Improvements
IDIS Number: 11348
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 10/3/2019 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project removes architectural and material barriers at several transit bus stop locations within the city to provide unobstructed access to public transportation for 4,223 elderly and severely disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,223 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$210,000.00 This Year: \$187,729.00 Cumulative: \$195,678.00 Ratio: 93.2%

Annual Narrative:

The objective of the ADA Bus Stop Improvements Project was to remove architectural and material barriers at several transit bus stops sites within the city limits. The Project was completed in May pending labor compliance file review and submittal of final expenditures. Project has been extended into FY22-23 for close-out.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter the specifications and bid documents for this project were finalized, and the bid documents were submitted to LACDA for final approval. Staff received approval at the end of the quarter and the project will go out for bids in the beginning of the next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project went out for bids at the beginning of the second quarter, and a mandatory Section 3 pre-bid meeting was held on October 19, 2021. Five eligible bids were received and opened on November 4, 2021 with CT&T Concrete Paving being the lowest bidder. City council approved a contract with the low bidder on November 16, 2021. Contracts have been signed and a pre-construction meeting was held on December 15, 2021. Construction is scheduled to begin during the next quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The ADA Bus Stop Project was substantially completed during this reporting period with minor punch list items pending. By the next quarter, all minor items should be corrected and the final payment to the awarded contractor will be issued.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The ADA Bus Stop Improvements Project was completed during this quarter. This ADA project is pending a final file review by LACDA.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600794-21 **Jurisdiction:** Arcadia
Project Title: Congregate Meals Program
IDIS Number: 11963
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 9/30/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program is administered by the City's Recreation Department staff and provides elderly residents, 55 years of age or older, with nutritious meals for lunch Monday through Friday at the Arcadia Recreation Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 368 This Year: 286 Cumulative: 286 Ratio: 77.7%
Net Expenditures: Budgeted: \$40,067.00 This Year: \$40,067.00 Cumulative: \$40,067.00 Ratio: 100.0%

Annual Narrative:

The Congregate Meals Program continues to be a focal point for seniors attending the Community Center by providing a hot nutritious meal while obtaining necessary social interaction with other seniors, and have an opportunity to learn about social, recreational and social services offered by Arcadia Senior Services. Highlighted was the return of in person dining for the seniors. They are expressing their appreciation for the Program and staff at the Community Center.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	2
Asian - Hispanic	5
Asian - Non-Hispanic	190
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	8
Other Race - Non-Hispanic	11
White - Hispanic	16
White - Non-Hispanic	49
Total	286

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	286
Total	286

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 3

Accomplishment Narrative:

The Congregate Meals Program operates five days a week, Monday through Friday and meals are served to senior citizens (55+ years of age) at 11:30am at the Arcadia Community Center. There have been 55 unduplicated seniors provided service during the first quarter. The Program resumed on July 6 with adjustments made to follow the Los Angeles County order for reopening restaurants and to safely provide meals for seniors attending the Community Center. This included safety precautions where meals were prepackaged by our new food vendor, Trio. The Community Center added outdoor patio seating to allow for more participants to be served while maintaining safe distancing in seating.

Providing music has also been a new, daily addition to the Senior Meal Program with the use of the facility ceiling speakers inside of the Community Center. Announcements are also made throughout the week with various trivia facts, any new updates on programs, events, and other activities held at the Community Center.

Several highlights during this quarter included; the celebration of National Senior Citizen Day on the 20th of August with ice cream and a special thank you to our participants for the role they play in the Arcadia community. Other special days celebrated was National Waffle Day and National Chocolate Chip Cookie Day with treats to match those themes. The popular monthly Birthday Lunch celebration has also returned with a special treat and greeting for all birthdays celebrated.

Quarter: 2 **Accomplishment Quantity:** 147

Accomplishment Narrative:

The Congregate Meals Program operates five days a week, Monday through Friday and meals are served to senior citizens (55+ years of age) at 11:30 at the Arcadia Community Center. This program provides the senior population with a healthy and low-cost meal to go along with social interaction with their peers. Meals were distributed safely by staff and volunteers, following LA County COVID-19 guidelines and protocols. There were a total of 55 unduplicated seniors served during the first quarter and 206 during the second quarter, including both Arcadia senior residents and non-resident seniors.

Highlighted this quarter is a weekly live musical performance by Tony DiGiovanni, who plays the piano and sings during the meal program. The seniors look forward to the live music every Thursday and enjoy Mr. DiGiovanni's lively performances.

Quarter: 3 **Accomplishment Quantity:** 37

Accomplishment Narrative:

The Congregate Meals Program provides the senior population with a healthy and low-cost meal along with social interaction with their peers. During this quarter, a total of 37 unduplicated seniors were provided with this service.

Highlighted during this time were holiday celebrations which included special treats, festive decorations and musical playlists suitable for each holiday celebrated. In addition, on March 16th, over 90 COVID-19 home test kits were distributed by the Chinatown Service Center of Los Angeles during the lunch program held at the Arcadia Community Center.

Quarter: 4 **Accomplishment Quantity:** 99

Accomplishment Narrative:

During this 4th quarter, a total of 99 unduplicated seniors (55+ years of age and older) were provided with low-cost nutritious meals at the City's Community Center. This successful and popular program continues to meet the needs of the elderly population in the community. Highlighted this quarter was a presentation by a Girls Scout Troop on park clean-up and how it effects the environment.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96619-21 **Jurisdiction:** Arcadia
Project Title: Information and Referral Services for Senior Citizens
IDIS Number: 11965
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 9/30/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides elderly residents, 55 years of age or older, with essential assistance and information on services such as government benefits assistance (Medicare, social security, income tax, medical, SSI), housing, transportation, legal assistance, in-home services, health services and educational opportunities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 850 This Year: 184 Cumulative: 184 Ratio: 21.6%
Net Expenditures: Budgeted: \$20,548.00 This Year: \$13,932.00 Cumulative: \$13,932.00 Ratio: 67.8%

Annual Narrative:

The Information and Referral Program continued to be a strong foundation for the Arcadia Senior Services operation offering a wide range of vital services for older adults in the Community this program year. Highlighted this year were presentations on credit scams, information regarding Metro services, health workshops relating to diabetes, joint replacement and backpain, in addition to lectures on advance directives for seniors.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & White - Hispanic	2
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Hispanic	3
Asian - Non-Hispanic	79
Asian and White - Non-Hispanic	2
Black/African American - Non-Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	4
Other Race - Non-Hispanic	7
White - Hispanic	14
White - Non-Hispanic	68
Total	184

Direct Benefit (Income):

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	184
Total	184

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There have been 27 unduplicated seniors provided service during the first quarter.

The reopening of the Community Center has provided the space to hold in-person Notary Public services for the seniors. This program is held by appointment on the 2nd and 4th Tuesdays of the month with the assistance of a certified volunteer.

Program highlights consisted of virtual seminars included: Diabetes Type 2 Risk, Prevention and Treatment in partnership with City of Hope; Joint Health and Joint Replacement in partnership with Methodist Hospital; Advance Directives for Younger Generation and Veteran Benefits for Seniors in partnership with Alzheimer’s LA; Atrial Fibrillation in partnership with Methodist Hospital; and The Baldwin Family Series in partnership with the Gilb Museum of Arcadia Heritage.

Veterans Resources has also been introduced with the help of the Volunteer Peer Access Network. An organization representative has been present at the Community Center in the lobby and at various events to offer services to the veterans of Arcadia, including mental health support and resources for veterans and military family members.

Quarter: 2 **Accomplishment Quantity:** 72

Accomplishment Narrative:

The Information and Referral Program continues to be a strong foundation for the Arcadia Senior Services Operation and essential services offered include Notary Public, Medicare/Medi-Cal Assistance, transportation, homecare referrals, homelessness information, telephone reassurance for homebound seniors and resources for veterans. There were 27 unduplicated seniors served in the first quarter and 102 during the second numbers for a total of 129 seniors served during the first and second quarters. This includes both Arcadia resident seniors and non-resident seniors.

Highlights this quarter include free Notary Public Services for 23 participants and virtual presentations including Irregular Heartbeat and Good Fat vs. Bad Fat Holiday Cooking Demo, presented by Methodist Hospital, and the conclusion of the Baldwin Family Series with the Gilb Heritage Museum of Arcadia.

Quarter: 3 **Accomplishment Quantity:** 50

Accomplishment Narrative:

The Information and Referral Program is a strong foundation for the Arcadia senior services operation. During this quarter, a total of 50 unduplicated seniors were provided with social services ranging from notary assistance to telephone reassurance for homebound seniors in the Community.

Highlighted this quarter were virtual presentations on memory and heart health both presented in partnership with Methodist Hospital of Arcadia. In addition from January to March, a total of 17 seniors were provided with free notary services.

Quarter: 4 **Accomplishment Quantity:** 62

Accomplishment Narrative:

For this 4th quarter, a total of 62 unduplicated seniors were provided with social and community services. The Program is a strong foundation for the Arcadia Senior Services operation with essential social services provided to seniors in the Community. Highlighted is placing the Program on the City's webpage so seniors can have direct access at anytime.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96618-21 **Jurisdiction:** Arcadia
Project Title: Rehabilitation: Single-Unit Residential
IDIS Number: 11964
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 9/30/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides grants to income-qualified homeowners for home improvements including but not limited to correcting code violations, interior and exterior painting, roofing, siding, and the repair or replacements of items such as heating, plumbing, and electrical systems.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 12 This Year: 6 Cumulative: 6 Ratio: 50.0%
Net Expenditures: Budgeted: \$242,457.00 This Year: \$181,452.00 Cumulative: \$181,452.00 Ratio: 74.8%

Annual Narrative:

The Home Improvement Program (HIP) continues to be a vital and necessary housing program for low to moderate income property owners in the Arcadia Community. The Program was successful in approving 6 grants and completed a total 7 rehabilitation projects this fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	2	0
Other Race - Non-Hispanic	1	0
White - Non-Hispanic	3	0
Total	6	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	2	0
Moderate	3	0
Total	6	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1600 Perkins Drive	Arcadia	CA	91006	Owners	Extremely Low	\$19,272
2816 Bradford Avenue	Arcadia	CA	91007	Owners	Low	\$20,750
327 East Colorado Blvd	Arcadia	CA	91006	Owners	Low	\$19,897

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

401 Las Tunas Drive	Arcadia	CA	91007	Owners	Moderate	\$20,675
514 Los Altos Avenue	Arcadia	CA	91007	Owners	Moderate	\$19,013
1015 San Carlos Road	Arcadia	CA	91006	Owners	Moderate	\$20,750

Total Number of Housing Units Assisted : 6

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	6	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	6
Otherwise exempt	2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	1	0
3	1	0
4	4	0
Total	6	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this first quarter, the Program provided assistance to a low to moderate income property owner. Currently the Program is processing 5 additional applications for assistance under the Home Improvement Program.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

This quarter, one additional Home Improvement Grant was issued to an income-qualified property owner. The Program continues to provide essential health and safety home repairs to the Arcadia community.

Highlighted this quarter was program outreach in the Community Newsletter winter's edition which is distributed citywide. This appears to have an impact on the number of applications received this program year so far.

Quarter: 3 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During this period, the Home Improvement Program provided a grant to one income-qualifying homeowner. 2 additional grants are in the progress phase with final completion projected by the end of April.

The Home Program was featured in the City's Spring 2022 Newsletter. This highlighted event is a major component in direct marketing to the Community.

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 2

Accomplishment Narrative:

During this quarter, the Home Improvement Program funded and completed 4 additional grants. An additional 3 grants were approved during this time. Homeowners received assistance to address code violations, energy efficiency upgrades, health and safety issues and other eligible improvements to their properties.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Avalon

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602291-21 **Jurisdiction:** Avalon
Project Title: Citywide ADA Sidewalk Project Phase II
IDIS Number: 11927
Operating Agency: City of Avalon
Subrecipient Type: Participating City
Contract Period: 7/16/2021 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project removes architectural and material barriers by constructing seven (7) ADA Ramp/Curbs to allow safe and unimpeded pedestrian travel at high utilization locations within the City of Avalon.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 122 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,711.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, a time-extension was processed and executed for this project to extend the contract end date to June 30, 2023. In addition the project funding will be increased to provide for larger scale in work for successful procurement of a contractor. Procurement has been difficult, especially so during the pandemic, for the City as it is located on an island off shore.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the first quarter, consideration and discussion of design and designation of priority locations for installation/construction of curbs and ramps took place. Plans and specifications to follow.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the fourth quarter, a time-extension was processed and executed for this project to extend the contract end date to June 30, 2023. In addition the project funding will be increased to provide for larger scale in work for successful procurement of a contractor. Procurement has been difficult, especially so during the pandemic, for the City as it is located on an island off shore.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Azusa

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: _____ **Jurisdiction:** _____
Project Title: _____
IDIS Number: _____
Operating Agency: _____
Subrecipient Type: _____
Contract Period: _____ **Quarter Completed:** _____
Activity Code: _____
National Objective: _____
Objective: _____ **Outcome:** _____

Project Summary

Accomplishments and Net Expenditures

Priority Need: _____
Performance Indicator: _____
Quantitative Accomplishments: Goal: This Year: Cumulative: Ratio:
Net Expenditures: Budgeted: This Year: Cumulative: Ratio:

Annual Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96037-21 **Jurisdiction:** Azusa
Project Title: Azusa Family Services and After School Program
IDIS Number: 11879
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides comprehensive social and mental health supportive services for Azusa at-risk youth and their families. Information, referral and outreach services for mental health, substance abuse, domestic violence and homeless resources are available to participants in the Azusa Afterschool Program. Afterschool recreation programs are available virtually and are held at Powell, Murray, Dalton, Mountain View, Lee, and Gladstone Street Elementary Schools in the City of Azusa.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project showed no activity. Due to COVID-19, and as a result of remote learning, Azusa teenage youth require increased and specialized social and mental health supportive services, including recreational activities. A redesigned Azusa Family Services Program is scheduled for next program year to address this unmet need among Azusa teenage youth.

No leveraged funds were used.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to on-going COVID-19 restrictions, there was no activity during Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to on-going COVID-19 restrictions, there was no activity during Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the third quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the fourth quarter. Staff is restructuring this program to target growing demand among Azusa teenage youth for increased and specialized social and mental health supportive services, including recreational activities. A relaunch of Azusa Family Services is scheduled for next program year.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601860-21 **Jurisdiction:** Azusa
Project Title: Code Enforcement Program
IDIS Number: 11914
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Azusa. The program is operated in tandem with the City's CDBG-funded Single Family Housing Rehabilitation program and the locally funded Graffiti-Free Azusa Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 23,320 This Year: 23,320 Cumulative: 23,320 Ratio: 100.0%
Net Expenditures: Budgeted: \$130,000.00 This Year: \$130,000.00 Cumulative: \$130,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, a total of 202 rental property complexes, comprising 1,158 rental housing units, were inspected. In summary, 241 complaints were processed, 346 complaint follow-up visits were conducted, 103 Notice of Violation (NOV) letters were issued, and 125 properties were inspected for the Real Property Record Report (RPRR) program. 165 homeless-related contacts were made and issued referrals to homeless service organizations (HALO- Homeless Alternatives to Living on the Streets).

In sum, 144 cases of deteriorated conditions were cited or investigated including 91 cases of illegal signs and/or misplaced shopping carts, 44 cases of illegal street vending, and nine illegal garage conversions.

No leveraged funds were used.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, 45 rental property complexes consisting of 270 rental housing units were inspected. 87 complaints were processed and 196 complaint follow-up visits were made. 37 Notice of Violation letters were issued, and 27 properties were inspected for the Real Property Record Report (RPRR) Program. 46 RPRR follow-up visits were made. 134 homeless-related contacts were made (HALO). 25 instances of illegal signage and/or misplaced shopping carts were cited or investigated.

Two cases of deteriorated conditions were cited or investigated. Both cases were illegal garage conversions.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For Quarter 2, 53 rental property complexes consisting of 184 rental housing units were inspected. 38 complaints were processed and 48 complaint follow-up visits were made. 16 Notice of Violation letters were issued, and 31 properties were inspected for the Real Property Record Report (RPRR) Program. 21 RPRR follow-up visits were made. Five homeless-related

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

contacts were made (HALO). Ten instances of illegal signage and/or misplaced shopping carts were cited or investigated.

Three cases of deteriorated conditions were cited or investigated. All three cases were illegal garage conversions.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the third quarter, 59 rental property complexes consisting of 581 rental housing units were inspected. 55 complaints were processed and 44 complaint follow-up visits were made. 24 Notice of Violation letters were issued, and 32 properties were inspected for the Real Property Record Report (RPRR) Program. Three homeless-related contacts were made (HALO). 11 cases of street vending were cited. Ten instances of illegal signage and/or misplaced shopping carts were cited or investigated.

Three cases of deteriorated conditions were cited or investigated. All were illegal garage conversions.

Quarter: 4 **Accomplishment Quantity:** 23,320

Accomplishment Narrative:

For the fourth quarter, 45 rental property complexes consisting of 123 rental housing units were inspected. 61 complaints were processed and 58 complaint follow-up visits were made. 26 Notice of Violation letters were issued, and 35 properties were inspected for the Real Property Record Report (RPRR) Program. 23 homeless-related contacts were made (HALO). 33 cases of street vending were cited. 46 instances of illegal signage and/or misplaced shopping carts were cited or investigated.

One case of a deteriorated condition was cited or investigated. It was an illegal garage conversion.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D00032-21 **Jurisdiction:** Azusa
Project Title: Neighborhood Homework House
IDIS Number: 11916
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides tutoring, enrichment activities, and motivational support to youths of low- and moderate-income households from preschool through high school age in the City of Azusa.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 200 This Year: 82 Cumulative: 82 Ratio: 41.0%
Net Expenditures: Budgeted: \$15,000.00 This Year: \$15,000.00 Cumulative: \$15,000.00 Ratio: 100.0%

Annual Narrative:

During the program year, a total of 82 low and moderate-income at-risk youth received tutoring, enrichment activities, and motivational support to enhance learning and developmental skills. Twenty-eight participants were from extremely low-income households, nine were from low-income households and one participant was from a moderate-income household.

No leveraged funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	81
Other Race - Non-Hispanic	1
Total	82

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	52
Low	29
Total	82

Quarter: 1 **Accomplishment Quantity:** 58

Accomplishment Narrative:

During Quarter 1, Neighborhood Homework House provided 76 new clients with tutoring, enrichment activities and motivational support. Of the total 76 clients, 52 clients were extremely low income and 24 clients were low income.

Quarter: 2 **Accomplishment Quantity:** 12

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During Quarter 2, Neighborhood Homework House provided 23 new clients with tutoring, enrichment activities, and motivational support. Of the 23 new clients, 20 clients were extremely low income, two were low income and one was above moderate income.

Quarter: 3 **Accomplishment Quantity:** 12

Accomplishment Narrative:

During the third quarter, Neighborhood Homework House provided 15 new clients with tutoring, enrichment activities, and motivational support. Of the 15 new clients, eight clients were extremely low income and seven were low income.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No new clients were served during the fourth quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96034-21 **Jurisdiction:** Azusa
Project Title: Senior Referral and Case Management
IDIS Number: 11917
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides referral and case management services to elderly persons, ages 55 years and older, residing in the City of Azusa. Services include bilingual information and assistance, comprehensive assessment, and care management.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 141 Cumulative: 141 Ratio: 141.0%
Net Expenditures: Budgeted: \$40,000.00 This Year: \$35,914.00 Cumulative: \$35,914.00 Ratio: 89.8%

Annual Narrative:

A total of 141 unduplicated Azusa senior adults received care management, information and referral, and comprehensive assessment services, including limited assistance to homebound clients. Assistance included coordination among various federal, state and local agencies that serve seniors, such as the Social Security Administration (SSA), Medicare, the Area Agency on Aging, health care agencies, local food delivery services, and food banks. Due to some on-going negative impacts of COVID-19, the YWCA-SGV offered a modified service delivery method to clients to include virtual, on-line meetings, and telephone conferences.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
Asian - Non-Hispanic	4
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	2
Other Race - Hispanic	1
Other Race - Non-Hispanic	5
White - Hispanic	111
White - Non-Hispanic	16
Total	141

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	141
Total	141

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 58

Accomplishment Narrative:

During Quarter 1, 58 new clients received services. Due to COVID-19, the YWCA-SGV continued to provide modified services to clients in the form of virtual care management, information and referral services. Tele-services were also used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance.

Quarter: 2 **Accomplishment Quantity:** 32

Accomplishment Narrative:

In Quarter 2, 32 new clients received services. Due to COVID-19, the YWCA-SGV provided modified services in the form of virtual care management, information, and referral services. Tele-services were used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance. Some client home visits were conducted.

Quarter: 3 **Accomplishment Quantity:** 20

Accomplishment Narrative:

During the third quarter, 20 new clients received services. Due to COVID-19, the YWCA-SGV provided modified services in the form of virtual care management, information, and referral services. Tele-services were used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance. Some client home visits were conducted.

Quarter: 4 **Accomplishment Quantity:** 31

Accomplishment Narrative:

During the fourth quarter, 31 new clients received services. The YWCA-SGV continued to offer both modified and limited in-person services to clients. Clients could select virtual care management, information, and referral services; and/or, tele-services for medical referrals, food accessibility, and delivery assistance. Some client in-home services were available on a limited, as-needed basis.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602307-21 **Jurisdiction:** Azusa
Project Title: Sidewalks and ADA Improvements Project
IDIS Number: 11915
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides funding for the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage or other tripping hazards, to provide an accessible, unobstructed path of travel for severely disabled adults and elderly persons. Sidewalks, cross-gutters and approximately sixteen (16) Americans with Disabilities Act-compliant curb ramps with truncated domes will be installed within Census Tract 4043.01 on Rodecker Drive between Hanks Street to Duell Street and Census Tract 4042.01 on Rockvale Avenue between Fifth Street to Matchwood Place.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,357 This Year: 3,357 Cumulative: 3,357 Ratio: 100.0%
Net Expenditures: Budgeted: \$197,000.00 This Year: \$109,534.00 Cumulative: \$109,534.00 Ratio: 55.6%

Annual Narrative:

Construction is complete. The completed project removed damaged sidewalks and installed 12 new curb ramps with detectable warning surfaces in compliance with the Americans with Disabilities Act (ADA). The areas improved included three intersections of Rodecker Drive, and one intersection at Fifth Street and Rockvale Avenue.

No leveraged funds were used.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction bid documents are nearing completion. A Bid Opening is expected next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The construction bid document was approved on October 18, 2021. A Bid Opening was conducted on November 24, 2021. A construction contract was awarded on December 13, 2021. Construction will begin next quarter.

Quarter: 3 **Accomplishment Quantity:** 3,357

Accomplishment Narrative:

A Pre-construction meeting was conducted on January 20, 2022. Construction was completed in March 2022. The LACDA Labor Compliance File Review will be scheduled for next quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is complete. LACDA conducted a Labor Compliance File Review on April 28, 2022. LACDA issued a Labor Monday, October 03, 2022

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Compliance Clearance Letter on May 17, 2022. A Notice of Completion was filed by the City on June 23, 2022 and recorded by the County of Los Angeles on June 30, 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601168-21 **Jurisdiction:** Azusa
Project Title: Single Family Housing Rehabilitation
IDIS Number: 11913
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides funding for minor home-rehabilitation grants up to a maximum of \$12,000 to income eligible low- and moderate-income residents of Azusa to improve housing stock or to correct residential code violations. This program is operated in conjunction with the City's Residential Code Enforcement Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 12 This Year: 12 Cumulative: 12 Ratio: 100.0%
Net Expenditures: Budgeted: \$185,000.00 This Year: \$169,858.00 Cumulative: \$169,858.00 Ratio: 91.8%

Annual Narrative:

During the program year, a total of 12 housing rehabilitation projects were completed totaling more than \$130,000 in construction costs. Of the 12 projects completed, eight were roof replacements, two were window replacements, one was exterior paint and one was installation of a new heater and water heater. Four participants were extremely low income, three were low income and five were moderate income.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Other Race - Hispanic	3	0
White - Hispanic	7	0
White - Non-Hispanic	1	0
Total	12	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	4	0
Low	3	0
Moderate	5	0
Total	12	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
401 W. Duell St.	Azusa	CA	91702	Owners	Moderate	\$12,000

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

543 E. Celeste St.	Azusa	CA	91702	Owners	Moderate	\$12,000
1180 E. Newburgh St.	Azusa	CA	91702	Owners	Extremely Low	\$9,735
1210 N. Holmar Ave.	Azusa	CA	91702	Owners	Extremely Low	\$12,000
1021 N. Angeleno Ave.	Azusa	CA	91702	Owners	Low	\$12,000
650 E. Gardenia Dr.	Azusa	CA	91702	Owners	Moderate	\$9,873
132 N. Dalton Ave.	Azusa	CA	91702	Owners	Extremely Low	\$7,250
614 N. Dalton Ave.	Azusa	CA	91702	Owners	Moderate	\$12,000
400 E. Lee Dr.	Azusa	CA	91702	Owners	Moderate	\$12,000
318 S. Sunset Ave.	Azusa	CA	91702	Owners	Extremely Low	\$12,000
726 E. Glenlyn Dr.	Azusa	CA	91702	Owners	Low	\$12,000
506 N. Azusa Ave.	Azusa	CA	91702	Owners	Low	\$12,000

Total Number of Housing Units Assisted : 12

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	5	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	11
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	2	0
3	7	0
4	3	0
Total	12	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, two inspections were completed. Four applications are under eligibility review.

Quarter: 2 **Accomplishment Quantity:** 2

Accomplishment Narrative:

In Quarter 2, two single-family housing rehabilitation projects were completed. One consisted of the installation of a new roof; the other new windows. Both households were moderate income. Due to the on-going impacts of COVID-19, housing rehabilitation activities were restricted to exterior improvements, such as new roof, window installation, and exterior painting.

Quarter: 3 **Accomplishment Quantity:** 7 **Female-Headed Households:** 3

Accomplishment Narrative:

In the third quarter, seven housing rehabilitation projects were completed. Of the seven projects completed, five were new roofs; one was new exterior windows and sliders; and, one included installation of new windows and exterior paint. Three projects are out to bid. One application is under eligibility review.

Quarter: 4 **Accomplishment Quantity:** 3 **Female-Headed Households:** 3

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

In the fourth quarter, three housing rehabilitation projects were completed. Of the three projects completed, two projects were new roofs, and one project was the installation of a new heater and water heater. One project from FY 2021-2022 remains pending completion due to a manufacturer's supply delay. The project will be completed in FY 2022-2023.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Bell

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96069-21 **Jurisdiction:** Bell
Project Title: Code Compliance
IDIS Number: 11861
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code compliance program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Bell.

Following are the most common violations addressed through this CDBG-funded activity: significant accumulation of abandoned cars, bulky items, trash and debris, overgrown weeds, garage conversions, unsafe and illegal additions, fences or wall in hazardous condition, use of tarps as storage space visible from public streets.

This Program works in tandem with the City's CDBG-funded Residential Rehabilitation Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 38,290 This Year: 38,290 Cumulative: 38,290 Ratio: 100.0%
Net Expenditures: Budgeted: \$264,403.00 This Year: \$236,744.00 Cumulative: \$236,744.00 Ratio: 89.5%

Annual Narrative:

The program allowed the City of Bell to curb and prevent blight by providing code enforcement services. A total of 1,478 complaints were investigated at 809 single-family homes and 669 multi-unit properties; 1,117 investigations had voluntary compliance; 348 notices were issued; 0 investigations were referred to the City Prosecutor; and 13 citations were issued.

The total deteriorated conditions were investigated and had voluntary compliance: 89 inoperable vehicles; 535 overgrown weeds; 268 bulky items, trash and debris; 173 dilapidated fences, walls, etc.; 30 un-permitted structures, conversions, additions; and 383 use of tarps as storage.

Quarter: 1 **Accomplishment Quantity:** 38,290

Accomplishment Narrative:

During this quarter, a total of 339 complaints were investigated at 158 single-family homes and 181 multi-unit properties: 258 investigations had voluntary compliance; 73 notices were issued; no investigations were referred to the City Prosecutor; and 8 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

27 inoperable vehicles; 94 overgrown weeds; 92 bulky items, trash, and debris; 46 dilapidated fences, walls, etc.; 5 un-permitted structures, conversions, additions; and 75 use of tarps as storage.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During this quarter, a total of 330 complaints were investigated at 183 single-family homes and 147 multi-unit properties: 271 investigations had voluntary compliance; 56 notices were issued; no investigations were referred to the City Prosecutor; and 3 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

27 inoperable vehicles; 45 overgrown weeds; 94 bulky items, trash, and debris; 42 dilapidated fences, walls, etc.; 11 unpermitted structures, conversions, additions; and 111 use of tarps as storage.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, a total of 396 complaints were investigated at 237 single-family homes and 159 multi-unit properties: 291 investigations had voluntary compliance; 104 notices were issued; no investigations were referred to the City Prosecutor; and 1 citation was issued. All complaints were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

21 inoperable vehicles; 173 overgrown weeds; 42 bulky items, trash, and debris; 49 dilapidated fences, walls, etc.; 7 unpermitted structures, conversions, additions; and 104 use of tarps as storage.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, a total of 413 complaints were investigated at 231 single-family homes and 182 multi-unit properties: 297 investigations had voluntary compliance; 115 notices were issued; no investigations were referred to the City Prosecutor; and 1 citation was issued. All complaints were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

14 inoperable vehicles; 223 overgrown weeds; 40 bulky items, trash, and debris; 36 dilapidated fences, walls, etc.; 7 unpermitted structures, conversions, additions; and 93 use of tarps as storage.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601981-21 **Jurisdiction:** Bell
Project Title: Commercial Rehabilitation Program
IDIS Number: 11862
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing Commercial Rehabilitation Program provides grants and/or loans to eligible property owners for design and facade improvements to the exterior of commercial buildings. Exterior facade improvements may include painting, signage, windows, awnings, lighting, new parapet walls and moldings, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$12,283.00 Cumulative: \$12,283.00 Ratio: 8.2%

Annual Narrative:

A total of four (4) applications were distributed during the year to the targeted area. Program staff conducted follow-up with the business owners but the prospective applicants are not returning the applications. Also, one (1) application was denied as it was located outside of the target area. Additionally, one (1) other prospective applicant provided invalid contact information and cannot be reached for program staff to conduct further discussions.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A Commercial Rehabilitation Program application has been provided to an interested business owner.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Commercial Rehabilitation Program staff have been visiting businesses to advertise the program and distribute applications to prospective business owners. One (1) application was denied as the business was located outside the target area. In addition, the one (1) applicant from last quarter did not return program application forms.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Commercial Rehabilitation Program staff continues to visit businesses to advertise the program and distribute applications to prospective business owners. Staff also followed up with interested applicants from previous quarters.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Commercial Rehabilitation Program staff continues to seek businesses owner participation for the program. Business owners

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

initially express interest but are reluctant to complete and submit applications for assistance. Business employees mentioned the intent to discuss with their property owners, but there has been no contact with the city.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602312-20 **Jurisdiction:** Bell
Project Title: COVID-19 Small Business Relief Grant
IDIS Number: 11738
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 2/17/2021 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

The City of Bell’s Small Business Relief Grant offers one-time grants up to the amount of \$5,000 to eligible businesses to help create jobs, retain jobs, and offer quality services to the residents of Bell. Grant funds may be used for overhead expenses, rent, utilities, business services such as web site development to increase capacity, and necessary equipment to continue business operations, among others. Businesses are not expected to pay back grants.

The grant funds may be used for:

- Payments of business rent or required monthly business loan payments.
- Payments of essential wages, taxes, and normal benefits to employees essential to maintain business.
- Normal operating costs that are included in “cost of goods sold” as indicated on the business income statement (raw materials for manufacturers, component pieces for assemblers, items for resale for retailers, food for restaurants, etc.)
- Normal operating expenses that are included in “operating expenses” as indicated on business income statement (utilities, insurance, professional services, etc.)
- Normal draw or wages on a weekly or monthly basis to business owner.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 30 This Year: 1 Cumulative: 16 Ratio: 53.3%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$50,573.00 Cumulative: \$158,131.00 Ratio: 79.1%

Annual Narrative:

A total of nine (9) Small Business Grants up to a maximum of \$5,000 each was awarded to local businesses economically impacted by the COVID-19 pandemic. The grants were primarily used for the businesses' rent. In addition, the grants paid for essential wages and operating expenses.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	1	0
Total	1	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A total of 8 Small Business Grants up to a maximum of \$5,000 each was awarded to local businesses economically impacted by the COVID-19 pandemic. The grants were primarily used for the businesses' rent. In addition, the grants paid for essential wages and operating expenses.

Quarter: 2 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Accomplishment Narrative:

Program planning for advertisement of applications for business recovery assistance is in progress.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

One (1) Small Business Grant of \$5,000 was awarded to a local business economically impacted by the COVID-19 pandemic. The grant was primarily used for the business' rent.

In addition, the City's Senior Economic Development Analyst position was vacated at the end of the quarter. The job position will be advertised to hire staff for program implementation of the Small Business Relief Grant.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City is currently advertising to hire staff for program implementation of the Small Business Relief Grant.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601870-21 **Jurisdiction:** Bell
Project Title: Graffiti Removal
IDIS Number: 11863
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This program provides funding to remove graffiti from public right-of-way areas and on private property where the graffiti is visible from the public right-of-ways. The graffiti removal program consists of covering graffiti with paint or "water-blasting" curbs, sidewalks, streets, walls, and trees.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 38,290 This Year: 38,290 Cumulative: 38,290 Ratio: 100.0%
Net Expenditures: Budgeted: \$95,589.00 This Year: \$95,589.00 Cumulative: \$95,589.00 Ratio: 100.0%
Square Feet of Graffiti Removed: 211,491

Annual Narrative:

A total of 211,491 square feet of graffiti was removed from 12,710 residential, commercial and/or public right-of-way structures.

Leverage funds in the amount of \$96,411 were used for this project.

Quarter: 1 **Accomplishment Quantity:** 38,290

Accomplishment Narrative:

The project provided for the removal of approximately 29,028 square feet of graffiti from 2,123 residential, commercial, and/or public right-of-way structures.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project provided for the removal of approximately 54,608 square feet of graffiti from 3,258 residential, commercial, and/or public right-of-way structures.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project provided for the removal of approximately 65,179 square feet of graffiti from 3,562 residential, commercial, and/or public right-of-way structures.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project provided for the removal of approximately 62,676 square feet of graffiti from 3,767 residential, commercial, and/or public right-of-way structures.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96061-21 **Jurisdiction:** Bell
Project Title: Single-Unit Residential Rehabilitation Program
IDIS Number: 11864
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides grants of up to \$11,000 for low- and moderate-income mobile homeowners and \$18,000 grants or \$25,000 deferred loans to eligible single family low- and moderate-income homeowners to rehabilitate their properties.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 11 This Year: 7 Cumulative: 7 Ratio: 63.6%
Net Expenditures: Budgeted: \$266,819.00 This Year: \$130,094.00 Cumulative: \$130,094.00 Ratio: 48.8%

Annual Narrative:

A total of four (4) owner-occupied, single-family dwelling units and one (1) 2-unit owner-occupied property were rehabilitated this program year. One (1) additional rehabilitation project from last program year was reported as completed this year due to issues between the homeowner and contractor. Seventeen (17) applications were denied due to income ineligibility.

The home repair items included GFCIs, Smoke/CO2 detectors, re-roofing, tree removal to access roof, exterior paint, replacement windows, replacement doors, replacement floors, insulation, copper re-pipe, bathroom vanity, bathtub remodel, water closet, laundry basin, re-wiring, electrical panel, and walkway.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
American Indian/Alaskan Native & White - Hispanic	1	0
Other Race - Hispanic	3	1
White - Hispanic	1	0
Total	5	1

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	2	0
Moderate	0	1
Total	5	1

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
6206 Vinevale Ave	Bell	CA	90201	Owners	Low	\$18,000

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

7019 River Dr	Bell	CA	90201	Owners	Extremely Low	\$18,000
6256 Woodlawn Ave Unit A	Bell	CA	90201	Owners	Extremely Low	\$18,000
4911 Filmore St Unit B	Bell	CA	90201	Renters	Moderate	\$18,000
7102 King Ave	Bell	CA	90201	Owners	Extremely Low	\$17,930
6314 Fishburn Ave.	Bell	CA	90201	Owners	Low	\$18,000

Total Number of Housing Units Assisted : 6

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	5
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	1	0
4	6	0
Total	7	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

One (1) project was in pre-construction, two (2) projects were in the bid evaluation phase, one (1) project is in the pre-bid inspection phase, one (1) project was denied due to income ineligibility, one (1) applicant must submit copies of affidavits to clear title, and one (1) application is in the eligibility determination phase.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

One (1) project was completed, two (2) rehabilitation projects were under construction, one (1) project was in pre-construction, one (1) project was in the bidding phase, six (6) projects were denied due to income ineligibility, one (1) applicant must submit copy of affidavit to clear title, and three (3) applications are in the eligibility determination phase.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Three (3) projects have been completed year-to-date and will be reported on the Rehabilitation Status Panel in the next quarter, two (2) rehabilitation projects were under construction, one (1) project was in pre-construction, one (1) application was completed, and five (5) applications were distributed to interested homeowners.

Quarter: 4 Accomplishment Quantity: 6 Female-Headed Households: 1

Accomplishment Narrative:

A total of three (3) projects were completed, four (4) applications were distributed to homeowners, two (2) applications were completed and moved forward to the property inspection phase, and twelve (12) applicants are on the waiting list. In addition, three (3) projects completed during 3rd quarter were submitted to the QPR system at the beginning of this 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Bell Gardens

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602095-19 **Jurisdiction:** Bell Gardens
Project Title: Bell Gardens Ford Park Aquatics Center
IDIS Number: 11332
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2023
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides for the design and architectural and engineering costs for the future construction of a new aquatics center to replace the dilapidated swimming pool facility at John Anson Ford Park.

CDBG funds will be used for personnel, non-personnel and capital costs.

The aquatics center will be located at John Anson Ford Park, 8000 Park Lane, Bell Gardens, CA, 90201.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,936,187.00 This Year: \$977,319.00 Cumulative: \$1,173,243.00 Ratio: 60.6%

Annual Narrative:

Project design and planning continued during the 4th quarter. City staff is in the process of securing additional leverage funding for the project. The City may submit a Section 108 loan application to LACDA during FY22-23. The loan would be used to fund additional project costs. It is also anticipated the City will submit an amendment request to expand the CDBG-funded portion of the project scope to include construction costs.

The project was amended to have an End Date of June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project design and planning were on-going during Quarter 1. It is estimated that the project will be submitted to Los Angeles County for Plan Check by January 2022. The City is currently considering a Section 108 loan for this project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project design and planning were on-going during Quarter 2. It is estimated that the project will be submitted to Los Angeles County for Plan Check by January 2022. City staff is preparing to request City Council approval to submit an application for a Section 108 loan to fund addition project costs.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project design and planning continued during the 3rd quarter. City staff is in the process of securing additional leverage funding for the project. The City will likely submit a Section 108 loan application to LACDA during the 4th quarter. The loan would be used to fund additional project costs. During the 4th quarter, the City will submit an amendment request to extend the project

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

End Date to June 30, 2023, and to expand the CDBG-funded portion of the project scope to include construction costs.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project design and planning are on-going.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602361-20 **Jurisdiction:** Bell Gardens
Project Title: CDBG Business Assistance Program
IDIS Number: 11783
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 6/16/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new program provides funding to administer a Business Assistance Grant Program to exclusively benefit businesses impacted by COVID-19 that are located in the City of Bell Gardens. The Business Assistance Grant Program will offer a maximum amount-not-to-exceed \$10,000 to businesses that provide goods and services to residents in a low- and moderate-income service area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 8 This Year: 9 Cumulative: 9 Ratio: 112.5%
Net Expenditures: Budgeted: \$96,388.00 This Year: \$96,388.00 Cumulative: \$96,388.00 Ratio: 100.0%

Annual Narrative:

A total of 9 grants totaling \$90,000 were given to businesses during FY 2021-22. This project closed on June 30, 2022.

No leveraged funds were used.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 9

Accomplishment Narrative:

9 grants in the amount of \$10,000 each were given to 9 businesses in Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No grants were awarded during the 3rd quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No grants were awarded during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Beverly Hills

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602234-21 **Jurisdiction:** Beverly Hills
Project Title: CDBG Senior Activities
IDIS Number: 11853
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides a variety of public services to senior citizens who are 55 years of age or older, including but not be limited to, preparing and delivering meals, welfare checks, and dial-a-ride for those who need to get to a store or doctor. Some services are administered by Jewish Family Service of Los Angeles, a non-profit organization. Senior citizens may receive other services which include case management including emergency call button services, social/recreational activities, food vouchers and taxi coupons. Other services may include providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs, and similar programs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$33,439.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

There was no activity for the Senior Activities project during FY 2021-22. Other sources were used to fund the City's senior activities separately from CDBG.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for the 3rd Quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Quarter 4.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D99102-21 **Jurisdiction:** Beverly Hills
Project Title: Housing Rehabilitation Program - Multi-Unit Residential
IDIS Number: 11854
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14B Rehabilitation: Multi-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

The Multi-Unit Housing Rehabilitation Program provides grants for rehabilitation of low- and moderate-income multi-family units. It includes a grants up to \$15,000 for home repairs CDBG-eligible building code compliance issues and energy efficiency upgrades.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$66,879.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No projects were completed during FY 2021-22. The City issued Request For Proposals for a Housing Rehabilitation Consultant, but no proposals were received. The City will fund other activities during FY 2022-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 2. The City issued a Request For Proposals for a Housing Rehabilitation Consultant.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 3. The City issued a Request For Proposals for a Housing Rehabilitation Consultant, but no proposals were submitted.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Quarter 4.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96095-21 **Jurisdiction:** Beverly Hills
Project Title: Housing Rehabilitation Program - Single-Unit Residential
IDIS Number: 11855
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides grants of up to \$20,000 for rehabilitation of low- and moderate-income single-family homeowners and renters.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$66,879.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No projects were completed during FY 2021-22. The City issued Request For Proposals for a Housing Rehabilitation Consultant, but no proposals were received. The City will fund other activities during FY 2022-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 2. The City issued a Request For Proposals for a Housing Rehabilitation Consultant.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 3. The City issued a Request For Proposals for a Housing Rehabilitation Consultant, but no proposals were submitted.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Quarter 4.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Calabasas

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601330-21 **Jurisdiction:** Calabasas
Project Title: Residential Rehabilitation
IDIS Number: 11856
Operating Agency: City of Calabasas
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential properties, including mobile homes that are in need of major repairs and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$80,287.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No projects were completed during FY 2021-22. The City issued Request For Proposals for a Housing Rehabilitation Consultant, but no proposals were received. City staff may handle the Rehabilitation Specialist work during FY 2022-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 2. The City issued a Request For Proposals for a Residential Rehabilitation Consultant.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 3. The City issued a Request For Proposals for a Housing Rehabilitation Consultant, but no proposals were approved.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No projects were completed during Quarter 4.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Cerritos

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602184-20 **Jurisdiction:** Cerritos
Project Title: ADA - Removal of Barriers at Liberty Park Fit Core & El Rancho Verde-Fitness Stations
IDIS Number: 11627
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 7/7/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The FY 2020-2021 CDBG funded project in the City of Cerritos will entail the removal of existing surface material barriers (sand) and the replacement of new rubberized material to provide accessibility for disabled persons so they can access exercise equipment at two City parks. These parks include Liberty Park-Fit Core- 19211 Studebaker Rd (+2,500 square feet) and El Rancho Verde Park-Fitness Stations (+2,300 square feet).

According to the United States Census Bureau's 2013-2017 American Community Survey 5-Year Estimate, it is anticipated that this project will benefit approximately 4,059 persons with a disability in the City of Cerritos, by allowing direct access to the exercise equipment areas by removing physical barriers.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 1 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$188,700.00 This Year: \$139,889.00 Cumulative: \$139,889.00 Ratio: 74.1%

Annual Narrative:

This project was completed in July 2021, with reimbursement from LACDA to the City in October 2021. All funds for this project have been received and nothing further is needed on this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, construction was completed and rubberized surface materials were installed at El Rancho Verde Park and Liberty Park Fitness Areas. As a result, these areas are now accessible by persons with disabilities. In addition, during the quarter, a Davis Bacon Compliance review commenced, and the City received its clearance letter accordingly. Retention was also released during the first quarter. Requesting and receiving reimbursement will occur in October 2021.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

This project was completed in July 2021, with reimbursement from LACDA to the City in October 2021. All funds for this project have been received and nothing further is needed on this project.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602288-21 **Jurisdiction:** Cerritos
Project Title: ADA - Removal of Barriers at Rosewood Park
IDIS Number: 11880
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The FY 2021-2022 CDBG project in the City of Cerritos entails the removal of existing playground surface material barriers (sand) and the replacement of new rubberized material to provide accessibility for elderly and disabled adults so that they can access playground equipment accordingly. This project installs approximately 8,350 square feet of new rubberized surface materials, thereby ensuring ADA compliance at Rosewood park.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$187,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the first quarter, staff began developing the specifications for the new surface material and playground equipment. It is anticipated that staff will open the bid in January 2021, upon review and approval of the bid document by LACDA staff (Dec/Jan).

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter, staff developed the bid specifications for the playground resurfacing. The bid specifications were sent to LACDA for approval on January 4, 2022. It is anticipated that staff will go out to bid in February 2022, and award a contract in March 2022. Construction is anticipated in March 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 3rd Quarter (January-March 2022) the City of Cerritos had the bid specs approved by LACDA (Jan 12), opened the bid (Jan 12), closed the bid (Feb 12), and presented the award of contract to City Council (March 10). The City Council requested more information and did not award the contract yet. The item will be reconsidered by the City Council in April 2022, with award of contract potentially in April/May 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th quarter, the contract for construction was awarded (April) and construction is currently underway (June). The former surface material was removed, and work is underway to relocate utilities under the playground. Construction is expected

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

to be completed in July, with Davis-Bacon compliance audit underway.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602287-20 **Jurisdiction:** Cerritos
Project Title: ADA Access Ramp and Sidewalk Improvements FY20-21
IDIS Number: 11733
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 2/2/2021 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in a primarily residential area by installing ADA compliant curb ramps and sidewalks to allow unobstructed access for elderly and severely disabled adult pedestrians. The project locations are bounded by the northwest corner of Bloomfield Avenue, Claretta Avenue and Del Amo Boulevard.

CDBG funds will be used for non-personnel and capital outlays.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,836 This Year: 3,836 Cumulative: 3,836 Ratio: 100.0%
Net Expenditures: Budgeted: \$219,369.00 This Year: \$207,927.00 Cumulative: \$207,927.00 Ratio: 94.8%

Annual Narrative:

This project was completed in August 2021, with reimbursement received from LACDA to the City in October 2021. No further action or reimbursement is needed on this project, as the project is now completed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the first quarter, construction was completed and the Davis Bacon compliance audit was held. With the completion of construction, there are not new ADA compliant curb ramps and sidewalks to allow unobstructed access for elderly and disabled pedestrians. It is anticipated that reimbursement will be requested in October 2021.

Quarter: 2 **Accomplishment Quantity:** 3,836

Accomplishment Narrative:

This project was completed in August 2021, with reimbursement received from LACDA to the City in October 2021. No further action or reimbursement is needed on this project, as the project is now completed.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Claremont

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96121-20 **Jurisdiction:** Claremont
Project Title: Housing Rehabilitation
IDIS Number: 11649
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 7/20/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides small grants and deferred zero interest loans for housing rehabilitation to qualified homeowners for correcting code deficiencies, installing energy saving items, improving accessibility to disabled persons.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$40,000.00 This Year: (\$3,455.00) Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

One application was processed but for reasons mostly contributed to COVID-19 and economic conditions, the project was unable to move forward by the end of the program year. Staff is currently working with four interested applicants and anticipates next program year to be more successful.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The city has distributed 3 application packets to Claremont residents. No completed applications have been returned as of the end of Quarter 1. The City anticipates to receive these applications over the upcoming quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter, staff is working with two applicants, due to covid there has been a delay in the application process.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the third quarter, staff is working with one applicant. The applicant is currently soliciting bids from three contractors. We anticipate that this project should be completed before the end of this fiscal year in July.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff has been working with an applicant to get three bids in order to move forward with their rehabilitation project. Due to supply chain issues and a tight labor force the applicant was unable to get three bids before the end of the quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602306-21 **Jurisdiction:** Claremont
Project Title: Job Creation & Business Incentive Loan Program
IDIS Number: 11928
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 7/16/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides forgivable loans to businesses in the City of Claremont for business improvement purchases, working capital and tenant improvements. Loan amounts vary depending upon client need.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$31,544.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

One application was processed and denied by Staff. This program has received little interest from the business community. For the upcoming program year, staff anticipates at least two new applications for the program. With the forthcoming shift in the economic condition, staff expects there may be a heightened interest in this program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City has discussed the program with one potential new business owner and has shared the application with the interested business owner. The city anticipates that they will submit the application in the following quarter. The city continues to market its program in an effort to attract new business and jobs to Claremont

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter, staff has been working with one potential applicant.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the third quarter, staff received an application from an applicant for the program. The staff evaluated the application and decided that the applicant did not qualify under the program guidelines.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the fourth quarter, staff did not receive any applications for the program. Staff has been working with a past applicant, who was denied for them to create a more successful application. Staff has also conducted community outreach through its typical avenues. Additionally, staff has been discussing with one other individual interested in applying for the program, this individual will not get their application completed in time for this program year.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602483-21 **Jurisdiction:** Claremont
Project Title: LACDA Small Business Grant Program - Special Economic Development
IDIS Number: 12003
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 2/15/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

Due to COVID-19, this program provides funding for a Small Business Assistance (SBA) Grant Program to exclusively assist businesses impacted by COVID-19 and located in the City of Claremont. The program will be administered by LACDA on behalf of the City of Claremont and offers grants in the amount of \$10,000 to businesses that create or retain a Full-Time Equivalent job for a low-and moderate-income employee

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 20 This Year: 4 Cumulative: 4 Ratio: 20.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$140,000.00 Cumulative: \$140,000.00 Ratio: 70.0%

Annual Narrative:

A total of 12 businesses received grant funds, which created 3 jobs and retained 4 jobs. Data for the grant funds resulted in a total of 3.5 FTE jobs of which 3.5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	2
White - Non-Hispanic	2
Total	4

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	2
Low	1
Moderate	1
Total	4

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	2.00	2.00	2.00
Three-Quarter-Time (30 Hrs.):	2.00	1.50	2.00
Total	4.00	3.50	4.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	1

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Sales	1
Craft Workers(skilled)	1
Service Workers	1
Total:	4

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 4

Accomplishment Narrative:

Twelve (12) existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96123-21 **Jurisdiction:** Claremont
Project Title: Senior Case Management
IDIS Number: 11929
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 7/16/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides elderly persons, 55 years of age and older, residing within the City of Claremont with a comprehensive resource for social services and referrals to other agencies.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 75 This Year: 50 Cumulative: 50 Ratio: 66.7%
Net Expenditures: Budgeted: \$31,221.00 This Year: \$31,221.00 Cumulative: \$31,221.00 Ratio: 100.0%

Annual Narrative:

There was a total of 50 unduplicated clients served during the Fiscal Year (FY) 2021-2022.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	2
Asian - Non-Hispanic	3
Black/African American - Non-Hispanic	5
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	6
White - Hispanic	7
White - Non-Hispanic	26
Total	50

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	50
Total	50

Quarter: 1 **Accomplishment Quantity:** 11

Accomplishment Narrative:

A total of 627 units of service were provided, 609 telephone calls received, five office visits and seven home visits were conducted. There was a total of eleven new unduplicated clients served during Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 14

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

In the second quarter, there was a total of fourteen new unduplicated clients served during Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 15

Accomplishment Narrative:

In the second quarter, there was a total of fifteen new unduplicated clients served during Quarter 3.

Quarter: 4 **Accomplishment Quantity:** 10

Accomplishment Narrative:

In the fourth quarter there was a total of ten new unduplicated clients served.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Commerce

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601400-21 **Jurisdiction:** Commerce
Project Title: Code Enforcement Program
IDIS Number: 11817
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential and neighborhood commercial businesses in low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Commerce. In addition, this program works to ensure compliance with the City's zoning and building ordinances, and State and County health codes.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, visible junk, trash and debris, garbage/recycling container placement and time, abandoned/inoperable vehicles on private property, illegal construction, illegal signage, illegal sales/no business license, zoning use regulations, encroachment of the public right of way, garage conversions, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This Program works in tandem with the City's CDBG-funded Home Preservation Grant Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 9,340 This Year: 9,340 Cumulative: 9,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$26,836.00 This Year: \$12,208.00 Cumulative: \$12,208.00 Ratio: 45.5%

Annual Narrative:

During FY 2021-2022, the following 325 deteriorated conditions were cited: 27 overgrown vegetation, 101 visible junk, 101 trash & debris, 28 garbage and/or recycling containers placement, 23 abandoned/inoperable vehicles, 18 illegal construction, 2 illegal sales, 6 zoning use regulations, 1 encroachment of public right away, 10 garage conversion, and 18 blighted or unsightly conditions detrimental to health & safety. A total of 66 new cases were opened and 91 cases achieved compliance and were closed-out.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, the following 128 deteriorated conditions were cited: 6 overgrown vegetation, 41 visible junk, 41 trash & debris, 13 garbage container placement, 8 inoperable vehicles, 7 illegal construction, 1 illegal sales, 5 zoning use regulations, 2 garage conversion, and 4 blighted or unsightly conditions detrimental to health & safety. A total of 61 cases were administered during Quarter 1, 27 new cases were opened and 34 cases achieved compliance and were closed-out.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, the following 70 deteriorated conditions were cited: 3 overgrown vegetation, 22 visible junk, 22 trash & debris, 6 garbage and/or recycling containers placement, 5 abandoned/inoperable vehicles, 2 illegal construction, 1 illegal sales,

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

4 garage conversion, and 5 bighted or unsightly conditions detrimental to health & safety. A total of 33 cases were administered during the Quarter 2, 14 new cases were opened and 19 cases achieved compliance and were closed-out.

Quarter: 3 **Accomplishment Quantity:** 9,340

Accomplishment Narrative:

During Quarter 3, the following 95 deteriorated conditions were cited: 14 overgrown vegetation, 30 visible junk, 30 trash & debris, 5 garbage and/or recycling containers placement, 6 abandoned/inoperable vehicles, 4 illegal construction, 2 garage conversion, and 4 bighted or unsightly conditions detrimental to health & safety. A total of 43 cases were administered during the Quarter 2, 15 new cases were opened and 28 cases achieved compliance and were closed-out.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th Quarter, the following 42 deteriorated conditions were cited: 4 overgrown vegetation, 8 visible junk, 8 trash & debris, 4 garbage and/or recycling containers placement, 4 abandoned/inoperable vehicles, 5 illegal construction, 1 zoning use regulations, 1 encroachment of public right away, 2 garage conversion, and 5 bighted or unsightly conditions detrimental to health & safety. A total of 20 cases were administered during the 4th Quarter, 10 new cases were opened and 10 cases achieved compliance and were closed-out.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97137-21 **Jurisdiction:** Commerce
Project Title: Community Based Policing Program
IDIS Number: 11921
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing program provides for additional and enhanced police services by Los Angeles County Sheriff's Department in low- and moderate-income neighborhoods to combat drug, gang, and graffiti activity.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 9,340 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City approved the cancellation of this project on 2/8/2022. Projects funds were re-allocated to the Home Preservation Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 1. However, it is anticipated that meetings will be held in the following quarters, which will result in increased patrols.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 2.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601074-20 **Jurisdiction:** Commerce
Project Title: Home Preservation Grant Program
IDIS Number: 11577
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/2/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides residential rehabilitation grants to low- and moderate-income qualified, single-family owner-occupied, households to eliminate substandard housing conditions and promote property maintenance.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 13 This Year: 7 Cumulative: 8 Ratio: 61.5%
Net Expenditures: Budgeted: \$338,889.00 This Year: \$239,927.00 Cumulative: \$286,149.00 Ratio: 84.4%

Annual Narrative:

For the program year, the City provided residential rehabilitation grants to seven low- to moderate-income qualified single-family owner occupied households to eliminate substandard housing conditions and promote property maintenance. Applications were mailed to the next five applicants from the waiting list.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Native Hawaiian/Other Pacific Islander - Non Hispanic	1	0
White - Hispanic	9	0
Total	10	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	4	0
Low	3	0
Moderate	3	0
Total	10	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5619 E. Joaquin Court	Commerce	CA	90040	Owners	Extremely Low	\$25,000
7608 Neenah Street	Commerce	CA	90040	Owners	Extremely Low	\$25,000
5553 E. Mission Way	Commerce	CA	90040	Owners	Moderate	\$25,000
6750 Danielson Court	Commerce	CA	90040	Owners	Moderate	\$25,000
2553 Leo Avenue	Commerce	CA	90040	Owners	Low	\$24,575
5535 East Village Drive	Commerce	CA	90040	Owners	Extremely Low	\$25,000

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

2462 Gaspar Avenue	Commerce	CA	90040	Owners	Extremely Low	\$25,000
4818 Nobel Street	Commerce	CA	90040	Owners	Low	\$14,000
2537 Leo Avenue	Commerce	CA	90040	Owners	Low	\$25,000
2538 Fidelia Avenue	Commerce	CA	90040	Owners	Moderate	\$25,000

Total Number of Housing Units Assisted : 10

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
1) Total units qualified as Energy Star standard:	10	0
2) Total units that are Section 504 accessible:	10	0
3) Total units occupied by elderly (62 years or older):	7	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	4
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	3	0
3	1	0
4	6	0
Total	10	0

Quarter: 1 Accomplishment Quantity: 0 Female-Headed Households: 1

Accomplishment Narrative:

During Quarter 1, the Home Preservation Grant Program re-qualified two prior year applications. One of the two applications has started the rehabilitation process and the other is still providing supporting documentation. Seventeen "Wait-List" applications were activated. Eight applications were non-responsive, four applications were terminated due to non-eligible structures and change of ownership, two applications are under review and in need of supporting documentation and three applications were approved. The City also worked to secure a Lead and Asbestos contract with Lead Tech Environmental for lead and asbestos testing services.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the Home Preservation Grant Program completed 1 project, approved and started an emergency project due to health and safety conditions. Per applicant's request, one of two prior year's applications was placed on "Hold". Three applications were approved, and in the process of signing Construction Contracts. Eleven "Wait-List" applications were activated. Nine applications were non-responsive; two applications have been approved and are in the process of obtaining Bids.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

During the 3rd Quarter, the Home Preservation Grant Program oversaw the progress of the approved emergency project due to health and safety conditions and the three applications that signed Construction Contracts in the 2nd quarter. The two approved applicants that were in the procurement process were awarded to the lowest, most responsive and responsible contractors and signed Construction Contracts. Notices to proceed were issued for these projects. Two applicants from the waiting list were mailed applications. Applications are still pending.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 6 **Female-Headed Households:** 4

Accomplishment Narrative:

During the 4th Quarter, the Home Preservation Grant Program oversaw the completion of six projects that were active from the past two Quarters. The two applicants from the waiting list who were provided application were deemed "Non-Responsive".

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Covina

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601875-21 **Jurisdiction:** Covina
Project Title: Adult Workforce Job Readiness Program
IDIS Number: 11912
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/12/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program prepares and trains low- and moderate-income job seekers for entry into career-track permanent employment through a local Community Based Development Organization's (CBDO) Job-Readiness program.

The program provides training to adults who are unemployed or underemployed in order to obtain permanent employment that enables and supports self-sufficiency. The CBDO partners with local employers to hire graduates of the Job-Readiness program.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2 This Year: 13 Cumulative: 13 Ratio: 650.0%
Net Expenditures: Budgeted: \$45,000.00 This Year: \$42,500.00 Cumulative: \$42,500.00 Ratio: 94.4%

Annual Narrative:

This year, the program provided job preparation/training services to thirteen (13) people experiencing homelessness and placed six (6) individuals in long-term positions. Five (5) participants have retained employment from the time of their start date (including one participant who was hired at a more desirable position), and one (1) participant was not reachable to verify her employment status. This employment retention rate of 83% is a remarkable accomplishment, and is a testament to the efforts of direct service staff to provide ongoing support to participants.

The program continues to provide a custom-fit approach to serve the needs of participants, which requires the maintenance of a wide referral/resource network and a strengths-based philosophy to allow participants to find jobs based on their skills and interests. Use of this network is demonstrated by partnerships as diverse as Department of Rehabilitation (commercial driver license), God's Pantry (forklift certificate), and Goodwill Industries for placement in fields such as warehouse/inventory, retail/customer service, maintenance, and transportation.

This year the program helped four (4) participants move into housing as a result of their participation in the program, and program staff continue to work with engaged participants to connect them to housing resources. This is Support Solutions' ultimate mission, and demonstrates that the program is effective not only in creating jobs for low- moderate-income residents of Covina, but also in helping to reduce homelessness within the City of Covina by placing people experiencing homelessness in housing.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	4
Other Race - Non-Hispanic	1
White - Hispanic	2
White - Non-Hispanic	6
Total	13

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, the program has enrolled three individuals who are homeless in Covina. Intake will be uploaded in Quarter 2. All three participants have utilized the mobile shower program offered by Support Solutions, and two continue to engage in employment services.

This quarter the program placed one participant in long-term employment in a retail position. Staff continue to work with him to provide employment retention services and to help him manage his income so that he can accomplish his goal of regaining housing.

Support Solutions staff continue to perform outreach to contact dozens of potential candidates for the employment program.

Quarter: 2 **Accomplishment Quantity:** 5

Accomplishment Narrative:

In Quarter 2, the program has enrolled two (2) individuals who are homeless in Covina. One participant who enrolled in the first quarter has completed his forklift training through a partnership with God's Pantry. Both participants from this quarter continue to engage in employment services.

This quarter the program placed one participant in long-term employment in a management position for a retail store. In addition, one participant who enrolled in first quarter has been given additional hours and is working .75 FTE's at the same job. Staff continue to work with both participants to provide employment retention services so that they can accomplish their goal of regaining housing.

The employment program continues to receive most of its referrals through street outreach and the mobile shower program.

Quarter: 3 **Accomplishment Quantity:** 4

Accomplishment Narrative:

In Quarter 3, the program has enrolled four (4) individuals who are homeless in Covina. One participant has been connected to the Department of Rehabilitation and plans to enroll in training to earn his commercial driver license. All four participants from this quarter continue to engage in employment or retention services.

This quarter the program placed one participant (MR) in employment in a full-time customer service position at a golf course. He has regained housing through family reunification since becoming employed. In addition, one participant (MG) was placed in employment in a part-time warehouse position. Staff continue to work with both participants to provide employment retention services.

The employment program continues to receive most of its referrals through street outreach, the mobile shower program and other agencies.

Quarter: 4 **Accomplishment Quantity:** 4

Accomplishment Narrative:

In Quarter 4, Support Solutions staff performed outreach to contact dozens of potential candidates for the employment program. Staff continue to maintain contact with outreach teams including the Covina Police Department Homeless Assistance Liaison Officer (HALO) and Mental Evaluation Teams (MET), which referred to the program this quarter. The program also received referrals from faith partners, as well as made frequent contact with potential participants at the mobile shower program and through regular street outreach.

This quarter, key staff who will be assigned to the employment program were hired and trained, including a case worker to provide direct services to participants and an executive director who will lead the organization and its programs (including the Adult Workforce Readiness Program.)

Since the beginning of the quarter, the program has enrolled four (4) individuals who are homeless in Covina and meet all eligibility requirements, with complete documentation. This quarter the program placed one participant in employment in a full-time administrative/clerical position for a dental office. The participant was placed in housing through Support Solutions' Rental Assistance Program, but unfortunately did not retain housing. In addition, one participant was placed in employment in a

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

part-time customer service position at a retail store. He continues to engage with program staff as he looks for housing.

The city application and employment status for one participant was not credited in Q3, so this participant is being credited in Q4 with the approval of city staff.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602258-20 **Jurisdiction:** Covina
Project Title: Covina Woman's Club ADA Improvements
IDIS Number: 11758
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/20/2021 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of material and architectural barriers to improve access for seniors and disabled adults. The scope of work includes exterior installation of access ramps, accessible doors, and other incidental improvements to provide accessible pathways to the facility

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The Covina Woman's Club project was cancelled due to the availability of American Rescue Plan (ARPA) funds from the City of Covina. This funding better suited the need of the Club, and will allow for the project to be fully paid for with prevailing wage requirements.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No construction work has been initiated for this project. City Staff met with the representatives from Covina Woman's club to discuss the process for the project. The Covina Woman's Club are working on obtaining 3 architectural bids for the project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No construction work has been initiated for this project. Another funding source is available to fully cover the full cost of the project. Staff anticipates termination of this project and reallocating funds to another project.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602371-21 **Jurisdiction:** Covina
Project Title: Downtown Neighborhood Business Workforce Augmentation Program
IDIS Number: 11955
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 8/31/2021 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

The new project will be funded in the amount of \$100,000, which will allow for four \$25,000 forgivable loans. Funds will be provided to qualifying for-profit businesses as a forgivable loan. After one year, if the business meets program requirements, the loan will be forgiven.

A minimum of fifty-one percent (51%) of the employees hired by a business under the program must be qualified as a low- and moderate-income household. As an example, for an employee who has a family of four persons, income cannot exceed eighty per cent (80%) of median income adjusted by family size (moderate income).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Jobs

Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%

Net Expenditures: Budgeted: \$100,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No funds were expended in Fiscal Year (FY) 2021-2022. The program was in the early development and design phase during the first 3 quarters. Program was launched May 4, 2022 and only 2 pre-applications have been received. In Quarter 4, the program was extended to June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For Quarter 1, this project was in the early planning stage. Further project developments are expected in Quarter 2, when advertising for the program is planned to be developed.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For Quarter 2, Staff is in the initial planning stage for the program. Further project developments are expected in Quarter 3, when advertising for the program is planned to be developed.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For Quarter 3, Staff is in the finalizing stage for the program development. Project is expected to advertise in early Quarter 4.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For Quarter 4, Staff launched program On May 4, 2022. The pre-applications remained open until May 18th, 2022 or until 15 Monday, October 03, 2022

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

pre-applications have been received. In mid-June, Staff reposted on the City website to indicate that due to low pre-application submittal, the pre-application remained past the May 18th, 2022 deadline. Pre-applications are reviewed as they are submitted. In this quarter, 2 pre-applications have been submitted. One is in the process of completing a full application and another is pending a completed business plan as part of the pre-application submittal. Program will be extended for next fiscal year. Staff will continue to advertise program next fiscal year, until program funding is exhausted.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96164-21 **Jurisdiction:** Covina
Project Title: Residential Rehabilitation
IDIS Number: 11911
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/12/2021 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This program provides a combination of grants and loans for rehabilitation of existing residential properties which are low- and moderate-income, owner-occupied single-family homes and mobile homes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$16,774.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

In Fiscal Year, a total of 7 applicants were contacted to submit a full application with income documentation. No projects have started, therefore no Community Development Block Grant funds were expended.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to Covid-19 and also City staffing constraints, the program is on hold. The project is expected to proceed with application review early 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This quarter, Staff reviewed the preliminary applications. Due to the limited amount of funding, only 2 applicants with roofing repair will be assisted this fiscal year. Staff anticipates sending out program applications packets for completion early next quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This quarter, Staff reviewed 2 program application packets and conducted an initial inspection with Building Official and Code Enforcement Officer to determine the extent of work for the property to be rehabilitated and to identify any building and or zoning code violations. Staff anticipates sending out program approval letters to the qualified applicants and submitting environmental clearance requests early next quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Early this quarter, Staff sent out program approval letters to 2 applicants. Both applicants withdrew from program upon receiving the Residential Rehabilitation Handbook and approval letter. Staff reached out to 5 additional applicants. 1 applicant has fully submitted all required documentation and application, 2 are still pending for application submittal, and the remaining

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2 did not respond or submit an application. Applicant is pending a pre-inspection. Staff anticipates starting work for applicant in the next fiscal year once his environmental clearance and pre-inspection is cleared.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96153-21 **Jurisdiction:** Covina
Project Title: Second Start Literacy Program
IDIS Number: 11798
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program teaches basic reading skills to illiterate and functionally illiterate English-speaking adults. It provides educational opportunities to acquire and improve literacy skills in order to achieve their full potential, be self-sufficient, and to participate effectively in society as productive workers, family members, and residents of the City of Covina.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 23 This Year: 10 Cumulative: 10 Ratio: 43.5%
Net Expenditures: Budgeted: \$14,895.00 This Year: \$13,365.00 Cumulative: \$13,365.00 Ratio: 89.7%

Annual Narrative:

During the fiscal year, the Second Start Literacy Program (SSLP) provided in-person and online via ZOOM learner-centered basic literacy services to twelve Covina residents and eleven non-Covina residents. Services were provided via one-on-one and in small group classes tailored to each learner's individual goals and aspirations.

Additionally, the program offered 192 small group classes and 84 to twelve Covina residents and eleven non-Covina residents. Services were provided via one-on-one sessions.

The Adult Basic Education (ABE) and English as a Second Language Programs offered adults with educational opportunities to acquire and improve literacy skills, achieve their full potential, be self-sufficient, and participate effectively in society as productive workers, family members, and citizens. Adults enrolled in the SSLP achieve personal goals such as learning the alphabet, reading a book for the first time, getting a job, sharing a book with a child, reading a medicine label, volunteering in the community and voting.

During the year, one adult got a job for the first time. Furthermore, as families, businesses, communities, and programs continue to face COVID-19 challenges, the SSLP continues to be instrumental in serving adults not served by traditional adult education schools, mainly because most program participants are low-income, non-English speakers, and some are illiterate in their native language. Additionally, traditional adult school classes and hours are not always convenient or accessible to adults who are head of household and are most in need of these services.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American - Non-Hispanic	1
Other Race - Hispanic	1
White - Hispanic	4
White - Non-Hispanic	2
Total	10

Direct Benefit (Income):

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	10
Total	10

Quarter: 1 **Accomplishment Quantity:** 5

Accomplishment Narrative:

In Quarter 1, the Covina Public Library’s Second Start Literacy Program offered 12 virtual one-on-one and six in-person one-on-one Literacy Classes to adults with low-literacy skills. There were 78 client contacts and six students in this period. Five clients were entered for the quarter, the remaining one client will be reported in Quarter 2. Moreover, new this quarter is the Literacy Program's Reading Club. During Quarter 1, two adults participated in 12 reading club session.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

During Quarter 2, the Covina Public Library’s Second Start Literacy Program offered 10 virtual one-on-one and 8 in-Person one-on-one Literacy Classes to adults with low-literacy skills.

Quarter: 3 **Accomplishment Quantity:** 4

Accomplishment Narrative:

During Quarter 3, the Covina Public Library’s Second Start Literacy Program offered 18 virtual one-on-one and 9 in-person, one-on-one Literacy Classes to adults with low-literacy skills.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th quarter, the Covina Public Library’s Second Start Literacy Program offered 16 virtual One-on-One and 5 In-Person On-On-One Literacy Classes to adults with low-literacy skills. Additionally, 21 In-Person English as a Second Language (ESL) classes were offered as well as 22 virtual ESL classes.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601194-21 **Jurisdiction:** Covina
Project Title: Senior Case Management
IDIS Number: 11800
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program offered through a partnership with YWCA Intervale Services, provides on-site, office-based senior case management and in-home assessment for senior (aged 55+) residents. Additionally, the program arranges in-home services, develops personal care programs, and conducts follow-up monitoring to ensure problem resolution.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 45 This Year: 88 Cumulative: 88 Ratio: 195.6%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$9,999.00 Cumulative: \$9,999.00 Ratio: 100.0%

Annual Narrative:

The Case Management administered through the YWCA continued to offer phone appointments to follow LA County Guidelines due to Covid 19 and later transitioned to in person appointments at the Senior and Community Center. The Case Management services remained low in number at the beginning of the fiscal year, but did grow with greater access due to change in location and added appointments. This fiscal year, a total of 9 clients were returning clients.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	3
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	4
Other Race - Non-Hispanic	2
White - Hispanic	45
White - Non-Hispanic	30
Total	88

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	88
Total	88

Quarter: 1 **Accomplishment Quantity:** 30

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During Quarter 1, the program reports 32 client contacts: 11 contacts made in July; 12 in August; and 9 contacts made in September. The YWCA continued to operate Senior Case Management for Quarter 1, and although most appointments were over the phone, some in-person appointments were held as needed.

Quarter: 2 **Accomplishment Quantity:** 23

Accomplishment Narrative:

During Quarter 2, the program reports 25 client contacts: 12 contacts made in October; 8 in November; and 5 contacts made in December. The YWCA continued to operate Senior Case Management for Quarter 2, and although most appointments were over the phone, some in-person appointments were held as needed.

Quarter: 3 **Accomplishment Quantity:** 20

Accomplishment Narrative:

During Quarter 3, the program reports 19 client contacts: 5 contacts made in January; 7 in February; and 7 contacts made in March. The YWCA continued to operate Senior Case Management for Quarter 3, and although most appointments were over the phone, some in-person appointments were held as needed. In-person appointments resumed when the Covina Senior and Community Center opened in mid-March. A total of 25 clients were served for the quarter. Only 24 were reported and the remaining one client will be reported in Quarter 4.

Quarter: 4 **Accomplishment Quantity:** 15

Accomplishment Narrative:

The Case Management services administered through the YWCA continued in-person at the center which allowed for us to accommodate seniors at a familiar location and also allowed for us to take walk-in appointments for any open time slots. YWCA continued to accommodate seniors who were not able to meet in-person or not able to attend the days scheduled. 9 phone contacts and 19 total contacts were made this quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601181-21 **Jurisdiction:** Covina
Project Title: Senior Information and Referral
IDIS Number: 11801
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program assists seniors (aged 55+) in locating services and resources needed to maintain independent living. It provides a one-stop service for seniors including legal assistance, transportation, health awareness, tax preparation, and renter tax rebate information.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 160 This Year: 203 Cumulative: 203 Ratio: 126.9%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$9,971.00 Cumulative: \$9,971.00 Ratio: 99.7%

Annual Narrative:

Due to the pandemic, our programs still faced challenges which presented seniors with limited access to services. In the Summer 2021, we moved programming back indoors with very strict guidelines. Access to the center was limited to registered participants only and our center was not open to regular programming for the Summer and Fall months. We offered in-person services and continued to provide service over the phone with referrals to local and county services. As the state and county health orders allowed, we slowly began to increase programming and provide more in-person services in Winter and Spring months. We started with curbside tax preparation and by the end of the tax season we were able to transition to in-person appointments.

In June 2022, we brought back regular social programming and special events such as Movie Mondays, Coffee Corner and Father's Day Manicures, however attendance was reduced.

This fiscal year, a total of 8 clients were returning clients(C.R., D.M., J.N., L.M., P.K., P.L., S.M., & T.H.).

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	3
Asian - Hispanic	1
Asian - Non-Hispanic	8
Asian and White - Non-Hispanic	1
Black/African American & White - Hispanic	1
Black/African American & White - Non-Hispanic	3
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	7
Native Hawaiian/Other Pacific Islander - Hispanic	2
Native Hawaiian/Other Pacific Islander - Non Hispanic	1

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Other Race - Hispanic	50
Other Race - Non-Hispanic	5
White - Hispanic	36
White - Non-Hispanic	83
Total	203

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	203
Total	203

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for all three months reported.

In Quarter 1, program staff made the following phone contacts: 357 in July; 387 in August; and 364 in September. A total of 1,108 phone contacts were made during the reporting period. In addition, program staff made 77 office contacts over the same period of time.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for all three months reported.

In Quarter 2, program staff made the following phone contacts: 336 in October; 221 in November; and 231 in December. A total of 788 phone contacts were made during the reporting period. In addition, program staff made 153 office contacts over the same period of time.

Quarter: 3 **Accomplishment Quantity:** 165

Accomplishment Narrative:

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for January and February, but opened in mid-March. In this quarter, there is a high request for tax preparation. Tax preparation services were held outside in a curbside format by reservation only. In mid-March, the LA County Health restrictions were lifted and the tax preparation transitioned from curbside to in-person. The overall person(s) served increased due to the facility being fully opened in mid-March and it allowed for participants to enter facility for services.

In Quarter 3, program staff made the following phone contacts: 552 in January; 467 in February; and 729 in March. A total of 1,748 phone contacts were made during the reporting period. In addition, program staff made 511 office contacts over the same period of time.

Quarter: 4 **Accomplishment Quantity:** 38

Accomplishment Narrative:

The Covina Senior and Community Center remained open for Spring classes through April and May which allowed for us to continue to provide services. At the end of May and early June we canceled all classes and most programming to allow for the Voting Center May 30-June 11. After the Voting Center closed, we opened for our Summer session of programs beginning the week of June 13 and we opened the Senior Fitness center which had been closed since March 2020 due to the pandemic. This allowed for more Senior traffic in the facility. Programs had promising numbers of registration and participants for orientation. The return of our programs allowed seniors access to inquire about more information and referral services.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601198-21 **Jurisdiction:** Covina
Project Title: Senior Nutrition
IDIS Number: 11799
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program, through partnership with YWCA Intervale Services, provides noon meals to seniors (aged 55+). This program also provides for an on-site senior nutrition manager in consultation with a dietary consultant.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 90 This Year: 239 Cumulative: 239 Ratio: 265.6%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$9,887.00 Cumulative: \$9,887.00 Ratio: 98.9%

Annual Narrative:

During the program year, in-person dining remained closed due to the pandemic. The Nutrition program continued with drive-thru service at the Covina Senior & Community Center. We continued to offer 7 meals per week and give care packages during the holidays to accommodate participants during the holiday closures. Our reservation numbers were steady from June to beginning of April and then we began to see an increase in demand at the end of April and then again in May and our numbers continue to increase with need in June. With the increase in numbers, the drive-thru programs are the most efficient and accommodating way to service all those in need. We are currently serving a large amount of residents who we would not otherwise be able to accommodate in our facility for in-person dining on a daily basis. During program year, 1 client (L.Q.) is a returning client.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	2
Asian - Non-Hispanic	58
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	3
Native Hawaiian/Other Pacific Islander - Non Hispanic	3
Other Race - Hispanic	81
Other Race - Non-Hispanic	2
White - Hispanic	25
White - Non-Hispanic	64
Total	239

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	239
Total	239

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 79

Accomplishment Narrative:

In Quarter 1, the program served a total of 8,750 meals: 2,359 in July; 2,786 in August; and 3,605 in September. Beginning July 1, Senior Nutrition Program transitioned from home delivery meal distribution to drive thru pick up. There are 7 meals provided each week per client. In addition to the 7 meals provided each week, a care package with 7 shelf stable meals were provided to the clients every other week beginning July 29 through the end of the quarter. The total clients served during this quarter is 80 clients. Due to a system issue, only 79 clients were entered for the the quarter, the remaining 1 client will be reported in Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 36

Accomplishment Narrative:

In Quarter 2, the program served a total of 8,085 meals: 3,066 in October; 2,114 in November; and 2,905 in December. The meals are distributed by drive thru pick up. There are 7 meals provided each week per client. With the holiday closures on the scheduled Thursday distribution dates for Veteran's Day, Thanksgiving, and Holiday closure on December 30, meals were not distributed on those dates. Instead, care packages of shelf stable meals were distributed for the week of each holiday closure the Thursday prior to the holiday.

Quarter: 3 **Accomplishment Quantity:** 56

Accomplishment Narrative:

In Quarter 3, the program served a total of 6,678 meals: 1,904 in January; 2,079 in February; and 2,695 in March. The meals are distributed by drive-thru pick-up. There are 7 meals provided each week per client.

Quarter: 4 **Accomplishment Quantity:** 68

Accomplishment Narrative:

Nutrition remains a drive-thru pick-up service for Covina residents only. Numbers increased through the months this quarter. The meal count was 77 in April with a waitlist the last two weeks in April. We increased the meal count to 87 the first week in May. We continued to receive new participants each week. We then had to waitlist the first three weeks of June and we were able to increase the meal count to 94 on June 23. All the seniors were given candy-filled Easter Eggs for the Spring treat Giveaway and Mexican candy for Cinco De Mayo. For Mother's Day we gave all the mothers hand-made tissue roses with chocolate, and on Father's Day, all the fathers received "We're over the Moon for our Fathers" moon pies.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Cudahy

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96168-21 **Jurisdiction:** Cudahy
Project Title: Business Assistance Program
IDIS Number: 11802
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This continuing project provides funds to assist existing and potential new business owners in retaining, expanding, or opening a business in the City of Cudahy that provides goods and services to the low- and moderate-income residents. The Program offers assistance with completing applications for permits and business licenses and provides technical assistance through one-on-one consultations, trainings, and workshops to address the needs of the city's business community.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 28 This Year: 108 Cumulative: 108 Ratio: 385.7%
Net Expenditures: Budgeted: \$53,403.00 This Year: \$48,853.00 Cumulative: \$48,853.00 Ratio: 91.5%

Annual Narrative:

The Business Assistance Program assisted a total of 108 businesses. The technical assistance included assisting new businesses apply and become familiar with the business license requirements and referral services to other programs.

Quarter: 1 **Accomplishment Quantity:** 31

Accomplishment Narrative:

In Quarter 1, the program assisted a total of 31 business by providing the following services: guidance on how and where to obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

Quarter: 2 **Accomplishment Quantity:** 31

Accomplishment Narrative:

In Quarter 2, the program assisted a total of 31 business by providing the following services: guidance on how and where to obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

Quarter: 3 **Accomplishment Quantity:** 26

Accomplishment Narrative:

In Quarter 3, the program assisted a total of 26 business by providing the following services: guidance on how and where to obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

Quarter: 4 **Accomplishment Quantity:** 20

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 4, the program assisted a total of 20 business by providing the following services: guidance on how and where to obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96179-21 **Jurisdiction:** Cudahy
Project Title: Clara Street Park Food Distribution
IDIS Number: 11805
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05W Food Bank
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides a monthly food distribution at Clara Street Park for low-and moderate-income Cudahy residents.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 800 This Year: 571 Cumulative: 571 Ratio: 71.4%
Net Expenditures: Budgeted: \$31,254.00 This Year: \$19,328.00 Cumulative: \$19,328.00 Ratio: 61.8%

Annual Narrative:

The Clara Street Park Food Distribution Program served 2,743 residents for FY 21. The goal for the program was 800, which the program exceeded. These annual numbers are also higher than total annual numbers in FY 20.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	1
Other Race - Hispanic	17
Other Race - Non-Hispanic	3
White - Hispanic	538
White - Non-Hispanic	12
Total	571

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	559
Low	11
Moderate	1
Total	571

Quarter: 1 **Accomplishment Quantity:** 190

Accomplishment Narrative:

In Quarter 1, the Clara Park Food Distribution served a total of 220 new residents and 130 reoccurring residents picked up their items. Furthermore, 170 deliveries were completed to reoccurring homebound residents who were unable to physically pick up their items. Total persons served was 520.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The residents were allocated with the following groceries items listed below based on availability.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Tomatoes - 5lbs. bag
- Bananas- 5lbs. bag
- Pastries
- Canned Corn
- Tortillas
- Eggs
- Can Goods
- Pastas
- Spaghetti Sauce
- Frozen Chicken
- Yogurts

Quarter: 2 **Accomplishment Quantity:** 253

Accomplishment Narrative:

In Quarter 2, a total of 286 new residents picked up items, 350 reoccurring residents picked up their items, and 257 deliveries were completed to reoccurring homebound residents that were unable to physically pick up their items, for a grand total of 893.

The residents were allocated with the following groceries items listed below. All months vary due to grocery availability.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Tomatoes - 5lbs. bag
- Bananas- 5lbs. bag
- Pastries
- Canned Corn
- 15lbs. Turkeys
- Pumpkin Pie
- Celery Sticks
- Onion
- Grapes

Quarter: 3 **Accomplishment Quantity:** 86

Accomplishment Narrative:

In Quarter 3, a total of 86 new residents picked up items, 288 reoccurring residents picked up their items, and 253 deliveries were completed to reoccurring homebound residents that were unable to physically pick up their items, for a grand total of 627.

The residents were allocated with the following groceries items listed below. All months vary due to grocery availability.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Tomatoes - 5lbs. bag
- Bananas- 5lbs. bag
- Pastries
- Canned Corn
- 15lbs. Turkeys
- Pumpkin Pie
- Celery Sticks
- Onion
- Grapes

Quarter: 4 **Accomplishment Quantity:** 42

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

In Quarter 4, a total of 42 new residents picked up items, 407 reoccurring residents picked up their items, and 237 deliveries were completed to reoccurring homebound residents that were unable to physically pick up their items, for a grand total of 686.

The residents were allocated with the following groceries items listed below. All months vary due to grocery availability.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Tomatoes - 5lbs. bag
- Bananas- 5lbs. bag
- Celery Sticks - 5lbs. bag
- Onion - 5lbs. bag
- Grapes - 5lbs. bag
- Peaches - 5lbs. bag
- Dozen of Eggs
- Fresh Cheese

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96171-21 **Jurisdiction:** Cudahy
Project Title: Code Enforcement Program
IDIS Number: 11806
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential and neighborhood commercial businesses, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Cudahy.

The following are the most common violations addressed through this CDBG-funded activity: trash or debris, overgrown vegetation, abandoned equipment/vehicles, inoperable vehicles, disrepair of exterior house, farm animals on property, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This program works in tandem with the City's CDBG-funded Single-Unit Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 24,135 This Year: 24,135 Cumulative: 24,135 Ratio: 100.0%
Net Expenditures: Budgeted: \$202,525.00 This Year: \$57,690.00 Cumulative: \$57,690.00 Ratio: 28.5%

Annual Narrative:

There was a total of 39 cases during the fiscal year. There were no closeouts. The program is being evaluated internally to assess and identify how to track and resolve cases more effectively for FY2022.

Quarter: 1 **Accomplishment Quantity:** 24,135

Accomplishment Narrative:

During Quarter 1, zero code cases were resolved. The remaining number of active cases is 41.

Due to the ongoing pandemic, Code Enforcement has modified its inspections by conducting a verbal survey regarding COVID-19 symptoms before entering a building. Inside inspection have been limited. Also, the time frame to comply is more flexible.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, zero code cases were resolved. The remaining number of active cases is 41.

Due to the ongoing pandemic, Code Enforcement has modified its inspections by conducting a verbal survey regarding COVID-19 symptoms before entering a building. Inside inspection have been limited.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Monday, October 03, 2022

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During Quarter 3, zero code cases were resolved. The remaining number of active cases is 41.

Due to the ongoing pandemic, Code Enforcement has modified its inspections by conducting a verbal survey regarding COVID-19 symptoms before entering a building.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 4, 2 code cases were resolved. The remaining number of active cases is 39.

Due to the ongoing pandemic, Code Enforcement has modified its inspections by conducting a verbal survey regarding COVID-19 symptoms before entering a building.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602496-21 **Jurisdiction:** Cudahy
Project Title: Graffiti Abatement Program
IDIS Number: 12025
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 3/29/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This program provides funding to remove graffiti from public right-of-way areas and on private property where the graffiti is visible from the public right-of-ways. The graffiti removal program consists of covering graffiti with paint or "water-blasting" curbs, sidewalks, streets, walls and trees, and removing debris.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 26,820 This Year: 26,820 Cumulative: 26,820 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$4,308.00 Cumulative: \$4,308.00 Ratio: 43.1%
Square Feet of Graffiti Removed: 606

Annual Narrative:

For FY2021, a total of 606 locations were cleared of vandalism, citywide. The program was created late Q3 of the fiscal year. A budget of \$10,000 was provided which was used for non-personnel equipment to address citywide vandalism including paint, rollers, and other equipment to remove graffiti.

Quarter: 4 **Accomplishment Quantity:** 26,820

Accomplishment Narrative:

For Q4, 606 graffiti vandalized locations were removed citywide.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601796-21 **Jurisdiction:** Cudahy
Project Title: Senior Activities
IDIS Number: 11867
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program assists seniors in the community by promoting health and wellness activities to aid in a better quality of life.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 80 This Year: 5 Cumulative: 5 Ratio: 6.2%
Net Expenditures: Budgeted: \$21,750.00 This Year: \$21,264.00 Cumulative: \$21,264.00 Ratio: 97.8%

Annual Narrative:

A total of 15 unduplicated clients were served this fiscal year, with 53 duplicated clients in total.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	2
White - Hispanic	3
Total	5

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	5
Total	5

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, the program served nine (9) unduplicated client and 16 duplicated clients. This client breakdown included three (3) new clients and six (6) returning clients from the previous program year.

Services provided included:

1. Assistance with application completion
2. Accessing transportation services
3. Citizenship status
4. Referrals to housing options
5. Advocating for the Resident

The Case Manager completed interpretation of documents and provided monitoring and therapeutic listening for the residents. Some residents were referred clients to the MSSP program, which is another type of case management that focuses on critical

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

clients who are severely limited.

Quarter: 2 **Accomplishment Quantity:** 5

Accomplishment Narrative:

The program served zero (0) unduplicated client and 18 duplicated clients.

Services provided included:

1. Assistance with application completion
2. Accessing transportation services
3. Citizenship status
4. Referrals to housing options
5. Advocating for the Resident

The Case Manager completed interpretation of documents and provided monitoring and therapeutic listening for the residents. Some residents were referred clients to the MSSP program, which is another type of case management that focuses on critical clients who are severely limited.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The program served zero (0) unduplicated client and 16 duplicated clients.

Services provided included:

1. Assistance with application completion
2. Accessing transportation services
3. Citizenship status
4. Referrals to housing options
5. Advocating for the Resident

The Case Manager completed interpretation of documents and provided monitoring and therapeutic listening for the residents. Some residents were referred clients to the MSSP program, which is another type of case management that focuses on critical clients who are severely limited.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The program served zero (0) unduplicated client and 13 duplicated clients. Numbers were not reported under Activity Accomplishment Q4 section of this reporting. However, there was activity.

Services provided included:

1. Assistance with application completion
2. Accessing transportation services
3. Citizenship status
4. Referrals to housing options
5. Advocating for the Resident

The Case Manager completed interpretation of documents and provided monitoring and therapeutic listening for the residents. Some residents were referred clients to the MSSP program, which is another type of case management that focuses on critical clients who are severely limited.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96166-21 **Jurisdiction:** Cudahy
Project Title: Single-Unit Housing Rehabilitation
IDIS Number: 11920
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project offers grants and below market interest rate loans for single-family homes including and emergency grants to assist low- and moderate-income households with the repair or rehabilitation of owner-occupied units.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 14 This Year: 2 Cumulative: 2 Ratio: 14.3%
Net Expenditures: Budgeted: \$182,599.00 This Year: \$47,233.00 Cumulative: \$47,233.00 Ratio: 25.9%

Annual Narrative:

The Single-Unit Housing Rehab program had two (2) applicants reach the income qualified stage. Both projects were completed and recorded on the LACDA portal. One applicant expressed interest and picked up the application. City will work next fiscal year to follow up with this applicant to assess income eligibility.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Moderate	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
3932 Clara Street	Cudahy	CA	90201	Owners	Low	\$10,000
5106 Elizabeth Street	Cudahy	CA	90201	Owners	Moderate	\$10,000

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	2	0
Total	2	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, the program income qualified one household; it is currently in the bid phase.

The program also resumed a project from the previous year. This program had to be rebid due to the original contractor backing out of the project. However, it is now in construction and expected to be completed in the next quarter.

Staff will work on outreach to increase interest in the program.

Quarter: 2 **Accomplishment Quantity:** 2 **Female-Headed Households:** 1

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 3, no projects were completed. However, the Program is working with one resident to determine eligibility.

This quarter the program increased its outreach efforts to attract more applicants to the program.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 4, no projects were completed. However, the Program made contact with two residents who expressed interest. One resident picked up application. Staff is waiting to receive completed application.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602295-21 **Jurisdiction:** Cudahy
Project Title: Small Business Support
IDIS Number: 11866
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program offers City of Cudahy small businesses (50 employees or less) grants up to \$5,000 to provide financial assistance to small businesses that have been impacted by COVID-19 or are part of a targeted industry for future growth. The goal of this program is to create and retain jobs for the community by stabilizing weakened businesses, encouraging businesses owners to re-open or expand their business, and/or attract entrepreneurs for growth potential. Grants and loans may be used to purchase equipment, rent and utility expenses, payroll costs. Businesses will apply during an established timeline, businesses will be screened for program eligibility, before being selected for grant or loan.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 10 This Year: 5 Cumulative: 5 Ratio: 50.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$52,108.00 Cumulative: \$52,108.00 Ratio: 69.5%

Annual Narrative:

In FY2021, a total of ten (10) applications were received, wherein five (5) were approved and received funding, two (2) were incomplete, one (1) applicant withdrew, and two (2) submitted applications after the deadline passed. This program was not funded for the next fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Other Race - Hispanic	3
Total	5

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	2
Low	3
Total	5

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	4.00	4.00	0.00
Three-Quarter-Time (30 Hrs.):	1.00	0.75	0.00
Total	5.00	4.75	0.00

Grants/Loans:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	5	0
Total	5	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This program has not yet launched. Staff will work in the upcoming quarter to finalize the details of the program and start outreach and marketing for the program.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This program has not yet launched. The program will launch in Quarter 3 and process loans until all funds have been exhausted.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 3 this program launched its outreach campaign. The Program marketed via social media and a targeted mailing campaign. The program will be reviewing applications in quarter 4 and anticipates that at least seven (7) businesses will be assisted.

Quarter: 4 **Accomplishment Quantity:** 5

Accomplishment Narrative:

This quarter, the city conducted Citywide outreach via mass mailing of program flyer, social media outreach, and direct email outreach. A total of ten (10) applications were received. Five (5) were approved and received funding. Two (2) were incomplete. One (1) applicant withdrew and two (2) submitted applications after the deadline passed.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Culver City

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602274-20 **Jurisdiction:** Culver City
Project Title: ADA TP
IDIS Number: 11710
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 11/23/2020 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers, such as sidewalk bollards, uplifted, cracked, narrow sidewalks and panels, lack of ADA-compliant curb ramps, through the design and construction of nineteen (19) ADA-compliant curb ramps in addition to the curb ramps, replacement sidewalk panels, tree root trimming, placement of tree root well grates and relocation of utility poles previously approved, to provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,595 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$266,721.00 This Year: (\$265,152.00) Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Plans, specification and estimates (PSE) documents were developed. The PSE document was approved by Culver City Council and CDBG, and project was authorized for construction bidding.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

City Council is going to approve the bid documents and authorized construction bidding on 10/25/21. Construction schedule to start early 2022 with completion in the Spring 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

- Project has gone to bid for construction (bid opening date: 4/21/22). Construction is anticipated to commence in July/July 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

City County and CDBG reviewed and approved PSE documents; project is authorized to proceed with construction bidding.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602154-19 **Jurisdiction:** Culver City
Project Title: ADA Transition Plan Parks Project
IDIS Number: 11381
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 12/24/2019 to 6/30/2021 **Quarter Completed:** 3
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers at nine (9) City parks. These barriers include uplifted, cracked sidewalks and panels, lack of curbs and ramps, and lack of paths preventing access and use of park amenities. Removal of these barriers through the design and construction of curb ramps and walkways, replacement sidewalk panels and tree root trimming will provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 9 This Year: 9 Cumulative: 9 Ratio: 100.0%
Net Expenditures: Budgeted: \$35,967.00 This Year: \$23,515.00 Cumulative: \$23,515.00 Ratio: 65.4%

Annual Narrative:

- Construction notice of completion was filed and executed in September 2021. Contract compliance file review was done in December 1,2021 and clearance letter was received on 12/14/21. Project is closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

NOC was filed by County. City is going to submit request on 10/21 for file review to close out project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 9

Accomplishment Narrative:

- Construction notice of completion was filed and executed in September 2021. Contract compliance file review was done in December 1,2021 and clearance letter was received on 12/14/21. Project is closed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602150-19 **Jurisdiction:** Culver City
Project Title: ADA Transition Plan Sidewalk Repairs/Curb Ramps Project
IDIS Number: 11380
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 12/24/2019 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers, such as sidewalk bollards, uplifted, cracked, narrow sidewalks and panels, through the design and construction of curb ramps, replacement sidewalk panels, tree root trimming, placement of tree root well grates and relocation of utility poles to provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,532 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$439,141.00 This Year: \$298,108.00 Cumulative: \$298,108.00 Ratio: 67.9%

Annual Narrative:

Sidewalks - Construction on going during calendar year 2021. Project was completed at the end of 2021.

Curb Ramps - Plans, specification and estimates (PSE) documents were developed. The PSE document was approved by Culver City Council and CDBG, and was authorized for construction bidding.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Transition Plan Sidewalk Repairs component: NOC was filed by County. City is going to submit request on 10/21 for file review to close out project.

Curb Ramps Component: City Council is going to approve the bid documents and authorized construction bidding on 10/25/21. Construction schedule to start early 2022 with completion in the Spring 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

- The sidewalk repairs component has been completed with project 602154-19.
- The curb ramps component that consists of construction of Overland Ave curb ramps has gone to bid for construction (bid opening date: 4/21/22). Construction is anticipated to commence in June/July 2022.

Quarter: 4 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Sidewalks - Construction completed. Notice of Completion was recorded in October 2021. Construction Contract Compliance File review was done in October 2021 and file review clearance letter was received from LA County Development Authority on 12/14/21.

Curb Ramps - City County/CDBG Reviewed/ approved PSE documents and authorized to proceed with construction bidding.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602297-21 **Jurisdiction:** Culver City
Project Title: ADA Transition Plan Sidewalk Repairs/Curb Ramps Project 2021
IDIS Number: 11932
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides funding for the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage or other tripping hazards, to provide an accessible, unobstructed path of travel for severely disabled adults and elderly persons. It funds the ADA TP for thirty-eight (38) additional sidewalk uplift repairs that are not compliant with current ADA standards. This project also provides funding to the ADA TP for seven (7) additional curb ramp repairs and for construction of a concrete walkway at Coombs Park to provide ADA access to the park.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,532 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$103,100.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Project was scoped out by the City. Environmental Service Request (ESR) form was submitted to LACDA that included preliminary construction costs and exhibits with maps and photos.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is in pre-construction mode. It is projected to commence construction in Fall of 2021. It is scheduled to be completed prior to June 30, 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

- No activity has taken place during this reporting period. Project is anticipated to bid for construction together with CDBG project -22 after July 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity. PSE documents will be developed in 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96189-21 **Jurisdiction:** Culver City
Project Title: Senior & Disabled Services Program
IDIS Number: 11933
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides information and referrals for ride share information, housing, independent living skills, financial assistance, and assisted technology to seniors and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 400 This Year: 316 Cumulative: 316 Ratio: 79.0%
Net Expenditures: Budgeted: \$42,000.00 This Year: \$40,298.00 Cumulative: \$40,298.00 Ratio: 95.9%

Annual Narrative:

The 21-22 Fiscal Year offered Disability Services and Senior & Social Services staff the opportunity to create a new normal as the Culver City Senior Center reopened for in-person services on July 6th, 2021. Due to the ongoing pandemic, our population of individuals who are disabled and elderly were very concerned about returning to the way their lives once were. The Culver City Parks, Recreation and Community Services staff had these two populations as top of mind during this fiscal year and made sure to keep them connected, informed, educated and entertained throughout the year while utilizing virtual and in-person methods of connecting with them.

Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for 316 Culver City clients in the 21-22 FY.

The Culver City Senior Center has now been open a full year since its closure on March 14th, 2020. Below is a recap of some of our services during the past year.

Mental Health and Group Support

Our existing Social Service partners continued to provide services via phone, virtual and in-person meetings. The following Social Service agency partners provided seniors in need of supportive services throughout the year:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG) – social services case management

Wellness Calls

Throughout the pandemic, wellness calls to our members occurred by Disability Services and Senior & Social Services staff. A phone call was made to our program participants and members, with most being called at least weekly, to check in on their current needs and status, offer a moment for socializing and to ensure that they were informed with up-to-date practices occurring at the center and in the area related to COVID-19. These calls were important to our member's daily routine and allowed us to assist our community as everyone adapted to the transition of in-person interactions once again.

Workshops and Seminars

The Culver City Senior Center staff partnered with diverse partners including UCLA Health, Wise & Healthy Aging, Cedars-

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Sinai, AARP, Alzheimer's Association, Alzheimer's Los Angeles, LA Metro, Anthem Blue Cross and more to provide virtual workshops. Just a few of the workshops offered during the 21-22 year were:

- AARP Smart Driver/TEK Virtual Workshop: Discover the Safety Benefits of New Car Technology
- The Joys and Challenges of Gender Diversity Experienced by People Ages 50+
- LACDMH - Know the Scams, Don't Be a Victim
- Braille Institute - Understanding Vision Loss
- Culver City Transportation Feedback Session
- Walk Safe Presentation/ workshop/walking tour – Culver City Walk n' Rollers
- LACDMH - Depression & Anxiety
- Metro & Cyber Seniors - On The Move Riders Program
- 10 Warning Signs of Alzheimer's
- Adult Bike Skills Workshop – Culver City Walk n' Rollers
- Drop-in Meditation – UCLA Health
- Falls Prevention Workshop
- Ballona Wetlands Ecological Reserve Tour
- LGBTQ Dementia Care Partner Support Group – Alzheimer's Los Angeles

Transportation

During the 21-22 year more than Disability Services and Senior & Social Services staff spoke to 44 interested individuals from our population and 33 were then approved as new clients. These clients were interviewed and processed to become registered users of the Culver City's Dial-A-Ride and Discount Taxi Coupon program for transportationally disabled residents.

Transportation was a one of the frequently inquired about services for individuals to reach out to staff about and Culver City's Transportation Department continues to offer more information on services that transport members outside of Culver City in addition to their Dial-A-Ride service. The Transportation Department has also sought feedback from our community of older adults and individuals with disabilities to better tailor their services to them and develop new methods of travel like the Downtown Culver City Circulator. Disability Services and Senior & Social Services staff has collaborated with the Transportation Department to spread awareness of various transportation methods available to this population.

Socialization & Special Events

Throughout the year we began cautiously re-introducing more events and activities for our members. We learned from the community that the face-to-face contact during isolation was extremely important, so we began having our social service partners transition to in-person meetings while still offering access virtually or via phone calls to accommodate for those who were unable to return to in-person interactions. Attendees have actively been participating in our events and are very appreciative of the city's continued outreach during this transition. The Culver City Senior Center offers more than 75 different classes, workshops and educational presentations per month. These allow our diverse patrons to participate in everything from watercolor class to scams education. Just a few of the larger events we've held this 21-22 have been:

- Welcome Back BBQ (August 24th, 2021) - Staff welcomed our members back to the center after having closed due to the pandemic and celebrated the end of summer.
- Disability Awareness month drive up event in October for developmentally disabled adults and children in October; total attendance of over 100 people.
- Doorstep events occurred throughout the year with about 15 adults with developmental disabilities who participated each event. All participants are long time Socialite and DDD attendees. Staff delivered goodie bags with games and treats. The participants of the event were able to reserve any Tuesday in each month that the event was offered. Participants were also able to take a photo with staff.
- Dances for the Developmentally Disabled and Socialites events resumed, and participants were appreciative of the staff's dedication to serving this population. More than 25 participants attended these monthly events and had the opportunity to dance, listen to music, eat and socialize with long-time friends.
- Older Americans Month in May's theme for 2022 was "Age my Way" and staff planned and collaborated with community organizations to provide interactive, educational and fun events to our member in-person and online.
- Los Angeles County Department of Mental Health "Lunch & Learn" event for June 23rd was an opportunity to learn about the "8 Dimensions of Wellbeing" and spread awareness of the importance of prioritizing one's mental health. Social service resources were offered and discussed so that the community was reminded of the available services our community offers.

Website Updates

Disability Services and Senior & Social Services staff updated the website for Disability Services to include updated activity information and contact information. This includes adding PDFs of the program brochures, photos from events and listing

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

future activity details.

Nutrition & Food Insecurity

Food insecurity increased tremendously as a result of the pandemic. The nutrition program at the Culver City Senior Center is planning on resuming in-person dine-in service at the center before 2023. Currently, the program offers delivery of meals to homebound seniors and individuals with disabilities. The Senior Center Nutrition Program also offers a pick-up service for seniors who are capable of driving to the Culver City Senior Center and picking up their meals all while staying in their vehicles. The service is offered Monday & Wednesday 10:30am-12:00pm.

Disability Services and Senior & Social Services staff also collaborated with LA County and offered a Cal Fresh Healthy Living Workshop every Thursday in January through June in 2022. Class topics included ways to incorporate more fruits and vegetables into meals, how to build healthy meals and snacks, food safety and eating on a budget.

Unhoused Population & Case Management

Throughout the pandemic there has been a rise in unhoused case management cases that has continues to increase. Disability Services and Senior & Social Services continue to work with St. Josephs Center, Culver City Fire Department, and Special Services for Groups to assist and support the unhoused and seniors. As you may know, these cases are often lengthy and require time, kindness and trust to reach the goals of providing services.

In conclusion, since the center's reopening on July 6, 2021 Disability Services and Senior & Social Services staff continue to ensure access to social services and opportunities for socialization and enrichment through all possible methods. As part of our goal to achieve a new normal for our population, we continue to offer virtual workshops with our partners at AARP, Los Angeles County Department of Mental Health and other community partners. Many of our existing Social Service partners have returned to in-person services while others have agreed to hybrid services. In addition to these changes, we have incorporated classes that occurred prior to the pandemic as well as the new activities that offer a variety of benefits to our members. The Disability Services and Senior & Social Services staff have enjoyed welcoming our community members back into the center to continue assisting and providing them with essential services. We look forward to collaborating with current and new community partners to ensure access and awareness of helpful services that are imperative for our community's wellness and success.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	23
Black/African American & White - Non-Hispanic	3
Black/African American - Non-Hispanic	15
Other Race - Hispanic	24
Other Race - Non-Hispanic	61
White - Hispanic	22
White - Non-Hispanic	166
Total	316

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Culver City Senior & Disabled Services Program
 FY 2021/2022
 CDBG 1st Quarter Report

The Recreation & Community Services staff overseeing Disability Services and Community Services staff assisted and entered data into the CDBG database for 50 Culver City clients.

On July 6, 2021 the Culver City Senior Center reopened to the public due to the new practices that were announced for various facilities in Los Angeles County. Culver City Senior Center continued its partnership with UCLA Health, Cedars Sinai, and Los

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Angeles Public Library to provide virtual workshops. The following virtual workshops were provided throughout the 1st quarter:

- Always Best Care Senior Services – “Caregiving Essentials Webinar” – July 17th
- AAA – “The Auto Club: Keeping the Keys”- July 9th and July 22nd
- AAA – “Senior Driver Safety and Mobility” – August 20th
- Braille Institute – “Orientation and Mobility Services” – August 5th
- Braille Institute – “Understanding Vision Loss” – September 14th
- Metro – “Metro on the Move Riders Program” – September 8th
- UCLA Health – “Drop-in Meditation” – Every Monday

Due to Covid-19 and its subsequent closure of the Culver City Senior Center on Saturday, March 14, 2020, the center’s existing Social Service partners agreed to continue to provide services via phone even after the center reopened on July 6, 2021. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist

The following Social Service partners agreed to continue providing services to seniors via phone and to do so in-person while onsite at the center since it reopened on July 6, 2021:

- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)
- Affordable Living for the Aging

The Recreation & Community Services staff members overseeing Disability Services and Community Services planned “Summertime Fun on Your Doorstep” in the month of August. 18 adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered drawstring backpacks with helpful items and treats. The participants of the event were able to reserve any Tuesday in August that worked with their schedule. Participants were also able to take a socially distanced photo with Culver City staff. Attendees of the monthly events have actively been participating in our socially distanced activities and are very appreciative of the city’s continued outreach throughout the pandemic.

Due to Covid-19 the monthly DDD & Socialite in-person dances have not taken place since March 2020 however, with proper precautions and appropriate practices Socialite events resumed in September 2021. On Saturday, September 18, 2021 the Socialites “Welcome Back Barbeque” occurred where 19 participants attended and had the opportunity to socialize with friends, receive goodie bags, take photos, eat, and enjoy live entertainment as a community. The group members were excited and appreciative for this event to return as it provided a fun and safe way for them to reunite with their long-time friends.

Throughout the pandemic there has been a rise in unhoused case management cases. This rise in cases has continued well after the center reopened as well. The Recreation & Community Services staff members overseeing Disability Services and Community Services continues to work with St. Josephs Center, Culver City Fire Department, and Special Services for Groups (SSG) to assist and support the unhoused and seniors. The outreach team for St. Josephs and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need.

Quarter: 2 **Accomplishment Quantity:** 50

Accomplishment Narrative:

This quarter, the Recreation & Community Services Specialist overseeing Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for Culver City clients.

Despite the ongoing COVID-19 pandemic, the Culver City Senior Center continued its partnership with Los Angeles County Department of Mental Health, Alzheimer’s Los Angeles, UCLA, and USC to provide virtual workshops. The following virtual workshops were provided throughout the 2nd quarter:

- Los Angeles County Department of Mental Health (LACDMH) – “Hoarding” – Oct. 6th
- Los Angeles County Department of Mental Health (LACDMH) – “Healthy Aging” – Oct. 13th
- Independence at Home Facebook Live Mini Series – “Laughter Yoga” – Oct. 26th
- Alzheimer’s Los Angeles – “Tips & Strategies for a Healthier Brain” – Oct. 27th
- Alzheimer’s Los Angeles – “LGBTQ Dementia Care Partner Support Group” – Nov. 8th

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Independence at Home Facebook Live Mini Series – “Caregivers are People Too” – Nov. 9th
- Independence at Home Facebook Live Mini Series – “Laughter Yoga” – Nov. 23rd
- Los Angeles County Department of Mental Health (LACDMH) – “Depression & Anxiety” – Dec. 1st
- Independence at Home Facebook Live Mini Series – “Beating the Holiday Blues” – Dec. 7th
- Los Angeles County Department of Mental Health (LACDMH) – “Resiliency” – Dec. 8th
- USC & Alzheimer’s Los Angeles – “Savvy Caregiver Classes Information Session” – Dec. 14th
- Los Angeles County Department of Mental Health (LACDMH) – “Late-Life Transitions” – Dec. 15th
- Independence at Home Facebook Live Mini Series – “Laughter Yoga” – Dec. 21st
- UCLA Health – “Drop-in Meditation” – Every Monday

Due to COVID-19 and its subsequent closure of the Culver City Senior Center on Saturday, March 14, 2020, the center’s existing Social Service partners agreed to continue to provide services via phone even after the center reopened on July 6, 2021. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
 - Health Insurance Counseling and Advocacy Program (HICAP)
 - Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- HICAP was available by phone and email to schedule virtual or phone appointments with seniors for assistance with their applications for Medicare’s open enrollment period that took place October 15th to December 7th . The Ask the Therapist program also held monthly virtual sessions to discuss specific health-related topics with seniors.

The following Social Service partners agreed to continue providing services to seniors via phone and in-person while onsite at the center since it reopened on July 6, 2021:

- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)
- Affordable Living for the Aging

The Recreation & Community Services Specialist planned “Santa on Your Doorstep” in the month of December. 15 adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered wrapped gifts with warm socks, sensory items and treats. The participants were able to reserve any Tuesday in December that worked with their schedule. Additionally, participants were able to take a socially distanced photo with Culver City Staff who dressed up as Santa. Attendees of the monthly events have actively been participating in our socially distanced activities and are very appreciative of the city’s continued outreach throughout the pandemic.

The Disability & Social Services page on the Culver City website has been updated to reflect recent changes in staff contact information, program descriptions, brochures, event details and also included the addition of information for Disability Awareness Month, Doorstep Events and photos of our ongoing programs. This recent update has led to an increase of inquiries from interested members of the community.

Many of the past participants of our disability programming were eager to attend the events on a monthly basis once again with the return of both Dances for the Developmentally Disabled (DDD) on every second Friday of the month and Socialites on every third Saturday of the month. On Saturday, October 16, 2021 the Socialites “Halloween Bash” occurred where over 20 participants attended and had the opportunity to socialize with friends, receive goodie bags, take photos, eat, and enjoy the event as a community. The group members were excited and appreciative for this event to return as it provided a fun and safe way for them to reunite with their long-time friends. Shortly after, DDD returned on November 12, 2021 and 24 participants enjoyed light refreshments and danced to music with each other. On December 18, 2021, more than 30 participants attended the final Socialites event of the year and received small gifts, danced to the music, ate dinner with their peers and took photos at the photo wall with staff dressed up as Santa. The participants enjoyed the year’s events and are excited to attend those events in the new year.

Throughout the pandemic there has been a rise in unhoused case management cases. This rise in cases has continued well after the center reopened on July 6, 2021. The Recreation & Community Services Specialist overseeing Disability Services and Senior & Social Services continues to work with St. Joseph’s Center, Culver City Fire Department, and Special Services for Groups (SSG) to assist and support the unhoused and seniors. The outreach team for St. Josephs and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need. A collaboration between the Parks, Recreation & Community Services, the Housing Department and AYSO was created to collect socks to donate to homeless individuals. In homeless shelters, socks are the number one item requested for donations from the public.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 3, the Recreation & Community Services Coordinator overseeing Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for 33 new Culver City clients this third quarter. Due to the technical difficulties that came about in the second quarter with the online system, client information was not able to be added until this quarter. For the second quarter, 22 new clients were served and input into the system.

The Culver City Senior Center continued its partnership with Cal Fresh and Alzheimer's Los Angeles to provide virtual workshops, in addition to partnering with Cal Lutheran for their Fifty and Better educational lecture series. The following virtual workshops were provided throughout the 3rd quarter:

- Alzheimer's Los Angeles – "Healthy Living for Your Brain & Body: Tips for the Latest Research" – Jan. 11th
- Cal Fresh – "Healthy Living Workshops" – January 6th, 13th, 20th and 27th
- Alzheimer's Los Angeles – "10 Warning Signs of Alzheimer's" – Feb. 8th
- Cal Fresh – "Healthy Living Workshops" – February 3rd, 10th, 17th and 24th
- Alzheimer's Los Angeles – "10 Warning Signs of Alzheimer's" – March. 8th
- Cal Fresh – "Healthy Living Workshops" – March 10th, 17th, 24th and 31st
- California Lutheran University – "Fifty and Better (FAB) Lecture Series" – March 9th and March 21st

Due to COVID-19 and its subsequent closure of the Culver City Senior Center on Saturday, March 14, 2020, the center's existing Social Service partners agreed to continue to provide services via phone even after the center reopened on July 6, 2021. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist

HICAP was available by phone and email to schedule virtual or phone appointments with seniors for assistance or questions they had related to Medicare. The Ask the Therapist program also held monthly virtual sessions to discuss specific health-related topics with seniors.

The following Social Service partners agreed to continue providing services to seniors via phone and in-person while onsite at the center since it reopened on July 6, 2021:

- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)
- Affordable Living for the Aging

The Recreation & Community Services Specialist planned "Kindness on Your Doorstep" in the month of February. Twelve adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered wrapped gifts with candy, a plush toy, rocks with nice messages on them that were painted by the seniors at the center and treats. The participants were able to reserve any Tuesday in February that worked with their schedule. Additionally, participants were able to take a socially distanced photo with Culver City Staff. Attendees of the monthly events have actively been participating in our socially distanced activities and are very appreciative of the city's continued outreach throughout the pandemic.

The Disability & Social Services page on the Culver City website was edited during the 2nd quarter and has been continuously updated to reflect recent changes in staff contact information, program descriptions, brochures, event details and also included the addition of information for Disability Awareness Month, Doorstep Events and photos of our ongoing programs. This recent update has led to an increase of inquiries from interested members of the community and new participants at our events.

Many of the past participants of our disability programming were eager to attend the events on a monthly basis once again with the return of both Dances for the Developmentally Disabled (DDD) on every second Friday of the month and Socialites on every third Saturday of the month. Unfortunately, due to a rise in COVID-19 cases, DDD and Socialite events were canceled in January 2022 to decrease the risk of possible COVID-19 exposure. DDD occurred on Friday, February 11, 2022 and Friday, March 11, 2022 with over 25 participants on both dates. Socialites occurred Saturday, February 19th and Saturday, March 19th with over 35 participants in attendance. Participants had the opportunity to socialize with friends, receive candy grams, take photos, eat, and enjoy the event as a community. The group members were excited and appreciative for these events to return as it provided a fun and safe way for them to reunite with their long-time friends.

The Disability Advisory Committee (DAC) has been committed to advising the City Council of Culver City on matters related to the community of individuals with disabilities. The DAC and Disability Services and Senior & Social Services staff met on February 9, 2021 and created a workplan for the 2022 – 2023 Fiscal Year which aims to:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1. Conduct outreach to City Departments, other Committees, Commissions and Boards in order to relay to them the mission of the Disability Advisory Committee and its wealth of expertise that can serve as a resource in the creation of policies or the planning of activities impacting community members with disabilities.
2. Invite local non-profit partners to make presentations at upcoming DAC meetings in order to understand the resources available within the City for people with disabilities.
3. Work with City staff to create an initial City disability needs assessment survey which will be distributed to the public and local service organizations.
4. Streamline the process for individuals with disabilities to raise concerns on issues impacting them and present to City staff.
5. Raise Disability Awareness in Culver City by working with City staff.

The DAC and Disability Services and Senior & Social Services staff recently discussed with the Culver City Police Department about the new sticker program they implemented to identify and properly acknowledge individuals with disabilities. The committee and staff advised the Department about their concerns regarding the program and advocated for improvements to be made along with future consideration for their input for similar programs in the future.

The continued rise in unsheltered case management cases has lasted well after the center reopened on July 6, 2021. The Disability Services and Senior & Social Services staff continues to work with St. Joseph's Center, Culver City Fire Department, and Special Services for Groups (SSG) to assist and support the unsheltered and seniors. The outreach team for St. Joseph's and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need. In March, one individual that frequents the Senior Center was offered housing after working with St. Joseph's outreach team to secure placement.

Quarter: 4 **Accomplishment Quantity:** 265

Accomplishment Narrative:

This reporting period, 105 clients had been entered into the system. The Recreation & Community Services staff overseeing Disability Services and Senior & Social Services assisted and entered data into the CDBG database for 211 new Culver City clients this fourth quarter.

The Culver City Senior Center has continued its partnership with Cal Fresh and Alzheimer's Los Angeles to provide virtual and in-person workshops. Additionally, AARP and Los Angeles County Department of Mental Health have also provided consistent in-person and virtual workshops for our community. The following workshops were provided throughout the 4th quarter:

- Cal Fresh – “Healthy Living Workshops” – Thursdays in April
- AARP – “Driver Safety Program” – April 9th
- Los Angeles County Department of Mental Health – “Know the Scams, Don't Be a Victim” – April 21st
- Cal Fresh – “Healthy Living Workshops” – Thursdays in May
- Alzheimer's Los Angeles – “Dementia Friends” – May 9th
- AARP – “Smart Driver TEK: Discover the Safety Benefits of New Car Technology” – May 13th
- AARP – “Driver Safety Program” – May 14th & 21st
- Senior Self Defense Workshop – May 25th
- Cal Fresh – “Healthy Living Workshops” – Thursdays in June
- AARP – “The Joys and Challenges of Gender Diversity Experienced by People 50+” – June 8th
- AARP – “Driver Safety Program” – June 11th
- California Phones – Tabling Session – June 22nd
- Los Angeles County Department of Mental Health – “Lunch & Learn: 8 Dimensions of Wellbeing” – June 23rd

The center's existing Social Service partners continue to provide services via phone and in-person at the Culver City Senior Center Monday-Wednesday each week. The following Social Service agencies have also been providing supportive services to seniors through referrals by Disability Services and Senior & Social Services staff:

- Antioch University Counseling Center – Individual Counseling and Support Group
 - Health Insurance Counseling and Advocacy Program (HICAP)
 - Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- HICAP was available by phone and email to schedule virtual or phone appointments with seniors for assistance or questions

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

they had related to Medicare. The Ask the Therapist program also held monthly virtual sessions to discuss specific health-related topics with seniors.

The following Social Service partners have continued providing services to seniors via phone and in-person while onsite at the center:

- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)
- Affordable Living for the Aging

Many organizations have collaborated with Disability Services and Senior & Social Services staff at the Culver City Senior Center. Cal Fresh is one organization that has consistently offered workshops that encourage an active lifestyle and healthy food choices in their weekly discussions about relevant nutrition topics and resources. California Phones is another organization that has come out to the Senior Center to meet with members to discuss free adaptable phones that meet their needs and are easy to use.

AARP has offered various avenues for members to learn and gain skills to maintain their independence while spreading awareness about the importance of fostering an age-friendly community through their Driver Safety Program (occurs monthly or bi-monthly at the center), Smart DriverTEK and Gender Diversity workshops. These workshops and programs have been very helpful to members of the center as many have appreciated the opportunities to gain new insight and resources that are available to them as they age.

The Los Angeles County Department of Mental Health (LACDMH) has also been another helpful organization that the center has partnered with to offer workshops and events with. Due to the ever-present danger of scams that target the older adult population, LACDMH was available to offer a workshop about knowing what scams are currently occurring and how to avoid becoming a victim to them. This has assisted our community to stay vigilant for many common scams and to think critically about the legitimacy of the correspondence they receive.

Disability Services and Senior & Social Services staff also partnered up with LACDMH to host the Lunch and Learn event centered around the “8 Dimensions of Wellbeing” at the center to promote the importance of prioritizing one’s wellbeing and mental health. This event was a time to offer insight and information about available resources to those who attended. Furthermore, the Q & A session that occurred offered participants an opportunity to discuss mental health and its related resources in a safe environment.

May was Older American’s Month (OAM) and part of the month’s activities at the center, Disability Services and Senior & Social Services staff planned for Alzheimer’s Los Angeles to present about dementia and how our members may serve as a friend to those in their lives who are experiencing dementia. Members also gained insight about how to catch early signs of memory issues and when to seek medical attention from this presentation.

Disability Services and Senior & Social Services staff received inquiries from members about instances they had seen and heard about the increase in violent altercations that have occurred against vulnerable populations such as older adults and individuals with disabilities. For this reason, Disability Services and Senior & Social Services staff organized a Senior Self Defense workshop with a community Martial Arts Instructor. This workshop was adapted by the instructor to include information and resources related to this population that would better prepare and protect them in their daily lives.

Wellness calls became a key tool and indicator of the general wellbeing of our population while at home during the pandemic and after the center reopened on July 6th, 2021. Wellness calls assisted Disability Services and Senior & Social Services staff in gauging how the pandemic impacted the participants’ daily lives, especially around the holidays, and how it influenced their behavior after the center reopened. Wellness calls were done in June of this quarter to check in with the population as the number of individuals who often come into the center or contact us have decreased compared to pre-pandemic levels. Additionally, wellness calls were utilized to inform members that the center is open to in-person inquiries, offer resources such as SSG contact information, nutrition, transportation, and to update participants about COVID-19 vaccination related information. Among other resources that were offered, the wellness calls provided an important outlet to members who were in dire need of socialization and comfort throughout the pandemic.

Disability Services and Senior & Social Services staff planned “Spring on Your Doorstep” in the month of April. Twelve adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered baskets with candy, a sensory item and other treats. The participants were able to reserve any Tuesday in April that worked with their schedule. Additionally, participants were able to take a photo with Culver City Staff. Attendees of the monthly events have actively been participating in our activities and are very appreciative of the city’s continued outreach

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

throughout the pandemic.

The Disability & Social Services page on the Culver City website is continuously updated to reflect recent changes in staff contact information, program descriptions, brochures, event details, social service referrals, information for Disability Awareness Month, Doorstep Events and photos of our ongoing programs. This has led to an increase of inquiries from interested members of the community and new participants at our events.

Many of the past participants of our disability programming were eager to attend the events on a monthly basis once again with the return of both Dances for the Developmentally Disabled (DDD) on every second Friday of the month and Socialites on every third Saturday of the month. DDD occurred on Friday, June 10th, 2022 and Socialites occurred Saturday, May 21st, 2022 with over 25 participants on both dates. Participants had the opportunity to socialize with friends, receive festive event favors, take photos, eat, and enjoy the event as a community. The group members were excited and appreciative of these events as they provide a fun and safe way for them to reunite with their long-time friends.

The Disability Advisory Committee (DAC) has been committed to advising the City Council of Culver City on matters related to the community of individuals with disabilities. The DAC met on June 10th, 2021 and began working on their plan for the 2022 – 2023 Fiscal Year which is as follows:

1. Conduct outreach to City Departments, other Committees, Commissions and Boards in order to relay to them the mission of the Disability Advisory Committee and its wealth of expertise that can serve as a resource in the creation of policies or the planning of activities impacting community members with disabilities.
2. Invite local non-profit partners to make presentations at upcoming DAC meetings in order to understand the resources available within the City for people with disabilities.
3. Work with City staff to create an initial City disability needs assessment survey which will be distributed to the public and local service organizations.
4. Streamline the process for individuals with disabilities to raise concerns on issues impacting them and present to City staff.
5. Raise Disability Awareness in Culver City by working with City staff.

The DAC has reached out to Culver City's Public Works and Transportation Department to better understand its internal processes and vision while including the community of individuals with disabilities and older adults in its plans. Additionally, the DAC advised the departments about their mission and role within the city to advocate for improvements to be made along with future consideration for their input for similar programs in the future. Lastly, the DAC has invited a few local organizations that serve individuals with disabilities and their families in the area to present and offer resources to share with city staff and the public.

Due to the continued rise in unsheltered case management cases, the Disability Services and Senior & Social Services staff continues to work with St. Joseph's Center, Culver City Fire Department, and Special Services for Groups (SSG) to assist and support the unsheltered and seniors. The outreach team for St. Joseph's and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Diamond Bar

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602289-21 **Jurisdiction:** Diamond Bar
Project Title: Area 2 Residential Neighborhood ADA Curb Ramps Improvements Project
IDIS Number: 11919
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 7/6/2021 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material sidewalk barriers for elderly persons and severely disabled adults and provides accessibility to existing sidewalks through the construction of curb ramps at various locations where no curb ramps or substandard curb ramps currently exist.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,610 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$178,519.00 This Year: \$5,572.00 Cumulative: \$5,572.00 Ratio: 3.1%

Annual Narrative:

Project design and engineering were completed. The Bid Document was submitted and approved. In addition, a CDBG Amendment was approved to extend the project period to June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, project planning for design and engineering was in progress. The CDBG and Section 3 contract and labor compliance forms for the bid specifications were updated.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, a design contract was being finalized for the preparation of the plans and specifications. Project design and engineering will be completed by the next quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, project design and engineering were on-going. It is anticipated that the Bid Specifications will be completed to begin project construction by the next quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Bid Specifications were submitted to LACDA on May 31, 2022. Bid Document Review was approved on June 7, 2022. Additionally, a CDBG Amendment for project time extension was submitted and approved to complete the Area 2 ADA Curb Ramps Improvements Project in FY 2022-2023.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600503-21 **Jurisdiction:** Diamond Bar
Project Title: Home Improvement Program
IDIS Number: 11918
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 7/6/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing Home Improvement program provides deferred loans, up to a maximum of \$20,000, to eligible low-and moderate-income homeowners for necessary and CDBG-eligible home improvements as well as to mitigate building and safety code deficiencies and violations.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 6 This Year: 3 Cumulative: 3 Ratio: 50.0%
Net Expenditures: Budgeted: \$150,356.00 This Year: \$81,195.00 Cumulative: \$81,195.00 Ratio: 54.0%

Annual Narrative:

A total of three (3) owner-occupied, single-family dwelling units were rehabilitated this program year. The home improvement items included re-piping, plumbing, water heater, electrical, GFCIs, smoke/CO2 detectors, termite, replacement of doors, and removal and replacement of balcony deck.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Moderate	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
370 Ballena Drive	Diamond Bar	CA	91765	Owners	Moderate	\$12,150
20902 Moonlake St.	Diamond Bar	CA	91789	Owners	Extremely Low	\$17,500

Total Number of Housing Units Assisted : **2**

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	0	1
4	0	1
Total	0	2

Quarter: 1 **Accomplishment Quantity:** 1 **Female-Headed Households:** 1

Accomplishment Narrative:

During Quarter 1, two projects were completed; four applications were mailed to interested homeowners; and three cases were terminated due to no responses from two of the applicants while the third applicant had illegal structures and unpaid back taxes. The HIP consultant mailed two interest letters and assigned three case numbers. In addition, the City received 2 deferred loan payoff requests.

Only one of the two completed projects appear on the Rehab Status Panel as completed, and will be corrected in the next quarter.

Quarter: 2 **Accomplishment Quantity:** 1 **Female-Headed Households:** 1

Accomplishment Narrative:

During Quarter 2, three (3) loan applications were approved; inspection and work write-ups were completed for the three (3) applications; one (1) application was mailed to an interested homeowner and a time extension was given for the return of documents; and five (5) cases were terminated with four (4) terminations due to no responses and one (1) termination due to over-income limit. The HIP consultant mailed three (3) interest letters and assigned three (3) case numbers. In addition, the City received three (3) deferred loan payoffs and one (1) additional payoff request.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 3, one (1) loan application was under construction; one (1) loan application was rejected by the committee review; and one (1) application was canceled due to title problems. Five (5) additional applications were mailed and time extensions were given for the return of documents. City is still waiting for two (2) of the responses. Five (5) cases were terminated with three (3) terminations due to no responses; one (1) termination due to ownership of rental property; and one (1) due to cancelation by the homeowner. The HIP consultant assigned two (2) case numbers. In addition, the City received two (2) deferred loan payoffs, three (3) program income checks were mailed to LACDA, and one (1) additional payoff request.

Quarter: 4 **Accomplishment Quantity:** 1 **Female-Headed Households:** 1

Accomplishment Narrative:

During Quarter 4, one (1) loan application was completed; one (1) application was approved and is pending property inspection; four (4) additional applications were mailed; and four (4) other previously mailed applications were pending responses by homeowners. The HIP consultant assigned one (1) case number.

Five (5) cases were terminated for various reasons including the homeowner's request for a grant instead of a loan after the property inspection was conducted; homeowner canceling after inspection due to not wanting to address a code violation; application was terminated as the homeowner's income was over limit; homeowner canceling due to indecisiveness in HIP participation; and homeowner was canceled for not responding.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96904-21 **Jurisdiction:** Diamond Bar
Project Title: Senior Programming
IDIS Number: 11831
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 7/6/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides activities and programming for elderly persons, 55 years of age and older, in the City of Diamond Bar. Activities include senior excursions, information and referral, physical mobility classes, seminars, arts and crafts, game days, and special events.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 700 This Year: 252 Cumulative: 252 Ratio: 36.0%
Net Expenditures: Budgeted: \$46,072.00 This Year: \$25,687.00 Cumulative: \$25,687.00 Ratio: 55.8%

Annual Narrative:

For the program year, the Senior Programming Project provided services to 252 seniors. A total of 26,920 client contacts were made through activities including: senior clubs; classes in exercise, arts and crafts, gardening, information technology, and English as a Second Language; seminars and workshops; bingo games; and special events.

The number of classes and activities made available to seniors remained limited in keeping with the COVID-19 protocol. Senior activities were brought back in a phased approach starting around August 2021. The facilities were closed for a short duration in January and February 2022 due to COVID surge. Facilities are now open and participation will increase as the seniors become more comfortable in gathering and meeting in group settings.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	2
Asian - Hispanic	2
Asian - Non-Hispanic	158
Asian and White - Non-Hispanic	3
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	2
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	8
Other Race - Non-Hispanic	19
White - Hispanic	18
White - Non-Hispanic	38
Total	252

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
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2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Moderate 252

Total 252

Quarter: 1 **Accomplishment Quantity:** 90

Accomplishment Narrative:

During Quarter 1, 90 clients participated in Senior Programming. 3,233 client contacts were provided through various programs. These activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 1,389)
- Senior Classes: Healthy Aging; English as a Second Language; Drawing; Watercolor Painting; Sewing and Design; and Needlework. (Attendance: 1,032)
- Seminars and Workshops: Medicare Seminar and Preserving Memory. (Attendance: 20)
- Other Activities: Wednesday Walkers; Virtual Bingo; and Bingo. (Attendance: 564)
- Special Events: Drive Thru Sunny Side Up; National Sugar Cookie Bag Giveaway; and September Giveaway. (Attendance: 228)

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, 210 clients have participated in Senior Programming year-to-date. 8,545 client contacts were provided through various programs. These activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 4,341)
- Senior Classes: Healthy Aging; English as a Second Language; Drawing; Watercolor Painting; Home Gardening; Sewing and Design; and Needlework. (Attendance: 2,227)
- Seminars and Workshops: Open Enrollment-Insurance Seminar; Talk with Attorney; and Best Reasons for Assisted Living. (Attendance: 27)
- Other Activities: Wednesday Walkers and Bingo. (Attendance: 1,699)
- Special Events: Halloween Drive Thru Lunch; Patriotic Veterans Drive-Thru Bag; and Holiday Dance. (Attendance: 251)

In addition, there has been a delay in reporting the Quarter 2 senior information on the Public Service Client Panel due to staffing. The Senior Coordinator position will be filled by the next quarter.

Quarter: 3 **Accomplishment Quantity:** 153

Accomplishment Narrative:

During Quarter 3, a total of 3,209 client contacts were provided through various programs. 243 clients have participated in Senior Programming year-to-date. The Quarter 3 senior activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 1,359)
- Senior Classes: Healthy Aging; English as a Second Language; Drawing; Watercolor Painting; Home Gardening; Sewing and Design; Needlework; and Mobile Information Tech. (Attendance: 1,108)
- Seminars and Workshops: Common Planning Mistakes; Basics of Estate Planning; and Talk with Attorney. (Attendance: 21)

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

- Other Activities: Wednesday Walkers and Bingo. (Attendance: 721)

Quarter: 4 **Accomplishment Quantity:** 9

Accomplishment Narrative:

At the end of the fourth quarter, a total of 252 clients participated in Senior Programming year-to-date. 11,933 client contacts were provided through various programs. These activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 4,193)

- Diamond Bar Center Activities: English as a Second Language; Drawing; Water Color Painting; Home Gardening; Mobile Information Tech; Sewing and Design; Needle Work; and Healthy Aging. (Attendance: 2,129)

- Seminars and Workshops: Community and Social Interaction; Hands-on Smart Device Training; Navigating Your Medical Care; Mature AARP Driving; and Talk with the Attorney. (Attendance: 35)

- Activities: Wednesday Walkers; Cinco de Mayo Dance; Fresh Cuts and Refreshments; Photo Club; and Bingo. (Attendance: 5,576)

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Duarte

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602171-20 **Jurisdiction:** Duarte
Project Title: Duarte City Hall ADA Improvement Project
IDIS Number: 11642
Operating Agency: City of Duarte
Subrecipient Type: Participating City
Contract Period: 7/13/2020 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The new project includes removing architectural barriers that impede elderly and severely disabled persons' safe paths of travel to Duarte City Hall from Huntington Drive, the City Hall parking lot, within the City Hall Courtyard area, and replace with ADA-compliant ramps, hand railings, and directional signage. The project may also include City Hall parking lot restriping to create ADA-compliant parking stalls.

The project location is Duarte City Hall, 1600 Huntington Drive, Duarte, CA 91010 CT 4301.01, BG 2.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$747,468.00 This Year: \$6,650.00 Cumulative: \$7,314.00 Ratio: 1.0%

Annual Narrative:

Two bids received in December 2021 surpassed the available project funding amount. The City obtained an LACDA Revolving Grant to increase the project funding level. Concurrently, the City revised the project scope to achieve greater value engineering. The City re-bid the project and held a second Bid Opening on June 23, 2022. A construction contract will be awarded next quarter.

The project contract period ends June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Plans and specifications are being finalized. A Bid Opening is expected next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the second quarter, a Bid Package was submitted and approved by LACDA in November 2021. A Bid Opening was conducted in December 2021. Two bids were received. Both bids surpassed available project funding. The City intends to revise the project scope and re-bid the project.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Two bids received in December 2021 surpassed the available project funding amount. The City will request an LACDA Revolving Grant to increase the project funding level. Concurrently, the City is revising the project scope to achieve greater value engineering and will re-bid the project once sufficient funding is secured.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A Bid Package was submitted to LACDA on May 13, 2022. LACDA approved the Bid Package on May 16, 2022. A Notice Inviting Bids was released on May 19, 2022. A Bid Opening was held on June 23, 2022. A construction contract will be awarded next quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

El Segundo

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602294-20 **Jurisdiction:** El Segundo
Project Title: City Hall ADA Restroom Facilities Improvement Project
IDIS Number: 11747
Operating Agency: City of El Segundo
Subrecipient Type: Participating City
Contract Period: 3/5/2021 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project removes architectural and material barriers to two separate existing public men's and women's restroom facilities at El Segundo City Hall that impede access and mobility for the City's seniors and severely disabled persons by lowering and replacing existing restroom counter tops/sinks, toilets, soap and paper towel dispensers and installing wheelchair-accessible stalls, in addition to widening of restroom entry doors for wheelchair access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 988 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$199,681.00 This Year: \$44,673.00 Cumulative: \$44,673.00 Ratio: 22.4%

Annual Narrative:

Construction is underway. Construction is expected to be completed in December 2022. The project contract period expires June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The construction bid document is under preparation. A construction contract award is expected by December 2021. Construction is anticipated to begin in February 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A Bid Package was submitted and approved by LACDA in October 2021. A Notice Inviting Bids was released in December 2021. A Bid Opening is scheduled for January 2022. A construction contract is expected to be awarded in February 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A Bid Opening was held on January 11, 2022. A construction contract was awarded on March 1, 2022. Construction is expected to begin in May, 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Phase 1 construction began in May 2022 and will be completed in August 2022. Phase 2 is expected to begin in September 2022 and is scheduled to conclude in December 2022.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Hawaiian Gardens

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602526-21 **Jurisdiction:** Hawaiian Gardens
Project Title: CDBG Neighborhood Clean-Up
IDIS Number: 12036
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 5/15/2022 to 6/30/2023
Activity Code: 05V Neighborhood Cleanups
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

In response to the COVID-19 pandemic, this program will provide funds for City staff to conduct twelve (12) neighborhood clean-up activities that will remove approximately 2,000 tons of trash. This program supports the City's Code Enforcement Program by providing residents with free use of trash bins to dispose of unwanted trash (exceeding regular trash service) such as furniture, appliances and general household debris that would otherwise end up in public right-of-way. In addition, bins for green waste are also provided allowing residents an opportunity to cut/trim their own overgrown plants and vegetation in public view and discard that waste. In the past, this activity was conducted as large single-day community clean-up events with many residents and a great deal of social interaction involved. The clean-ups will now be conducted as more, smaller clean-ups conducted by City staff without requiring residents to gather and risk the spread of COVID-19.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 11,938 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$38,923.00 This Year: \$8,099.00 Cumulative: \$8,099.00 Ratio: 20.8%

Annual Narrative:

There was no activity during fiscal year 2022-23. The project was setup late in the fiscal year.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602338-20 **Jurisdiction:** Hawaiian Gardens
Project Title: FY 2020-2022 Street Improvements
IDIS Number: 11765
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 5/2/2021 to 6/30/2023
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides for the repairs to deteriorated gutters, removal of material barriers, installation of ADA compliant curb ramps, repairs to cracked and uneven sidewalks, and reconstruction of cracked and damaged streets at the following locations:

1. Horst Avenue from Tilbury Street to 214th Street
 2. Seine Avenue from Civic Center Drive to Carson Street
 3. 224th Street from Norwalk Boulevard to Belshire Avenue
 4. Devlin Avenue from Carson Street to Civic Center Drive
 5. 216th Street from Norwalk Boulevard to Horst Avenue
 6. Juan Avenue from Carson Street to 214th Street
 7. Belshire Avenue from 221st Street to 224th Street
 8. 223rd Street from Juan Avenue to Norwalk Boulevard
- Census Tracts: 5551.02, 5552.11, 5552.12

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 13,170 This Year: 13,170 Cumulative: 13,170 Ratio: 100.0%
Net Expenditures: Budgeted: \$102,611.00 This Year: (\$84,517.00) Cumulative: \$18,094.00 Ratio: 17.6%

Annual Narrative:

Construction was completed and LACDA issued a Labor Compliance File Review Clearance Letter. The project has been extended to FY 2022-23 in order to ensure that there is adequate time to complete the financial closeout.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The contract was awarded to Sequel Contractors, Inc. on July 27, 2021. The project should be completed during Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 13,170

Accomplishment Narrative:

LACDA cleared the compliance files at File Review and issued the File Clearance Letter on November 15, 2021.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City continued to process contractor invoices during the 3rd quarter. There have been delays due to COVID-19.

Quarter: 4 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The City continued to process contractor invoices during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602525-21 **Jurisdiction:** Hawaiian Gardens
Project Title: FY 2021-22 Clarkdale Ave. & Joliet Ave. Street Improvements
IDIS Number: 12050
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 6/14/2022 to 6/30/2023
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

The project's scope of work includes grinding existing asphalt concrete; overlaying the full street width with Asphalt Rubber Hot Mix (ARHM); removing and replacing damaged curb and gutter, sidewalk; installing new ADA compliant curb ramps; restriping and upgrading existing crosswalks with thermoplastic paint; installing speed radar and flashing beacon signs and removing and replacing damaged non-ADA compliant alley approaches. Clarkdale Avenue from 223rd Street to 226th Street. Joliet Avenue from 223rd Street to 226th Street.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,588 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$155,696.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project was in the the design phase during the 4th quarter. The bid documents are on schedule to be submitted to LACDA for review during the 1st quarter of FY 2022-23. The project End Date is June 30, 2023.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was in the the design phase during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602086-19 **Jurisdiction:** Hawaiian Gardens
Project Title: Hawaiian Gardens Street Improvements FY 2019-20
IDIS Number: 11359
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides for the repairs to deteriorated gutters, removal of material barriers, installation of ADA compliant curb ramps, repairs to cracked and uneven sidewalks, and reconstruction of cracked and damaged streets at the following locations:

Juan Avenue from 221st Street to 226th Street
Horst Avenue from 221st Street to 223rd Street
Elaine Avenue from Civic Center Drive to 221st Street

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,100 This Year: 5,100 Cumulative: 5,100 Ratio: 100.0%
Net Expenditures: Budgeted: \$190,948.00 This Year: \$9,547.00 Cumulative: \$190,948.00 Ratio: 100.0%

Annual Narrative:

The project is complete. A Labor Compliance File Review has been conducted and LACDA issued a Labor Compliance Clearance Letter for the project. A final Funding Request will be submitted in October 2021 and the project can be closed.

Quarter: 1 **Accomplishment Quantity:** 5,100

Accomplishment Narrative:

The project is complete. A Labor Compliance File Review has been completed and LACDA issued a Labor Compliance Clearance Letter for the project.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Hermosa Beach

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602202-20 **Jurisdiction:** Hermosa Beach
Project Title: Prospect Ave Curb Ramp Project
IDIS Number: 11613
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides clear paths of travel along Prospect Avenue between 3rd Street and 4th Street where no curb ramps currently exist or the reconstruction of deteriorated curb ramps is necessary to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,181 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$63,710.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This year the project was developed and the materials were pulled together to advertise for the BID process.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report at this time.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report, project to have bid document review and bid opening in Quarter 4.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report, project to have bid document review and bid opening in Quarter 4.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City is currently advertising for the curb ramp project on Prospect Avenue.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602079-19 **Jurisdiction:** Hermosa Beach
Project Title: Prospect Avenue Corridor ADA Sidewalks & Access Ramps
IDIS Number: 11325
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to provide clear paths of travel within the City where no curb ramps currently exist or the reconstruction of deteriorated curb ramps are necessary to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach. Improvements will take place along the Prospect Avenue corridor, bounded on the North by Aviation Blvd and to the South by Herondo Street (CT 6211.02)

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,181 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$69,865.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This year the project was developed and the materials were pulled together to advertise for the BID process.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report at this time.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report, project to have bid document review and bid opening in Quarter 4.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report, project to have bid document review and bid opening in Quarter 4.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City is currently advertising for the curb ramp project on Prospect Avenue.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602324-20 **Jurisdiction:** Hermosa Beach
Project Title: Small Business Assistance Grant
IDIS Number: 11756
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 5/25/2021 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Hermosa Beach to exclusively benefit local businesses located in the City of Hermosa Beach. The LACDA SBA Grant Program offers \$10,000 grants to businesses that create or retain a Full-Time Equivalent job for a low- or moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 6 This Year: 11 Cumulative: 18 Ratio: 300%
Net Expenditures: Budgeted: \$72,521.00 This Year: \$30,000.00 Cumulative: \$72,521.00 Ratio: 100.0%

Annual Narrative:

Administered by LACDA and a total of 11 grants were made to 11 small businesses.

Quarter: 1 **Accomplishment Quantity:** 11

Accomplishment Narrative:

Administered by LACDA and a total of 11 grants were made to 11 small businesses.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Irwindale

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602319-21 **Jurisdiction:** Irwindale
Project Title: Senior Citizen Home Meal Delivery Program
IDIS Number: 11791
Operating Agency: City of Irwindale
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program funds the Senior Citizen Home Meal Delivery Program to help safeguard the City's most vulnerable senior population during the COVID-19 pandemic. For this program, City staff deliver meals three times a week.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 20 Cumulative: 20 Ratio: 40.0%
Net Expenditures: Budgeted: \$9,190.00 This Year: \$9,190.00 Cumulative: \$9,190.00 Ratio: 100.0%

Annual Narrative:

During this year the City was able to provide the older community a well balanced, low in sodium, fruits and vegetables nutrition meal program. This program provided approximately 20 meals daily.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	19
White - Non-Hispanic	1
Total	20

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	20
Total	20

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter the program assisted the city with providing senior meals to our most vulnerable population. This program provided approximately 20-30 meals daily.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, the program assisted the city with providing senior meals to our most vulnerable population. This program provided approximately 20 meals daily during this quarter.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, the program assisted the City with providing senior meals to our most vulnerable population. This program provided approximately 20 meals daily.

Quarter: 4 **Accomplishment Quantity:** 20

Accomplishment Narrative:

During this year the City was able to provide the older community a well balanced, low in sodium, fruits and vegetables nutrition meal program. This program provided approximately 20 meals daily.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Canada Flintridge

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602181-20 **Jurisdiction:** La Canada Flintridge
Project Title: ADA Accessible Sidewalk Ramp Project
IDIS Number: 11726
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 1/5/2021 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of material barriers through the repair/replacement of sidewalk ramps at the northeast corner of Foothill Blvd and Ocean View Blvd and relocation of existing traffic pull boxes for unobstructed paths of travel for elderly and disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,341 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$10,075.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was closed-out and 100% of the funds reallocated to the Small Business Grant SBG(3) Program for the City.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity on this project has taken place as the bigger project area that this project will be included in will not be ready to be designed and constructed until Quarter two (2) of FY 2021-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity on this project has taken place as the La Canada Flintridge City Council at its Regular Meeting of January 18, 2022 during a public hearing, approved a request to re-obligate this funding to a Covid-19 Small Business Grant. City staff will work with the Program Manager to sign a new contract to be able utilize this funding toward a Small Business Grant this fiscal year 2021-2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project was zeroed-out and 100% of the funds reallocated to the Small Business Grant SBG(3) Program for the City.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project was closed-out and 100% of the funds reallocated to the Small Business Grant SBG(3) Program for the City.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602219-19 **Jurisdiction:** La Canada Flintridge
Project Title: ADA Parking Lot Improvements - Community Center
IDIS Number: 11673
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 6/25/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03E Neighborhood Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of material barriers such as cracked and uplift parking surfaces through total resurfacing and re-stripping area of the parking lot with new asphalt, new parking lot striping, and new ADA signage.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1,296 This Year: 1,296 Cumulative: 1,296 Ratio: 100.0%
Net Expenditures: Budgeted: \$19,925.00 This Year: \$15,839.00 Cumulative: \$15,839.00 Ratio: 79.5%

Annual Narrative:

Construction commenced at the beginning of February 2022 and was completed at the beginning of March 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project has been designed, is out to bid with a projected bid-opening date of October 28, 2021.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City Council of the City of La Canada Flintridge awarded a contract on November 16, 2021. A pre-construction meeting is scheduled to take place on January 20, 2022 with construction expected to commence at the beginning of February with an anticipated completion at the end of February 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction commenced at the beginning of February 2022 and was completed at the beginning of March 2022.

Quarter: 4 **Accomplishment Quantity:** 1,296

Accomplishment Narrative:

Construction commenced at the beginning of February 2022 and was completed at the beginning of March 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602497-21 **Jurisdiction:** La Canada Flintridge
Project Title: LACDA COVID19 SBG R3-LCF
IDIS Number: 12026
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 4/6/2022 to 6/30/2022
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer Small Business Grant (SBG) on behalf of the City of La Canada-Flintridge to exclusively benefit local businesses impacted by COVID19 located in the City of La Canada-Flintridge. LACDA SBG offers \$10,000 grants to businesses that create or retain a Full-Time Equivalent job for a low- or moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 3 This Year: 1 Cumulative: 1 Ratio: 33.3%
Net Expenditures: Budgeted: \$32,075.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 93.5%

Annual Narrative:

Among the three (3) businesses assisted, one (1) retained a job and two (2) created a job and are in the process of hiring a low-to moderate-income person.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
Total	1

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	1
Total	1

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	1.00	1.00	1.00
Total	1.00	1.00	1.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Laborers (unskilled)	1
Total:	1

Quarter: 3 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

Three (3) existing business facing a negative COVID-19 impact received a grant to sustain their operations.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600753-21 **Jurisdiction:** La Canada Flintridge
Project Title: Residential Rehabilitation Project
IDIS Number: 11948
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 8/11/2021 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing Residential Rehabilitation program funds grants up to \$20,000 each to income eligible owner-occupied single-family dwellings to assist with repair and rehabilitation work.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 3 Cumulative: 3 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,488.00 This Year: \$44,731.00 Cumulative: \$44,731.00 Ratio: 88.6%

Annual Narrative:

As of the program year, a total of five (5) applications were received. Construction was completed for two applicants. Three (3) applications are on the waiting list and moved forward to the next Fiscal Year.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1038 Flanders Road	La Canada Flintridge	CA	91011	Owners	Extremely Low	\$20,000
2120 Los Amigos Street	La Canada Flintridge	CA	91011	Owners	Extremely Low	\$20,000

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
1) Total units qualified as Energy Star standard:	1	0
2) Total units that are Section 504 accessible:	1	0
3) Total units occupied by elderly (62 years or older):	1	0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

Quarter	Grants	Loans
4	2	0
Total	2	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

One (1) application is currently under review. There are no applications on the waiting list.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

One (1) application is in the bid phase and one (1) application is in the process of beginning construction. There are no applications on the waiting list.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

One (1) Residential Rehabilitation project was completed, and one (1) is in the bid phase. There are two (2) applicants on the waiting list.

Quarter: 4 **Accomplishment Quantity:** 2 **Female-Headed Households:** 2

Accomplishment Narrative:

During the fourth quarter, one (1) Residential Rehabilitation project was completed. There are three (3) applicants on the waiting list.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D98662-20 **Jurisdiction:** La Canada Flintridge
Project Title: Sewer Connection Subsidies
IDIS Number: 11465
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides grants up to \$6,000 to income eligible homeowners for plumbing retrofit and hardscape construction costs associated with the connection of single-family residences to sewer lines.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$7,990.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, the program has received two applications. One application has been reviewed and additional information from the applicant was required. The documentation from the applicant was not received in enough time to complete a project in FY2020-21, but should be ready to complete in early FY2021-22. One application is on the waiting list.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

2) Total units that are Section 504 accessible: 2 0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	2	0
Total	2	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

One (1) application is currently under review. One (1) application is on the waiting list.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

One (1) application is currently in the bid phase. One (1) application is currently being reviewed.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 4 **Accomplishment Quantity:** 2 **Female-Headed Households:** 2

Accomplishment Narrative:

Two (2) applications went out to bid, bids were received, and construction was completed during the 4th quarter. No applications are on the waiting list.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Habra Heights

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602374-21 **Jurisdiction:** La Habra Heights
Project Title: Paramedic Membership Program (PMP) Senior Subsidy
IDIS Number: 11966
Operating Agency: City of La Habra Heights
Subrecipient Type: Participating City
Contract Period: 10/5/2021 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project covers the full subsidy for senior residents for membership in the City's Paramedic Membership Program (PMP). The Paramedic Membership Program provides year-round paramedic and ambulance transportation services to those in need of medical attention without further cost to them.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 52 This Year: 58 Cumulative: 58 Ratio: 111.5%
Net Expenditures: Budgeted: \$2,599.00 This Year: \$2,599.00 Cumulative: \$2,599.00 Ratio: 100.0%

Annual Narrative:

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	9
White - Hispanic	4
White - Non-Hispanic	45
Total	58

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	58
Total	58

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this quarter, a total of 58 senior households applied for and received the Paramedic Membership Program Subsidy. The breakdown per month is as follows: 58 senior households in December were approved to be covered January - December 2022. The direct benefits for Race/Ethnicity are as follows: 9 Asian-Non-Hispanic, 4 Hispanic, and 45 White-Non-Hispanic.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Mirada

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600671-21 **Jurisdiction:** La Mirada
Project Title: Foster Park Residential Code Enforcement Program
IDIS Number: 11956
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 9/13/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: SBA Slum/Blight Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting slum and blighted conditions within the Foster Park Neighborhood where 45.6% of the homes illustrate conditions of blight as evidenced in the 2014 Slum/Blight Survey.

The following are the most common violations addressed through this CDBG-funded activity: deteriorated exterior finish and/or windows, substandard or non-permitted construction or materials, damaged roofs, damaged driveways, non-permitted conversions.

This program is operated in tandem with the City's CDBG-funded Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,570 This Year: 5,570 Cumulative: 5,570 Ratio: 100.0%
Net Expenditures: Budgeted: \$56,410.00 This Year: \$41,443.00 Cumulative: \$41,443.00 Ratio: 73.5%

Annual Narrative:

A total of 149 cases were processed during fiscal year 2021-2022 to address property maintenance and code violations.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 1st quarter, 62 new cases were opened to address code violations in the Foster Park neighborhood. 15 cases for storage issues, 23 cases for property maintenance, 5 cases for building without permits, 13 cases for landscape issues, and 6 cases for lawn parking. Also, 9 citations were issued.

Quarter: 2 **Accomplishment Quantity:** 5,570

Accomplishment Narrative:

During the 2nd quarter, 11 new cases were opened to address code violations in the Foster Park neighborhood. 1 case for a canopy out, 6 cases for property maintenance, 1 case for lawn parking, and 3 cases of materials stored in public view. Also, 1 citation was issued.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 3rd quarter, 38 cases were opened to address code violations in the Foster Park neighborhood. 32 were for property maintenance, 3 for graffiti on private property, 1 for garage conversion, 1 for inoperable vehicle, and 1 for landscape issues.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th quarter, 38 new cases were opened to address code violations in the Foster Park neighborhood. 38 cases for property maintenance. Also, 3 citations were issued.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96288-21 **Jurisdiction:** La Mirada
Project Title: Housing Rehabilitation
IDIS Number: 11961
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 9/20/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides grants and low-interest deferred loans to rehabilitate or correct code violations for single-family residences and mobile homes of qualified low-income home owners within the City of La Mirada.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 12 This Year: 2 Cumulative: 2 Ratio: 16.7%
Net Expenditures: Budgeted: \$169,100.00 This Year: \$78,221.00 Cumulative: \$78,221.00 Ratio: 46.3%

Annual Narrative:

During this fiscal year, two loans were closed and completed. Two loans are in the construction stage, and two are in the processing stages. These four will be carried over to the next fiscal year. Once again, the rehab loans have been delayed at time due to Covid-19. Hopefully this next fiscal year will be better.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	1	0
White - Non-Hispanic	1	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Moderate	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
14800 Excelsior Drive	La Mirada	CA	90638	Owners	Low	\$30,000
14868 Gardenhill	La Mirada	CA	90638	Owners	Moderate	\$26,900

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
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2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

1) Total units qualified as Energy Star standard:	2	0
2) Total units that are Section 504 accessible:	2	0
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

Number of housing units constructed before 1978		0
Exempt: Housing construction 1978 or later		0
Exempt: No paint disturbed		2
Otherwise exempt		0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)		0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)		0
Abatement (Hard costs > \$25,000)		0

Grants/Loans:

Quarter	Grants	Loans
4	0	2
Total	0	2

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this 1st quarter, no rehab loan have closed. We have 5 loans in the process. 1 open and in construction, 1 loan to order loan papers, and 3 loans in the bidding stage.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this 2nd quarter, no rehab loans have closed. We have 5 loans in the process. 1 open and in construction, 1 loan waiting for loan docs to record, 3 in the processing stages.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this 3rd quarter, no rehab loans have closed. We have 6 loans in the process, 3 open and in construction, 1 waiting for ordering of loan docs to be signed, and 2 in processing stages.

Quarter: 4 **Accomplishment Quantity:** 2 **Female-Headed Households:** 1

Accomplishment Narrative:

During this 4th quarter, 2 rehab loans have closed. We have 4 loans in the process, 2 open and in construction, 1 waiting for loan documents to record, and 1 in processing stages.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602153-19 **Jurisdiction:** La Mirada
Project Title: Neff Historical Site Restoration - Phase II
IDIS Number: 11397
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 2/26/2020 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 16B Non-Residential Historic Preservation
National Objective: SBS Slum/Blight Spot
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This second phase of the project will restore and rehabilitate components of the Neff Estate Historical site through exterior building stucco repair, wood siding repair and replacement, wood panel repair and replacement, and re-painting of the Neff Mansion, the Barn, and the George House, for the goal of preserving this National Historical Register Landmark for future generations of residents to enjoy. The City currently owns, maintains, and operates this site.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$170,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project has been extended and projected to be complete by August 29, 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A request for an extension was granted. New construction dates are projected as follows:

Bid Document Submission 12/01/2021
Bid Document Acceptance 04/27/2021
Bid Opening 01/12/2022
Contract Award 02/08/2022
Construction Complete 04/15/2022

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

New construction dates are projected as follows:

Bid Document Submission 1/27/2022
Bid Document Acceptance 4/27/2021
Bid Opening 2/24/2022
Contract Award 3/8/2022
Construction Complete 5/27/2022

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

New construction dates are projected as follows:

Bid Document Submission 4/4/2022
Bid Document Acceptance 4/27/2022
Bid Opening 6/10/2022
Contract Award 6/28/2022
Construction Complete 8/29/2022

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

New construction dates are projected as follows:

Bid Document Submission 4/4/2022
Bid Document Acceptance 4/27/2021
Bid Opening 7/12/2022
Contract Award 7/26/2022
Construction Complete 8/29/2022

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600507-20 **Jurisdiction:** La Mirada
Project Title: Senior Services Program
IDIS Number: 11433
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing senior services program provides a Tax Assistance Program from February through April and a monthly referral program called Helping Hands Program for senior citizens, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 180 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$51,925.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Project ended 6/30/2021.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We have nothing to report during this 1st quarter. Our programs have not resume due to the Covid-19 pandemic. It is very hopeful that programs will resume next quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600507-21 **Jurisdiction:** La Mirada
Project Title: Senior Services Program
IDIS Number: 11960
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 9/13/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing senior services program provides a Tax Assistance Program from February through April and a monthly referral program called Helping Hands Program for senior citizens, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 180 This Year: 13 Cumulative: 13 Ratio: 7.2%
Net Expenditures: Budgeted: \$39,795.00 This Year: \$463.00 Cumulative: \$463.00 Ratio: 1.2%

Annual Narrative:

Most of this fiscal year due to Covid-19 pandemic our senior programs had not resumed. In March of 2022 we were able to resume our tax assistance program for 13 senior citizens, 55 years of age and older.

No leverage funds for this project,

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
White - Hispanic	3
White - Non-Hispanic	9
Total	13

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	13
Total	13

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We have nothing to report during this 1st quarter. Our programs have not resume due to the Covid-19 pandemic. It is very hopeful that programs will resume next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We have nothing to report during this 2nd quarter. Our programs have not resume yet. Our programs are schedule to start up again in the 3rd quarter for the Tax Assistance Program.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In this 3rd quarter, 13 senior residents were served as part of the Tax Assistance Program.

Quarter: 4 **Accomplishment Quantity:** 13

Accomplishment Narrative:

We have nothing new to report during this 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Puente

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601490-21 **Jurisdiction:** La Puente
Project Title: Code Enforcement Program
IDIS Number: 11836
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of La Puente.

The following are the most common violations addressed through this CDBG-funded activity: garage conversions and unpermitted structures, accumulation of junk./trash/debris, inoperable vehicles, overgrown vegetation, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This Program works in tandem with the City's CDBG-funded Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 39,420 This Year: 39,420 Cumulative: 39,420 Ratio: 100.0%
Net Expenditures: Budgeted: \$280,000.00 This Year: \$279,644.00 Cumulative: \$279,644.00 Ratio: 99.9%

Annual Narrative:

Code Enforcement Officers opened and closed a total of 1,513 cases for Fiscal Year (FY) 2021-2022, addressing code deficiencies such as garage conversions, inoperable vehicles, illegal dumping, and other code violations throughout the year.

The City continues to be in a State of Emergency due to the Corona Virus pandemic that was declared by the President back in March 2020.

Throughout the Pandemic, the Code Enforcement Program continued to create flyers to make residents aware of how to come into compliance and understanding the regulations that are in place to assist with the removal of blight. The Code Enforcement Programs currently refers This allowed property owners to understand and come into voluntary compliance within a reasonable time.

Currently, the City continues to monitor and make necessary changes to continue to comply with all the County orders and Health Officer order requirements.

Leverage funds were used for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As the City continued with the declaration of State of Emergency due to the Coronavirus pandemic, the City continues to make changes to comply with all the County and Health Officer order requirements. The City created flyers to make residents aware of how to come into compliance and understand the regulations in place to assist with the removal of blight. This allows

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

property owners to understand and come into voluntary compliance within a reasonable time.

There was a total of 434 cases combined that were closed and opened due to code violations. Cases included: Illegal Residential Conversions - 9; Public Nuisance - 283; Inoperable Vehicles - 61; and Illegal Dumping –1, Building-39, Civil Complaints-4, Homeless-0, Graffiti-8, Illegal Vendors – 1; Zoning - 28.

Leverage funds were used for this project.

Quarter: 2 **Accomplishment Quantity:** 39,420

Accomplishment Narrative:

As the City continued with the declaration of State of Emergency due to the Coronavirus pandemic, the City continues to make changes to comply with all the County and Health Officer order requirements. The City created flyers to make residents aware of how to come into compliance and understand the regulations in place to assist with the removal of blight. This allows property owners to understand and come into voluntary compliance within a reasonable time.

There was a total of 249 cases combined that were closed and opened due to code violations. Cases included: Illegal Residential Conversions - 4; Public Nuisance - 116; Inoperable Vehicles - 48; and Illegal Dumping –4, Building-21, Civil Complaints-2, Homeless-8, Graffiti-12, Illegal Vendors – 3; Zoning - 19; Business Regulations- 12.

Leverage funds were used for this project.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As the City continued with the declaration of State of Emergency due to the Coronavirus pandemic, the City continues to make changes to comply with all the County and Health Officer order requirements. The City has flyers readily available to pass on to residents and make aware of how to come into compliance and understand the regulations in place to assist with the removal of blight. This allows property owners to understand and come into voluntary compliance within a reasonable time.

There was a total of 433 cases combined that were closed and opened due to code violations. Cases included: Illegal Residential Conversions - 18; Public Nuisance - 184; Inoperable Vehicles - 23; and Illegal Dumping – 3, Civil Complaints- 2, Homeless-14, Graffiti- 11, Illegal Vendors – 2; Zoning - 150; Business Regulations- 25, Criminal- 1.

Leverage funds were used for this project.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As the City continued with the declaration of State of Emergency due to the Coronavirus pandemic, the City continues to comply with all the County and Health Officer order requirements. The City has flyers readily available to pass on to residents and make aware of how to come into compliance and understand the regulations in place to assist with the removal of blight. This allows property owners to understand and come into voluntary compliance within a reasonable time.

Cases included: Illegal Residential Conversions - 1; Public Nuisance - 259; Inoperable Vehicles - 34; and Illegal Dumping – 2, Civil Complaints- 6, Displaced Resident/Homeless-21, Graffiti- 2, Illegal Vendors – 1; Zoning - 44; Business Regulations- 3, Criminal- 1, Building- 23

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97301-21 **Jurisdiction:** La Puente
Project Title: Housing Rehabilitation-Single Unit
IDIS Number: 11837
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants to rehabilitate single-family homes owned and occupied by low- and moderate-income households. Qualified recipients are also eligible to receive an additional grant to be used for asbestos and/or lead testing, abatement and abatement clearance monitoring, if required.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 12 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$173,000.00 This Year: \$43,604.00 Cumulative: \$43,604.00 Ratio: 25.2%

Annual Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements. Throughout the Pandemic, the Housing Rehab program was paused due to the "Stay at Home" order and continuous closures of sectors. In November 2021, the City continued to make several changes and restructuring to the program to comply with all the County orders and Health Officer order requirements. Staff was able to continue processing Housing Rehab applications and continue the applicants that were "paused" due to the COVID-19 Pandemic. Unfortunately, during the fiscal year a six of the applicants that were process and ready for contract signing and commencement of construction ended up with COVID-19. Under these extreme circumstance staff had to slow the process and wait for the families who got COVID or were in contact to be cleared by the Doctor.

In the last quarter, staff was able to successfully process and move forward with constructions with one rehab. Four are in the soliciting constructions of bids and six are ready to continue to move forward with qualification.

Currently, the City continues to receive, review and process applications. A possible of 14 or more applicants are pending to be process through the program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements.

In Quarter 1, two applicants are moving forward with Covid-19 restrictions to the construction phase. Eight applicants are being processed in the qualification phase from last fiscal year to determine participation in the program. Four applicants moved forward to the work scope/bid phase that will show in the next quarter and two applicants are ready for construction as soon as documents are cleared.

Leverage funds were used for this project.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements.

In Quarter 2, one applicant began contract signing and construction will follow; one applicant is paused for contract signing and construction due to COVID. The City is cautiously moving forward with Covid-19 restrictions to the construction phase of each project. Six applicants are being processed in the qualification phase from last fiscal year to determine participation in the program. Two applicants moved forward to the work scope/bid phase that will show in the next quarter and one applicant might be ready to move forward with contract signing.

Leverage funds were used for this project.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements.

In Quarter 3, one applicant has begun construction. Two applicants are in the Lead and Asbestos testing with moving forward to contract signing and construction. The City is cautiously moving forward with Covid-19 restrictions to the construction phase of each project. Four applicants are being processed in the qualification phase from last fiscal year to determine participation in the program. Two applicants moved forward to the work scope/bid phase that will show in the next quarter and two applicants might be ready to move forward with contract signing.

Leverage funds were used for this project.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 4, one applicant is still in construction. Two applicants are passed the Lead and Asbestos testing and have moved forward to soliciting contractor and lead and asbestos bids. Once received, we will be moving forward to contract signing and construction. The City is cautiously moving forward with Covid-19 restrictions to the construction phase of each project. Six applicants are being processed in the qualification phase from to determine participation in the program. Four applicants moved forward to the work scope/bid phase that will show in the next quarter and Four applicants will be ready to move forward with contract signing.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96309-21 **Jurisdiction:** La Puente
Project Title: Senior Services
IDIS Number: 11838
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project offers various programs, activities, and other services such as field trips, computer classes, aerobics, income-tax counseling, and legal advice to the elderly, 55 years of age and older, at the La Puente Senior Citizen Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 51 Cumulative: 51 Ratio: 34.0%
Net Expenditures: Budgeted: \$53,395.00 This Year: \$50,010.00 Cumulative: \$50,010.00 Ratio: 93.7%

Annual Narrative:

As the City continued with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to continue to comply with all the County and Health Officer order requirements. All Senior activities that required social gatherings remained canceled for almost ten (10) months. All Senior activities that required social gatherings at the Center have now been partially reinstated in accordance with all health and safety regulations. The City has done a soft reopening of the Senior Center in May 2022 and residents and family were invited to the Center. The Senior Center continues to assist seniors with referrals of home delivery meals. Furthermore, several senior activities have been now reinstated and other services continue to be remote. These services include income tax and legal counseling, notary services and caregiver support. All services are served on a case-by-case and first-come, first-served basis. The City was able to collect self-certification forms from participating seniors. In total there were 51 Senior residents that participated at the Center and remotely in the various program offered by the Senior Center.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	7
Other Race - Hispanic	19
Other Race - Non-Hispanic	3
White - Hispanic	10
White - Non-Hispanic	12
Total	51

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	51
Total	51

Quarter: 1 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

As the City continued with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to continue to comply with all the County and Health Officer order requirements.

All Senior activities that required social gatherings remained canceled.

The Senior Center assisted seniors with referrals of home delivery meals. Still, several senior activities shifted to remote services such as income tax and legal counseling, notary services, caregiver support. Other services served on a case-by-case and first-come, first-served basis. The City is collecting self certification forms from Seniors and will report the "Activity Accomplishment" in the next quarter.

Leverage funds were used for this project.

Quarter: 2 **Accomplishment Quantity:** 29

Accomplishment Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements.

All Senior activities that required social gatherings at the Center remained canceled.

The Senior Center assisted seniors with referrals of home delivery meals. Still, several senior activities shifted to remote services such as income tax and legal counseling, notary services, caregiver support. Other services served on a case-by-case and first-come, first-served basis. The City is collecting self-certification forms from participating seniors. In this quarter, there were 29 seniors that participated remotely in the various program offered by the Senior Center. Of the 29 participants, 4 participants are from the first quarter.

Leverage funds were used for this project.

Quarter: 3 **Accomplishment Quantity:** 5

Accomplishment Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements.

All Senior activities that required social gatherings at the Center remained canceled. However, the City is in discussions to reopen the Senior Center in the next Quarter.

The Senior Center assisted seniors with referrals of home delivery meals. Still, several senior activities continue to be remote services such as income tax and legal counseling, notary services, caregiver support. Other services served on a case-by-case and first-come, first-served basis. The City is collecting self-certification forms from participating seniors. In this quarter, there were 5 seniors that participated remotely in the various program offered by the Senior Center.

Leverage funds were used for this project.

Quarter: 4 **Accomplishment Quantity:** 17

Accomplishment Narrative:

As the City continues with the declaration of State of Emergency due to the Coronavirus pandemic, the City made changes to comply with all the County and Health Officer order requirements.

All Senior activities that required social gatherings at the Center have now been reinstated in accordance with all health and safety regulations. The City has done a soft reopening of the Senior Center and residents and family were invited to the Center.

The Senior Center continues to assist seniors with referrals of home delivery meals. Furthermore, several senior activities have been now reinstated and other services continue to be remote. These services include income tax and legal counseling, notary services and caregiver support. All services are served on a case-by-case and first-come, first-served basis.

The City is collecting self-certification forms from participating seniors. In this quarter, there were 17 seniors that participated at the Center and remotely in the various program offered by the Senior Center.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Leverage funds were used for this project.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Verne

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602243-21 **Jurisdiction:** La Verne
Project Title: Senior Hot Lunch Program
IDIS Number: 11878
Operating Agency: City of La Verne
Subrecipient Type: Participating City
Contract Period: 7/8/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program serves hot lunch to seniors, 60 years of age and older, at the La Verne Community Center. If COVID-19 stay-at-home orders are issued, this program offers pick-up or delivery of hot lunches.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 239 Cumulative: 239 Ratio: 159.3%
Net Expenditures: Budgeted: \$30,369.00 This Year: \$24,469.00 Cumulative: \$24,469.00 Ratio: 80.6%

Annual Narrative:

298 clients total were served meals for a total of 5088 set of 7 meals for the program year. There were some clients that were not entered into the Public Service panel and are not reflected in the total served.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	2
American Indian/Alaskan Native & White - Hispanic	3
American Indian/Alaskan Native & White - Non-Hispanic	8
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	19
Asian and White - Non-Hispanic	4
Black/African American & White - Non-Hispanic	4
Black/African American - Non-Hispanic	10
Other Race - Hispanic	15
Other Race - Non-Hispanic	10
White - Hispanic	41
White - Non-Hispanic	122
Total	239

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	239
Total	239

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

140 new clients were served this first quarter. The clients are shown in Q2. 1,294 lunches were served.

Quarter: 2 **Accomplishment Quantity:** 140

Accomplishment Narrative:

16 senior clients were served meals this 2nd quarter with a total of 892 set of 7 meals.

Quarter: 3 **Accomplishment Quantity:** 16

Accomplishment Narrative:

A total of 83 new clients were served 1,313 sets of 7 meals this 3rd quarter.

Quarter: 4 **Accomplishment Quantity:** 83

Accomplishment Narrative:

60 clients were served meals this 4th quarter with a total of 1589 set of 7 meals.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Lawndale

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602186-20 **Jurisdiction:** Lawndale
Project Title: FY 2020-21 Lawndale Street Resurfacing
IDIS Number: 11628
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2023
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project will consist of street improvements, including cold mill variable depth of existing asphalt pavement, installation of new asphalt – asphalt rubber hot mix (ARHM), saw cutting and removal and reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping at the following primarily residential, low-and moderate-income income areas:

1. Manhattan Beach Blvd. from Rixford Avenue to Eastwood Avenue
2. Eastwood Avenue from Manhattan Beach Blvd. to Cul De Sac
3. Saylor Avenue from Manhattan Beach Blvd. to Cul De Sac
4. Osage Avenue from Manhattan Beach Blvd. to Cul De Sac
5. Avis Avenue from Manhattan Beach Blvd. to Cul De Sac

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,035 This Year: 4,035 Cumulative: 4,035 Ratio: 100.0%
Net Expenditures: Budgeted: \$264,131.00 This Year: \$240,485.00 Cumulative: \$253,313.00 Ratio: 95.9%

Annual Narrative:

Construction was completed on February 11, 2022. Labor Standards Compliance monitoring was still in progress during the 4th quarter. The project has been amended to extend into FY 2022-23. A Labor Compliance File Review should be requested during Quarter 1 of FY 2022-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction began during the 1st quarter. The first batch of certified payrolls are expected to be submitted in early October 2021.

Quarter: 2 **Accomplishment Quantity:** 4,035

Accomplishment Narrative:

Construction is in progress. Contractors are in compliance with the Labor Compliance and applicable Section 3 requirements.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction was completed on February 11, 2022. Contractors are in compliance with the Labor Compliance and applicable Section 3 requirements. Contractors are working on submitting the final payrolls, monthly reporting and if applicable, final Section 3 Compliance Report. A Labor Compliance File Review should be requested during the 4th quarter.

Quarter: 4 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Labor Standards Compliance monitoring was still in progress during the 4th quarter. Contractors are in compliance with the Labor Compliance and applicable Section 3 requirements. The Prime Contract has submitted the final payroll and Section 3 Compliance Report. The outstanding items are concrete, traffic signs, trucking, and utilities subs to submit final compliance documents to close out from the project. A Labor Compliance File Review should be requested during the 1st quarter of FY 2022-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602074-19 **Jurisdiction:** Lawndale
Project Title: Lawndale Street Improvements FY 2019-20
IDIS Number: 11320
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2023 **Quarter Completed:** 3
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project will consist of approximately 3,500 linear feet of street improvements at the following primarily residential, low-and moderate-income income areas:

1. 147th Street from Hawthorne Boulevard to Prairie Avenue
2. Freeman Avenue, from Marine Avenue to 154th Street - SB1
3. 159th Street, from Firmona Avenue to Grevillea Avenue - SB1
4. Grevillea Avenue, from 159th Street to 170th Street - SB1

Improvements include new asphalt, saw cutting, removal, and reconstruction of curb & gutters, reconstruction of curb ramps, reconstruction of driveway approaches, reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,125 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$487,633.00 This Year: \$45,484.00 Cumulative: \$362,499.00 Ratio: 74.3%

Annual Narrative:

The City successfully completed street improvements for a residential area comprised of predominately low-and moderate-income residents.

Leverage funds were used on this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction was completed in late July 2021 and all contractors except the surveying subcontractor, Case Land Surveying and the Prime Contractor, Sequel Contractors are still open. A LACDA Labor Compliance File Review will be requested during the 2nd quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The LACDA Labor Compliance File Review is scheduled for January 6, 2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A LACDA Labor Compliance File Review was conducted on January 6, 2022. LACDA issued a Construction Contract

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Compliance File Review Clearance Letter on February 8, 2022. The Final Funding Requests should be submitted during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96349-21 **Jurisdiction:** Lawndale
Project Title: Senior Activities
IDIS Number: 11839
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides a hot lunch meal program for City of Lawndale senior residents, age 55 and over. The program is conducted Monday through Friday at the City's Community Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 175 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$65,372.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Please close the FY 2021-22 CDBG Senior Activities Program (D96349-21). Senior Activities will be funded solely with the remaining CDBG-CV funds. There were no project expenditures and no accomplishments. The Final Funding request for the project was submitted on October 6, 2021.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Please close the FY 2021-22 CDBG Senior Activities Program (D96349-21). Senior Activities will be funded solely with the remaining CDBG-CV funds. There were no project expenditures and no accomplishments. The Final Funding request for the project was submitted on October 6, 2021.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602300-21 **Jurisdiction:** Lawndale
Project Title: Street Improvements FY 2021-22
IDIS Number: 11840
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project consists of street improvements including cold mill variable depth of existing asphalt pavement, installation of new asphalt – asphalt rubber hot mix (ARHM), saw cutting and removal and reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping at the following primarily residential, low-and moderate-income income area streets:

1. 169th Street from Grevillea Ave. to Hawthorne Blvd.
2. Kingsdale Ave. from 145th St. to 147th St.

These following additional locations have been added project, but will be funded with leverage funds other than CDBG:

3. Kingsdale Avenue from Rosecrans Avenue to 147th Street.
4. 169th Street from Hawthorne Boulevard to Grevillea Avenue
5. 167th Street from Hawthorne Boulevard to West End (Rail Road).
6. 167th Street from Prairie Avenue to Osage Avenue.
7. Alley Manhattan Beach from Freeman Avenue to Alley Hawthorne.
8. Alley 145 from Hawthorne Boulevard to Burin Avenue.
9. Alley 147 from Mansel Avenue to Kingsdale Avenue.
10. Alley 161 from Sombra Avenue to Prairie Avenue.
11. Alley 173 from Condon Avenue to Inglewood Avenue.
12. Alley Grevillea from 169th Street to 172nd Street.
13. Alley Burin from Alley 147 to Marine Avenue.
14. Alley Mansel from Alley 147 to 149th Street.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,320 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$261,489.00 This Year: \$13,348.00 Cumulative: \$13,348.00 Ratio: 5.1%

Annual Narrative:

The project went out to bid during the 4th quarter. The contract between City and contractor is pending execution. Construction will commence during the 1st quarter of FY 2022-23. The project was amended to have a new end date of June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project is still in the design phase.

Quarter: 2 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Accomplishment Narrative:

The project is still in the design phase.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project design was completed. The project will go out to bid during the 4th quarter. An amendment to include additional street locations, to identify leverage funding sources, and to extend the project End Date to June 30, 2023 was executed.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The contract between City and contractor was pending execution during the 4th quarter. Staff will proceed with Contract Award notices to OFCCP and LACDA when contract is fully executed. Construction will commence during the 1st quarter of FY 2022-23.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Lomita

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601884-21 **Jurisdiction:** Lomita
Project Title: Job Creation and Business Incentive Loan Program
IDIS Number: 11846
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 3
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides forgivable commercial rehabilitation loans to businesses within the City of Lomita for the purpose of creating permanent jobs that will be made available for low-and moderate-income individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$90,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was closed with no accomplishments. The entire \$90,000 budget was added to the 602490-21 LACDA - Small Business Assistance Grant Program after the project closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during Quarter 1. Staff will review any applications submitted during the Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project was closed with no accomplishments. The entire \$90,000 budget was added to the 602490-21 LACDA - Small Business Assistance Grant Program after the project closed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602490-21 **Jurisdiction:** Lomita
Project Title: LACDA - Small Business Assistance Grant Program
IDIS Number: 12007
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 2/17/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Lomita to exclusively benefit local businesses impacted by COVID-19 pandemic. The LACDA SBA Grant Program offers \$10,000 grants to businesses that create or retain a Full-Time Equivalent job for a low- or moderate-income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 25 This Year: 13 Cumulative: 13 Ratio: 52.0%
Net Expenditures: Budgeted: \$265,441.00 This Year: \$243,375.00 Cumulative: \$243,375.00 Ratio: 91.7%

Annual Narrative:

A total of 19 businesses received grant funds, which created 7 jobs and retained 13 jobs. The grant funds resulted in a total of 12.5 FTE jobs of which 12.5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	4
Asian and White - Non-Hispanic	1
Other Race - Hispanic	5
White - Hispanic	3
Total	13

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	4.00	4.00	4.00
Total	4.00	4.00	4.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	7.00	7.00	7.00
Three-Quarter-Time (30 Hrs.):	2.00	1.50	2.00
Total	9.00	8.50	9.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Service Workers	4

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Total:	4
Type of Jobs Retained:	
<u>Job Type</u>	<u>Number</u>
Professional	1
Sales	2
Service Workers	6
Total:	9

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 13

Accomplishment Narrative:

Nineteen existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96370-20 **Jurisdiction:** Lomita
Project Title: Lifeline Personal Response System
IDIS Number: 11487
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides medically high-risk elderly persons, age 55 and older, and/or severely disabled adults with electronic home based devices which allow them to alert the hospital in the event of an emergency, even if they cannot reach or operate a telephone.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 0 Cumulative: 22 Ratio: 73.3%
Net Expenditures: Budgeted: \$30,437.00 This Year: \$0.00 Cumulative: \$13,065.00 Ratio: 42.9%

Annual Narrative:

This FY 2020-21 project can be closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This FY 2020-21 project can be closed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96370-21 **Jurisdiction:** Lomita
Project Title: Lifeline Personal Response System
IDIS Number: 11890
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides medically high-risk elderly persons, age 55 and older, and/or severely disabled adults with electronic home based devices which allow them to alert the hospital in the event of an emergency, even if they cannot reach or operate a telephone.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 19 Cumulative: 19 Ratio: 63.3%
Net Expenditures: Budgeted: \$30,133.00 This Year: \$15,202.00 Cumulative: \$15,202.00 Ratio: 50.4%

Annual Narrative:

20 clients were served during FY 2021-22. No leverage funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	2
White - Hispanic	5
White - Non-Hispanic	10
Total	19

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	19
Total	19

Quarter: 1 **Accomplishment Quantity:** 19

Accomplishment Narrative:

In Quarter 1, 20 seniors were served; 19 seniors are shown in the Public Service reporting module; 1 senior served will be added to the Public Service panel in Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

20 seniors were served during Quarter 2.

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

20 seniors were served during the 2nd quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

20 seniors were served during the 4th quarter. 19 seniors are shown as submitted to QPR in the Public Service Panel, but the accomplishments are not reflected in the Quarterly Performance Report Module for the Lifeline Personal Response System.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96361-20 **Jurisdiction:** Lomita
Project Title: Residential Rehabilitation
IDIS Number: 11489
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential property homeowners including mobile homes, that are in need of major and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 8 This Year: 0 Cumulative: 3 Ratio: 37.5%
Net Expenditures: Budgeted: \$76,751.00 This Year: \$0.00 Cumulative: \$27,374.00 Ratio: 35.7%

Annual Narrative:

This FY 2020-21 project can be closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This FY 2020-21 project can be closed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96361-21 **Jurisdiction:** Lomita
Project Title: Residential Rehabilitation
IDIS Number: 11922
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential property homeowners including mobile homes, that are in need of major and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 8 This Year: 5 Cumulative: 5 Ratio: 62.5%
Net Expenditures: Budgeted: \$30,533.00 This Year: \$30,533.00 Cumulative: \$30,533.00 Ratio: 100.0%

Annual Narrative:

5 projects were completed during the 2021-22 fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American & White - Non-Hispanic	1	0
White - Hispanic	2	0
White - Non-Hispanic	2	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	1	0
Moderate	3	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
26006 Oak Street Spc 25	Lomita	CA	90717	Owners	Moderate	\$5,000
2101 W 245th Street Spc 16	Lomita	CA	90717	Owners	Moderate	\$5,000
24725 Pennsylvania Ave Spc A-22	Lomita	CA	90717	Owners	Low	\$5,000
25837 Oak St 112	Lomita	CA	90717	Owners	Moderate	\$7,000
25339 Narbonne Avenue	Lomita	CA	90717	Owners	Extremely Low	\$7,000

Total Number of Housing Units Assisted : 5

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	3

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	5	0
Total	5	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The qualifying process for 4 applicants began during Quarter 1. The projects are estimated to be completed by Quarter 3.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The qualifying process for 4 applicants continued during Quarter 2. There have been delays to to the COVID-19 pandemic.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

5 applicants were qualified during the 3rd quarter. Contract document signings for 5 projects were scheduled for April 20, 2022.

Quarter: 4 **Accomplishment Quantity:** 5 **Female-Headed Households:** 4

Accomplishment Narrative:

5 projects were completed during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Malibu

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96926-21 **Jurisdiction:** Malibu
Project Title: Day Labor Exchange and Job Referral
IDIS Number: 11970
Operating Agency: City of Malibu
Subrecipient Type: Participating City
Contract Period: 10/19/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides services to low- and moderate-income day workers at a centralized location used for labor outsourcing. It also provides services including registering for a Photo ID, bilingual assistance with hiring, a bilingual tutoring program, work lottery, daily lunches, sanitary facilities, and telephone and message access related to work.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 300 This Year: 151 Cumulative: 151 Ratio: 50.3%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$19,690.00 Cumulative: \$19,690.00 Ratio: 98.4%

Annual Narrative:

In Fiscal Year 2021-2022, the Center's overall attendance of individuals was approximately 151 and generated 2,131 jobs.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Hispanic	1
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	10
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Non-Hispanic	4
White - Hispanic	121
White - Non-Hispanic	12
Total	151

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	151
Total	151

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

leverage funding was used for the project. The trailer continues to be in service.

For the three months ending September 30, 2021, 68 new individuals signed up to use the Center. These individuals are to be entered into quarter 2 (Public Service module was not available until after 10/19/21).

Quarter: 2 **Accomplishment Quantity:** 95

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending December 31, 2021, 95 new individuals signed up to use the MCLE Center.

Quarter: 3 **Accomplishment Quantity:** 29

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending March 31, 2022, 29 new individuals signed up to use the MCLE Center.

Quarter: 4 **Accomplishment Quantity:** 27

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put to use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending June 30, 2022, 27 new individuals signed up to use the Center.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602251-20 **Jurisdiction:** Malibu
Project Title: Malibu COVID-19 Childcare Services
IDIS Number: 11696
Operating Agency: City of Malibu
Subrecipient Type: Participating City
Contract Period: 9/21/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 program provides childcare for income-qualified households, through the Boys and Girls Club of Malibu (BGM), during the school day for students (aged 5-13) in local public schools that are not scheduled to open in Fall 2020 but will instead continue distance learning. Childcare activities include virtual learning supervision, homework assistance, tutoring, reading, arts and crafts, recreation, English language development courses, and social skills development.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 53 This Year: 0 Cumulative: 42 Ratio: 79.2%
Net Expenditures: Budgeted: \$47,000.00 This Year: \$0.00 Cumulative: \$47,000.00 Ratio: 100.0%

Annual Narrative:

Program ended 06/30/2021. 42 people served.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Program ended 06/30/2021.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Manhattan Beach

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602027-18 **Jurisdiction:** Manhattan Beach
Project Title: Manhattan Senior Villas ADA Pathway
IDIS Number: 11081
Operating Agency: City of Manhattan Beach
Subrecipient Type: Participating City
Contract Period: 10/25/2018 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to create unobstructed paths of travel for seniors and severely disabled adults to access the Manhattan Senior Villas, Manhattan Village Park and Parkview Ave.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,679 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$468,377.00 This Year: \$0.00 Cumulative: \$11,202.00 Ratio: 2.4%

Annual Narrative:

Although a construction contract was awarded in October 2021, the project experienced unforeseen engineering, building code updates, and permitting delays. Construction is anticipated to begin in August 2022. The project contract period expires June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A Bid Document was submitted to LACDA for review on July 7, 2021. A Bid Opening was held on August 18, 2021. Four bids were received. Contractor selection and award of contract will occur next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A construction contract was awarded in October. A "Notice to Proceed" letter was issued on December 6, 2021. Construction is anticipated to begin in January 2022. Construction is expected to require approximately 80 working days.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to unforeseen engineering issues and state building code updates, construction is delayed. Construction is now anticipated to begin in June 2022. Construction is expected to require approximately 80 working days.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to unanticipated building code revisions and permitting delays, construction is expected to begin next quarter. Construction requires approximately 80 working days.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Maywood

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600791-21 **Jurisdiction:** Maywood
Project Title: Code Enforcement
IDIS Number: 11869
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement project aids in addressing the decline of primarily residential, low- and moderate-income areas in census tracts which have been deemed deteriorating or deteriorated in the City of Maywood.

The following are the most common types of violations cited through this CDBG-funded activity: illegal garage conversions, illegal additions, property maintenance, and illegal storage. This program is being operated in tandem with the Graffiti Removal Program to assist in addressing the decline of the area.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$171,617.00 This Year: \$133,225.00 Cumulative: \$133,225.00 Ratio: 77.6%

Annual Narrative:

A cumulative total of 1,106 investigations were investigated for 301 Single-Family homes and 715 Multi-Family homes year-to-date. 639 Notices of Violations were issued year-to-date.

The following cumulative deteriorated conditions were investigated year-to-date:
27 illegal garage conversions, 58 illegal additions, 58 illegal storage, and 873 property maintenance.

No leverage funds were used on this project.

Quarter: 1 **Accomplishment Quantity:** 28,340

Accomplishment Narrative:

A total of 247 investigations were investigated for 54 Single-Family homes and 193 Multi-Family homes. 152 Notices of Violations were issued. 95 verbal warnings were given. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: 3 illegal garage conversions, 12 illegal additions, 6 illegal storage, and 226 property maintenance.

In addition, the Quarter 1 activity accomplishment is 28,340.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A total of 251 investigations were investigated for 76 Single-Family homes and 175 Multi-Family homes. 180 Notices of Violations were issued. 62 verbal warnings were given. All other investigations and Notices of Violations were resolved, and

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: 4 illegal garage conversions, 9 illegal additions, 13 illegal storage, and 225 property maintenance.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A total of 238 investigations were investigated for 81 Single-Family homes and 157 Multi-Family homes. 172 Notices of Violations were issued. 66 verbal warnings were given. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: 6 illegal garage conversions, 12 illegal additions, 16 illegal storage, and 204 property maintenance.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A total of 280 investigations were investigated for 90 Single-Family homes and 190 Multi-Family homes. 135 Notices of Violations were issued. 145 verbal warnings were given. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: 14 illegal garage conversions, 25 illegal additions, 23 illegal storage, and 218 property maintenance.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602314-20 **Jurisdiction:** Maywood
Project Title: Emergency Owner-Occupied Utility Assistance Program
IDIS Number: 11741
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 2/25/2021 to 6/30/2023
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The Emergency Utility Assistance program provides emergency utility assistance grants to income-eligible owner-occupied households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Maywood.

Emergency Utility Assistance grants are utility payments made on behalf of an income-eligible household up to \$1,500 for a total of three (3) months to reduce and/or to prevent utility payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic. The utility expenses include electricity, gas, water, and internet.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5 This Year: 0 Cumulative: 2 Ratio: 40.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$0.00 Cumulative: \$8,318.00 Ratio: 41.6%

Annual Narrative:

Due to the vacancy of the Administrative Analyst position, the program was on hold until the staff was hired to coordinate project implementation. The Emergency Owner-Occupied Utility Assistance Program will begin again in FY 2022-2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Planning for another round of applications for the Emergency Owner-Occupied Utility Assistance Program is in progress.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City is in the process of hiring staff to coordinate the Emergency Owner-Occupied Utility Assistance Program.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Program implementation was inactive during this quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City plans to re-start the Emergency Owner-Occupied Utility Assistance Program in FY 2022-2023. A CDBG Amendment for a time extension to June 30, 2023 has been approved.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602259-20 **Jurisdiction:** Maywood
Project Title: Emergency Rental Assistance Program
IDIS Number: 11704
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 10/8/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The Emergency Rental Assistance program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Maywood.

Emergency Rental Assistance grants are rental payments and/or utility payment made on behalf of an income-eligible household up to \$1,500 for a total of three (3) months to prevent and/or to reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic. The utility expenses include electricity, gas, water, and internet.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 26 This Year: 0 Cumulative: 25 Ratio: 96.2%
Net Expenditures: Budgeted: \$55,668.00 This Year: \$6,088.00 Cumulative: \$55,625.00 Ratio: 99.9%

Annual Narrative:

Tenants were encouraged to apply for assistance through the California State Rent Relief Program. The final expenditures from HUB Cities Career Center, which was contracted by the City to implement the Emergency Rental Assistance Program, have been reported and submitted for reimbursement. All costs have been reimbursed and the program is closed-out.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project will be closed-out in the next quarter as tenants are encouraged to apply for assistance through the California State Rent Relief Program.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project close-out is in progress to pay final expenditures.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Financial close-out will be completed in the next quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The financial close-out for the Emergency Rental Assistance Program is completed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601410-21 **Jurisdiction:** Maywood
Project Title: Graffiti Removal Program
IDIS Number: 11870
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing program provides funding for the removal of graffiti from public rights-of-way areas and on private property where graffiti is visible from the public right-of-way. Graffiti removal takes place in the primarily residential low- and moderate-income areas of the City of Maywood.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$85,947.00 This Year: \$85,947.00 Cumulative: \$85,947.00 Ratio: 100.0%
Square Feet of Graffiti Removed: 101,776

Annual Narrative:

A total of 101,776 square feet of graffiti was removed from 9,054 residential and other private property structures visible from the public right-of-way.

Leverage funds in the amount of \$76,670 were used for this project.

Quarter: 1 **Accomplishment Quantity:** 28,340

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 20,349 square feet of graffiti from 1,843 residential and other private property structures visible from the public right-of-way.

In addition, the Quarter 1 Activity Accomplishment is 28,340.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 28,618 square feet of graffiti from 2,395 residential and other private property structures visible from the public right-of-way.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

The project provided for the removal, from primarily residential areas, of approximately 26,715 square feet of graffiti from 2,298 residential and other private property structures visible from the public right-of-way.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 26,094 square feet of graffiti from 2,518 residential and other private property structures visible from the public right-of-way.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602178-20 **Jurisdiction:** Maywood
Project Title: Sidewalk Rehabilitation Project FY 2020-2021
IDIS Number: 11626
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/8/2020 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project is the first phase in a two-phased project. This first phase will provide funds for design, plans and bid specifications, required for the construction of sidewalk improvements in the City of Maywood.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15,755 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$197,263.00 This Year: \$120,516.00 Cumulative: \$122,594.00 Ratio: 62.1%

Annual Narrative:

The Notice Inviting Bids was advertised on December 13, 2021, and Bid Opening was held on January 12, 2022. A construction contract was awarded to Onyx Paving Company Inc., on January 26, 2022. The Pre-Construction Meeting was conducted on March 10, 2022. Project construction commenced in April 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project planning for design and engineering is in progress. The contract and labor compliance documents for the bid specifications were updated.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Bid Document was submitted to LACDA for review and was subsequently approved for advertisement. The Notice Inviting Bids was issued on December 13, 2021 and Bid Opening is scheduled for January 12, 2022. It is anticipated that the Construction Contract will be awarded in the next quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Bid Opening was conducted on January 12, 2022. Onyx Paving Company Inc., was awarded a construction contract at the City Council meeting on January 26, 2022. The Pre-Construction Meeting was subsequently held on March 10, 2022. Project construction is scheduled to begin in the next quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Onyx Paving Company Inc., began project construction in April 2022, for completion of 85 sidewalk locations and 5 access ramp locations in the residential neighborhoods. Construction of 4,500 square feet of sidewalks are completed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Certified Payroll Reports have been submitted and are currently under review. The Contract and Labor Compliance file review will be scheduled during the next quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602296-21 **Jurisdiction:** Maywood
Project Title: Sidewalk Rehabilitation Project FY 2021-2022
IDIS Number: 11871
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides funds for design, plans and bid specifications, project construction management, inspection services, labor and contract compliance services, required for the construction of sidewalk improvements in the City of Maywood.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15,825 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$193,790.00 This Year: \$7,080.00 Cumulative: \$7,080.00 Ratio: 3.7%

Annual Narrative:

Project engineering and planning occurred throughout the year. A CDBG Amendment was approved to extend the project period to June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project planning for design and engineering is in progress.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project planning for design and engineering continues to be in progress.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Preparation of the bid specifications is in progress.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project engineering and bid document preparation are on-going. A CDBG Amendment was submitted and approved to revise the project implementation schedule and to extend the project period to June 30, 2023.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Monrovia

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96422-20 **Jurisdiction:** Monrovia
Project Title: Code Enforcement: Neighborhood Preservation
IDIS Number: 11435
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Monrovia.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, discarded items, unpermitted structures, inoperable vehicles, graffiti, illegal conversions, and trash/debris in the public right of way.

This Program works in tandem with the City's CDBG-funded Residential Preservation Grant program and the Monrovia Area Partnership.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,725 This Year: 0 Cumulative: 8,725 Ratio: 100.0%
Net Expenditures: Budgeted: \$215,402.00 This Year: \$0.00 Cumulative: \$186,182.00 Ratio: 86.4%

Annual Narrative:

Report submitted via email due to technical difficulties.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96422-21 **Jurisdiction:** Monrovia
Project Title: Code Enforcement: Neighborhood Preservation
IDIS Number: 11935
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Monrovia.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, discarded items, unpermitted structures, inoperable vehicles, graffiti, illegal conversions, and trash/debris in the public right of way.

This Program works in tandem with the City's CDBG-funded Residential Preservation Grant program and the Monrovia Area Partnership.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,725 This Year: 8,725 Cumulative: 8,725 Ratio: 100.0%
Net Expenditures: Budgeted: \$214,691.00 This Year: \$161,571.00 Cumulative: \$161,571.00 Ratio: 75.3%

Annual Narrative:

The Code Enforcement Program continues to be an essential resource in supporting continued efforts to improve blighted conditions and aid in neighborhood preservation. The Code Enforcement program provides ongoing code enforcement in deteriorated areas of the City of Monrovia by targeting the elimination of blight, substandard housing and promoting positive property maintenance.

The following code enforcement activities were performed throughout Fiscal Year (FY) 2021-2022: 201.41 cases have been opened, 179.23 cases have been closed, and 1,647 inspections have been completed.

During this Fiscal Year, 16 citations were issued as a result of inspection for 958 single family homes and multi-family homes, 400 businesses and commercial properties. 1,045 re-inspections were made at these properties.

During this Fiscal Year, the following deteriorated conditions were observed: 110 landscaping violations including; vegetation causing detriment to neighboring properties, encroachment into public right-of-way and overgrown hedges, bushes and trees. 157 properties with unpermitted construction. 439 public nuisance and property maintenance issues including; pest control issues, property creating health and safety issues, broken windows, doors or deteriorated buildings, trash and debris, and parking on lawns. 241 zoning, commercial violations including; property maintenance, encroachment into public right-of-way and graffiti on public buildings.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The following code enforcement activities were performed during the first quarter reporting period of FY 2021-2022: 50.87 cases have been opened; 54.9 cases have been closed; there has been 1 legal referral for this quarter; and 440 inspections

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

completed this quarter.

During the first quarter, six (6) citations were issued as a result of inspection for one hundred & twenty (120) single family homes and multi-family homes, thirty one (31) businesses and commercial properties. Two hundred & eighty nine (289) of these inspections were re-inspections made at these properties.

The following violations were observed: thirty one (31) landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; one hundred and forty two (142) public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; thirty one (31) properties were maintaining or actively constructing without required permits; and forty five (45) zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 2 **Accomplishment Quantity:** 8,725

Accomplishment Narrative:

The following code enforcement activities were performed during the second quarter reporting period of FY 2021-2022: 49.89 cases have been opened; 47.24 cases have been closed; there has been 1 legal referral for this quarter; and 312 inspections completed this quarter.

During the second quarter, one (1) citation were issued as a result of inspection for two hundred & forty five (245) single family homes and multi-family homes, sixty seven (67) businesses and commercial properties. One hundred & ninety six (196) of these inspections were re-inspections made at these properties.

The following violations were observed: twenty nine (29) landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; ninety three (93) public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; fifty seven (57) properties were maintaining or actively constructing without required permits; and twenty eight (28) zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The following code enforcement activities were performed during the third quarter reporting period of FY 2021-2022: 54.61 cases have been opened; 41.14 cases have been closed; there has been 1 legal referral for this quarter; and 478 inspections completed this quarter.

During the third quarter, three (3) citations were issued as a result of inspection for three hundred & fifty (350) single-family homes and multi-family homes, one hundred & twenty-eight (128) businesses, and commercial properties. Two hundred & eighty-three (283) of these inspections were re-inspections made at these properties.

The following violations were observed: twenty-seven (27) landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes, and landscaping encroaching into public right-of-way; one hundred & fifty (150) public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; forty-four (44) properties were maintaining or actively constructing without required permits; and seventy-three (73) zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The following code enforcement activities were performed during Quarter 4: 46.04 cases have been opened; 35.95 cases have been closed; there have been two legal referrals for this quarter; and five other agency referrals; and 417 inspections completed this quarter.

During Quarter 3, 6 citations were issued as a result of inspection for 243 single-family homes and multi-family homes, 174 businesses, and commercial properties. 277 of these inspections were re-inspections made at these properties.

The following violations were observed: 23 landscaping violations, including vegetation causing detriment to neighboring

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

properties, overgrown hedges and bushes, and landscaping encroaching into public right-of-way; 25 properties were maintaining or actively constructing without required permits; 54 public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; and 95 zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600775-20 **Jurisdiction:** Monrovia
Project Title: Residential Preservation Grant
IDIS Number: 11436
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing residential rehabilitation program provides grants up to \$20,000 households in the City of Monrovia to eliminate substandard housing conditions and to promote property maintenance. The program also offers grants for projects designed to preserve the City of Monrovia's cultural heritage through the rehabilitation of historic homes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 0 Cumulative: 1 Ratio: 33.3%
Net Expenditures: Budgeted: \$78,706.00 This Year: \$0.00 Cumulative: \$18,951.00 Ratio: 24.1%

Annual Narrative:

Completed FY20-21, Q4.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Completed FY20-21, Q4.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600775-21 **Jurisdiction:** Monrovia
Project Title: Residential Preservation Grant
IDIS Number: 11934
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing residential rehabilitation program provides grants up to \$20,000 to low- and moderate-income qualified households in the City of Monrovia to eliminate substandard housing conditions and to promote property maintenance. The program also offers grants for projects designed to preserve the City of Monrovia's cultural heritage through the rehabilitation of historic homes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$88,770.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

During FY21-22 Q1 City staff began the process of finding a new consultant to administer the CDBG Residential Rehabilitation program. In Q2 staff completed a Request for Proposal (RFP) process to 13 potential consultants that are familiar with the administration of CDBG programs that follow similar criteria as the CDBG Residential Rehabilitation Program.

The next months proved to be a difficult time in securing a consultant. It wasn't until January that City staff made headway with one consultant company, Jacob Green and Associates (JGA). On February 15, the contract was presented to City Council for consent and was successfully approved that day. The contract ending period is now February 1, 2025 with Jacob Green and Associates (JGA).

From February 15, City staff worked closely with JGA to get the CDBG Residential Rehabilitation Program up and running. The Eligibility Intake Process opened for new applicants and based on meeting the minimum eligibility, three (3) of the six (6) submittals were contacted to move forward in the process. With the help of the consultant (JGA), the remaining phases were attempting an expedited timeline in hopes to get accomplishments captured for FY21-22. Unfortunately, due to the timeline of getting a consultant, preparing them with the proper tools and training to begin the administration, while also dealing with the usual scheduling conflicts, the 2 eligible projects (1317 Sherman Ave and 733 Crescent Drive) were extended into FY22-23.

The positive outlook is that City staff and consultant (JGA) will have two (2) projects completed early in the year and at the same time beginning the Eligibility Intake Process for new projects in FY22-23. The first phase of our Residential Rehabilitation Program (Eligibility Intake Process) opens for new applicants on Monday, July 18th at 10 am and remains open until Monday, August 1st at 12pm. City staff and consultant (JGA) will be working diligently with our existing projects and new projects for FY22-23.

PROJECT 1

Project Address: 1317 Sherman Ave
Project Improvements: New roof, remove deteriorated patio roof, replace side gates, repair/replace side garage door
Status: Deemed eligible and moving forward (FY22-23)

PROJECT 2

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Project Address: 1718 Encino Ave
Project Improvements: Windows and electrical
Status: Deemed ineligible and disqualified

PROJECT 3

Project Address: 733 Crescent Drive
Project Improvements: New roof, windows, repair water leak
Status: Deemed eligible and moving forward (FY22-23)

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1 City staff began the process of finding a new consultant to administer our CDBG Residential Rehabilitation program. Staff is doing a Request for Proposal (RFP) process and will send out letters to a list of potential consultants that are familiar with the administration of CDBG programs that follow similar criteria as our CDBG Residential Rehabilitation Program. The goal is to have a new consultant on board by early December.

Once we have secured the consultant, our next step will be to begin reviewing our ongoing CDBG waitlist in mid-December for this year's potential projects. We will then reach out to the next eligible applicant on the list and begin the application process as soon as possible. City staff will assist the process of paperwork to go through in a timely manner so projects can begin construction at the end of Q2 or the beginning of Q3. We hope to stick to this timeline but also know the reality of the process and it depending on both the applicant(s) and/or consultants' promptness in completing the entire application process.

Moving forward with the consideration of the COVID-19 virus, for this year's projects, we will offer eligible applicants the ability to have both indoor and outdoor improvements that are eligible under the CDBG Residential Rehabilitation Program. As done during FY20-21, staff will ensure that every individual per project will continue to follow the necessary safety protocols including maintaining social distancing and wearing proper masks.

In addition to administering the CDBG Residential Rehabilitation Program, City staff is also working on the two (2) ongoing CDBG-CV programs which include the Senior Meals on Wheels Program and Food Distribution Program. With much success, staff, and with the help of the LACDA Contract Manager, the City of Monrovia has been able to take all the necessary steps to help keep all CDBG and CDBG-CV programs moving forward in the right direction.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2 City staff began the process of finding a new consultant to administer the CDBG Residential Rehabilitation program. Staff completed a Request for Proposal (RFP) process to 13 potential consultants that are familiar with the administration of CDBG programs that follow similar criteria as our CDBG Residential Rehabilitation Program.

By the end of December, staff was able to secure a CDBG consultant and is now going through the Consent process for City Council approval. Once staff receives approval and the other signed paperwork, we will begin working with the new consultant in accomplishing our goal of completing three (3) projects for FY21-22.

During the RFP process, staff also reached out to those interested on our ongoing CDBG waitlist. Through the distribution of an "Eligibility Intake Form" to the entire waitlisted individuals, staff has been able to capture a more accurate number of those still interested in the program who meet the necessary requirements to move forward in the application process. This includes meeting the income guidelines based on the household size and are able to provide all the required supporting documentation to prove owner occupancy and income eligibility. We now have a total of seven (7) households interested in the program and will begin the intake of applications.

Moving forward with the consideration of the COVID-19 virus, for this year's projects, we will offer eligible applicants the ability to have both indoor and outdoor improvements that are eligible under the CDBG Residential Rehabilitation Program. As done during FY20-21, staff will ensure that every individual per project will continue to follow the necessary safety protocols including maintaining social distancing and wearing proper masks.

Quarter: 3 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 3 City staff successfully signed into contract with a new consulting company, Jacob Green and Associates, Inc. (JGA) to administer our CDBG Residential Rehabilitation program. Since then, staff began the process of applications for the CDBG Residential Rehabilitation Program.

Considering staff already completed an “Eligibility Intake” process to deem the basic eligibility requirements, staff reached out to the first three (3) that showed eligibility. The three (3) potential applicants of the program are at the following addresses and are requesting the following improvements to their homes...

PROJECT 1

Project Address: 1317 Sherman Ave

Project Improvements: New roof, remove deteriorated patio roof, replace side gates, repair/replace side garage door

PROJECT 2

Project Address: 1718 Encino Ave

Project Improvements: Windows and electrical

PROJECT 3

Project Address: 733 Crescent Drive

Project Improvements: New roof, windows, repair water leak

The three (3) applications were screened by City staff and once approved, the applications were sent to the consultant at Jacob Green and Associates, Inc. (John Andrews) for a final screening. A meeting will be taking place the week of March 18-21 to discuss what the next steps are for getting these three projects to the next phase in the process which is to schedule a property walk-through with the applicants.

Upon the completion of the meeting, City staff will have clear direction on how to move forward with the 3 potential projects for FY21-22. Staff hopes to get at least 1 to 2 projects completed by the end of the fiscal year.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q4 City staff worked closely with the new CDBG consultant, John Andrews with Jacob Green and Associates, Inc. (JGA) to administer our CDBG Residential Rehabilitation program. After Q3, City staff and consultant (JGA) had two (2) applicants move through the remainder of the process while the other one (1) applicant was deemed ineligible due to the lack of providing financial documentation for the individual renting in his household. The applicant was notified of the reason and was encouraged to revisit the program if things change in the future.

The project addresses and status are shown below...

PROJECT 1

Project Address: 1317 Sherman Ave

Project Improvements: New roof, remove deteriorated patio roof, replace side gates, repair/replace side garage door

Status: Deemed eligible and moving forward (FY22-23)

PROJECT 2

Project Address: 1718 Encino Ave

Project Improvements: Windows and electrical

Status: Deemed ineligible and disqualified

PROJECT 3

Project Address: 733 Crescent Drive

Project Improvements: New roof, windows, repair water leak

Status: Deemed eligible and moving forward (FY22-23)

During Q4 City staff and consultant (JGA) began the remaining project phases for the two applicants. Property walkthroughs took place and the bidding process began based on the scope of work. Considering both properties were built before 1978, a Lead and Asbestos Request for Bid was conducted. A lead and asbestos testing was completed for one project (1317 Sherman Ave). The reason a test was not conducted on the second property (733 Crescent Drive) was due to the fact that the fiscal year-

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

end was approaching quickly and in order to get the project completed, it would need more time and resources. With that said, the second property (733 Crescent Drive) was extended into the FY22-23 program year.

Due to scheduling delays, the 1317 Sherman Ave project was ultimately extended into the FY22-23 program year as well. Therefore, that is why there are no accomplishments captured this FY21-22. City staff was up against the obstacle of finding a CDBG consultant during the RFP process. By the time the new consultant was signed into a contract with the City, we were at Q3 of the year. This left a limited amount of time to get projects completed and accomplishments accounted for.

The positive outlook is that City staff and consultant (JGA) will have two (2) projects completed early in the year and at the same time beginning the Eligibility Intake Process for new projects. The first phase of our Residential Rehabilitation Program (Eligibility Intake Process) opens for new applicants on Monday, July 18th at 10 am and remains open until Monday, August 1st at 12pm. City staff and consultant (JGA) will be working diligently with our existing projects and new projects for FY22-23.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Rancho Palos Verdes

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602075-19 **Jurisdiction:** Rancho Palos Verdes
Project Title: Access Improvements – Caddington Neighborhood FY 2019-20
IDIS Number: 11321
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers through the removal of approximately eleven (11) sidewalk curb barriers and construction of curb ramps conforming to Americans with Disabilities Act (ADA) standards at certain crosswalk locations within the Caddington Drive Neighborhood of the City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,866 This Year: 1,866 Cumulative: 1,866 Ratio: 100.0%
Net Expenditures: Budgeted: \$188,705.00 This Year: \$138,240.00 Cumulative: \$188,705.00 Ratio: 100.0%

Annual Narrative:

The contract was awarded to NR Development, Inc. and construction commenced during the fourth quarter of FY 2020-21. Construction was completed during the first quarter of FY 2021-22. A LACDA Labor Compliance File Review was conducted on December 20, 2021. LACDA issued a File Clearance Letter on January 13, 2022. The retention release will be requested on the Funding Request for December 2021 expenditures. The final Funding Request will probably be submitted in the 3rd quarter.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction was completed on August 19, 2021. Staff is waiting for the Prime Contactor to submit the final Training Funds Report with proof of payment for August 2021, and Authorization for Payroll Deductions for the “Other” deductions reported on their final payroll. Once these items are received, the City will request a Labor Compliance File Review with LACDA.

Quarter: 2 **Accomplishment Quantity:** 1,866

Accomplishment Narrative:

Construction was completed on August 19, 2021. A Labor Compliance File Review with LACDA was cleared on December 20, 2021, and the File Clearance Letter was issued on January 13, 2022. The retention release will be requested on the next Funding Request for December 2021 expenditures.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602188-20 **Jurisdiction:** Rancho Palos Verdes
Project Title: Redondela Drive Area ADA Improvements
IDIS Number: 11629
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers through the removal of twelve (12) sidewalk curb barriers and construction of curb ramps conforming to Americans with Disabilities Act (ADA) standards at four (4) intersections along Redondela Drive and at the intersection of Gaucho Drive and Eldena Drive.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,165 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$147,040.00 This Year: \$19,067.00 Cumulative: \$40,392.00 Ratio: 27.5%

Annual Narrative:

The project was in the design phase during FY 2021-22. The project was amended, and now has an End Date of June 30, 2023. The FY 2022-23 CDBG allocation may be added to the project and the scope of work may be increased.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was still in the design phase during the 1st quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was still in the design phase during the 2nd quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was still in the design phase during the 3rd quarter. The project will be extended into FY 2022-23. The FY 2022-23 CDBG allocation may be added to the project and the scope of work may be increased.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project was still in the design phase during the 4th quarter. The project has been amended with a new End Date of June 30, 2023.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Rolling Hills Estates

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602301-21 **Jurisdiction:** Rolling Hills Estates
Project Title: ADA Access Ramp & Sidewalk Improvements (Phase 8)
IDIS Number: 11852
Operating Agency: City of Rolling Hills Estates
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new activity provides funding for the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage or other tripping hazards, to provide an accessible, unobstructed path of travel for severely disabled adults and elderly persons.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 745 This Year: 745 Cumulative: 745 Ratio: 100.0%
Net Expenditures: Budgeted: \$29,429.00 This Year: \$29,429.00 Cumulative: \$29,429.00 Ratio: 100.0%

Annual Narrative:

The Los Angeles County Public Works Department completed the work during the 4th quarter.

\$28,49503 in leverage general funds were used for the project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 1st quarter. The work order should be finalized with the Los Angeles County Public Works Department during the 2nd quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 2nd quarter. The Los Angeles County Public Works Department may begin work during the 3rd quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Los Angeles County Public Works Department began work during the 3rd quarter. Work will be completed in the 4th quarter.

Quarter: 4 **Accomplishment Quantity:** 745

Accomplishment Narrative:

The Los Angeles County Public Works Department completed the work during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Dimas

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602280-21 **Jurisdiction:** San Dimas
Project Title: COVID-19 – San Dimas Small Business Assistance - ED Grant
IDIS Number: 11939
Operating Agency: City of San Dimas
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new program provides grants in the amount up to \$5,000 to assist eligible small businesses impacted by the COVID-19 Pandemic. The program will create or retain jobs for low- and moderate-income persons.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was canceled in January 2022. The City reprogrammed the funds and partnered with LACDA to implement a Small Business Grant Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, one application for a Special Economic Development Grant was under eligibility review. Grants, up to a maximum of \$5,000, assist eligible small businesses impacted by the COVID-19 Pandemic.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In the second quarter, there was no activity. The City intends to cancel this project and use its CDBG funds to implement a Small Business Grant Program in partnership with LACDA.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to extensive CDBG requirements to implement a Small Business Grant program including business outreach, applicant eligibility reviews/approvals and selecting grant awardees, this CDBG project was canceled. Instead, the City will reprogram these funds and partner with LACDA to implement a Small Business Grant Program.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project was canceled in January 2022. The City reprogrammed the funds and partnered with LACDA to implement a Small Business Grant Program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602279-21 **Jurisdiction:** San Dimas
Project Title: COVID-19 – San Dimas Small Business Assistance - Microenterprise
IDIS Number: 11938
Operating Agency: City of San Dimas
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new program provides grants in the amount up to \$5,000 to assist eligible micro-enterprise businesses impacted by the COVID-19 Pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was canceled in January 2022. The City reprogrammed the funds and partnered with LACDA to implement a Small Business Grant Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1, applications from two local businesses are under eligibility review. Grant funds, up to a maximum of \$5,000, will assist eligible micro-enterprise businesses, impacted by the COVID-19 Pandemic, to pay rent, purchase inventory, and support payroll expenses.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter, there was no activity. The City intends to cancel this project and use its CDBG funds to implement a Small Business Grant Program in partnership with LACDA.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to extensive CDBG requirements to implement a Small Business Microenterprise Grant Program including business outreach, applicant eligibility reviews/approvals and selecting grant awardees, this CDBG project was canceled. Instead, the City will reprogram these funds and partner with LACDA to implement a Small Business Grant Program.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This CDBG project was canceled in January 2022. The City reprogrammed the funds and partnered with LACDA to implement a Small Business Grant Program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601620-21 **Jurisdiction:** San Dimas
Project Title: Housing Rehabilitation
IDIS Number: 11936
Operating Agency: City of San Dimas
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants and deferred loans for the rehabilitation of qualified single-family residences throughout the city. Beneficiaries are low- and moderate-income households residing in single-family owner or tenant occupied homes. Mobile home units affixed to a foundation and part of the City's permanent housing stock are only assisted through the grant program. This project assists in eliminating unhealthy and unsafe conditions, including but not limited to, asbestos, lead, mold and related building and health code deficiencies.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 10 This Year: 15 Cumulative: 15 Ratio: 150.0%
Net Expenditures: Budgeted: \$203,583.00 This Year: \$180,762.00 Cumulative: \$180,762.00 Ratio: 88.8%

Annual Narrative:

During the program year, a total of 15 housing rehabilitation projects were completed totaling \$118,575 in construction costs. The improvements included roofing, minor structural repairs, plumbing and electrical, installation of ADA-compliant features, and asbestos and lead remediation.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	4	0
White - Hispanic	5	0
White - Non-Hispanic	6	0
Total	15	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Low	3	0
Moderate	10	0
Total	15	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1205 Cypress St. 14	San Dimas	CA	91773	Owners	Low	\$5,525

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

1673 Via Alegre	San Dimas	CA	91773	Owners	Moderate	\$10,000
218 Danecroft Avenue	San Dimas	CA	91773	Owners	Moderate	\$7,500
801 W. Covina Blvd. #159	San Dimas	CA	91773	Owners	Moderate	\$7,500
1245 W. Cienega Ave. 115	San Dimas	CA	91773	Owners	Extremely Low	\$10,000
623 Florham Ave	San Dimas	CA	91773	Owners	Moderate	\$7,500
801 W. Covina Blvd. 137	San Dimas	CA	91773	Owners	Extremely Low	\$7,810
145 Alford St.	San Dimas	CA	91773	Owners	Moderate	\$7,500
124 W. Via Vaquero	San Dimas	CA	91773	Owners	Moderate	\$7,500
122 W. Via Vaquero	San Dimas	CA	91773	Owners	Moderate	\$7,500
1021 Kent Drive	San Dimas	CA	91773	Owners	Low	\$7,500
1027 Southcliff St	San Dimas	CA	91773	Owners	Moderate	\$7,500
729 N. Oakway Ave	San Dimas	CA	91773	Owners	Moderate	\$7,500
1245 W. Cienega Ave. 105	San Dimas	CA	91773	Owners	Moderate	\$10,000
1609 Avenida Loma Vista	San Dimas	CA	91773	Owners	Low	\$7,740

Total Number of Housing Units Assisted : 15

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	8	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	4
Exempt: No paint disturbed	8
Otherwise exempt	3

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	15	0
Total	15	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, one housing rehabilitation project is under construction, three are pending construction, and three are out to bid. Five housing rehabilitation applications are under eligibility review.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter, fourteen projects are in varying stages of implementation. Three projects are nearing completion. Two projects are under construction. Three projects are out to bid. Six applications are undergoing eligibility reviews.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the third quarter, 19 projects were in varying stages of implementation. Three projects were completed at the end of the third quarter, but will be reported in the fourth quarter. Eight housing rehabilitation projects were under construction or await construction. Two housing rehabilitation projects were out to bid and six housing rehabilitation applications were under eligibility review.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 15 **Female-Headed Households:** 10

Accomplishment Narrative:

During the fourth quarter, 15 housing rehabilitation projects were completed. Ten projects were completed on single-family homes and five projects were completed on mobile homes. Improvements included roofing, minor structural repairs, plumbing and electrical, installation of ADA-compliant features, and asbestos and lead remediation. The beneficiaries included two extremely low income, three low-income and ten moderate-income households.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602484-21 **Jurisdiction:** San Dimas
Project Title: LACDA Small Business Grant Program - Special Economic Development (CDBG)
IDIS Number: 12006
Operating Agency: City of San Dimas
Subrecipient Type: Participating City
Contract Period: 2/16/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

Due to COVID-19, this program provides funding for a Small Business Assistance (SBA) Grant Program to exclusively assist businesses impacted by COVID-19 and located in the City of San Dimas. The program will be administered by LACDA on behalf of the City of San Dimas and offers grants in the amount of \$10,000 to businesses that create or retain a Full-Time Equivalent job for a low-and moderate-income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 8 This Year: 6 Cumulative: 6 Ratio: 75.0%
Net Expenditures: Budgeted: \$81,494.00 This Year: \$81,494.00 Cumulative: \$81,494.00 Ratio: 100.0%

Annual Narrative:

A total of 9 businesses received grant funds, which created 0 jobs and retained 6 jobs. The grant funds resulted in a total of 5.5 FTE jobs of which 4.5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	2
White - Hispanic	2
White - Non-Hispanic	2
Total	6

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Low	4
Moderate	1
Total	6

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	5.00	5.00	4.00
Half-Time (20 Hrs.):	1.00	0.50	1.00
Total	6.00	5.50	5.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
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2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Officials and Managers	2
Professional	3
Technicians	1
<hr/>	
Total:	6

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 6

Accomplishment Narrative:

Nine (9) existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601695-21 **Jurisdiction:** San Dimas
Project Title: Youth Scholarship Program
IDIS Number: 11937
Operating Agency: City of San Dimas
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides low- and moderate-income youth (ages 3-17) residing in the City of San Dimas the opportunity to participate in various year-round programs and activities such as dance classes, sports activities, swim classes, field trips, amusement park fees, etc. by subsidizing the program registration fees for eligible participants.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 27 Cumulative: 27 Ratio: 54.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$3,215.00 Cumulative: \$3,215.00 Ratio: 32.2%

Annual Narrative:

During this Program Year, a total of 27 San Dimas youth scholarships were awarded. Youth scholarships enabled eligible participants to join, at no cost, various year-round Parks and Recreation-sponsored programs and activities such as dance classes, sports, swim classes, and field trips.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	2
Other Race - Hispanic	3
White - Hispanic	8
White - Non-Hispanic	11
Total	27

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	15
Low	10
Moderate	2
Total	27

Quarter: 1 **Accomplishment Quantity:** 15

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

During Quarter 1, 15 new youth scholarships were awarded to San Dimas youth to participate in various classes and activities sponsored by the City's Recreation and Parks Department. 11 recipients were extremely low income, two were low income and two were moderate income.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter, three scholarships are pending award next quarter.

Quarter: 3 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During the third quarter, a total of three new youth scholarships were awarded to eligible San Dimas youth to participate in various classes and activities sponsored by the City's Recreation and Parks Department. Two recipients were from extremely low income families and one was from a low income family.

Quarter: 4 **Accomplishment Quantity:** 9

Accomplishment Narrative:

During the fourth quarter, nine new youth scholarships were awarded enabling eligible San Dimas youth to participate in various classes and activities sponsored by the City's Recreation and Parks Department. Two recipients were from extremely low income families and seven youth were from low income families.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Fernando

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602318-21 **Jurisdiction:** San Fernando
Project Title: Business Assistance Program
IDIS Number: 11941
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This project provides direct financial assistance to for-profit businesses in the City of San Fernando. The assistance may be used for operating capital to expand or rehabilitate a building and purchase equipment.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 29 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$179,707.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project is cancelled, and the entire project funding will be reallocated to the San Fernando LACDA Small Business Grant Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 1 of FY21-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 2. This project will be closed, and the entire project funding will be used for the San Fernando LACDA Small Business Grant Program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602498-21 **Jurisdiction:** San Fernando
Project Title: LACDA COVID19 SBG R3-SF
IDIS Number: 12020
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 3/29/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new program provides funding for LACDA to administer Small Business Grants (SBG) on behalf of the City of San Fernando to exclusively benefit local businesses impacted by COVID19 located in the City of San Fernando. LACDA SBG offers \$10,000 grants to businesses that provides goods and services to residents in predominately low- and moderate-income communities.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 39 This Year: 1 Cumulative: 1 Ratio: 2.6%
Net Expenditures: Budgeted: \$410,607.00 This Year: \$340,589.00 Cumulative: \$340,589.00 Ratio: 82.9%

Annual Narrative:

A total of twenty-six (26) business received grants.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

26 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide goods and services that serve a residential area comprised of predominately low-and moderate-income residents.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602080-19 **Jurisdiction:** San Fernando
Project Title: Pico Street & San Fernando Road Improvements FY 2019-20
IDIS Number: 11326
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2023
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project includes street repaving, sidewalk repairs, and curb and gutter repairs to Pico Street and San Fernando Road which will benefit a primarily residential, low- and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 720 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$540,073.00 This Year: \$471,487.00 Cumulative: \$512,986.00 Ratio: 95.0%

Annual Narrative:

During FY 2021-22, project design was completed and the project went out to bid. The project was awarded to Hardy & Harper, Inc. Construction work is continuing and may be completed by mid-July 2022. The project End Date has been extended to June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project plans and specs were still being finalized during the 1st quarter. The bid package should be submitted to LACDA for review during the 2nd quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project plans and specs were still being finalized during the 2nd quarter. The bid package should be submitted to LACDA for review during the 3rd quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project went out to bid in February 2022. The contract will be awarded and work will commence in April 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th quarter, the project was awarded to Hardy & Harper, Inc., and construction began. Construction work is continuing and may be completed by mid-July 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602317-21 **Jurisdiction:** San Fernando
Project Title: Water Bill Assistance Program
IDIS Number: 11940
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 7/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program will provide water bill payment assistance on behalf of eligible households.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$15,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

There was no project activity during FY 2021-22. The project budget was reduced to \$15,000 and the remaining balance went to the LACDA Small Business Grant Program. The City used another grant to fund Water Bill Assistance for City residents.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 1 of FY21-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 3rd quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Gabriel

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602085-19 **Jurisdiction:** San Gabriel
Project Title: City Hall Elevator Modernization Project
IDIS Number: 11331
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The new project provides access for severely disabled adults and elderly persons to the City Council Chamber and services on the 2nd floor of City Hall through elevator repair and replacement of mechanical and electrical components, pump unit, control system, car door equipment, cab, platform, and car fixtures.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$131,740.00 This Year: \$35,481.00 Cumulative: \$119,852.00 Ratio: 91.0%

Annual Narrative:

The City Hall Elevator was completed during the Q3. The final State inspection was passed on March 4, 2022. The City Hall Elevator Modernization Project was completed and placed into service on March 8, 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

State’s inspection for the elevator is scheduled for Friday, October 15, 2021. The project is expected to be completed and operational by October 29, 2021

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The initial elevator inspection in December 2021 failed due to the building fire life safety issue. Currently, the City is working with the fire alarm vendor (SDS) to resolve the technical issues. Once the fire alarm system is in working order, the City will schedule the re-inspection.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City Hall Elevator was completed during the Q3. The final State inspection was passed on March 4, 2022. The City Hall Elevator Modernization Project was completed and placed into service on March 8, 2022. Staff is working on the required compliance documentation to close out the project.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The City Hall Elevator was completed during the Q3. The final State inspection was passed on March 4, 2022. The City Hall Elevator Modernization Project was completed and placed into service on March 8, 2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96796-21 **Jurisdiction:** San Gabriel
Project Title: Code Enforcement Program
IDIS Number: 11849
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low-and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of San Gabriel.

The following are the most common violations addressed through this CDBG-funded activity: peeling paint, inoperable vehicles, unpermitted structures, illegal dumping, dead or overgrown vegetation, abandoned vehicles and the accumulation of junk, furniture and debris.

This program works in tandem with the City’s Graffiti Removal Program and is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 29,597 This Year: 29,597 Cumulative: 29,597 Ratio: 100.0%
Net Expenditures: Budgeted: \$85,000.00 This Year: \$67,359.00 Cumulative: \$67,359.00 Ratio: 79.2%

Annual Narrative:

Fiscal year 2021-2022 summary

During the 2021-2022 fiscal year, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 277 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 184 single family homes, 111 multiple family homes and 7 commercial properties. The following deteriorated conditions were found: 78 for overgrown vegetation/lawn maintenance, 166 junk, trash and debris, 3 for deteriorated structures, 68 for inoperable vehicle and 43 unpermitted structure/construction 17 graffiti control abatement. Staff conducted 1390 inspections to properties with violations or alleged violations and compliance was achieved with only 73 administrative citations issued.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the first quarter of 2021-2022, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 63 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 61 single family homes, 33 multiple family homes and 1 commercial properties. The following deteriorated conditions were found: 13 for overgrown vegetation/lawn maintenance, 58 junk, trash and debris, 1 for deteriorated structures, 17 for inoperable vehicle and 18 unpermitted structure/construction. Staff conducted 424 inspections to properties with violations or alleged violations and compliance was achieved with only 16 administrative citations issued.

Quarter: 2 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Summary Q2 2021-2022

During the first quarter of 2021-2022, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 31 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 21 single family homes, 16 multiple family homes and 0 commercial properties. The following deteriorated conditions were found: 0 for overgrown vegetation/lawn maintenance, 23 junk, trash and debris, 1 for deteriorated structures, 7 for inoperable vehicle/zoning and 5 unpermitted structure/construction. Staff conducted 225 inspections to properties with violations or alleged violations and compliance was achieved with only 13 administrative citations issued.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Summary Q3 2021-2022

During the first quarter of 2021-2022, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 73 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 44 single family homes, 30 multiple family homes and 3 commercial properties. The following deteriorated conditions were found: 10 for overgrown vegetation/lawn maintenance, 40 junk, trash and debris, 0 for deteriorated structures, 22 for inoperable vehicle/zoning and 10 unpermitted structure/construction. Staff conducted 344 inspections to properties with violations or alleged violations and compliance was achieved with only 29 administrative citations issued.

Quarter: 4 **Accomplishment Quantity:** 29,597

Accomplishment Narrative:

Summary Q4 2021-2022

During the fourth quarter of 2021-2022, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 110 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 58 single family homes, 32 multiple family homes and 3 commercial properties. The following deteriorated conditions were found: 55 for overgrown vegetation/lawn maintenance, 45 junk, trash and debris, 1 for deteriorated structures, 22 for inoperable vehicle/zoning and 10 unpermitted structure/construction, 17 graffiti control abatement. Staff conducted 397 inspections to properties with violations or alleged violations and compliance was achieved with only 15 administrative citations issued.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602379-21 **Jurisdiction:** San Gabriel
Project Title: Graffiti Removal Program
IDIS Number: 12035
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 5/9/2022 to 6/30/2022
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project identifies and removes graffiti on public and private property in primarily residential and neighborhood commercial properties within the low- and moderate-income service areas.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 38,780 This Year: 38,780 Cumulative: 38,780 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$2,064.00 Cumulative: \$2,064.00 Ratio: 20.6%

Annual Narrative:

During the 2021-2022 fiscal year, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 277 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 184 single family homes, 111 multiple family homes and 7 commercial properties. The following deteriorated conditions were found: 78 for overgrown vegetation/lawn maintenance, 166 junk, trash and debris, 3 for deteriorated structures, 68 for inoperable vehicle and 43 unpermitted structure/construction 17 graffiti control abatement. Staff conducted 1390 inspections to properties with violations or alleged violations and compliance was achieved with only 73 administrative citations issued.

Quarter: 4 **Accomplishment Quantity:** 38,780

Accomplishment Narrative:

Summary Q4 2021-2022

During the fourth quarter of 2021-2022, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 110 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 58 single family homes, 32 multiple family homes and 3 commercial properties. The following deteriorated conditions were found: 55 for overgrown vegetation/lawn maintenance, 45 junk, trash and debris, 1 for deteriorated structures, 22 for inoperable vehicle/zoning and 10 unpermitted structure/construction, 17 graffiti control abatement. Staff conducted 397 inspections to properties with violations or alleged violations and compliance was achieved with only 15 administrative citations issued.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96803-21 **Jurisdiction:** San Gabriel
Project Title: Parks & Recreation Youth Program
IDIS Number: 11850
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides a virtual after-school and recreational program for students from 2nd-5th grade residing in the City.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 26 This Year: 96 Cumulative: 96 Ratio: 369.2%
Net Expenditures: Budgeted: \$40,000.00 This Year: \$27,313.00 Cumulative: \$27,313.00 Ratio: 68.3%

Annual Narrative:

The City of San Gabriel was pleased to offer robust programming to youth in grades 1-5. We offered after school programming at Coolidge, McKinley, Wilson and Washington Elementary Schools. The CDGB funding was used for the McKinley Elementary School Site. Staff also offered the Summer Parks with a Mission Program at McKinley Elementary School.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	3
Asian - Non-Hispanic	47
Asian and White - Hispanic	3
Asian and White - Non-Hispanic	5
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	14
White - Hispanic	16
White - Non-Hispanic	6
Total	96

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	36
Extremely Low	23
Low	17
Moderate	20
Total	96

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 **Accomplishment Quantity:** 63

Accomplishment Narrative:

Due to Covid-19, the City of San Gabriel was unable to provide the Parks & Recreation Youth Programming at school sites and the free drop in programs. In Quarter 1, schools reopened in August, and an after school program was offered at McKinley Elementary School. Program hours are Monday, Tuesday, Thursday and Friday from 2:30 p.m. to 5:00 p.m., and 1:30 p.m. to 5:00 p.m. on Wednesdays due to early dismissal. The program is supervised by city staff, and is a structured after school program consisting of homework time, arts and crafts, sports and more in a supervised and safe environment.

Quarter: 2 **Accomplishment Quantity:** 5

Accomplishment Narrative:

The after school program continues to be offered at McKinley Elementary School. Program hours are Monday, Tuesday, Thursday and Friday from 2:30 p.m. to 5:00 p.m., and 1:30 p.m. to 5:00 p.m. on Wednesdays due to early dismissal. The program is supervised by city staff, and is a structured after school program consisting of homework time, arts and crafts, sports and more in a supervised and safe environment.

Quarter: 3 **Accomplishment Quantity:** 27

Accomplishment Narrative:

The after school program continues to be offered at McKinley, Washington, Coolidge, and Wilson Elementary Schools. Program hours are Monday, Tuesday, Thursday, and Friday from 2:30 p.m. to 5:00 p.m., and 1:30 p.m. to 5:00 p.m. on Wednesdays due to early dismissal. The program is supervised by city staff and is a structured after school program consisting of homework time, arts and crafts, sports and more in a supervised and safe environment. Program highlights from the after school program during the 3rd quarter reporting period include: New Year's resolution/ personal goal activity, volleyball club, Lunar New Year celebration and coloring contest, Valentine's Day Grams, Black History Month lessons and activity, St. Patrick's Day celebration, Women's History month lessons and activity, Poetry Club, Pentathlon training.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

This year staff provided a higher level of service and re-branded this youth program to Summer Parks with Mission. The program was offered at McKinley Elementary School. Recreation Leaders provided fun, safe, and enriching environment for youth grades 1-5. The free program offered structured recreational games, enrichment activities, arts and crafts and homework help.

During Summer School the program was offered from June 13-July 15 (session 1) from 12:30pm-4:30pm and then extended hours from July 19-29 (session 2) from 10am-4pm. Both sessions took place Monday-Friday. In session 1 the total enrollment was 46 youth. In session 2 the total enrollment was 40 youth. Unfortunately, staff missed the deadline to add in the participants into the portal for Q4, however, these participants will be added during Q1 of 21/22.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602180-20 **Jurisdiction:** San Gabriel
Project Title: Street Improvement Project FY 20-21
IDIS Number: 11652
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/16/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

The new project provides for street improvements in designated low- and moderate-income residential areas.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 31,615 This Year: 31,615 Cumulative: 31,615 Ratio: 100.0%
Net Expenditures: Budgeted: \$222,846.00 This Year: \$0.00 Cumulative: \$196,465.00 Ratio: 88.2%

Annual Narrative:

The project was awarded to lowest responsible bidder All American Asphalt on October 20, 2020. A notice to proceed (NTP) was issued on November 30, 2020. The project construction began on November 30, 2020. The project construction was completed on February 5, 2021. The Construction Contract Compliance File Review Clearance for subject CDBG funded project was approved on August 19, 2021.

Quarter: 1 **Accomplishment Quantity:** 31,615

Accomplishment Narrative:

The project construction was completed on February 5, 2021. The Construction Contract Compliance File Review Clearance for subject CDBG funded project was approved on August 19, 2021.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602309-21 **Jurisdiction:** San Gabriel
Project Title: Street Improvement Project FY21-22
IDIS Number: 11847
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project provides funding street repairs that include application of 3/8” Asphalt Rubber Aggregate Membrane and 1.7” Asphalt Rubber Hot Mix overlay. The project also includes crack seal, edge grinding, sewer manhole adjustment, and restoration of existing pavement striping and markings on the following streets:

1. Walnut Grove Avenue from Las Tunas Drive to South City Limit; and
2. Broadway from Walnut Grove Ave to East City Limit

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,905 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$158,251.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project will be postponed unit Fiscal Year 2022-23 because the city would like to combine future CDBG funding for a substantial increase in the scope of work.

This Exhibit A expired. A new one will need to be created.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project will be postponed unit Fiscal Year 2022-23 because the city would like to combine future CDBG funding for a substantial increase in the scope of work.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project will be postponed unit Fiscal Year 2022-23 because the city would like to combine future CDBG funding for a substantial increase in the scope of work.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project will be postponed unit Fiscal Year 2022-23 because the city would like to combine future CDBG funding for a substantial increase in the scope of work.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The project will be postponed until Fiscal Year 2022-23 because the city would like to combine future CDBG funding for a substantial increase in the scope of work.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Santa Fe Springs

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602252-20 **Jurisdiction:** Santa Fe Springs
Project Title: COMMERCIAL BUSINESS RENOVATION
IDIS Number: 11700
Operating Agency: City of Santa Fe Springs
Subrecipient Type: Participating City
Contract Period: 10/2/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

The new Commercial Façade Improvement Program will provide grants and/or loans, of up to \$150,000, to eligible property owners for design and façade improvements to the exterior of commercial buildings. Exterior façade improvements may include painting, signage, windows, awnings, lighting, new parapet walls and moldings, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City will be asking City Council to not continue with the facade improvement program for the selected business and utilize the \$150,000 originally set aside for the facade improvement program towards a home improvement program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City has selected Johnny's Shrimp Boat restaurant located at 11236 Washington Blvd. At this time the City is waiting for further instructions on how to proceed with the selected project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of today, we are still waiting to hear from the new Commercial Façade Improvement Program staff to move forward with the City's selected business to improve the exterior of the selected commercial building.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City plans to cancel the Commercial Façade Improvement project and recover funds for other purposes.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City will be asking City Council to not continue with the facade improvement program for the selected business and utilize the \$150,000 originally set aside for the facade improvement program towards a home improvement program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602253-21 **Jurisdiction:** Santa Fe Springs
Project Title: TEEN Program
IDIS Number: 11891
Operating Agency: City of Santa Fe Springs
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides middle school and high school-aged students with a TEEN Club offering a wide-array of activities from arts & crafts, games, sports, to personal enrichment and academic development. Space is provided for school homework completion, meetings with a college coordinator, and college prep assistance. In addition, the TEEN Club offers participants a light meal and outings to various events around the south California region.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 60 This Year: 5 Cumulative: 5 Ratio: 8.3%
Net Expenditures: Budgeted: \$25,706.00 This Year: \$25,706.00 Cumulative: \$25,706.00 Ratio: 100.0%

Annual Narrative:

This year proved to a challenging year. It was the return to full in-person programming at The Club after a near two-year worldwide COVID pandemic. The average number of Club members prior to the COVID pandemic was 46 youth. We struggled to maintain a daily average just slightly above 13 youth this year.

Despite the best efforts of staff, collecting the self-certification forms proved to be even more of a challenge. Normally as part of the incentive to encourage participants to enter The Club, they are denied the ability to enter if the membership packet, which includes the self-cert form is not returned. The City recognized that it was necessary to provide a safe location for youth to gather, get a hot meal, recreate, and socialize, so punitive measures were not taken, but instead drop-in programming was encouraged. Efforts were made by City staff to recruit new Club members from the middle school and high school. The efforts did not materialize in increased membership/members for this fiscal year. Despite that, programming continued to entertain, enrich, and excite those youth who came out to The Club on the regular.

Dedicated staff designed and coordinated programming on a daily basis ranging from games, crafts, and contests as well as special interest and holiday-themed activities. This was done all the while maintaining a regimented cleaning and disinfecting schedule. The use of technology such as Zoom and Kahoot! has made City staff better content creators and expanded an avenue of service delivery at times when teens/youth cannot come in to The Club. This will increase the ability of The Club to attract new members and encourage them to come into The Club to be in-person participants. This past fiscal year taught us that we can come adapt and overcome by modifying our approach to youth programming, thus positioning us to be ready to serve a diverse youth population.

This fiscal year, the City of Santa Fe Springs served 712 youth were served at The Club. Far less that what our annual goal is. We will endeavor to spend FY 2022-23 increasing our daily average of participants.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
Other Race - Hispanic	1

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

White - Hispanic	2
White - Non-Hispanic	1
Total	5

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Low	2
Moderate	2
Total	5

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The start of the 2021-2022 fiscal year began with a return to in-person programming at The Club, the City's teen center. It was a slow return of participants as the summer months traditionally are a slower time as youth are doing other activities with family and friends. The Club's doors were open and staff were on site to serve participants and lead activities.

JULY

On July 21st, The Club held Famous People Charades. This game featured youth participants selecting an actor/character/movie/TV show name out of a box and performing charades to their team to solve and earn points. This helped youth who may not have known each other due to the The Club being closed to in-person programming for some time. Ten youth participated in this event.

The Club was open for the month for drop-in use so youth were able to come and go as they pleased during operating hours of 3:00 p.m. - 6:00 p.m. The later opening was due to summer camp program being held in the teen center until 3:00 p.m., as well as limiting the number of people in the facility due to COVID protocols. Doing this did limit the number of daily participants to between 12 to 15 youth.

AUGUST

The Club opened at 2:00 p.m. as summer camp ended and youth were just beginning their return to school. The facility continued to host drop-in activities such as pool, foos ball, video games, and daily activities as advertised in The Club such as lanyard making, clay model making, and various game tournaments. In the month of August, the Club's daily average attendance was between 25 to 30 youth. The decrease in daily attendance was attributed to the ongoing COVID pandemic and the apprehension some parents felt of having their child in a public setting.

On August 18th, The Club hosted karaoke & ice cream shakes. This event helped to welcome middle school and high school back to school and get to know one another in a relaxed and fun setting. Youth had the opportunity to listen to music and for those brave of heart, were able to get up and show their inner performer by singing...karaoke style. Ice cream shakes were made and served to the youth by staff. Seven youth participated in this program.

On August 25th from 6:00 p.m. to 8:00 p.m., youth enjoyed carne asada super nachos. Led by Parks & Recreation staff, youth learned how to make and then enjoy their own nacho creations. Staff demonstrated how to make fresh salsa, which was used by youth on their nacho creations. Using proper safety protocols (handwashing, wearing of masks, and not sharing utensils, etc.), youth were also instructed on how to safely open an avocado and slice it, as well as how to safely handle other food ingredients. Nine youth participated in this tasty event.

SEPTEMBER

The Club's daily attendance remained relatively the same as August's. This is believed to be a result of the safety precautions that parents and youth are taking about being out in public during the COVID pandemic. The daily average was approximately 25 participants.

On September 15th from 3:30 p.m. to 5:30 p.m., The Club hosted a laser tag event. Youth were split into teams and had the opportunity to build camaraderie and have a good time doing this activity. Nineteen youth came out for this exciting event. (Event pictures e-mailed to Samuel Leung.)

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

On September 22nd, youth met with at a local business to learn the history and operations of Cherries Donuts Shop. Cherries is an institution that has been in the City of Santa Fe Springs for over 30 years and is frequented by many customers, many of whom are teens that attend The Club, on a daily basis. During their visit, they had the opportunity to observe how donuts were made, how the business was run, as well as learn about the personal history of the owner/operator Kenny. Ten youth came out to this tasty, yet informative outing. (Event pictures e-mailed to Samuel Leung.)

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

It has been a challenge to get frequent and numerous visitors to The Club. We continue to experience hesitancy on behalf of the youth to go to places outside of their homes after school. City staff remains constant in engaging the youth who do go to The Club and encouraging those who come to bring their friends.

On October 13, teens went to The Club and participated in Spooky Trivia. This was an opportunity for those in attendance to show off their knowledge of all things Halloween. Questions varied from jack o' lanterns to horror movies. 12 teens came out and joined in the fun.

On October 20, it was Scary Movie Day. Club staff queued up the DVD player and showed the classic horror movie The Werewolf starring Lon Chaney. Popcorn and lemonade who provided to those who attended. 11 youth were at this event.

The Club staff hosted a teens meeting to promote volunteer opportunities for the upcoming holiday season. Pumpkin pie was also served to help get the youth in the Thanksgiving spirit. 10 youth attended this event.

Club members learned how to make a tasty pumpkin spice treat with crispy rice cereal on November 17. This activity was led by Club staff and everyone got to taste their creations and were provided with a recipe to take home and to duplicate and share with their family. 11 youth participated in this event.

On December 15, the holiday spirit was rocking as the teens' knowledge on Christmas trivia and music was put to the test. Tasty treats and egg nog was served to the 11 youth who came to The Club.

On December 22, an unconventional Christmas dinner of pizza and wings was had by those in attendance. Attendees were able to share their favorite Christmas memories and their plans for the New Year. This event was attended by 13 teens.

The period of winter break, December 20 through January 7, resulted in very low attendance at The Club with an average number of seven youth coming out during that time.

The client information will be updated during the third quarter as we are struggling to get back our applications with the Self-Certification forms. A push is being made by staff to obtain and enter this information.

Quarter: 3 **Accomplishment Quantity:** 5

Accomplishment Narrative:

In the third quarter, the Santa Fe Springs Teen Program experienced similar numbers of drop-in participants. It has been a challenge to get the number of regular participants back-up to pre-COVID levels. Making matters more challenging is the fact that many participants are not returning program applications that also contain the LACDA self-certification form. This continues to be an issue that we are battling and will until the conclusion of the school year/fiscal year.

JANUARY 2022

The Club kicked off the new year by hosting "Blast from the Past" Trivia on January 19th. Participants were placed in teams and had the opportunity to test the knowledge of what happened in the year 2021. Ten youth participated in this event.

The Club also hosted two Teenagers Empowered & Engaged in Neighborhood Service (T.E.E.N.S.) meetings. The T.E.E.N.S. Program is designed to help youth build character and strengthen professional growth through volunteerism and exposure to guest speakers and hands-on experiences. 17 youth attended the two meetings held on January 12th and 26th.

FEBRUARY & MARCH 2022

The Club kicked off "Tech Tuesdays" on This program works in collaboration with the City's Library Services to introduce new & innovative technology so they can get practical knowledge and experience with such technology as 3D printing, virtual/augmented reality, and digital illustration. This event is held the first and third Tuesdays of the month.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

On February 2nd & 16th, participants learned the basics of virtual reality (VR). They were shown the various uses of VR and utilized headsets, goggles, and hand controllers to navigate a VR world. There were 12 youth who participated in this Tech Tuesday presentation.

On March 2nd & 16th, youth participants connected at The Club to learn the fascinating things being done with 3D printing. a 3D printer was brought in and each person had the opportunity to see a 3D printer at work and to have an item printed for them to take home for their own possession. There were 11 youth who participated in this month's Tech Tuesday presentation.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Club continued to provide engaging programming for its participants in the months of April, May, and June. The special events listed below were in addition to the regular daily programming that occurs on a drop-in basis at The Club, which is the City of Santa Fe Springs Teen Center.

APRIL

April 13th The Club conducted a "Resume Night" to help high schoolers learn how to write a resume to assist them in highlighting knowledge, skills, and abilities to help them get that summer job or internship. Participants received a hardcopy of their resume along with a digital version of it. Nine teens came and took advantage of this special workshop.

On April 20th, The Club hosted "Casino Day." Club members learned about various games of chance and how to employ the mathematical skills of probability and statistics to help them win. Fourteen Club members played these no risk games of chance and won prizes.

Back by popular demand, "Fun Life Hacks" made a comeback on April 27th. Club staff taught those in attendance simple "cheats" to make life a little easier. Ten members of The Club came out for this fun and informational presentation.

MAY

On May 11th a special presentation was conducted by the Los Angeles Centers for Alcohol & Drug Abuse recognizing National Prevention Week. This presentation was to make teens aware of the services and programs that strengthen youth and assist them in saying no to drugs and alcohol.

Club members were cooled off by learning how to make tasty strawberry lemonade slushies on May 18th. Club members had a hand in making them, so it tasted even colder and better than they usually do. Eleven Club members participated in this event.

June

On June 15th, The Club hosted music and fun games to celebrate the end of another school year. Music was spun by the in-house DJ and various tournament games were played such as air hockey, foosball, and ping pong and prizes were awarded to the top three finishers. Fourteen youth came out for this event.

On June 22nd, the teens kicked off the start of summer with a BBQ and fire pit. A tasty BBQ meal was provided by The Club staff and time was spent afterwards talking about what the teens would be doing for the summer. Ten teens came out for this event.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Signal Hill

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96546-21 **Jurisdiction:** Signal Hill
Project Title: Senior Food Distribution
IDIS Number: 11843
Operating Agency: City of Signal Hill
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries to residents who are 55 years of age and older on a bi-monthly basis. If needed, this program may provide a variety of additional public services to senior citizens, including but not be limited to, dial-a-ride for those who need to get to a store or doctor, social/recreational activities, food vouchers and taxi coupons. Other services may include providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior home-share), in-home care, medical and dental needs and similar programs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 43 Cumulative: 43 Ratio: 107.5%
Net Expenditures: Budgeted: \$21,169.00 This Year: \$21,169.00 Cumulative: \$21,169.00 Ratio: 100.0%

Annual Narrative:

During fiscal year 2021-22, 41 clients were served on 27 occasion, for a total of 1003 client contacts.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
Asian - Non-Hispanic	12
Asian and White - Non-Hispanic	2
Black/African American - Non-Hispanic	11
Other Race - Hispanic	2
Other Race - Non-Hispanic	4
White - Hispanic	2
White - Non-Hispanic	9
Total	43

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	43
Total	43

Quarter: 1 **Accomplishment Quantity:** 40

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

39 individuals were served this quarter on 7 occasions, for a total of 256 client contacts.
1 client was entered twice. That is why the Activity Accomplishment shows 40 served.

Quarter: 2 **Accomplishment Quantity:** 1

Accomplishment Narrative:

39 individuals were served this quarter; 39 duplicated clients and 0 new clients were served on 7 occasions, for a total of 256 client contacts.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

40 individuals were served this quarter; 39 duplicated clients and 1 new clients were served on 6 occasions, for a total of 224 client contacts.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

1 new clients served by the Senior Meals Program during the 4th quarter

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602302-21 **Jurisdiction:** Signal Hill
Project Title: Signal Hill Park Open Space Project
IDIS Number: 11844
Operating Agency: City of Signal Hill
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 04 Clearance and Demolition
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new activity provides funding for the demolition of structures at 1905-1907 E. 21st Street and the removal of debris to make space for a neighborhood park and playground serving a predominantly low- and moderate-income residential neighborhood.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$84,680.00 This Year: \$83,087.00 Cumulative: \$83,087.00 Ratio: 98.1%

Annual Narrative:

The structures at 1905-1907 E. 21st Street were demolished and the debris was removed by Green Giant Landscape, Inc. A space was created for a neighborhood park and playground serving a predominantly low- and moderate-income residential neighborhood.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

A Pre-Bid Meeting was conducted at the Project site on September 2, 2021. The project details and compliance requirements were presented to the meeting attendees. The City has selected a contractor and the City Council will review to approve project award during their meeting scheduled for October 12, 2021. Once the City Council approves the project award to the selected contractor, staff will submit the Notice of Contract Award to the OFCCP and the ARCA to LACDA.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The contract was awarded to Green Giant Landscape, Inc. during the 2nd quarter. Work commenced and the first batch of payrolls were reviewed. The project should be completed during the 3rd quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Green Giant Landscape, Inc. completed work on March 21, 2022. A Labor Compliance File Review with with scheduled with LACDA during the 4th quarter.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

The City received a Labor Compliance File Review Clearance Letter from LACDA on June 17, 2022.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

South El Monte

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602203-20 **Jurisdiction:** South El Monte
Project Title: 2020 Residential Street Rehabilitation Project
IDIS Number: 11653
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/16/2020 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

The new project provides for the rehabilitation of residential streets through asphalt concrete cold mill & overlay, localized reconstruction asphalt repairs, slurry seal, traffic striping and all related work.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,010 This Year: 8,010 Cumulative: 8,010 Ratio: 100.0%
Net Expenditures: Budgeted: \$346,782.00 This Year: \$267,643.00 Cumulative: \$270,318.00 Ratio: 78.0%

Annual Narrative:

For the program year, the project's construction was completed and is now pending Labor Compliance File Review to close out project. Final invoices to be submitted after the issuance of Clearance Letter.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the first quarter, construction work for the 2020 Residential Street Rehabilitation Project (CDBG) was completed in compliance with the plans and specifications by Onyx Paving Company, Inc. The project scope included removal and replacement of asphalt concrete, asphalt cold-mill and overlay, slurry seal improvements, and striping at various residential streets citywide; The final cost for the construction work completed by Onyx Paving Company, Inc. is \$706,010.03. With CDBG Funding \$299,710 of the cost.

Next quarter will report close out of the project and labor compliance File Review.

Quarter: 2 **Accomplishment Quantity:** 8,010

Accomplishment Narrative:

The 2020 Residential Street Rehabilitation Project (CDBG) was completed in compliance with the plans and specifications by Onyx Paving Company, Inc. The project scope included removal and replacement of asphalt concrete, asphalt cold-mill and overlay, slurry seal improvements, and striping at various residential streets citywide.

As part of the improvements, approximately 215,000 square feet of roadway was asphalt resurfaced (coldmill and overlay), approximately 80,000 square feet of roadway was slurry sealed.

The project has been completed within the contract schedule and budget.

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Notice of Completion filed on 1/14/2022. City staff is preparing final Schedule 3 filings in order to close out project.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the fourth quarter, the project's construction was completed and is now pending Labor Compliance File Review to close out project.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602293-21 **Jurisdiction:** South El Monte
Project Title: City Hall Restroom Renovation
IDIS Number: 11985
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 12/14/2021 to 6/30/2022
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers to provide access to the elderly and severely disabled adults at City Hall Restrooms. The project provides for the widening of entry ways, lowering of sinks and widening of restroom stalls.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$123,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was not started in this fiscal year and is closed.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project was not started in this quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No Activity to report.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity for the fourth quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602067-21 **Jurisdiction:** South El Monte
Project Title: Code Enforcement Program
IDIS Number: 11986
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 12/14/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low-and moderate-income areas in census tracts that have been assessed with deteriorating or deteriorated conditions in the City of South El Monte.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 27,220 This Year: 27,220 Cumulative: 27,220 Ratio: 100.0%
Net Expenditures: Budgeted: \$80,000.00 This Year: \$80,000.00 Cumulative: \$80,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, we achieved the objective of the City of South El Monte's Code Enforcement Program to promote and maintain a safe and healthy living and working environment for our residents, businesses, and visitors. Code Enforcement maintains and improves the quality of our community through the administration of a fair and unbiased enforcement program designed to foster community engagement, empower communities, and correct municipal code and land use violations.

While this program provides service to our low-mod areas in the City, we noticed an increase in beautification and clean up efforts. Keeping the City clean, maintained and free of dumping is what this program helps us do. We were able to minimize the amount of dumping in certain areas. We addressed overgrown vegetation. With constant enforcement, property and building owners understand the importance of maintaining the properties' aesthetics. We have seen property owners take pride in the upkeep of their properties. This program has allowed the City to create working relationships within the community which in turn will help continue the efforts of keeping South El Monte clean and beautiful.

No leverage funds for this project.

Quarter: 2 **Accomplishment Quantity:** 32

Accomplishment Narrative:

This quarter we gave verbal warning to 14 trash disposing residents and business owner, which helped our streets stay clean and beautiful. We gave notice to 2 residents regarding their overgrown vegetation - in which compliance was met without citation. The city was able to observe and correct 3 cases of graffiti and was able to get it corrected. 3 operable vehicles were given verbal warnings - in which compliance was met without written citation. An increase of 10 cases in unpermitted construction was observed this quarter, but proper permitting was achieved through enforcement and follow-up.

Quarter: 3 **Accomplishment Quantity:** 27,188

Accomplishment Narrative:

During the third quarter, both verbal warning and notices were issued: Verbal warnings were 16 and 7 Notices were issued. The following conditions were addressed: 12-trash/debris, 14-overgrown vegetation, 1- graffiti, 1- inoperative vehicles, 0- visible deterioration

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

condition, 1-unpermitted structures. Approximately 60% of the cases met compliance without fines or administrative hearings.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This 4th quarter the Code Enforcement program was able to address the following case type: (25) Trash/Debris, (20) Overgrown Vegetation topics, (12) Graffiti cases, (2) Inoperable Vehicle cases and (5) unpermitted structures.

The city's code enforcement program works in partnership with Athens Trash service and has shown a significant amount of trash/bulky items being removed from the streets. The term "boots on the streets" applies here with our Code enforcement program, as it has assisted the city's efforts to improve dumping and has addressed certain "usual" dumping areas in the city.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

South Pasadena

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602372-21 **Jurisdiction:** South Pasadena
Project Title: Senior Meal Program
IDIS Number: 11953
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 8/17/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

For this program, Seniors (ages 65+) will receive a reduced cost meal (\$2.75 for onsite; \$3.00 for home delivery) daily, Monday through Friday and weekends as needed. Due to COVID-19, the Senior Center is unable to serve congregate meals until Los Angeles County Health Department allows. During this time, staff delivers 5 to 7 frozen meals to senior residents in need. The Senior Meal will support 275 seniors with approximately 18,600 meals in FY 2021-22.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 275 This Year: 197 Cumulative: 197 Ratio: 71.6%
Net Expenditures: Budgeted: \$18,383.00 This Year: \$18,383.00 Cumulative: \$18,383.00 Ratio: 100.0%

Annual Narrative:

The Program continued to face challenges due to COVID-19. As such, the Senior Nutrition Program predominately offered home delivered meals and meals available for Grab and Go. In May 2022, the Senior Center was able to resume some normalcy and offered in-person congregate meals as well as two special lunch events including a Mother's Day Luncheon and Senior Prom.

Overall, the Program ebbed and flowed as COVID-19 cases increased and decreased. On average the program distributed 1,040 meals a month and at the end of the fiscal year 2021-2022, the Senior Center distributed a total of 12,480 meals. Throughout the pandemic, the program has provided a valuable essential service to our most vulnerable community.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Non-Hispanic	2
Asian - Hispanic	4
Asian - Non-Hispanic	65
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	1
Other Race - Hispanic	34
Other Race - Non-Hispanic	11
White - Hispanic	13
White - Non-Hispanic	63
Total	197

Direct Benefit (Income):

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	197
Total	197

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Due to COVID-19, the Senior Center temporarily suspended in-person congregate dining during the Quarter 1. The Senior Nutrition Program focused on providing nutritious meals to residents of South Pasadena and surrounding Los Angeles County communities. Meals are delivered weekly to homebound Seniors residing within the City. As of September 13, 2021 the Senior Center resumed offering Grab & Go meals, which has allowed the program to expand to Seniors outside of South Pasadena.

In the Quarter 1, a total of 3,833 meals were delivered to homebound Seniors and 88 meals were picked up through the Grab & Go Program. In total, 3,921 meals were distributed to 65 unduplicated members. Accomplishments for Quarter 1 were entered into the Quarter 2 accomplishment field because the public service panel closed prior to reporting.

The program is advertised through monthly newsletters, on the City of South Pasadena website, promoted through social media accounts, press releases, and weekly emails to Senior Center members. In addition, the menu is made available at the Senior Center and distributed at the start of each month.

Quarter: 2 **Accomplishment Quantity:** 65

Accomplishment Narrative:

In October 2021, a total of 1,323 meals were delivered to homebound seniors and an additional 128 meals were picked up through the Grab & Go Program. In November 2021, a total of 1,073 meals were delivered to homebound seniors and an additional 151 meals were picked up through the Grab & Go Program. In the last month of Quarter 2, 973 meals were delivered to homebound seniors and an additional 111 meals were picked up through the Grab & Go Program.

During Quarter 2 we saw a decrease in participation after the meals were no longer 100% funded by CDBG-CV funds and another decrease around the end of November 2021 and December 2021 due to holiday traveling.

Due to staff's error in reporting, we served 65 clients during Quarter 1 and 12 new clients during Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In January 2022, a total of 839 meals were distributed to homebound seniors and through the Grab & Go Program. In February 2022, a total of 765 meals were distributed and in the last month of the quarter 822 meals were distributed.

During Quarter 3, staff saw a decrease in participation when compared to previous quarters. The decrease is likely contributed to Los Angeles County lifting many COVID-19 restrictions, allowing participants to grocery shop on their own and enjoy meals outside their homes. While there was a decrease in participation compared to previous quarters, there was minimal fluctuations between January, February, and March. Meal totals for each month remained close in number as many of our participants consistently receive meals through the program.

Due to errors within the County's portal, staff have been unable to enter new clients into the system. Staff have uploaded new client CDBG Registration Forms and had 10 new clients during Quarter 3.

Quarter: 4 **Accomplishment Quantity:** 132

Accomplishment Narrative:

During Quarter 4, the South Pasadena Senior Center was able to resume in-person congregate meals for the first time since 2020. Participation in the program fluctuated significantly due to resuming in-person meals and then cancelling in the last month due to the rise in COVID-19 cases in Los Angeles County. In April 2022, 834 meals were distributed. Meals increased in May 2022 as in-person dining resumed with a total of 918 meals distributed, but declined in June 2022 with 583 meals being distributed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602281-20 **Jurisdiction:** South Pasadena
Project Title: Sidewalk Replacements & ADA Ramp Upgrades Project
IDIS Number: 11720
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 12/16/2020 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

Replace existing non-compliant ADA ramps with new and retrofit existing ADA compliant ramps with the installation of truncated domes. Remove and replace uplifted sidewalks creating a safe path for pedestrians. Removal will provide unobstructed paths of travel for elderly and disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,720 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$216,557.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Staff is preparing project plans, specifications and contract documents to advertise for bids.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff is in the process of preparing project plans and specifications.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff is in the process of preparing project plans and specifications.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff is in the process of preparing project plans, construction documents, and specifications.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff is preparing project plans, specifications and contract documents to advertise for bids.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Temple City

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600604-21 **Jurisdiction:** Temple City
Project Title: Asbestos and Lead-Based Paint Testing and Abatement Program
IDIS Number: 11804
Operating Agency: City of Temple City
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project is implemented in conjunction with the Housing Rehabilitation Program and provides grants to qualified low- and moderate-income households of Temple City for the purpose of asbestos and/or lead-based paint testing and abatement.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 10 This Year: 3 Cumulative: 3 Ratio: 30.0%
Net Expenditures: Budgeted: \$44,907.00 This Year: \$26,262.00 Cumulative: \$26,262.00 Ratio: 58.5%

Annual Narrative:

There was a total of 6 households assisted this Fiscal Year. Depending on the scope of work, the homeowners received free asbestos and/or lead testing. There was a total of 3 projects that received grants for abatement work required as part of their rehabilitation work.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
White - Non-Hispanic	2	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Low	1	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5231 Glickman	Temple City	CA	91780	Owners	Extremely Low	\$4,130
9087 Longden Ave	Temple City	CA	91780	Owners	Extremely Low	\$5,000
6333 Salter Ave	Temple City	CA	91780	Owners	Low	\$6,800

Total Number of Housing Units Assisted : **3**

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
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2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

3) Total units occupied by elderly (62 years or older): 3 0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

Quarter	Grants	Loans
4	3	0
Total	3	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City does not have any accomplishments to report this quarter. Since there have not been any housing rehabilitation projects completed in the first quarter, there are no accomplishments. The City anticipates reporting accomplishments next quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There is 1 project under construction that requires asbestos/lead abatement work and 2 projects in the bid review process. The City anticipates having accomplishments to report next quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There were 2 projects that required asbestos/lead testing that was completed around the end of March and the beginning of April. The City anticipates 3 projects being completed next quarter.

Quarter: 4 **Accomplishment Quantity:** 3 **Female-Headed Households:** 2

Accomplishment Narrative:

There were 3 households assisted this quarter. The homeowners received grants to abate asbestos and/or lead material(s) resulting from their housing rehabilitation project.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96756-21 **Jurisdiction:** Temple City
Project Title: Housing Rehabilitation Program
IDIS Number: 11803
Operating Agency: City of Temple City
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing program provides deferred loans and grants for home improvements and/or the correction of CDBG-eligible building and zoning code violations to eligible income qualified single-family households in Temple City.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 11 This Year: 6 Cumulative: 6 Ratio: 54.5%
Net Expenditures: Budgeted: \$135,000.00 This Year: \$135,000.00 Cumulative: \$135,000.00 Ratio: 100.0%

Annual Narrative:

There was a total of 6 low-income households that were assisted with housing rehabilitation work this Fiscal Year. The City issued 6 grants and 3 loans totaling \$165,000 worth of improvements.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	2	0
White - Hispanic	1	0
White - Non-Hispanic	3	0
Total	6	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	4	0
Low	1	0
Moderate	1	0
Total	6	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5208 Persimmon Ave	Temple City	CA	91780	Owners	Extremely Low	\$10,000
9064 Olive St.	Temple City	CA	91780	Owners	Moderate	\$45,000
9713 Nadine St	Temple City	CA	91780	Owners	Extremely Low	\$10,000
5231 Glickman	Temple City	CA	91780	Owners	Extremely Low	\$10,000
9087 Longden Ave	Temple City	CA	91780	Owners	Extremely Low	\$45,000
6333 Salter Ave	Temple City	CA	91780	Owners	Low	\$45,000

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total Number of Housing Units Assisted : 6

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	6
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	1	1
4	5	3
Total	6	4

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City does not have any accomplishments to report this quarter. The City's consultant has been contacting people on the program's waiting list and starting the qualification process. The City anticipates reporting accomplishments next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City has 2 projects under construction, 2 owners are pending signing documents, 2 owners are reviewing bids, and 1 owner is in the process of their work write-up. The City anticipates having accomplishments next quarter.

Quarter: 3 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The City completed 1 project this quarter. There are 4 other projects in construction, so there will be more accomplishments next quarter.

Quarter: 4 Accomplishment Quantity: 5 Female-Headed Households: 3

Accomplishment Narrative:

The City assisted 5 households this quarter by issuing 5 grants and 3 loans.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97755-21 **Jurisdiction:** Temple City
Project Title: Youth Scholarship Program
IDIS Number: 11797
Operating Agency: City of Temple City
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides scholarships to children ages 17 years old and younger in below moderate-income families allowing them to participate in various recreation classes/activities offered by the City's Parks and Recreation Department.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 90 This Year: 3 Cumulative: 3 Ratio: 3.3%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$813.00 Cumulative: \$813.00 Ratio: 2.7%

Annual Narrative:

Only 3 youths were assisted this fiscal year, due to COVID-19. The City was cautious in reopening due to limited staff.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	2
White - Non-Hispanic	1
Total	3

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	3
Total	3

Quarter: 1 **Accomplishment Quantity:** 3

Accomplishment Narrative:

The City only assisted 3 youths this quarter. The City's Recreation Programs are starting to slowly open back up since in-person classes have been suspended due to the COVID pandemic. The City anticipates more accomplishments next quarter with more classes opening up.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There were only 3 accomplishments this quarter. The numbers are lower than a typical year for this program due to COVID-19.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

The City did not issue any scholarships this quarter due to the spike in COVID-19 cases in January and February. As of mid-April, the City has reopened city facilities and began offering City recreation classes. The City anticipates more scholarships being issued during the 4th quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No scholarships were issued this quarter. The city's programs were still closed due to COVID, however, on July 1, 2022, the programs will start opening back up.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Torrance

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602350-21 **Jurisdiction:** Torrance
Project Title: Sidewalk Repair for Disabled Accessibility FY21-22
IDIS Number: 11978
Operating Agency: City of Torrance
Subrecipient Type: Participating City
Contract Period: 11/18/2021 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project will create clear paths of travel that will benefit approximately 12,676 elderly and severely disabled adult pedestrians by removing architectural and material barriers through repair or replacement of damaged and uplifted sidewalks within Census Tract 6500.01 in the City of Torrance. The work area is bounded by Crenshaw Blvd to the west, Dominguez Channel to the north, Van Ness Ave to the east and Artesia Blvd to the south.

Many of the sidewalks in the designated area have been uplifted due to the roots of adjacent trees. The scope of work will provide for either root pruning the offending roots or removing the entire tree should the repair of the adjacent sidewalk cause the tree to become unstable.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,676 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$787,029.00 This Year: \$432,378.00 Cumulative: \$432,378.00 Ratio: 54.9%

Annual Narrative:

Project is currently under construction. Currently projecting completion September 2022.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Q1 QPR Update (this quarter was never made available on the website): The construction documents have been prepared incorporating the latest Section3 requirements and are currently being reviewed by LACDA before the project can be advertised for construction bids.

Q2 QPR Update: Project specifications were completed and approved by LACDA for construction bid advertisement.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project was advertised for construction bids and the lowest responsive bidder has been identified. The construction contract is scheduled to be awarded in Q4.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project is currently under construction. Currently projecting completion September 2022.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Walnut

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600804-21 **Jurisdiction:** Walnut
Project Title: Senior Citizen Activities
IDIS Number: 11829
Operating Agency: City of Walnut
Subrecipient Type: Participating City
Contract Period: 7/6/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing project provides elderly persons (age 55 and older) with bus transportation to various city sponsored events and excursions throughout the year. It also offers a support group for grieving elderly persons coping with loss through sessions that offer discussion, processing exercises, and guest speakers at the City of Walnut Senior Center, as well as, provides for essential grocery delivery for senior residents that are practicing social-distancing or limiting exposure to the public.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 153 Cumulative: 153 Ratio: 102.0%
Net Expenditures: Budgeted: \$24,865.00 This Year: \$19,870.00 Cumulative: \$19,870.00 Ratio: 79.9%

Annual Narrative:

The CDBG continues to support the City of Walnut Seniors by providing funding for the Gaining Recovery of Widowhood program and the Senior Transportation program. Through this funding, the City of Walnut is able to provide the 67 clients the opportunity for social growth, support and life-long learning. Each quarter the seniors look forward to the exciting excursions that the City has to offer and can continue to receive grieving support through the GROW program. We look forward to serving additional seniors in the coming quarters as our trips open up for additional participation.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
Asian - Hispanic	1
Asian - Non-Hispanic	81
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	3
Other Race - Hispanic	8
Other Race - Non-Hispanic	8
White - Hispanic	11
White - Non-Hispanic	39
Total	153

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	153

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

153

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

We opened our facilities back up in July moving GROW to in-person sessions which I believe people were still not comfortable attending. In September we had 3 participants 2 which were under the age of 55. The system does not permit us to enter those younger than the specified age. The one senior that attended in September left immediately upon conclusion of the session. In my report I share that the one individual will be entered in October as the filing for 1st quarter must be completed by October 10.

Quarter: 2 **Accomplishment Quantity:** 47

Accomplishment Narrative:

In the 2nd quarter, the CDBG continues to support the City of Walnut Seniors by providing funding for the Gaining Recovery of Widowhood program and the Senior Transportation program. Through this funding, the City of Walnut is able to provide the 44 clients the opportunity for social growth, support and life-long learning. Each quarter the seniors look forward to the exciting excursions that the City has to offer and can continue to receive grieving support through the GROW program. We look forward to serving additional seniors in the coming quarters.

Quarter: 3 **Accomplishment Quantity:** 39

Accomplishment Narrative:

A total of 36 clients were served for the third quarter (January 2022 to March 2022). Of the 36 clients, there were three new clients served by the GROW program.

Quarter: 4 **Accomplishment Quantity:** 67

Accomplishment Narrative:

A total of 67 clients were served for the fourth quarter. Of the 67 clients, there were two new clients served by the GROW program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D99589-21 **Jurisdiction:** Walnut
Project Title: Single Family Rehabilitation
IDIS Number: 11830
Operating Agency: City of Walnut
Subrecipient Type: Participating City
Contract Period: 7/6/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants and/or loans to owner-occupied single family detached residential dwellings. Rehabilitation activities include, but are not be limited to, safety, health, and code violations corrections, improvements to increase energy efficiency, water use efficiency, removal of materials and architectural barriers, and the performance of lead-based paint and asbestos hazard evaluations and remediation.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 3 Cumulative: 3 Ratio: 100.0%
Net Expenditures: Budgeted: \$176,963.00 This Year: \$150,380.00 Cumulative: \$150,380.00 Ratio: 85.0%

Annual Narrative:

During FY 21-22 the program has received and reviewed eight applications. Three were completed. Three were denied. Two were placed on the wait list and will be processed during FY 22-23.

Additionally, five residents completed and submitted interest questionnaire form and have been placed on the wait list to be processed FY 22-23.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	2	0
White - Hispanic	1	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Moderate	2	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
20956 Divonne Dr.	Walnut	CA	91789	Owners	Moderate	\$45,000
20441 Amhurst Dr.	Walnut	CA	91789	Owners	Moderate	\$40,700
119 Peartree Ct.	Walnut	CA	91789	Owners	Low	\$44,961

Total Number of Housing Units Assisted : 3

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	1
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	3	3
Total	3	3

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the first quarter, the program received three applications. One application is in the pre-bid phase. Two applications are under review.

Additionally the program was marketed via social media. Twenty-three residents called to inquire about the program. Eight residents submitted an interest form.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter the program reviewed six applications. One application is in the bid phase. Two applications are in the pre-bid phase. Three applications were reviewed and terminated due to being over income or due to lack of owner response.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the Quarter 3, the City received one new applications for a total of seven applications. Three projects are under construction. Three have been reviewed and terminated. One was place in the waitlist and will be processed FY 2223. Four residents are on the interest list.

Quarter: 4 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During the fourth quarter the program completed three projects. Two applications were received and will processed during FY 22-23.

Additionally, the program continued to be marketed via social and received several inquiry calls.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

West Hollywood

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602187-20 **Jurisdiction:** West Hollywood
Project Title: Curb/Sidewalk Construction - Phase X
IDIS Number: 11612
Operating Agency: City of West Hollywood
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

The Curb/Sidewalk Construction - Phase X project will provide for the removal of physical barriers by constructing permanent repairs to existing sidewalks with gaps or root damage.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,915 This Year: 3,915 Cumulative: 7,830 Ratio: 200%
Net Expenditures: Budgeted: \$211,498.00 This Year: \$0.00 Cumulative: \$211,498.00 Ratio: 100.0%

Annual Narrative:

During the CIP 2101, Concrete Repair Program– Phase X, CDBG Project No. 602187-20 the following locations were addressed :

- More than 140 sidewalk and driveway locations were removed and replaced to prevent trip and fall incidents due to the deterioration of aging sidewalks, expansion of tree roots, and ground settlements
- 9 broken and damaged curb ramps were replaced to meet ADA requirements.
- About 20 spaces for city trees were created in the new parkways located in public right-of-way.
- 15 damaged water and fire service utility boxes were replaced and leveled with the new sidewalks.
- The entire sidewalk along West Hollywood Elementary School, corner ramp, and driveway were replaced and improved

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, on July 21, 2021, the City Council approved the Notice of Completion for CIP 2101, Concrete Repair Program–Phase X, CDBG Project No. 602187-20 and on July 22, 2021 the File Review Clearance Letter was issued by LACDA (attached).

Quarter: 2 **Accomplishment Quantity:** 3,915

Accomplishment Narrative:

Work has been completed and project is being closed out.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602304-21 **Jurisdiction:** West Hollywood
Project Title: Curb/Sidewalk Construction - Phase XI
IDIS Number: 11859
Operating Agency: City of West Hollywood
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides funding for the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage or other tripping hazards, to provide an accessible, unobstructed path of travel for severely disabled adults and elderly persons in compliance with the Americans with Disabilities Act. Removal of physical barriers prevents disabled persons from using unsafe alternatives such as driveway curb cuts designed specifically for vehicular access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,702 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$185,648.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

In Quarter 4 of the Fiscal Year 2021– 2022 we're in the final stages of completion of the CDBG-Funded project CIP 2201, Phase XI.

The first date of construction was on June 20,2022 the contractor's end date for the project was July 8, 2022.

The close-out of the project is underway. In July 2022 we will submit on-line Project File to LACDA for review. Notice of Completion will go to City Council for their meeting on August 15, 2022.

The CDBG fund for this project will be used in full.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1 of the Fiscal Year 2021-2022 (July 1, 2021 – September 30, 2021) we had no construction activities pertaining to this CDBG - Funded project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2 of the Fiscal Year 2021 – 2022 there were no construction activities pertaining to CDBG-Funded projects.

Bid documents for the upcoming construction project CONCRETE REPAIR PROGRAM– PHASE XI CIP 2201, CDBG PROJECT NO. 602304-21 were prepared and approved by LACDC on December 01, 2021. The project was advertised for public works construction bids in PlanetBids on December 09, 2021. The bid opening was on December 30, 2021.

It is anticipated the recommendation of contract award will be brought to City Council for consideration at their March 08, 2022 meeting. Construction work is anticipated to commence in April 2022.

Date of completion 06/30/2022.

Quarter: 3 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

In the Quarter 3 of reporting period (January 1 – March 31, 2022) we had no construction activities pertaining to the CDBG - Funded projects.

On March 21, 2022, the next CDBG - Funded Sidewalk Repair Project No. 602304-21 (Phase XI) got awarded to CJ Concrete Contractor Inc.

The Notice of Contact Award was emailed to the LACDA office. Construction work is anticipated to commence on May 16, 2022, date of completion prior to 06/30/2022.

About 8250 Sq. F. of the sidewalks and 6 (six) curb ramps will be repaired to comply with ADA standards.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 4 of the Fiscal Year 2021– 2022 we're in the final stages of completion of the CDBG-Funded project CIP 2201, Phase XI.

The first date of construction was on June 20,2022 the contractor's end date for the project was July 8, 2022.

The close-out of the project is underway. In July 2022 we will submit on-line Project File to LACDA for review. Notice of Completion will go to City Council for their meeting on August 15, 2022.

The CDBG fund for this project will be used in full.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96835-21 **Jurisdiction:** West Hollywood
Project Title: Programs for the Homeless
IDIS Number: 11858
Operating Agency: City of West Hollywood
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This is a continuing project that provides outreach, social services, and shelter to homeless adults from the West Hollywood community. The shelter is an overnight facility which provides comprehensive case management, emergency and transitional shelter, meals, and access to trauma therapy and psychiatry.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 120 This Year: 172 Cumulative: 172 Ratio: 143.3%
Net Expenditures: Budgeted: \$46,250.00 This Year: \$46,250.00 Cumulative: \$46,250.00 Ratio: 100.0%

Annual Narrative:

Quarter 1 July- September 2021:

Successes during the first quarter of fiscal year 2022 included: Five (5) clients moving into permanent housing without subsidy with assistance and support from Ascencia, and one (1) transitioning into housing via a HACLA voucher Lastly the seventh (7) obtaining permanent housing through RRH(Rapid Re-Housing). Furthermore, in Quarter 4, four (4) Clients completed their annual retention goal utilizing Ascencia's retention program. Seven (7) new clients were added to the sixteen clients remaining in retention services the previous quarter.

Quarter 2 October- December 2021:

Successes in Quarter 2 included one (1) client moving into permanent housing without subsidy with assistance and support from Ascencia, two (2) transitioning into housing via a HACLA voucher and one (1) utilizing the EHV (emergency housing voucher). Next in Quarter 2, three (3) clients completed their annual retention goal utilizing Ascencia's retention program. Four (4) new clients were added to the twenty (20) clients remaining in retention services from Quarter 1. This concludes Quarter 2 with twenty-four (24) new and on-going clients participating in retention services. The three clients exiting retention services were provided referrals to additional services according to their expressed concerns and or continued need.

Quarter 3 Jan- March 2022:

Successes during Quarter 3 include one (1) client moving into permanent housing utilizing the EHV (emergency housing voucher). Next, in quarter three eleven (11) clients completed their annual retention goal utilizing Ascencia's retention program. One (1) new client was added to the thirteen clients remaining in retention services the previous quarter. This concluded Quarter 3 with fourteen (14) new and on-going clients participating in retention services. The eleven (11) clients exiting retention services were provided referrals to additional services according to their expressed concerns and/or continued need.

Quarter 4 April-June 2022:

Successes include: one (1) client moving into permanent housing utilizing an EHV (emergency housing voucher); one (1) client obtaining housing via a project-based voucher; one (1) client enrolling in Rapid Re-Housing; and three (3) clients placed in housing without subsidy with assistance and support from Ascencia. Also in Quarter 4, three (3) clients completed their annual retention goal utilizing Ascencia's retention program. Six (6) new clients were added to the eleven (11) clients remaining in retention services the previous quarter. This concludes Quarter 4 with seventeen (17) new and on-going clients participating in retention services. The three (3) clients exiting retention services were provided referrals to additional services according to

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

their expressed concerns and/or continued needs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	19
Native Hawaiian/Other Pacific Islander - Hispanic	2
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	5
White - Hispanic	9
White - Non-Hispanic	29
Total	69

Quarter: 1 **Accomplishment Quantity:** 16

Accomplishment Narrative:

Successes from Quarter 1: Five clients moved into permanent housing without a subsidy, but with assistance and support from Ascencia, one client transitioned into permanent housing by utilizing a Housing Choice Voucher received from the Housing Authority of the City of Los Angeles (HACLA), and seven clients obtained housing with assistance from a shallow subsidy program called Rapid Rehousing (RRH).

The reference of Quarter 4 below reflects Ascencia's Quarter 4 outcomes. Ascencia's Quarter 4 coincides with CDBG's Quarter 1.

In Quarter 4, four clients completed their annual retention goal utilizing Ascencia's retention program. Seven new clients were added to the 16 remaining clients receiving retention services during the previous quarter. This ends Quarter 4 with 23 new and on-going clients receiving retention services. The four clients exiting retention services were provided referrals for additional services according to their expressed concerns and/or continued need.

Quarter: 2 **Accomplishment Quantity:** 69

Accomplishment Narrative:

Successes for Quarter 2 included one client moving into permanent housing without the use of a subsidy, and solely with assistance and support from Ascencia, two clients transitioned into housing by utilizing Housing Authority of the City of Los Angeles (HACLA) vouchers, and one by utilizing an Emergency Housing Voucher (EHV). Three Clients completed their annual retention goal, utilizing Ascencia's retention program. Additionally, four new clients were added to the twenty clients remaining in retention services from Quarter 1. This concludes Quarter 2 with 24 new and on-going clients participating in retention services. The three clients exiting retention services were provided referrals to additional services according to their expressed concerns and or continued needs.

Quarter: 3 **Accomplishment Quantity:** 68

Accomplishment Narrative:

Successes during Quarter 3 were (1) client moving into permanent housing without subsidy with assistance and support from Ascencia, two clients (2) transitioning into housing via a HACLA voucher and one client (1) utilizing the EHV (emergency housing voucher). Next in quarter one, three (3) Clients completed their annual retention goal utilizing Ascencia's retention program. Four (4) new clients were added to the twenty clients remaining in retention services the previous quarter. This concludes quarter one with twenty-four (24) new and on-going clients participating in retention services. The three Clients exiting retention services were provided referrals to additional services according to their expressed concerns and or continued need.

For Quarter 3, 6/7 program goals were exceeded. The seventh goal was met within 80% of the goal achieved.

Quarter: 4 **Accomplishment Quantity:** 19

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Successes during Quarter 4 include: one (1) client moving into permanent housing utilizing an EHV (emergency housing voucher); one (1) client obtaining housing via a project-based voucher; one (1) client enrolling in Rapid Re-Housing; and three (3) clients placed in housing without subsidy with assistance and support from Ascencia. Also in Quarter 4, three (3) clients completed their annual retention goal utilizing Ascencia's retention program. Six (6) new clients were added to the eleven clients remaining in retention services the previous quarter. This concludes Quarter 4 with seventeen (17) new and on-going clients participating in retention services. The three (3) clients exiting retention services were provided referrals to additional services according to their expressed concerns and/or continued needs.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Westlake Village

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602491-21 **Jurisdiction:** Westlake Village
Project Title: LACDA/Cities Small Business Grant Program
IDIS Number: 12013
Operating Agency: City of Westlake Village
Subrecipient Type: Participating City
Contract Period: 2/28/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides funding for a Small Business Assistance (SBA) Grant Program to exclusively assist businesses impacted by COVID-19 and located in the City of Westlake Village. The program will be administered by LACDA on behalf of the City of Westlake Village and offers grants in the amount of \$10,000 to businesses that create or retain a Full-Time Equivalent job for a low-and moderate-income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 7 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$81,730.00 This Year: \$81,730.00 Cumulative: \$81,730.00 Ratio: 100.0%

Annual Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.
7 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations. Among the 7 businesses, 4 of them are in a process of hiring a low-mod staff with the use of the grants. 3 businesses retained jobs for low-mod staff.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA continued working with businesses selected through a lottery to review and approve grant applications. The LACDA Contract Manager provided technical assistance to business owners to assist them with completing their applications and provide required documents.

7 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations. Among the 7 businesses, 4 of them are in a process of hiring a low-mod staff with the use of the grants. 3 business retained jobs for low-mod staff.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601184-21 **Jurisdiction:** Westlake Village
Project Title: Single Family Residential Rehabilitation Program
IDIS Number: 11851
Operating Agency: City of Westlake Village
Subrecipient Type: Participating City
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This continuing project provides grants up to \$5,000 to single family owner-occupied household, including those occupying manufactured and mobile-homes, to fund improvements such as roof repairs, non-conforming water heaters, painting, plumbing, built-in Energy Star appliances, and electrical repairs to comply with current building codes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 5 This Year: 3 Cumulative: 3 Ratio: 60.0%
Net Expenditures: Budgeted: \$30,712.00 This Year: \$20,213.00 Cumulative: \$20,213.00 Ratio: 65.8%

Annual Narrative:

3 projects were completed during the 2021-22 fiscal year. A 4th project was unable to proceed due to scheduling issues.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Other Race - Non-Hispanic	1	0
White - Non-Hispanic	1	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	2	0
Moderate	1	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
31525 Lindero Canyon Road #3	Westlake Village	CA	91361	Owners	Moderate	\$5,000
4160 Lake Harbor Lane	Westlake Village	CA	91361	Owners	Low	\$5,000
89 Sherwood Drive	Westlake Village	CA	91361	Owners	Low	\$5,000

Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	1
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	1	0
4	2	0
Total	3	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

3 applicants began the qualifying process during Quarter 1. 1 project is projected to be completed during Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Work on one project was completed during Quarter 2. The contractor will be paid and the project submitted to QPR in January 2022.

Quarter: 3 **Accomplishment Quantity:** 1

Accomplishment Narrative:

One (1) project was completed during Quarter 3. Two (2) more projects are expected to begin in Quarter 4.

Quarter: 4 **Accomplishment Quantity:** 2 **Female-Headed Households:** 1

Accomplishment Narrative:

2 projects were completed during the Quarter 4.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Countywide

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMA0-21 **Jurisdiction:** Countywide
Project Title: Capacity Building LMA
IDIS Number: 11898
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and community and economic development activities that benefit predominately low-and moderate-income residential areas.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 24 This Year: 70 Cumulative: 70 Ratio: 291.7%
Net Expenditures: Budgeted: \$103,237.00 This Year: \$50,678.19 Cumulative: \$50,678.19 Ratio: 49.1%

Annual Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

Quarter: 1 **Accomplishment Quantity:** 28

Accomplishment Narrative:

In Quarter 1, staff conducted virtual comprehensive technical assistance to public and non-profit organizations on project development, including service area determination, implementation, oversight and monitoring of their CDBG-funded activities qualified as benefiting predominantly low-to moderate-income areas.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Staff continued to provide comprehensive technical assistance to public and private organizations that implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low- to moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 3 **Accomplishment Quantity:** 17

Accomplishment Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 25

Accomplishment Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMC0-21 **Jurisdiction:** Countywide
Project Title: Capacity Building LMC
IDIS Number: 11896
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 01 Acquisition
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and community and economic development activities that benefit a limited clientele of low-and moderate-income qualified individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 55 This Year: 206 Cumulative: 206 Ratio: 374.5%
Net Expenditures: Budgeted: \$144,202.00 This Year: \$70,540.93 Cumulative: \$70,540.93 Ratio: 48.9%

Annual Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

Quarter: 1 **Accomplishment Quantity:** 84

Accomplishment Narrative:

In Quarter 1, staff provided comprehensive technical assistance to public and private organizations that implement CDBG-funded activities that qualified on the basis of benefiting predominately low-and moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Staff continued to provide comprehensive technical assistance to public and private organizations the implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low-and moderate-income persons, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 3 **Accomplishment Quantity:** 56

Accomplishment Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 66

Accomplishment Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMH0-21 **Jurisdiction:** Countywide
Project Title: Capacity Building LMH
IDIS Number: 11897
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and activities providing or improving residential structures which are occupied by low- and moderate-income households.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 27 This Year: 67 Cumulative: 67 Ratio: 248.1%
Net Expenditures: Budgeted: \$144,202.00 This Year: \$61,400.64 Cumulative: \$61,400.64 Ratio: 42.6%

Annual Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

Quarter: 1 **Accomplishment Quantity:** 26

Accomplishment Narrative:

In Quarter 1, staff provided technical assistance to public and non-profit organizations that provide minor home repairs and residential rehabilitation activities to eligible low- to moderate-income households, in order to confirm that their policies and procedures, program guidelines and processes were compliant with the CDBG program and to ensure that their projects would be successfully completed.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Staff continued to provide comprehensive technical assistance to public and private organizations the implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low-and moderate-income households, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 3 **Accomplishment Quantity:** 20

Accomplishment Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

planned activities and requests for reimbursement.

Quarter: 4 **Accomplishment Quantity:** 21

Accomplishment Narrative:

Staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600712-20 **Jurisdiction:** Countywide
Project Title: County Economic Development Loan Program
IDIS Number: 11530
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

The County Business Loan Program provides financial support to small- and medium-sized businesses through a revolving loan fund for the retention and/or creation of low- and moderate-income jobs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 63 Ratio: 3150.
Net Expenditures: Budgeted: \$3,063,145.00 This Year: \$0.00 Cumulative: \$984,461.12 Ratio: 32.1%

Annual Narrative:

The intra-County department transfer of the management for this project was successfully completed this past year.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, staff worked on borrower payoff demands, reconveyance of collateral, and other loan portfolio management tasks, such as receipt of financial statements, updated insurance requirements, etc.. In addition, staff worked with borrowers to bring loans current.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The intra-County department transfer of the management for this project occurred this QTR.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602131-19 **Jurisdiction:** Countywide
Project Title: Microloan Program
IDIS Number: 11358
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 11/6/2019 to 6/30/2022
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides financial support to microbusinesses through a revolving loan fund to the unincorporated areas of the Los Angeles County and its participating cities. Loans up to \$50,000 will be issued to borrowers meeting the definition of microenterprises with varying interest rates and a loan term from 1 to 20 years.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 6 This Year: 0 Cumulative: 20 Ratio: 333.3%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$0.00 Cumulative: \$171,000.00 Ratio: 85.5%

Annual Narrative:

The Microloan Program provided financial support to 20 microbusinesses through a revolving loan fund to the unincorporated areas of the Los Angeles County and its participating cities. The microbusinesses commenced loan payments once the 12-month payment deferral period concluded.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, staff continued to work on loan portfolio tasks to ensure borrowers were setup for automatic loan payments via ACH payments. Staff held dialogs with Supervisorial district to target loan program for specific microenterprises that lack access to capital, such as street vendors for equipment purchase.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Fiscal Year, microbusinesses commenced loan payments following the 12-month payment deferral period.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: REHAB0-21 **Jurisdiction:** Countywide
Project Title: Rehab Administration
IDIS Number: 11901
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 14H Rehabilitation Administration
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This project provides funding for the activity delivery costs directly related to carrying out housing rehabilitation activities and assisting public and non-profit organizations that implement projects to provide or improve housing for low- and moderate-income households.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 37 This Year: 146 Cumulative: 146 Ratio: 394.6%
Net Expenditures: Budgeted: \$62,212.00 This Year: \$26,024.92 Cumulative: \$26,024.92 Ratio: 41.8%

Annual Narrative:

During the 2021-2022 program year, Environmental Services Unit (ESU) staff provided clearance for the rehabilitation of 139 single-family homes and multi-family units submitted through the Housing Rehabilitation Programs of CDBG participating cities and community-based organizations. Notable accomplishments included the expanding use of energy efficient items in these programs, such as: windows; HVAC systems; and roofs, giving additional long-term relief to income-qualified homeowners. ESU will continue to review the properties for CDBG-participating city rehabilitation programs and provide technical assistance to city staff, as needed.

Quarter: 1 **Accomplishment Quantity:** 40

Accomplishment Narrative:

During the 1st Quarter, 41 housing units were reviewed and cleared by Environmental Services Staff.

Quarter: 2 **Accomplishment Quantity:** 41

Accomplishment Narrative:

During the 2nd Quarter, 41 housing units were reviewed and cleared by Environmental Services staff.

Quarter: 3 **Accomplishment Quantity:** 24

Accomplishment Narrative:

During the 3rd Quarter, 24 housing units were reviewed and cleared by Environmental Services Staff.

Quarter: 4 **Accomplishment Quantity:** 41

Accomplishment Narrative:

During the 4th Quarter, 41 housing units were reviewed and cleared by Environmental Services staff.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A00950-20 **Jurisdiction:** Countywide
Project Title: Section 108 Project Administration
IDIS Number: 11473
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This Exhibit A provides funding for staff costs directly associated with the administration of the Section 108 loan program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$37,675.00 This Year: \$0.00 Cumulative: \$37,675.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602424-21 **Jurisdiction:** Countywide
Project Title: Carmelitos Community Center Improvements Project
IDIS Number: 11990
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 12/22/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the improvement of the Community Center Main Hall at the Carmelitos Family Housing Development. The work includes new flooring, tile, painting, lighting, plumbing, new sectional dividers and other fixtures for the hall, classroom, restrooms and common areas.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 713 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$500,000.00 This Year: \$81,928.75 Cumulative: \$81,928.75 Ratio: 16.4%

Annual Narrative:

For the program year, the Carmelitos Community Center Upgrades project will start in August 2022. There was a delay due to flooring and asbestos testing. The contractor is Thomasville Construction.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 2nd quarter, the project is currently under the design phase with Emar Studio. The design phase initiated on 01/05/2022 with a target completion date of 03/15/2022. The cost of the design shall not exceed \$16,000.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is currently under the design phase with Emar Studio in the third quarter. The design phase initiated on March 2, 2022 with a target completion date of April 13, 2022. The cost of the design shall not exceed \$48,000.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 4th quarter, the Carmelitos Community Center Upgrades project will start in August 2022. There was a delay due to flooring and asbestos testing. The contractor is Thomasville Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602470-21 **Jurisdiction:** Countywide
Project Title: COVID-19 Enhanced Resident Services
IDIS Number:
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 1/26/2022 to 6/30/2023
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new CDBG project provides enhanced trash, utilities, and other support services to all public and affordable housing residents, with specific attention to senior residents, of Los Angeles County complying with State and County COVID-19 Safer-at-Home orders. Compliance with health and safety orders, and the economic impact of the COVID-19 pandemic has increased the need for these services for all 2,962 public and affordable units located at 63 sites throughout Los Angeles County.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,962 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$264,591.37 Cumulative: \$264,591.37 Ratio: 66.1%

Annual Narrative:

For the program year, the project funded ongoing services for residents during the pandemic period. The project will carry over into FY 22-23. Some of the expenditures are for increase in utilities as well as supportive services.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the 4th quarter, the project funded ongoing services for residents during the pandemic period. The project will carry over into FY 22-23. Some of the expenditures are for increase in utilities as well as supportive services.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602420-21 **Jurisdiction:** Countywide
Project Title: East County Senior Housing - Patio Furniture/Shade Structure Project
IDIS Number: 11997
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 1/3/2022 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the installation of benches, decorative shade structures, and tables at Rosas, Herbert, and Francisquito Villa Senior Housing sites. The work includes ironwork, concrete, and decorative finishes as needed.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 285 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$236,552.26 Cumulative: \$236,552.26 Ratio: 78.9%

Annual Narrative:

For the program year, the exterior furniture and shade structure is 50% completed. All equipment has been ordered, and installation will follow. The project is estimated to be completed by September 2022, and reported as final for Q2 FY22-23. The contractor for the project is Thomasville Construction.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 4th quarter, the exterior furniture and shade structure is 50% completed. All equipment has been ordered, and installation will follow. The project is estimated to be completed by September 2022, and reported as final for Q2 FY22-23. The contractor for the project is Thomasville Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602425-21 **Jurisdiction:** Countywide
Project Title: Lancaster Homes Garden Area Upgrades
IDIS Number: 11991
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 12/22/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the installation of raised planters, benches, and decorative shade structures at the Lancaster Homes Senior Housing sites. The work includes ironwork, concrete, landscaping and decorative finishes as needed.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 120 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$109,719.70 Cumulative: \$109,719.70 Ratio: 36.6%

Annual Narrative:

For the program year, the exterior furniture and shade structure project is 50% complete. All equipment has been ordered, and installation will follow. The project is estimated to be completed by September 2022, and reported as final for Q2 FY 22-23. The contractor for the project is Thomasville Construction.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the second quarter, the project is being completed through a job order contract (JOC) with Thomasville Construction to install raised planters, benches, and shade structure. A joint scope meeting has been scheduled for 01/22/2022.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the third quarter, this project is being completed through a job order contract (JOC) with Thomasville Construction to install raised planters, benches, and shade structure. Purchases of outdoor furniture and shade structure is estimated to cost \$481,000.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 4th quarter, the exterior furniture and shade structure project is 50% complete. All equipment has been ordered, and installation will follow. The project is estimated to be completed by September 2022, and reported as final for Q2 FY 22-23. The contractor for the project is Thomasville Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602421-21 **Jurisdiction:** Countywide
Project Title: North County Senior Housing - Patio Furniture/Shade Structure Project
IDIS Number: 11998
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 1/3/2022 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the installation of benches, decorative shade structures, and tables at Foothill Villa, Lancaster Homes, and Orchard Arms Senior Housing sites. The work includes ironwork, concrete, and decorative finishes as needed.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 365 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$190,480.81 Cumulative: \$190,480.81 Ratio: 63.5%

Annual Narrative:

For the program year ending June 30, 2022, the exterior furniture and shade structure is 50% completed. All equipment has been ordered, and installation will follow. The project is estimated to be completed by September 2022, and reported as final for Q2 FY22-23. The contractor for the project is Thomasville Construction.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 4th quarter period ending June 30, 2022, the exterior furniture and shade structure is 50% completed. All equipment has been ordered, and installation will follow. The project is estimated to be completed by September 2022, and reported as final for Q2 FY22-23. The contractor for the project is Thomasville Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602471-21 **Jurisdiction:** Countywide
Project Title: Nueva Maravilla Childcare Center Improvements
IDIS Number: 11999
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 2/9/2022 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides improvements to the Centro De Ninos Childcare and Daycare Facility that provides childcare for children residing in the Nueva Maravilla Housing Development. The improvements include but are not limited to repair and/or replacement of security gates, fencing, interior cabinets and associated work.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$72,766.09 Cumulative: \$72,766.09 Ratio: 72.8%

Annual Narrative:

For the 4th quarter, contractor is Thomasville Construction, work has started and the work is scheduled for completion in August 2022. The work has to be coordinated on weekends when the children are not present.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 4th quarter, contractor is Thomasville Construction, work has started and the work is scheduled for completion in August 2022. The work has to be coordinated on weekends when the children are not present.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602417-21 **Jurisdiction:** Countywide
Project Title: Resident Services - Digital Devices Project
IDIS Number: 11988
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 12/22/2021 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID19-related project provides residents and staff at all public and affordable housing units located throughout Los Angeles County, digital electronic devices such as tablets or laptops for increased digital communication and access in response to the COVID19 pandemic and for staff use as mobile centers for administrative concerns.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,962 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, this new COVID19-related project provided residents and staff at all public and affordable housing units located throughout Los Angeles County, digital electronic devices such as tablets or laptops for increased digital communication and access in response to the COVID19 pandemic and for staff use as mobile centers for administrative concerns. This project was 100% CDBG funded and completed. IT Department has purchased all devices and distributed to sites for residents.

No leverage funds for this project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Currently, procuring for the digital devices for our public housing seniors. Purchases will be made in the 3rd Quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The digital devices were purchased and delivered to our public housing resident in the 3rd Quarter. Following up with residents on use and care for digital devices.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the fourth quarter, this new COVID19-related project provided residents and staff at all public and affordable housing units located throughout Los Angeles County, digital electronic devices such as tablets or laptops for increased digital communication and access in response to the COVID19 pandemic and for staff use as mobile centers for administrative concerns. This project was 100% CDBG funded and completed. IT Department has purchased all devices and distributed to sites for residents.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602418-21 **Jurisdiction:** Countywide
Project Title: Resident Services - Senior and Resident Center Furniture
IDIS Number: 11989
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 12/22/2021 to 6/30/2023
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new project provides furniture such as portable tables, chairs, desks, for use in Resident and Senior Resident Service Centers at all public and affordable housing developments located throughout Los Angeles County.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,962 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$10,004.38 Cumulative: \$10,004.38 Ratio: 20.0%

Annual Narrative:

For the program year, the Resident Services furniture project is 80% complete and will be reported as final in Q1 FY 22-23. The final site for furniture order is Harbor Hills and will be completed in July 2022. The furniture ordered are for the residents in common areas and resident services offices.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the second quarter, procurement is underway and purchases for furniture will made in the 3rd Quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Planning and preparation for procurement occurred during the 3rd quarter. Purchases for Senior and Resident Center Furniture will made in the 4th Quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the fourth quarter, the Resident Services furniture project is 80% complete and will be reported as final in Q1 FY 22-23. The final site for furniture order is Harbor Hills and will be completed in July 2022. The furniture ordered are for the residents in common areas and resident services offices.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602422-21 **Jurisdiction:** Countywide
Project Title: South Bay Gardens Re-Pipe Project
IDIS Number: 11994
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 12/28/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the re-piping of all domestic copper piping supply lines and an application of epoxy coating for 100 housing units & the common areas at the South Bay Gardens Senior Housing site.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$900,000.00 This Year: \$900,544.03 Cumulative: \$900,544.03 Ratio: 100.1%

Annual Narrative:

For the program year, the South Bay Gardens Re-Pipe project is 99% complete pending final inspection, retention payments and labor compliance. The contractor was Pipe Restoration. The project will be marked as final in Q1 FY 22-23.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the second quarter, the project was open for bid to the public on 11/23/2021. On 12/16/2021, only one bid was received and a formal bid opening was conducted. Pipe Restoration, Inc. was the sole bidder at the amount of \$1,075,373. A Board letter has been drafted and is under review. The Board letter is scheduled for 01/26/2022 for the Housing Advisory Committee's approval and 02/08/2022 to the Board of Commissioners' approval.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the third quarter, this project is still ongoing, and it began on March 7, 2022. This project is being completed through a conventional contract with Pipe Restoration. The cost of this project is \$1,075,373.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the fourth quarter, the South Bay Gardens Re-Pipe project is 99% complete pending final inspection, retention payments and labor compliance. The contractor was Pipe Restoration. The project will be marked as final in Q1 FY 22-23.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602423-21 **Jurisdiction:** Countywide
Project Title: West Knoll Common Area Flooring & Painting Project
IDIS Number: 11995
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 12/28/2021 to 6/30/2023
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing **Outcome:** Affordability

Project Summary

This new project provides for the replacement of all common area flooring throughout the entire building and complete re-painting of all common areas such hallways, restrooms, community center and kitchen of the West Knoll Senior Housing site.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 136 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$38,093.76 Cumulative: \$38,093.76 Ratio: 19.0%

Annual Narrative:

For the program year, the West Knoll Common Area Flooring and Painting project is still in construction and will start July 2022 with completion date of 12.31.22. This project had a slight delay due to another construction project at West Knoll in the same common areas. The contractor for this project is Thomasville Construction.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 2nd quarter, the project is being completed through a job order contract (JOC) with Thomasville Construction to replace all common area flooring and to paint the common area hallways, restrooms, community center, kitchen, etc. A joint scope meeting was completed in December 2021. Currently, this job is under the proposal review process.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the 3rd quarter report, this project is being completed through a job order contract (JOC) with Thomasville Construction to replace all common area flooring and to paint the common area hallways, restrooms, community center, kitchen, etc. The work order package is currently being routed for approval. The cost of this project is \$295,607.90.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the 4th quarter, the West Knoll Common Area Flooring and Painting project is still in construction and will start July 2022 with completion date of 12.31.22. This project had a slight delay due to another construction project at West Knoll in the same common areas. The contractor for this project is Thomasville Construction.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96601-21 **Jurisdiction:** Countywide
Project Title: S. Mark Taper Foundation Shelter Resource Bank
IDIS Number: 11814
Operating Agency: Shelter Partnership, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides funding to support the S. Mark Taper Foundation Shelter Resource Bank which solicits and distributes new excess merchandise orders, free of charge, to more than 200 homeless service agencies and agencies serving impoverished people each year throughout the unincorporated areas of the County of Los Angeles.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100,000 This Year: 100,000 Cumulative: 100,000 Ratio: 100.0%
Net Expenditures: Budgeted: \$240,000.00 This Year: \$238,911.00 Cumulative: \$238,911.00 Ratio: 99.5%

Annual Narrative:

Thus far, 2022 has been incredibly successful. Our most recent distribution of over \$5 million in a quarter is a record for our organization. This was done during a transitional period; we named Jan Perry our second-ever Executive Director at the beginning of the year. We are also in the process of planning our first in-person Annual Gala in two years. The event will be held in June at the Conga Room at L.A. Live. We expect two hundred attendees. We are still not hosting volunteers at our warehouse program, though we anticipate revisiting this later in the year. We have also publicly endorsed the United to House LA ballot initiative. This is a rare political endorsement.

Our annual Gala was held on June 22, 2022 and was very successful. The final numbers are pending.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, July 1, 2021 through September 30, 2021 Shelter Partnership Inc, was extremely successful in terms of both securing and distributing new goods. We secured approximately \$1,062,262.73 in new goods. The goods secured included truckloads of clothing for men, women, and children; winter goods including blankets and jackets; and thousands of reusable face masks.

During Quarter 1, we distributed approximately \$5,331,330.66 in goods to 165 different Los Angeles County agencies directly serving people living in poverty.

Quarter: 2 **Accomplishment Quantity:** 100,000

Accomplishment Narrative:

During Quarter 2, October 1, 2021 through December 31, 2021 Shelter Partnership Inc, was extremely successful in terms of both securing and distributing new goods. We secured approximately \$2,566,310.86 in new goods. The goods secured included truckloads of clothing for men, women, and children; winter goods including blankets and jackets; and thousands of reusable face masks.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During Quarter 2, we distributed approximately \$6,544,277.63 in goods to 197 different Los Angeles County agencies directly serving people living in poverty.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 3, January 1, 2022 through March 31, 2022, Shelter Partnership Inc, was extremely successful in terms of both securing and distributing new goods. We secured approximately \$1,151,132.93 in new goods. The goods secured included truckloads of clothing for men, women, and children; winter goods including blankets and jackets; and thousands of reusable face masks.

During Quarter 3, we distributed approximately \$5,015,895.97 in goods to 194 different Los Angeles County agencies directly serving people living in poverty.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Shelter Partnership is currently in our fourth and final distribution of the fiscal year. As of the date of this report, we have received 149 orders. Six new agencies/projects have been added since our last report. There are three pending applications. We are currently waiting on the latest numbers back as far as the amount of money our distributed goods equaled out to, the valuations of distributions are still in process.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Float Loan

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600595-21 **Jurisdiction:** Float Loan
Project Title: County Development Loan Program Operations
IDIS Number: 11909
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This project provides technical assistance to businesses on access to capital including financing for real estate purchase, construction, equipment purchase, inventory financing, and working capital through the County Development Loan Program and other Los Angeles County Development Authority financing programs that will support the retention and/or creation of jobs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 1 This Year: 9 Cumulative: 9 Ratio: 900%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$2,027.34 Cumulative: \$2,027.34 Ratio: 10.1%

Annual Narrative:

During this Fiscal Year, the County Development Loan Program provided five businesses with access to financing in order to retain nine jobs and support job creation in Los Angeles County.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American & White - Non-Hispanic	3
White - Hispanic	3
White - Non-Hispanic	1
Total	9

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	3
Extremely Low	1
Low	3
Moderate	2
Total	9

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	9.00	9.00	6.00
Total	9.00	9.00	6.00

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	3
Professional	2
Sales	1
Service Workers	3
Total:	9

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Avg Interest Rate</u>	<u>Avg Amortization Period (Months)</u>	<u>Amount</u>
1	0	5	1	Deferred Payment/Forgiveable Loan	3.25 %	84	\$99,000
Total	0	5					

Quarter: 1 **Accomplishment Quantity:** 6

Accomplishment Narrative:

During this Quarter, 5 loans were funded to small businesses totaling \$1,084,999. The loans payments are deferred for 12 months and loan payments commence on the 13th month, fully amortized for the remaining term of the loan.

Quarter: 2 **Accomplishment Quantity:** 3

Accomplishment Narrative:

During this Quarter, 7 loans were funded to small businesses totaling \$597,999. The loans payments are deferred for 12 months and loan payments commence on the 13th month, fully amortized for the remaining term of the loan.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, staff worked on an additional loan application and related loan documents with legal counsel to fund before June 30.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, staff worked with legal counsel to finalize the loan documents for a last loan.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602136-19 **Jurisdiction:** Float Loan
Project Title: Vermont and Manchester Utilities Relocation- Float Loan
IDIS Number: 11408
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 3/19/2020 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project is a Float loan for the design and construction costs associated with the street vacation for the new development at Vermont and Manchester, located on the east side of the 8400 and 8500 blocks for South Vermont Avenue in the City of Los Angeles. The Float loan funds will pay for costs associated with the relocation of the existing and installation of new utilities, including labor compliance monitoring costs, and all related construction costs.

The new development will provide affordable housing for low- and moderate-income families and seniors, commercial/retail space to accommodate essential services, a transit plaza, a Los Angeles County Metropolitan Transportation Authority (Metro) training center, a parking structure, and a charter school.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 97,410 This Year: 0 Cumulative: 97,410 Ratio: 100.0%
Net Expenditures: Budgeted: \$6,650,797.00 This Year: \$753,464.91 Cumulative: \$6,506,033.50 Ratio: 97.8%

Annual Narrative:

The close of construction financing was completed on June 3, 2022, which enabled the Developer to commence construction on the relocation of existing utilities and staging of construction to commence work on the new development.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, plan check corrections were completed on the off-site improvements as well as monitoring for Davis-Bacon prevailing wages requirements.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During this Quarter, the developer applied for B-permits to construct the off-site improvements.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The Developer has finalized the construction contract and finalized the required covenants to secure the issuance of the B-Permits for the off-site improvements.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The close of construction financing was completed on June 3, 2022, which enabled the Developer to commence construction on Monday, October 03, 2022

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

the relocation of existing utilities and staging of construction to commence work on the new development.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Section 108 Repayment

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A98998-20 **Jurisdiction:** Section 108 Repayment
Project Title: Section 108 Interest Repayment
IDIS Number: 11475
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This Repayment Exhibit A identifies funds used to repay the interest on active Section 108 loans drawn down to date against the Countywide Section 108 Loan program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$66,996.00 This Year: \$0.00 Cumulative: \$66,995.11 Ratio: 100.0%

Annual Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A98999-20 **Jurisdiction:** Section 108 Repayment
Project Title: Section 108 Loan Principal Repayment
IDIS Number: 11474
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A **Outcome:** N/A

Project Summary

This Repayment Exhibit A contains CDBG funds from cities/borrowers used to repay the annual principal on Section 108 loans drawn down to date against the Countywide Section 108 Loan Program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$125,000.00 This Year: \$0.00 Cumulative: \$125,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

See Annual Narrative.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

2nd District CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1124-21 **Jurisdiction:** 2nd District CDBG-CV1
Project Title: Vermont Manchester Transit Oriented Development Offsite Improvements
IDIS Number: 12010
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 3/2/2022 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new project provides offsite improvements for the Vermont Manchester Transit Priority Project to support a mixed-use development encompassing affordable housing units for homeless seniors and low-income individuals and families, a community serving retail, a transit plaza, improved pedestrian and cycling connections to the bus rapid-transit station, and a Los Angeles County Metro Training & Innovation Center with an emphasis in employment training.

The redesign of wider public sidewalks in front of new local businesses and outdoor space will encourage social distancing. In addition, the installation of new sewer line will also support new affordable housing to address the social distancing measures and stay at home orders to prevent the spread of coronavirus.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 193,725 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,300,665.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Construction has commenced for the development.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Construction has commenced for the development.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

3rd District CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1059-19 **Jurisdiction:** 3rd District CDBG-CV1
Project Title: COVID19 Topanga Portable Restroom/Hygiene Station
IDIS Number: 11502
Operating Agency: Community Development Division
Subrecipient Type: Division of LACDA
Contract Period: 6/24/2020 to 6/30/2022
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID19 project provides for a portable restroom/hygiene station in the unincorporated Topanga Canyon area of the 3rd Supervisorial District of Los Angeles County to help reduce the transmission of COVID19 among persons experiencing homelessness.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 2 Ratio: 200%
Net Expenditures: Budgeted: \$4,000.00 This Year: \$0.00 Cumulative: \$2,775.22 Ratio: 69.4%

Annual Narrative:

For the program year ending FY21-22, this project completed it goal of providing a portable restroom/hygiene station for persons experiencing homelessness in the unincorporated Topanga Canyon area. Costs were reimbursed to the CEO's Office.

No leverage funds for this project.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the first quarter, this project completed it goal of providing a portable restroom/hygiene station for persons experiencing homelessness in the unincorporated Topanga Canyon area. Goal to be counted at the end of the program year.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the second quarter, this project completed it goal of providing a portable restroom/hygiene station for persons experiencing homelessness in the unincorporated Topanga Canyon area. Goal to be counted at the end of the program year.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For the third quarter, this project completed it goal of providing a portable restroom/hygiene station for persons experiencing homelessness in the unincorporated Topanga Canyon area. Goal to be counted at the end of the program year.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

For the fourth quarter, this project completed it goal of providing a portable restroom/hygiene station for persons experiencing homelessness in the unincorporated Topanga Canyon area.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

4th District CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1091-19 **Jurisdiction:** 4th District CDBG-CV1
Project Title: Learning Wellness Program
IDIS Number: 11703
Operating Agency: Boys and Girls Club of Whittier
Subrecipient Type: CBO
Contract Period: 10/6/2020 to 6/30/2023
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This COVID-19 funded program provides for bi-lingual social workers/case managers to connect with and visit fifty (50) identified students whose school attendance or academic progress has been negatively impacted due to the pandemic, or who have been identified as high risk, and with their families, to perform wellness checks. Social workers/case managers will assess the cause of students' irregular attendance and identify other social and emotional needs. Recommendations will be provided for services or resources to help support the family and the children in school.

An additional \$62,000 was granted and is designated to provide a Wellness Check Case Manager. Under the direction of the Area Director, the Wellness Checks Case Manager will collaborate with the district to identify students who are either not attending school or are not participating regularly in the District's Learning program, and provide outreach support for those children and their families.

The Wellness Checks Case Manager is responsible for providing consultation, training and technical support to families and coordinating community resources to support students' health and emotional wellness and enhance their learning potential.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 31 Cumulative: 103 Ratio: 206.0%
Net Expenditures: Budgeted: \$162,000.00 This Year: \$49,729.00 Cumulative: \$98,818.00 Ratio: 61.0%

Annual Narrative:

The agency's Wellness Program began strong. By Quarter 2 the Wellness Check Case Manager (WCCM) served fifty percent of the client goal. The agency adjusted to a position vacancy by recruiting and hiring a highly qualified bi-lingual social worker. The WCCM underwent extensive hours of training to navigate the agency and district collaboration providing the Wellness Program. Since the academic school year for the partnering district ended June 3, 2022, the WCCM has developed a Wellness Program Resource Handbook and a School Attendance Fact Sheet. The Parent Resource Handbook lists resources such as: food banks and pantries, free health care clinics, behavioral health services and shelter in and surrounding the greater Whittier area. The School Attendance Fact sheet is a user-friendly guide for youth and parents to understand school attendance policies and procedures. A well-developed plan has been established and is in place to support client social emotional needs and make recommendations for resources to help the family so that their children can regularly attending school beginning August 17 at the start of the 2022 academic school year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	3
Other Race - Hispanic	1
White - Hispanic	22
White - Non-Hispanic	5
Total	31

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	4
Low	24
Moderate	2
Total	31

Quarter: 1 **Accomplishment Quantity:** 5

Accomplishment Narrative:

In Quarter 1, the wellness check case manager met with 19 students. Services were conducted by home visits or secure video conferencing such as Zoom due to COVID-19 crisis. Staff conducted wellness checks with the students at South Whittier School District through the summer break. Topics discussed included low cost/no cost activities to do at home, preparing for back to school, and coping strategies students and their families can implement together to support each other during these unprecedented times.

As school re-opened, staff supported students and parents by sharing community resources such as backpack giveaways, school meeting reminders to pick up school schedule, find out school start time, enroll into after school programs, etc. Once students returned to school, staff checks in on students both on school campus and at home. The wellness manager continues to team and collaborate with school staff such as the school counselors, school principals, vice principals, district liaisons, and others for the purpose of supporting students with attendance concerns and social emotional needs.

Staff participated in an Individualized Educational Plan (IEP) meeting to support the student and his family with community resources and school resources to ensure student increases daily attendance. The student missed the first three weeks of school due to no TDap vaccine on file, which is a state requirement. With the help of the wellness manager, the student's parents were able to transport the minor to obtain his TDap vaccine and was able to return to school. As of now the student has been present at school every day.

Staff has active teaming and consultations regarding a student whose attendance is impacted by her anxiety. Together with school staff and WCCM, a plan is in place to ease the morning transition from home to school.

Two families who were previously homeless now have stable housing. One family was able to move into their apartment in the beginning of Quarter 1 thanks to Section 8 housing. The wellness manager assisted the student obtain round trip transportation to ensure daily attendance. The student has only missed school twice this year. This is major progress as the previous academic year, the student did not attend virtual learning for more than two semesters due to their housing situation. The student is maintaining her grades and mother is actively involved with teachers and staff.

A sibling set was homeless and living in different motels. During the start Quarter 1, staff supported the single mother and her two daughters in a meeting for emergency shelter. The family moved in August. The Boys and Girls Clubs of Whittier provided the family with round trip transportation through Lyft. The family now has stable living and able to continue attending their homeschool in South Whittier.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The QPR System was not available to report on QPR 2 OR QPR 3. The narrative below includes QPR Quarters 2,3 and 4.

During the Quarter 2, the Wellness Check Case Manager (WCCM) met with a total of 26 students. Services were conducted face to face by meeting with the students at their school or during scheduled home visits. Teaming and collaboration were made possible due to the facilitation of being located on school campus within South Whittier School District. Ongoing teaming was conducted on a weekly basis among school counselors, district license clinical social workers, and community liaisons.

Highlights

- The 26 students served were provided with community resources such as a Thanksgiving meal, there was also a family

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

adoption program providing for Christmas gifts to participants of the Boys and Girls Clubs of Whittier.

- The students and families were receptive to the wellness case manager by following through with attendance interventions for the purpose of increasing daily school attendance.
- Students maintained attendance and continued to increase by 3%.
- Of the 26 students served During Quarter 2, 80% of the participants maintained a 98% daily attendance rate.
- The wellness case manager provided one (1) referral to mental health counseling to support a student with grief and loss.

A family who is currently facing financial hardship due to loss of job reported

“I have never had someone help me more than you. Not even my own mother, thank you for all your help, I really do appreciate you”

A mother who is trying to understand her child’s mental health recently reported

“Gracias por todo. Gracias por ayudar a mi hija”

During the Quarter 3, the Wellness Check Case Manager (WCCM) resigned from her position with the agency. At that time the Area Director collaborated with a district administrator and district license clinical social worker to hire a highly qualified bilingual social worker.

During the Quarter 4, the Wellness Check Case Manager position was filled. Prior to the WCCM working with clients, she was required to complete agency and district trainings to effectively serve the needs of clients. Trainings included: child emotional safety, child abuse awareness and prevention, trauma informed care, adverse childhood experiences, yoga for health and wellness, guidance techniques and Boy and Girls Clubs youth development.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1005-19 **Jurisdiction:** 4th District CDBG-CV1
Project Title: COVID19 Emergency Rental Assistance - 4th District
IDIS Number: 11425
Operating Agency: Volunteers of America of Los Angeles
Subrecipient Type: CBO
Contract Period: 5/15/2020 to 6/30/2021
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated communities of Hacienda Heights/Rowland Heights. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 94 Ratio: 94.0%
Net Expenditures: Budgeted: \$370,610.00 This Year: \$0.00 Cumulative: \$342,277.00 Ratio: 92.4%

Annual Narrative:

Program Closed

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

5th District CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1006-19 **Jurisdiction:** 5th District CDBG-CV1
Project Title: Emergency Rental Assistance Program - 5th District
IDIS Number: 11615
Operating Agency: Housing Rights Center
Subrecipient Type: CBO
Contract Period: 7/2/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated communities south of the Angeles National Forest and eastward to the county border, in the 5th Supervisorial District of Los Angeles County. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 133 This Year: 3 Cumulative: 66 Ratio: 49.6%
Net Expenditures: Budgeted: \$496,576.00 This Year: \$10,823.00 Cumulative: \$496,575.00 Ratio: 100.0%

Annual Narrative:

Program is complete, and project has been closed out.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	1
Black/African American - Non-Hispanic	1
White - Non-Hispanic	1
Total	3

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	2
Low	1
Total	3

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The HRC ERA Program Administrators served a total of eight (8) households for the for the first quarter reporting period of July 1 through September 30, 2021, of Program Year 2021-2022. The HRC received a total of twelve (12) applications for review out of sent to lottery participants. ERA Program Administrators verified the tenant application forms, supporting documents that captured economic impact during the COVID-19 pandemic period of March 27, 2020, to present, income eligibility per CDBG's income guidelines, proof of identification, duplicating of benefits, rent amount, and established tenancy

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

in Unincorporated Jurisdictions of Supervisorial District 5. The HRC Program Administrators experienced lack of participation from applicants during the first month of the quarter and noticed an increase in submissions towards month three, which also happened to correspond with the expiration of AB 832 on September 30, 2021. AB 832 extended the state's protections for residential tenants and mobile home space renters, at risk of facing evictions for non-payment of rent due COVID-19 financial hardships.

Despite the HRC ERA Program Administrator's active engagement and multiple efforts to encourage lottery participants to apply for rental assistance, there was a shortfall in meeting the program deliverables of assisting a total of seventeen (17) households this quarter to complete the total number of 133 households served. The HRC Program Administrators engaged in various efforts to obtain completed program application packets from tenants, including but not limited to emailing detailed instructions and electronic program applications, placing individual calls, and leaving voicemails, mailing program application packets via USPS to households who requested paper applications, did not have an email address on file, and/or whose email address was identified to be undeliverable by the system. Program Administrators closed a total of nine (9) incomplete tenant applications due to tenant's poor follow through and non-responsiveness after engaging in multiple efforts to obtain required documentation to verify program eligibility. One (1) program participant was ineligible for the program due to relocating out of the Supervisorial 5, Unincorporated Jurisdiction. Out of the program applications that were mailed out via USPS, two (2) envelopes were returned to sender by the postal office.

Quarter: 2 **Accomplishment Quantity:** 3

Accomplishment Narrative:

Please note that Q2 QPR report is being submitted because Q4 QPR Report for 2020 was submitted without marking that the report was complete. The HRC Program Administrators served a total of nineteen (19) households in the fourth quarter. As of June 30, 2021, the HRC Program Administrators have utilized the CDBG-CV-1 funds to support a total of one-hundred and twenty (120) income qualified households with maximum rental assistance of up to \$3,000 for up to three months. The HRC Program Administrators verified the tenant application forms, supporting documents that documented economic impact during the COVID-19 pandemic period of March 27, 2020 to present, income eligibility per CDBG's income guidelines, proof of identification and established tenancy in Unincorporated Jurisdictions of Supervisorial District 5. In addition, HRC Program Administrators communicated with qualified applicant's landlords to explain the program requirements and thereby encourage greater participation. The HRC Program Administrators closed a total of four (4) tenant-qualified applications due to non-responsiveness from the landlord/housing provider. The HRC Program Administrators engaged in multiple efforts to obtain the required landlord participation agreement and W9 form from the landlords, including but not limited to calling and leaving voicemails, engaging the tenants and requesting their assistance in obtaining the required documents, mailing the forms via USPS to the landlords using the mailing address provided by the tenants in the Tenant Application Form. In addition, the HRC Program Administrators closed a total of nine (9) incomplete tenant applications due to tenant's poor follow through and non-responsiveness after program administrators engaged in efforts to obtain required documentation to verify program eligibility. Lastly, the HRC Program Administrators deemed a total of four (4) applications ineligible due to residents relocating out of the Supervisorial 5, Unincorporated Jurisdictions and one (1) household who was disqualified due to exceeding the U.S. Department of Housing and Urban Development (HUD) established "Moderate-Income" limits. It is important to note that the HRC Program Administrator was able to record Public Service Income Self-Certification data from households served from Quarter One through Quarter Three due to the LACDA being able to add the majority of the census tract codes that were not available prior to this quarter. However, it is important to note that a total of three (3) census tracts were not available for the HRC's Program Administrators to select from the drop-down menu when recording the Public Service Income Self-Certification data, therefore, the total number of households submitted to this Quarter's QPR is not representative of the total households served to date. The HRC Program Administrator is collaborating with the LACDA Contract Monitor to resolve the programming algorithm, and submit data from the three households not currently captured in Quarter Four.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project is complete.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Avalon CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1112-19 **Jurisdiction:** Avalon CDBG-CV1
Project Title: Avalon COVID19 Senior Meals on Wheels Program
IDIS Number: 11787
Operating Agency: City of Avalon
Subrecipient Type: Participating City
Contract Period: 6/30/2021 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID19 Senior Meals on Wheels project provides home delivered meals, to seniors, aged 55 years and older, observing health and safety orders during the COVID19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 10 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$17,800.00 This Year: \$17,800.00 Cumulative: \$17,800.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the first quarter of FY2021-2022, this project has completed and ended. Staff is currently working on submitting reimbursement request to LACDA.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1111-19 **Jurisdiction:** Avalon CDBG-CV1
Project Title: COVID-19 Food Pantry Project
IDIS Number: 11786
Operating Agency: City of Avalon
Subrecipient Type: Participating City
Contract Period: 6/30/2021 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new COVID-19 Food Pantry project provides goods, to each income qualifying household, that may include: canned meat and vegetables, pasta, sugar, spices, sauces, canned soups and stews, coffee and tea, tice, baby food, etc. Personal protective equipment including masks, hand sanitizer, and disinfectant solution may also be provided.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$6,502.00 This Year: \$6,502.00 Cumulative: \$6,502.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

As of the first quarter of FY2021-2022, this project has completed and ended. Staff is currently working on resubmitting the reimbursement request to LACDA which was returned for corrections.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Azusa CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1120-21 **Jurisdiction:** Azusa CDBG-CV1
Project Title: LACDA/Cities Small Business Grant Program
IDIS Number: 12014
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 3/9/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides one-time only, business grants in an amount not to exceed \$10,000 per eligible business owner to respond to the impacts of COVID-19. The grants may be used for expenses such as payroll, rent, or utilities for eligible business owners. The small businesses must employ no more than 15 employees and must create or retain jobs available to low/moderate income persons, and for every \$10,000 in grant funding issued, one permanent full-time equivalent (FTE), job must be retained or created. If workforce reductions occurred because of the impacts of COVID-19 and the business intends to rehire those same employees when the crisis ends, that would count as job retention or creation. At least 51 percent of the jobs created and/or retained will be held by low- and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year. Eligible participants will be selected through a lottery system.

Grants awarded to small businesses will be administered in partnership with LACDA, who will assist with screening, lottery selection and payment of awards.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
Net Expenditures: Budgeted: \$45,693.00 This Year: \$44,435.00 Cumulative: \$44,435.00 Ratio: 97.2%

Annual Narrative:

A total of 4 businesses received grant funds, which created 0 jobs and retained 5 jobs. The grant funds resulted in a total of 3.5 FTE jobs of which 2 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	2
Asian and White - Non-Hispanic	1
Other Race - Hispanic	1
White - Non-Hispanic	1
Total	5

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	2
Extremely Low	1
Low	2
Total	5

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	2.00	2.00	1.00
Half-Time (20 Hrs.):	3.00	1.50	2.00
Total	5.00	3.50	3.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Technicians	1
Craft Workers(skilled)	4
Total:	5

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 4

Accomplishment Narrative:

Four (4) existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Bell Gardens CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1110-20 **Jurisdiction:** Bell Gardens CDBG-CV1
Project Title: CDBG-CV Business Assistance Program
IDIS Number: 11782
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 6/16/2021 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new program provides funding to administer a Business Assistance Grant Program to exclusively benefit businesses impacted by COVID-19 that are located in the City of Bell Gardens. The Business Assistance Grant Program will offer a maximum amount not-to-exceed \$10,000 to businesses that provide goods and services to residents in a low- and moderate-income service area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 8 This Year: 8 Cumulative: 8 Ratio: 100.0%
Net Expenditures: Budgeted: \$100,754.00 This Year: \$90,400.00 Cumulative: \$90,400.00 Ratio: 89.7%

Annual Narrative:

A total of 8 grants totaling \$80,000 were given to businesses during FY 2021-22. This project has been extended to June 30, 2023.

No leveraged funds were used.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Mardez Inc. DBA El Zunzal Pupuseria	061518549	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	1	0
4	20000	0
Total	20001	0

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 5

Accomplishment Narrative:

Five grants in the amount of \$10,000 each were given to five businesses in Quarter 2.

Quarter: 3 **Accomplishment Quantity:** 1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

1 business was assisted during the 3rd quarter. Mardez Inc. DBA El Zunzal Pupuseria received a \$10,000 grant.

Business Name: Mardez Inc. DBA El Zunzal Pupuseria

Duns Number: 061518549

Type of Business: Existing Restaurant

Quarter: 4 **Accomplishment Quantity:** 2

Accomplishment Narrative:

2 businesses were assisted during the 4th quarter, each receiving a \$10,000 grant.

Business Name: El Zarape Michoacano

Duns Number: 032123079

Type of Business: Existing Restaurant

Business Name: L&C Wireless

Duns Number: 123536793

Type of Business: Existing Cell Accessories Retail Store

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1062-19 **Jurisdiction:** Bell Gardens CDBG-CV1
Project Title: COVID 19 - Bell Gardens Residential Tenant Rental Assistance Grant
IDIS Number: 11669
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 8/7/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 program provides emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID19 pandemic for various reasons identified in the "Lottery Rental Intake Form". The program will provide a maximum total grant of \$1500 over a three-month period at a rate of \$500 per month or 50% of the monthly rental, but not exceeding \$500 per month for a maximum period of 3 months

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 124 This Year: 0 Cumulative: 132 Ratio: 106.5%
Net Expenditures: Budgeted: \$185,286.00 This Year: \$1,740.00 Cumulative: \$168,240.00 Ratio: 90.8%

Annual Narrative:

A total of 172 Residential Tenant Rental Assistance grants were given.

The remaining project balance will be used for the Business Assistance Grant Program (CV1110-20).

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

28 Emergency Utility Assistance grants were given during Quarter 1. Staff will review and update any remaining reporting data before this project is closed in Quarter 2.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Quarter 2.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1092-19 **Jurisdiction:** Bell Gardens CDBG-CV1
Project Title: Emergency Utility Assistance Program
IDIS Number: 11707
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 10/26/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides Federal Community Development Block Grant Cares Act funds to eligible low income Bell Gardens residents who have lost their jobs due to the COVID-19 pandemic and are in need of assistance to help maintain critical utilities and avoid cutoff of service. Eligible utilities include; past due gas bill, electric bill, and water bill. A cell phone bill is not eligible.

Residents interested in this program will be required to complete a Pre-Application. All pre-applications identified as eligible residents submitted by the deadline will be placed into a lottery. Two hundred & Fifty (250) pre-applications will be pulled through a lottery process and qualified. For as many applications that are selected and disqualified, the same number will be pulled from the batch of pre-applications that were not initially pulled until a total of two hundred & fifty (250) residents are able to be qualified. If additional funds become available, the pre-applications not selected will be first in line to be selected for another lottery process.

Eligible households drawn from the lottery process to be granted \$100 a month for two (2) months. The payments will be made directly to a qualified utility provider.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 125 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$33,040.00 This Year: \$19,964.00 Cumulative: \$21,194.00 Ratio: 64.1%

Annual Narrative:

A total of 99 Emergency Utility Assistance grants were given.

The remaining project balance will be used for the Business Assistance Grant Program (CV1110-20).

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

71 Emergency Utility Assistance grants were given during Quarter 2.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Beverly Hills CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1028-19 **Jurisdiction:** Beverly Hills CDBG-CV1
Project Title: COVID 19 Beverly Hills CDBG-CV Senior Activities
IDIS Number: 11633
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 7/14/2020 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new activity in response to the COVID-19 pandemic provides a variety of services for Beverly Hills residents who are 55 years of age or older, including (but not limited to) meal and other deliveries, group online activities via Zoom or other social platforms, virtual activities via electronic devices, welfare checks and dial-a-rid to stores or doctors. Senior residents may receive other services including case management, assistance with government benefits and referrals, emergency call button services, medical and dental needs, social and recreational activities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 70 This Year: 0 Cumulative: 180 Ratio: 257.1%
Net Expenditures: Budgeted: \$100,414.00 This Year: \$0.00 Cumulative: \$100,414.00 Ratio: 100.0%

Annual Narrative:

This project ended in FY 2020-21. The funds have been fully expended.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project ended in FY 2020-21. The funds have been fully expended.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Calabasas CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1128-21 **Jurisdiction:** Calabasas CDBG-CV1
Project Title: CDBG-CV Senior Activities
IDIS Number: 12033
Operating Agency: City of Calabasas
Subrecipient Type: Participating City
Contract Period: 4/28/2022 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project will provide a variety services to senior citizens who are 55 years of age or older, including (but not be limited to): Programs consisting of classes, excursions, special events, lectures and luncheons for seniors within the City of Calabasas. Online and in-person programs through the Calabasas Senior Center. The purchase of software and other equipment to accommodate hosting outdoor activities. The project may also assist with vaccination programs for seniors.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 70 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$59,634.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This is a new program which will continue into FY 2022-23. The program is scheduled to be fully operational in August of 2022.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No seniors were served during Quarter 4. This is a new program which will continue into FY 2022-23. City staff began building the software and testing the programs during Quarter 4. The new online programs are scheduled to launch in August of 2022.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Cerritos CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1096-20 **Jurisdiction:** Cerritos CDBG-CV1
Project Title: CDBG-CV Senior Center Improvements
IDIS Number: 11731
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 1/26/2021 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 03A Construction or Rehabilitation of Public Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 related project provides improvements at the Cerritos Senior Center. Improvements will include the installation of automatic ADA-compliant doors, touchless water filling stations, dividers between the men restroom urinals, touchless sensor flushers, HEPA HVAC filtration system and foot-operated openers on existing restroom doors with touchless buttons throughout the Senior Center. The improvements will reduce cross contamination and prevent the future spread of COVID-19 amongst the City's most sensitive population.

CDBG-CV1 funds will be used for non-personnel costs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$116,563.00 This Year: \$116,563.00 Cumulative: \$116,563.00 Ratio: 100.0%

Annual Narrative:

The improvements under the project description have been completed, and the Cerritos Senior Center now has additional measures preventing cross contamination and the future spread of COVID-19. The project has been completed successfully, and reimbursement has been received from LACDA. As such, this project is now closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the first quarter, improvements at the Cerritos Senior Center were completed, a Davis-Bacon compliance review was conducted, the City received its clearance letter from LACDA, and the City released final payments to the contractors (including retention payments). At the end of September, the City requested reimbursement, and on October 1, 2021, the City received reimbursement in the amount of \$116,563. As such this project is now closed.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Cudahy CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1122-21 **Jurisdiction:** Cudahy CDBG-CV1
Project Title: CDBG-CV Senior Activities
IDIS Number: 12021
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 3/30/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new program assists seniors in the community by promoting health and wellness activities to aid in a better quality of life. The program is available to all seniors residing in the City. The participants of the program are provided activities that include the following: in-home comprehensive assessment for both psychosocial and physical health needs, development of care plans, monthly care monitoring, dances, field trips, one daily meal, and exercise to increase mobility.

This program will procure for taxi services needed to deliver weekly pre-packaged frozen meals provided by Human Service Association (HSA) to seniors while they shelter in place due to COVID-19.

Accomplishments and Net Expenditures

Priority Need:	CD - Senior Programs		
Performance Indicator:	People (General)		
Quantitative Accomplishments:	Goal: 5	This Year: 0	Cumulative: 0 Ratio: 0.0%
Net Expenditures:	Budgeted: \$500.00	This Year: \$0.00	Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Because the City allocated funding for a senior services program using CDBG funding, this program produced minimal activity throughout the fiscal year. Instead, the City's regular CDBG program focused on providing citywide senior services. This program has ended and will not move forward next fiscal year.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

For Q4, 0 residents were served using this program. In February, 2022, the City's substantial amendment substantially reduced this program's funding and instead prioritized its regular CDBG funded senior services activity. Therefore, this CV program produced no activity.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1038-19 **Jurisdiction:** Cudahy CDBG-CV1
Project Title: Emergency Rental Assistance
IDIS Number: 11619
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/2/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new Emergency Rental Assistance program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in eligible areas of the City of Cudahy.

Emergency Rental Assistance grants are rental payments made on behalf of an income-eligible household for a maximum period of three (3) consecutive months to maintain housing and/or to reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$165,750.00 This Year: \$43,888.00 Cumulative: \$165,750.00 Ratio: 100.0%

Annual Narrative:

In total this program assisted 49 residents with rental assistance, which helped households affected by the ongoing COVID-19 pandemic and its subsequent variants. The program provided about \$117,935 in direct rental assistance to residents.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 1 of the program, staff continued to work with residents to verify program eligibility. The program was able to start making rental assistance payments on behalf of residents. In this quarter, 12 residents benefited from rental assistance. The program has now come to a close. In total it assisted 48 households and provided about \$117,135 in direct rental assistance to residents.

Due to technical difficulties, the CDBG system did not capture the data in the system but program files are available for review.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Quarter 2 of the program, staff worked to qualify the remaining participants. In this quarter, one (1) additional resident benefited from rental assistance. The program has now come to a close. In total it assisted 49 households and provided about \$117,935 in direct rental assistance to residents.

Due to technical difficulties, the CDBG system did not capture the data in the system but program files are available for review.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Culver City CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1119-21 **Jurisdiction:** Culver City CDBG-CV1
Project Title: LACDA/Cities Small Business Grant Program
IDIS Number: 12022
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 3/30/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides one-time only, business grants in an amount not to exceed \$10,000 per eligible business owner to respond to the impacts of COVID-19. The grants may be used for expenses such as payroll, rent, or utilities for eligible business owners. The small businesses must employ no more than 15 employees and must create or retain jobs available to low/moderate income persons, and for every \$10,000 in grant funding issued, one permanent full-time equivalent (FTE), job must be retained or created. If workforce reductions occurred because of the impacts of COVID-19 and the business intends to rehire those same employees when the crisis ends, that would count as job retention or creation. At least 51 percent of the jobs created and/or retained will be held by low- and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year. Eligible participants will be selected through a lottery system.

Grants awarded to small businesses will be administered in partnership with LACDA, who will assist with screening, lottery selection, and payment of awards.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 10 This Year: 5 Cumulative: 5 Ratio: 50.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$70,000.00 Cumulative: \$70,000.00 Ratio: 70.0%

Annual Narrative:

A total of 5 businesses received grant funds, which created 1 FTE job and retained 4 FTE jobs. The grant funds resulted in a total of 5 FTE jobs of which 5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	1
Other Race - Hispanic	3
White - Non-Hispanic	2
Total	6

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	1
Low	3
Moderate	2
Total	6

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
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2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Half-Time (20 Hrs.):	2.00	1.00	2.00
Total	2.00	1.00	2.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	4.00	4.00	4.00
Total	4.00	4.00	4.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Laborers (unskilled)	2
Total:	2

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	1
Service Workers	3
Total:	4

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 5

Accomplishment Narrative:

Five (5) existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons. Two (2) half-time equivalent positions were created, and four (4) full-time positions were retained.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Diamond Bar CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1057-19 **Jurisdiction:** Diamond Bar CDBG-CV1
Project Title: COVID-19 Business Recovery Program - Economic Development Grants
IDIS Number: 11622
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 6/29/2020 to 6/30/2022 **Quarter Completed:** 3
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

The COVID-19 Business Recovery Grant Program provides eligible small businesses \$5,000 in grant assistance to be used to cover business costs, including rent, payroll, utilities, personal protective equipment (PPE), and the purchase and installation of equipment to accommodate physical distancing.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 27 This Year: 0 Cumulative: 27 Ratio: 100.0%
Net Expenditures: Budgeted: \$137,962.00 This Year: \$0.00 Cumulative: \$137,962.00 Ratio: 100.0%

Annual Narrative:

The Business Recovery Program Team collected the the full-time equivalent (FTE) employees information from the local, small businesses that received grant assistance in FY 2020-2021. A total of thirty-eight (38) jobs were retained as a result of the grants awarded through the Business Recovery Program. Thirty-seven (37) of the jobs employed low/mod persons. A total of thirty and a half (30.5) full-time equivalent jobs were retained by the businesses economically impacted by the COVID-19 pandemic. However, two (2) local businesses out of the twenty-seven (27) business grant recipients have closed. The City was unable to obtain the Direct Benefits information for the closed businesses.

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	18.00	18.00	18.00
Half-Time (20 Hrs.):	9.00	4.50	8.00
Three-Quarter-Time (30 Hrs.):	4.00	3.00	4.00
Total	31.00	25.50	30.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	1
Technicians	3
Sales	1
Office and Clerical	8
Service Workers	18
Total:	31

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During Quarter 1, the Business Recovery Program team collected the full-time equivalent (FTE) employees information from the local, small businesses. Thirty-one (31) jobs were retained as a result of the grant assistance. Thirty (30) of the jobs employed low/mod persons. A total of twenty-five and a half (25.5) FTE jobs were retained by the businesses economically impacted by the COVID-19 pandemic.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, there was no additional FTE information submitted by the local businesses. A letter will be sent to the businesses to remind them of the requirement to provide FTE information for the jobs created/retained through the Business Recovery Program.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 3, the Business Recovery Program team collected the full-time equivalent (FTE) employees information from the local, small businesses. Seven (7) jobs were retained as a result of the grant assistance. The Types of Jobs Retained included one (1) Office and Clerical position and six (6) Service Workers positions. All seven (7) of the jobs employed low/mod persons. A total of five (5) FTE jobs were retained by the businesses economically impacted by the COVID-19 pandemic.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Duarte CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1074-20 **Jurisdiction:** Duarte CDBG-CV1
Project Title: LACDA Small Business Grant Program - Special Economic Development
IDIS Number: 11692
Operating Agency: City of Duarte
Subrecipient Type: Participating City
Contract Period: 9/10/2020 to 6/30/2021
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

Due to COVID-19, the LACDA Small Business Grant Program will offer a maximum amount not to exceed \$10,000 to business that that create or retain jobs for low- and moderate-income persons (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 8 This Year: 0 Cumulative: 9 Ratio: 112.5%
Net Expenditures: Budgeted: \$97,824.00 This Year: \$0.00 Cumulative: \$91,624.00 Ratio: 93.7%

Annual Narrative:

A total of 9 businesses received grant funds which created 8 jobs and retained 3 jobs. The grant funds resulted in a total of 6.425 FTE jobs of which 6.425 FTE jobs employed low- and moderate-income persons.

Hawaiian Gardens CDBG- CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1093-19 **Jurisdiction:** Hawaiian Gardens CDBG-CV1
Project Title: Hawaiian Gardens CDBG-CV Senior Activities
IDIS Number: 11702
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 10/6/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

In response to the COVID-19 pandemic, this program will provide a variety of services for Hawaiian Gardens residents who are 55 years of age or older, including (but not be limited to): preparing and delivering meals, additional deliveries and “grab & go”, group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby, and educational websites, virtual case management, referrals, and information services via electronic devices, welfare checks, and dial-a-ride for those who need to get to a store or doctor. Senior residents may receive other services which include case management (including emergency call button services), social/recreational activities, food vouchers and taxi coupons, providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs and similar programs. The program will provide services to approximately 75 senior citizens during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 75 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$90,000.00 This Year: \$0.00 Cumulative: \$90,000.00 Ratio: 100.0%

Annual Narrative:

There was no activity to report for Quarter 2 of FY2021-2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Q1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1094-19 **Jurisdiction:** Hawaiian Gardens CDBG-CV1
Project Title: Neighborhood Cleanup
IDIS Number: 11711
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 11/20/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05V Neighborhood Cleanups
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

In response to the COVID-19 pandemic, this program will provide funds for City staff to conduct twelve (12) neighborhood clean-up activities that will remove approximately 2,000 tons of trash. This program supports the City's Code Enforcement Program by providing residents with free use of trash bins to dispose of unwanted trash (exceeding regular trash service) such as furniture, appliances and general household debris that would otherwise end up in public right-of-way. In addition, bins for green waste are also provided allowing residents an opportunity to cut/trim their own overgrown plants and vegetation in public view and discard that waste. In the past, this activity was conducted as large single-day community clean-up events with many residents and a great deal of social interaction involved. The clean-ups will now be conducted as more, smaller clean-ups conducted by City staff without requiring residents to gather and risk the spread of COVID-19.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 11,938 This Year: 11,938 Cumulative: 23,876 Ratio: 200%
Net Expenditures: Budgeted: \$27,977.00 This Year: \$2,793.00 Cumulative: \$26,795.00 Ratio: 95.8%

Annual Narrative:

A bulky item pick up was accomplished during the 1st quarter.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q1, City staff conducted one bulky item sweep.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Quarter 2 of FY2021-2022.

Quarter: 3 **Accomplishment Quantity:** 11,938

Accomplishment Narrative:

There was no activity to report for the 3rd Quarter.

The bulky item pick up was accomplished within the 1st quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for the 4th Quarter.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The bulky item pick up was accomplished during the 1st quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Puente CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1115-21 **Jurisdiction:** La Puente CDBG-CV1
Project Title: Business Assistance Grant Program
IDIS Number: 12011
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 2/28/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

The new Business Assistance Grant Program will fund one-time grants to locally owned small businesses within the City of La Puente that have been impacted by COVID-19 pandemic. The grants will range from \$1,700 to \$5,000. The funds will assist the local businesses with less than 20 employees and will assist to cover essential operating expenses such as rent, utilities, and payroll.

The funds will also assist in purchasing supplies and equipment for the safe reopening of the business such as masks, gloves, aprons, and/or gowns, goggles, and face shields. Additional items may also include products or materials to assist with infection prevention and physical distancing such as plexi-glass guards, signage and floor markers and other items deemed necessary for the reopening of the business.

The locally owned businesses serve the 61% low-and moderate- income residents within the City of La Puente limits and the adjacent census tracts in the unincorporated area. This program is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
Net Expenditures: Budgeted: \$20,799.00 This Year: \$20,315.00 Cumulative: \$20,315.00 Ratio: 97.7%

Annual Narrative:

Staff was able to successfully exhaust all Business Assistance Grant Funds by providing four one-time business assistance grants to four locally owned small businesses within the City of La Puente. These funds assisted to cover operating expenses and equipment supplies.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	4	5000
Total	4	5000

Quarter: 4 **Accomplishment Quantity:** 4

Accomplishment Narrative:

Staff was able to successfully provide four one-time business assistance grant to four locally owned small businesses within the City of La Puente. These funds will assist to cover operating expenses such as rent, utilities, payroll and equipment and supplies.

Funds were also used to pay for personnel, PPE supplies associated with the implementation of the program.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

La Verne CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1131-21 **Jurisdiction:** La Verne CDBG-CV1
Project Title: COVID ADA Automatic Doors at City Hall and Community Center
IDIS Number: 12049
Operating Agency: City of La Verne
Subrecipient Type: Participating City
Contract Period: 6/21/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID related project provides for the installation of touchless automatic doors at City of La Verne's City Hall entrance and Community Center Restrooms to minimize contact, reduce COVID spread, and to remove architectural and material barriers to provide access for the elderly and severely disabled adults.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$32,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project CDBG contract was executed late into the program year and closed without accomplishment. City to renew activity under CDBG-CV project No. CV1132-22, with project end date of June 30, 2023.

No leverage funds for this project.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The project CDBG contract was executed late into the program year and closed without accomplishment. City to renew activity under CDBG-CV project No. CV1132-22, with project end date of June 30, 2023.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Lawndale CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1011-19 **Jurisdiction:** Lawndale CDBG-CV1
Project Title: Senior Activities
IDIS Number: 11448
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 6/9/2020 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This continuing program provides a hot lunch meal program for City of Lawndale senior residents, age 55 and over. The program may include additional deliveries and “grab & go”, group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby, and educational websites. Activities may also include virtual case management, referrals, and information services via electronic devices.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 175 This Year: 36 Cumulative: 106 Ratio: 60.6%
Net Expenditures: Budgeted: \$194,224.00 This Year: \$71,349.00 Cumulative: \$142,398.00 Ratio: 73.3%

Annual Narrative:

During Fiscal Year 2021-2022, 84 seniors were served 21,678 lunches. The project Funding Period has been extended to June 30, 2023.

Leveraged funds supported this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	3
Black/African American - Non-Hispanic	4
White - Hispanic	20
White - Non-Hispanic	9
Total	36

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	36
Total	36

Quarter: 1 **Accomplishment Quantity:** 22

Accomplishment Narrative:

21 new and unduplicated senior citizen residents were enrolled in program during the 1st quarter and 5,796 meals were delivered.

Quarter: 2 **Accomplishment Quantity:** 4

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

Four new and unduplicated senior citizen residents were enrolled in program during the 2nd quarter and 5,796 meals were delivered.

Quarter: 3 **Accomplishment Quantity:** 5

Accomplishment Narrative:

5 new and unduplicated senior citizen residents were enrolled in program during the 3rd quarter, and 5,670 meals were delivered.

Quarter: 4 **Accomplishment Quantity:** 5

Accomplishment Narrative:

5 new and unduplicated senior citizen residents were enrolled in program during the 4th quarter, and 4,416 meals were provided.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Lomita CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1027-19 **Jurisdiction:** Lomita CDBG-CV1
Project Title: Lomita Business Incentive Loan Program
IDIS Number: 11444
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 6/4/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides forgivable business rehabilitation loans and grants to respond the impact of COVID-19. The loans and grants would be used to maintain the payroll for low-and moderate-income employees and business owners. Façade improvements, the correction of code violations and/or the purchase and the installation of fixed equipment would continue to be eligible uses of loan and/or grant funds.

The forgivable loans and grants may be awarded based upon \$35,000 in CDBG funds for each (1) permanent full time equivalent (FTE) job that will be created or retained. At least 51 percent of the jobs created and/or retained will be held by low-and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 15 This Year: 0 Cumulative: 15 Ratio: 100.0%
Net Expenditures: Budgeted: \$89,527.00 This Year: \$0.00 Cumulative: \$88,938.00 Ratio: 99.3%

Annual Narrative:

This project was completed during FY 2020-21.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project was completed during FY 2020-21.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Maywood CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1058-19 **Jurisdiction:** Maywood CDBG-CV1
Project Title: Safer at Home Program
IDIS Number: 11637
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/14/2020 to 6/30/2023
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment **Outcome:** Sustainability

Project Summary

This new program will provide funding for personnel to perform local enforcement activities required as a result of the Safer at Home Order to protect the public. City staff is needed to conduct monitoring of compliance by the local businesses and to provide traffic control assistance at “Grab and Go” food center locations.

The Safer at Home Order was issued by the Los Angeles County Health Officer to help slow the spread of the Novel Coronavirus (COVID-19) and protect public health and safety. The Order requires that Non-Essential Businesses close to the public. Violations of the Safer at Home Order jeopardize the health and safety of residents in the low- and moderate-income neighborhoods adjacent to the local businesses. City staff will visit the businesses that have remained open, provide information about COVID-19 Non-Essential Businesses, request businesses to cease operations, and enforce the Safe at Home Order.

Additionally, many of the City’s residents have experienced financial and economic distress affecting their ability to purchase food and groceries due to the COVID-19 pandemic. “Grab and Go” food distributions in the City are available for the residents. City staff will provide traffic control at the food distributions due to the large volume of residents and vehicles that are picking up meals and groceries to ensure public safety.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 56,680 Ratio: 200%
Net Expenditures: Budgeted: \$50,010.00 This Year: \$8,743.00 Cumulative: \$41,051.00 Ratio: 82.1%

Annual Narrative:

The economic impact from COVID-19 continues to affect the low-income residents of the community. The program provided access for residents to obtain basic food items and nutrition, as they continued to seek food assistance for their households. Forty-eight (48) food drives and three (3) food pantries were conducted during the year.

The Food Distributions and Food Pantries were offered through a collaboration between the City, the Los Angeles Regional Food Bank, and the YMCA. Assistance included setting up the sites, distributing food, providing traffic control, unloading food from the Food Bank supply trucks, monitoring social distancing between food recipients, delivering food to homebound seniors, and providing social distance monitoring at the food distribution locations.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Assistance was provided for food distribution events at thirty-one (31) Food Drives and two (2) Food Pantries during this

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Assistance was provided for food distribution events at eleven (11) Food Drives and one (1) Food Pantry during this quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Assistance was provided for food distribution events at three (3) Food Drives during this quarter.

Quarter: 4 **Accomplishment Quantity:** 28,340

Accomplishment Narrative:

Assistance was provided for food distribution events at three (3) Food Drives during this quarter. The City assisted with the set-up of stations, unloading food trucks, and distributing food to residents.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Monrovia CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1076-19 **Jurisdiction:** Monrovia CDBG-CV1
Project Title: Monrovia COVID-19 Emergency Rental Assistance Program
IDIS Number: 11675
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2022 **Quarter Completed:** 1
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 Rental Assistance Grant Program will assist low-and moderate-income qualified households with a supplemental payment not to exceed 6 consecutive months. Payments will be made on behalf of the renter to offset the cost of rent and rental arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$70,000.00 This Year: \$0.00 Cumulative: \$8,500.00 Ratio: 12.1%

Annual Narrative:

Program closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Program closed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1077-19 **Jurisdiction:** Monrovia CDBG-CV1
Project Title: Monrovia COVID-19 Emergency Utility Assistance Program
IDIS Number: 11676
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2021 **Quarter Completed:** 1
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new Monrovia COVID-19 Emergency Utility Assistance Program provides emergency utility payment assistance grants to income-eligible Monrovia households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay. Emergency Utility Payment Assistance grants are utility payments made on behalf of an income-eligible household, in an amount not to exceed \$150, for 1 month to maintain utility service and/or to reduce utility payment delinquency in arrears.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 16 This Year: 0 Cumulative: 34 Ratio: 212.5%
Net Expenditures: Budgeted: \$2,400.00 This Year: \$0.00 Cumulative: \$1,650.00 Ratio: 68.8%

Annual Narrative:

Program closed.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Program closed.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1079-19 **Jurisdiction:** Monrovia CDBG-CV1
Project Title: Monrovia COVID19 Food Distribution Program
IDIS Number: 11678
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID19 Food Distribution Program provides food distribution to Monrovia households and individuals, economically impacted by the COVID19 pandemic, through distribution by the Foothill Unity Center.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$58,130.00 This Year: \$30,749.00 Cumulative: \$58,128.00 Ratio: 100.0%

Annual Narrative:

In the program period, a total of 64 individuals were served through this program. The Foothill Unity Center has successfully expended all program funds to assist our low-mod-income individuals in Monrovia with free meal assistance. Therefore, the program is officially closed as of Q4. Over the course of two fiscal years (20-21/21-22), the Foothill Unity Center assisted 381 individuals and 140 households. During FY21-22, the Foothill Unity Center provided a total of 445,858 meals. City staff is grateful for the opportunity this program provided, as well as the Foothill Unity Center taking on the task of offering this program and facilitating it to our Monrovia residents most in need.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, city staff has been assisting Foothill Unity Center by updating the main contact with the FY2021-22 approved allocation of funds that must be expended by or prior to June 30, 2022.

The Foothill Unity Center has submitted all required documentation for each month which includes the invoice breaking down the approved charges for the program. Due to privacy concerns, the Foothill Unity Center collects and has on file all of the other supporting documentation for clients who are eligible and are receiving services for the program.

The Foothill Unity Center continues to be an amazing sub-recipient to work with that provides food distribution services to our low-mod income population in Monrovia.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q2, the Foothill Unity Center has done weekly food distributions at the Monrovia site through deliveries, drive-thru, and walk-ups which totaled 98,428 meals distributed between October and December. With the help of the CDBG COVID-19 Food Distribution Program, they were able to provide groceries, bagged lunches, and hot meals to those in need. The items included were the following:

- Bread/Veggie/Dairy Food

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

- Full Food
- Bagged lunches
- Hot meals

In addition to the Food Distribution, the Foothill Unity Center provides other services that assist our community. Please see below for the type of services they provided:

- Health Education & Health Access
- Monthly Homebound and Senior Food Box Deliveries
- Thanksgiving and Holiday foods for housed participants (November & December)
- Thanksgiving and Holiday hot meals for unhoused participants (November & December)
- Holiday toys and gifts for families with children (December)
- Holiday Homeless Boutique for unhoused participants to access warm clothing and shoes
- Weekly mobile showers

City staff has been assisting the Foothill Unity Center by updating the main contact with the ongoing changes to the available funds leftover to expend by or prior to June 30, 2022.

The Foothill Unity Center continues submitting all required documentation for each month which includes the invoice breaking down the approved charges for the program. Due to privacy concerns, the Foothill Unity Center collects and has on file all of the other supporting documentation for clients that are eligible and are receiving services for the program.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q3, the Foothill Unity Center has done the following activities related to food distribution this quarter period:

- Homebound Food Delivery Program
- Lunches & Meals for Unhoused Participants
- Older Adult Food Box Program
- Café Bistro: making smoothies filled with vegetables for unhoused participants

A total of 174,000 meals were distributed between January and March at the Monrovia site.

In addition to the Food Distribution, the Foothill Unity Center provides other services that assist our community. Please see below for the type of services they provided...

- Provided COVID-19 Supplies (masks, wipes, hand sanitizer)
- COVID-19 Testing
- Covid-19 Booster Clinic
- STI Testing
- Vision Clinic with UCLA
- Health Education
- COVID-19 Education
- Nutrition Classes
- Blood Pressure Screenings with the nurses from APU
- Care Coordination
- Health Workshop
- Healthcare Advocacy
- Lunar New Year Event
- Spring into Health Celebration
- Irish Heritage Celebration
- VITA Tax Services

City staff has been assisting the Foothill Unity Center by updating the main contact with the ongoing changes to the available funds leftover to expend by or prior to June 30, 2022.

The Foothill Unity Center continues submitting all required documentation for each month which includes the invoice breaking down with the approved charges for the program. Due to privacy concerns, the Foothill Unity Center collects and has on file all of the other supporting documentation for clients that are eligible and are receiving services for the program.

Quarter: 4 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

During Q4, the Foothill Unity Center has done the following activities related to food distribution this quarter period:

- Homebound Food Delivery Program
- Lunches & Meals for Unhoused Participants
- Older Adult Food Box Program
- Café Bistro: making smoothies filled with vegetables for unhoused participants

A total of 173,430 meals were distributed between April and June at the Monrovia site.

The Foothill Unity Center has successfully expended all program funds to assist our low-mod income residents with food distribution services. In FY21-22 the Foothill Unity Center provided a total of 445,858 meals to those most in need in Monrovia. City staff is grateful for the opportunity this program provided and for the Foothill Unity Center moving this program forward for the betterment of our community.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1078-19 **Jurisdiction:** Monrovia CDBG-CV1
Project Title: Monrovia COVID19 Senior Meals on Wheels Program
IDIS Number: 11677
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID19 Senior Meals on Wheels Program provides home delivered meals, to seniors, aged 55 years and older, observing stay-home orders during the COVID19 pandemic, through the Volunteer Center of San Gabriel Valley (VCSGV).

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 58 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$59,100.00 This Year: \$31,500.00 Cumulative: \$59,100.00 Ratio: 100.0%

Annual Narrative:

A total of 27 seniors were served through this program.

During Q3, the VCSGV has successfully expended all program funds to assist our seniors with free meals. Therefore, the program is officially closed as of Q3. Over the course of two fiscal years (20-21/21-22) the Volunteer Center of San Gabriel Valley (VCSGV) provided 5,008 free meals to seniors in need throughout the Monrovia community. City staff is grateful for the opportunity this program provided, as well as the VCSGV taking on the task of offering this program and facilitating it to our seniors most in need.

As of Q4 of FY21-22, the City of Monrovia has successfully expended the additional CDBG-CV funds that was awarded on and approved by City Council on May 19, 2020. The total expended is \$127,380 and funds were used for the following programs.

- 1.CDBG-CV Emergency Rental Assistance – Program closed
- 2.CDBG-CV Emergency Utility Assistance – Program closed
- 3.CDBG-CV Food Distribution – Program closed
- 4.CDBG-CV Senior Meals on Wheels – Program closed

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

CDuring Quarter 1, city staff assisted the Volunteer Center of San Gabriel Valley (VCSGV) by updating the main contact with the FY2021-22 approved allocation of funds that must be expended by or prior to June 30, 2022.

The VCSGV submitted all required supporting documentation for each month which includes the following

- Invoice cover page stating proper breakdown of approved charges; meals, supplies, administration, and gas
- Invoices for all applicants that received the services through the program
- A list of all the applicants assisted through the program (17 from July to September) and indicating the number of meals

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q2, City staff has been assisting the Volunteer Center of San Gabriel Valley (VCSGV) by updating the main contact with the FY21-22 approved allocation of funds that must be expended by or prior to June 30, 2022.

Currently, the VCSGV has been submitting all required supporting documentation for each month which includes the following:

- Invoice cover page stating proper breakdown of approved charges; meals, supplies, administration, and gas
- Invoices for all applicants that received the services through the program
- A list of all the applicants assisted through the program (13-16 assisted October to December) and indicating the number of meals (954 meals from October to December).
- Drop-off routes to support gas charges
- New eligible applicants applications and a copy of their driver's license

The VCSGV continues to be an amazing sub-recipient to work with and to be able to provide our senior community with meals.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 3, the VCSGV submitted all of the required supporting documentation listed below:

- Invoice cover page stating proper breakdown of approved charges; meals, supplies, administration, and gas
- Invoices for all applicants that received the services through the program
- A list of all the applicants assisted through the program (9-16 assisted January to March) and indicating the number of meals (704 meals from January to March).
- Drop-off routes to support gas charges
- New eligible applicants' applications and a copy of their driver's license

By the end of Q3, the VCSGV has successfully expended all program funds to assist our seniors with free meals. Therefore, the program is officially closed as of Q3. Over the course of two fiscal years (20-21/21-22), the Volunteer Center of San Gabriel Valley (VCSGV) provided 5,008 free meals to seniors in need throughout the Monrovia community. City staff is grateful for the opportunity this program provided, as well as the VCSGV taking on the task of offering this program and facilitating it to our seniors most in need.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Program closed in FY21-22 Quarter 3.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Rancho Palos Verdes
CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1101-20 **Jurisdiction:** Rancho Palos Verdes CDBG-CV1
Project Title: CDBG-CV Senior Activities
IDIS Number: 11772
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 3/24/2021 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

In response to COVID-19, this program provides a variety of public services to senior citizens who are 55 years of age or older, including but not be limited to, Meals on Wheels and Peninsula Seniors programs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$86,499.00 This Year: \$2,876.00 Cumulative: \$5,884.00 Ratio: 6.8%

Annual Narrative:

Staff is planning for the project to begin during the 1st quarter of FY 2022-23.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 1st quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 2nd quarter.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 3rd quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 4th quarter.

Rolling Hills Estates CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1039-19 **Jurisdiction:** Rolling Hills Estates CDBG-CV1
Project Title: Senior Activities
IDIS Number: 11449
Operating Agency: City of Rolling Hills Estates
Subrecipient Type: Participating City
Contract Period: 6/9/2020 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new program is in response to the COVID-19 pandemic. The program provides a variety of services for Rolling Hills Estates senior residents who are 55 years of age or older. The program may include preparing and delivering meals, additional deliveries and “grab & go”, group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby, and educational websites, virtual case management, referrals, and information services via electronic devices, welfare checks, and dial-a-ride for those who need to get to a store or doctor. Senior residents may receive other services which include case management (including emergency call button services), social/recreational activities, food vouchers and taxi coupons, providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs and similar programs. The program will provide services to approximately 40 senior citizens during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 131 Ratio: 327.5%
Net Expenditures: Budgeted: \$17,856.00 This Year: \$6,967.00 Cumulative: \$9,974.00 Ratio: 55.9%

Annual Narrative:

22 seniors were documented as served and entered in the Public Service Panel during FY 2021-22. There was some delay in the processing of new in-take forms at the end of June. Several new clients will be added to the Public Service Panel in July 2022. The project has been amended with an updated End Date of June 30, 2023.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Q1.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity to report for Q2.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Supplies for newly replenished senior care packages were ordered during the 3rd quarter. Delivery of the order was delayed due to a back log in the supply chain for test kits and masks. The shipment arrived early in the 4th quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

70 senior care packages were distributed during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Dimas CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1117-21 **Jurisdiction:** San Dimas CDBG-CV1
Project Title: LACDA Small Business Grant Program - Special Economic Development (CDBG-CV)
IDIS Number: 12012
Operating Agency: City of San Dimas
Subrecipient Type: Participating City
Contract Period: 2/28/2022 to 6/30/2023
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

Due to COVID-19, this program provides funding for a Small Business Assistance (SBA) Grant Program to exclusively assist businesses impacted by COVID-19 and located in the City of San Dimas. The program will be administered by LACDA on behalf of the City of San Dimas and offers grants in the amount of \$10,000 to businesses that create or retain a Full-Time Equivalent job for a low-and moderate-income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$18,506.00 This Year: \$18,506.00 Cumulative: \$18,506.00 Ratio: 100.0%

Annual Narrative:

A total of one (1) businesses received grant funds, which created 0 jobs and retained 2 jobs. The grant funds resulted in a total of 1.5 FTE jobs of which 1.5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	1
White - Non-Hispanic	1
Total	2

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	1
Moderate	1
Total	2

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	1.00	1.00	1.00
Half-Time (20 Hrs.):	1.00	0.50	1.00
Total	2.00	1.50	2.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	1
Service Workers	1

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Total:

2

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 2

Accomplishment Narrative:

One (1) existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Fernando CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1089-19 **Jurisdiction:** San Fernando CDBG-CV1
Project Title: CDBG-CV PPE Business Assistance
IDIS Number: 11685
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 8/26/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new COVID-19 program provides for Personal Protective Equipment (PPE) to businesses based on demonstrated need. The PPE may include touchless hand sanitizer dispensers (with sanitizer refills), plastic face shields, plastic gloves, and disposable masks to be provided to each qualifying business. The City will also purchase and provide posters and signs notifying customers of the required social distancing protocols as well as floor decals to direct patrons where to stand while inside the business.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 200 This Year: 0 Cumulative: 68 Ratio: 34.0%
Net Expenditures: Budgeted: \$27,200.00 This Year: \$0.00 Cumulative: \$19,035.00 Ratio: 70.0%

Annual Narrative:

No activity to report for Quarter 2. This project will be closed, and the remaining balance will be used for the San Fernando LACDA Small Business Grant Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for the 1st quarter for FY 2021-22.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 2. This project will be closed, and the remaining balance will be used for the San Fernando LACDA Small Business Grant Program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1088-19 **Jurisdiction:** San Fernando CDBG-CV1
Project Title: CDBG-CV Residential Food Distribution Program
IDIS Number: 11693
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 9/23/2020 to 6/30/2022 **Quarter Completed:** 2
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 Food Distribution program provides goods, to each income qualifying household, to include: canned meat and vegetables, pasta, sugar, spices, sauces, canned soups and stews, coffee and tea, tice, baby food, etc. Personal protective equipment including masks, hand sanitizer, and disinfectant solution may also be provided.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 400 This Year: 0 Cumulative: 345 Ratio: 86.2%
Net Expenditures: Budgeted: \$109,173.00 This Year: \$0.00 Cumulative: \$108,817.00 Ratio: 99.7%

Annual Narrative:

No activity to report for Quarter 2. This project will be closed, and the remaining balance will be used for the San Fernando LACDA Small Business Grant Program.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for the 1st quarter.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

No activity to report for Quarter 2. This project will be closed, and the remaining balance will be used for the San Fernando LACDA Small Business Grant Program.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1126-21 **Jurisdiction:** San Fernando CDBG-CV1
Project Title: LACDA COVID19 SBG R3-SF
IDIS Number: 12019
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 3/30/2022 to 6/30/2022
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity **Outcome:** Sustainability

Project Summary

This new program provides funding for LACDA to administer Small Business Grants (SBG) on behalf of the City of San Fernando to exclusively benefit local businesses impacted by COVID19 located in the City of San Fernando. LACDA SBG offers \$10,000 grants to businesses that provides goods and services to residents in predominately low- and moderate-income communities.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$8,521.00 This Year: \$8,521.00 Cumulative: \$8,521.00 Ratio: 100.0%

Annual Narrative:

A total of six (6) business received grants.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 1

Accomplishment Narrative:

One (1) existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide goods and services that serve a residential area comprised of predominately low-and moderate-income residents.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Gabriel CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1123-21 **Jurisdiction:** San Gabriel CDBG-CV1
Project Title: COVID-19 Senior Meals Program 2
IDIS Number: 12052
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 6/7/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides delivery of senior meals in place of the regular congregate meal program. The City of San Gabriel initiated meal delivery on March 21, 2020.

The City, in conjunction with YWCA, established meal delivery so that our seniors could remain at home. YWCA provides two (2) site managers to organize and prepare the food for delivery and City staff pack and deliver meals.

Accomplishments and Net Expenditures

Priority Need:	CD - Senior Programs		
Performance Indicator:	People (General)		
Quantitative Accomplishments:	Goal: 5	This Year: 0	Cumulative: 0 Ratio: 0.0%
Net Expenditures:	Budgeted: \$1,000.00	This Year: \$679.00	Cumulative: \$679.00 Ratio: 67.9%

Annual Narrative:

The meal program is offered by the City of San Gabriel in partnership with the YWCA of San Gabriel Valley. We served approximately 143 senior each week through a meal pick-up option. Staff is working with YWCA to implement a hybrid program that would still offer a meal pick-up option on Tuesday but would add in hot meals in person on Mondays and Wednesdays. The participants were logged in last fiscal year's reporting period.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Q4 we were offering meal pick-up options to senior resident of San Gabriel, in partnership with the YWCA of San Gabriel Valley. We averaged approximately 143 seniors served each week. The participants received 7 meals (5 frozen and 2 fresh) each Tuesday. We provide staff assistance with packaging and handing out meals as well as preparing and tearing down the distribution space.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Marino CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1004-19 **Jurisdiction:** San Marino CDBG-CV1
Project Title: COVID19 Senior Outreach Program
IDIS Number: 11614
Operating Agency: City of San Marino
Subrecipient Type: Participating City
Contract Period: 7/2/2020 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new program provides COVID19 senior outreach activities such as COVID 19 health information and food & health essentials pick-up and contact-less delivery service for age-qualified seniors following stay-at-home orders and to reduce the risk of exposure for seniors to COVID19 in public spaces.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 186 Cumulative: 248 Ratio: 248.0%
Net Expenditures: Budgeted: \$30,806.00 This Year: \$17,104.00 Cumulative: \$29,459.00 Ratio: 95.6%

Annual Narrative:

In total, 186 members of the public were able to benefit from various activities put on by the Library and Recreation staff in order to get seniors out of their home and learn new skills while also being safe during the pandemic. The Happy Hour events received very positive feedback as it gave citizens a chance to mingle and be entertained. The City continues to look for ways to provide engaging activities while navigating the challenges of the pandemic.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	86
Asian and White - Non-Hispanic	3
White - Hispanic	8
White - Non-Hispanic	89
Total	186

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	186
Total	186

Quarter: 1 **Accomplishment Quantity:** 67

Accomplishment Narrative:

During the quarter, 102 San Marino clients were served by the Senior Outreach Program.

- The Community Services Department hosted its first ever "Happy Hour Social" with a Luau theme at Lacy Park on Wednesday, July 14, 2021. Seniors were treated to a Hawaiian style dinner, music and a hula dancing show. In total, 76 people signed up for this event.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- One senior excursion was offered during the 1st quarter. The “Take a Slice of Orange County” excursion took place on Thursday, September 2, 2021 with 17 registered participants. Attendees visited the Santa Fe Train Depot, Hilbert Museum and Old Town Orange. Participants were able to view a wide array of art including oil paintings, sketches and lithographs as well as explore various antique shops.
- In order to promote health and wellness a walking club lead by an instructor was created at Lacy Park. The class runs on Tuesdays and Thursdays from 7:30am to 8:30am. There are currently 10 registered participants.

Quarter: 2 **Accomplishment Quantity:** 66

Accomplishment Narrative:

During the quarter, San Marino clients were served by the Senior Outreach Program in a variety of ways.

- The Community Services Department hosted a second “Happy Hour Social” with a Magic Mystery theme at Lacy Park on Wednesday, October 6, 2021. Seniors were treated to an Italian style dinner, music and a magic show. In total, 69 people registered for this event.
- One senior excursion was offered during quarter 2. The “Mission Inn Festival of Lights” excursion took place on Thursday, December 2, 2021 with 28 registered participants. Attendees visited the beloved Southern California tradition recently named “Best Public Holiday Light Display in the Nation” by USA Today. Participants also had an Italian style dinner prior to attending the display.
- In order to promote health and wellness a walking club lead by an instructor was created at Lacy Park. The class runs on Tuesdays and Thursdays from 7:30am to 8:30am. There are currently 12 registered participants.

Quarter: 3 **Accomplishment Quantity:** 46

Accomplishment Narrative:

Due to COVID Closures in the months of January and February, programming was suspended until March. Below are the activities that were held during the quarter.

- The Community Services Department continues to invite San Marino residents to join our walking club. This program is led by a fitness instructor and includes lectures on healthy living and making the right health choices for a longer and happier life. Participants are encouraged to ask questions about diet, fitness and healthy habits.
- In March, the Community Services Department held Happy Hour - Shamrock Bingo at Lacy Park. San Marino Residents received a free lunch and played bingo while they socialized with their neighbors. Participants had a great time dressing up in green and enjoying time together. In total 35 participants signed up for this activity.
- iPhone Beginning class was held at Crowell Public Library beginning in January but was delayed until March due to COVID-related issues. This program was a crash course on using iPhone and included calling, texting, and social media.

Quarter: 4 **Accomplishment Quantity:** 7

Accomplishment Narrative:

Below are the activities that were held during the quarter.

- The Community Services Department continues to invite San Marino residents to join our walking club. This program is led by a fitness instructor and includes lectures on healthy living and making the right health choices for a longer and happier life. Participants are encouraged to ask questions about diet, fitness and healthy habits.
- During March 2, 2022 through May 4, 2022, an iPhone beginners class was held at Crowell Public Library. This program was a crash course on using an iPhone and included calling, texting, and social media.

During June 2022, an iPad beginners class was held at Crowell Public Library. This program was a crash course on using an iPad and included texting, downloading library books and social media.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

**Santa Fe Springs CDBG-
CV1**

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1108-20 **Jurisdiction:** Santa Fe Springs CDBG-CV1
Project Title: City of Santa Fe Springs CDBG-CV Small Business Grant Program
IDIS Number: 11769
Operating Agency: City of Santa Fe Springs
Subrecipient Type: Participating City
Contract Period: 5/7/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides grants to business to respond to the impact of COVID-19. The grants may be used for operating expenses and to maintain the payroll for low-and-moderate income employees and business owners.

The grants may be awarded based upon \$10,000 in CDBG-CV funds for each (1) permanent full time equivalent (FTE) job that will be created or retained. At least 51 percent of the jobs created and/or retained will be held by low-and-moderate income individuals. Participating business are to make every effort to maintain the employment level for at least one year.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 8 This Year: 0 Cumulative: 8 Ratio: 100.0%
Net Expenditures: Budgeted: \$78,692.00 This Year: \$0.00 Cumulative: \$78,692.00 Ratio: 100.0%

Annual Narrative:

This program provided grants to businesses to respond to the impact of COVID-19. The grants may be used for operating expenses and maintaining the payroll for low-and-moderate income employees and business owners. The City of Santa Fe Springs awarded grants to eight (8) small businesses to assist them with rent, payroll, and utilities due to covid-related costs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	4
Asian and White - Non-Hispanic	1
Other Race - Hispanic	1
White - Hispanic	2
Total	8

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

The City was able to assist and award grants to 8 small businesses that were impacted by Covid-19. These small businesses were able to keep their business operating with the assistance they received.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Quarter: 3 **Accomplishment Quantity:** 0

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

Accomplishment Narrative:

This project is complete. The City awarded CDBG-CV grants to 8 small businesses.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This program provided grants to a total of eight (8) businesses to respond to the impact of COVID-19. The grants may be used for operating expenses and to maintain the payroll for low-and-moderate income employees and business owners.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Signal Hill CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1090-19 **Jurisdiction:** Signal Hill CDBG-CV1
Project Title: CDBG-CV Senior Food Program
IDIS Number: 11686
Operating Agency: City of Signal Hill
Subrecipient Type: Participating City
Contract Period: 8/26/2020 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

In response to COVID-19, this project provides meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries to residents who are 55 years of age and older on a bi-monthly basis. If needed, this program may provide a variety of additional public services to senior citizens, including (but not be limited to): dial-a-ride for those who need to get to a store or doctor, social/recreational activities, food vouchers and taxi coupons. Other services may include providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior home-share), in-home care, medical and dental needs and similar programs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$35,550.00 This Year: \$22,124.00 Cumulative: \$27,339.00 Ratio: 76.9%

Annual Narrative:

22 families were served on 6 occasions for a total of 132 client contacts during FY 2021-22. The project was amended to have a new End Date of June 30, 2022.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 1st quarter. The CDBG Senior Food Distribution (D96546-21) program funds will be used before the CDBG-CV funds budgeted for this project.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 2nd quarter. The CDBG Senior Food Distribution (D96546-21) program funds will be used before the CDBG-CV funds budgeted for this project.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

An amendment was submitted to LACDA during the 3rd quarter to decrease the project budget, and to use the remaining funds to setup a CDBG-CV Family Food Distribution program. There was no client activity during the 3rd quarter.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

22 families were served this quarter on 6 occasions for a total of 132 client contacts.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1129-21 **Jurisdiction:** Signal Hill CDBG-CV1
Project Title: Family Food Distribution Program
IDIS Number: 12051
Operating Agency: City of Signal Hill
Subrecipient Type: Participating City
Contract Period: 6/14/2022 to 6/30/2023
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

In response to COVID-19, this program provides meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries to low to moderate- income eligible Signal Hill households on a bi-monthly basis. The program will provide services to approximately 50 households during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$29,412.00 This Year: \$24,859.00 Cumulative: \$24,859.00 Ratio: 84.5%

Annual Narrative:

The project was setup during the 4th quarter of FY 2021-22. There was no activity during FY 2021-22. The project will continue into FY 2022-23 and it has an End Date of June 30, 2023.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

There was no activity during the 4th quarter.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

**South El Monte CDBG-
CV1**

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1055-19 **Jurisdiction:** South El Monte CDBG-CV1
Project Title: COVID19 Small Business Grant Program
IDIS Number: 11715
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 6/25/2020 to 6/30/2021
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new COVID19 Small Business Grant program provides grants up to \$5,000 to eligible independently owned and operated South El Monte small businesses, having been in business for at least one (1) year with no more than 5 full-time equivalent (FTE) employees including the owner, economically impacted by COVID19 for the purposes of retaining at least one full-time equivalent (FTE) permanent job held by low-and-moderate income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 24 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$120,000.00 This Year: \$0.00 Cumulative: \$38,500.00 Ratio: 32.1%

Annual Narrative:

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

**South Pasadena CDBG-
CV1**

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1109-20 **Jurisdiction:** South Pasadena CDBG-CV1
Project Title: Senior Nutrition Program
IDIS Number: 11784
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 6/18/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

In response to COVID-19, the Senior Center offers meal delivery to South Pasadena senior residents at a cost of \$3 per meal. This program covers the entire cost for Senior Nutrition program participants (\$3 per meal) for an approximated period of three months.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$20,528.00 This Year: \$20,321.00 Cumulative: \$20,321.00 Ratio: 99.0%

Leverage Funds Expended:

Source	Amount
General Fund	\$4,800.00
Total Leverage Funds	\$4,800.00

Annual Narrative:

With CDBG-CV1 assistance, the City has been able ensure that our most vulnerable population received healthy and nutritious meals free of charge for three months. The additional support came when Los Angeles County re-initiated a more restrictive phase of the pandemic after lifting many requirements of the Safer At Home Health Order.

With CDBG assistance, we successfully distributed approximately 3,927 meals free of charge to 71 unduplicated seniors. The Senior Center was able to exceed our goal of 1,000 free home delivered meals per month as well as our accomplishment goal of 40.

The program was very successful and met all achievement goals and was well received by participants.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

With CDBG assistance, we successfully distributed 3,921 meals free of charge to 65 unduplicated seniors. The Senior Center was able to exceed our goal of 1,000 free home delivered meals per month as well as our accomplishment goal of 40.

In July 2021, a total of 1,217 meals were delivered to South Pasadena homebound seniors. In August 2021, we saw an increase in meals delivered to homebound seniors with a total of 1,358 for the month. In the last month of the quarter, 1,346 meals were delivered to homebound seniors and an additional 88 meals were picked up by Los Angeles County residents through the Grab & Go Program.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

2021-2022 CAPER CDBG Activity Listing **(Activities Included in Analysis)**

During Quarter 2 the program saw an addition of six participants to receive support from CDBG-CV1 funds. The remaining funds allocated that were not expended during Quarter 1 were used to cover the cost of meals order during the month of October 2021.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project completed in Q2.

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Project was completed during Quarter 2.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Torrance CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1097-20 **Jurisdiction:** Torrance CDBG-CV1
Project Title: COVID-19 Emergency Rental Assistance Program
IDIS Number: 11748
Operating Agency: City of Torrance
Subrecipient Type: Participating City
Contract Period: 3/15/2021 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID-19 Rental Assistance Grant Program will assist low-and moderate-income residents with up to \$1,000 per month, for a maximum period of 3 months, to maintain housing and/or to reduce rental payment delinquency in arrears. Recipients must show that they are unable to make their housing/rental payment due to the impacts of COVID-19.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 90 This Year: 0 Cumulative: 91 Ratio: 101.1%
Net Expenditures: Budgeted: \$344,081.00 This Year: \$7,226.00 Cumulative: \$304,771.00 Ratio: 88.6%

Annual Narrative:

During the program year, the City of Torrance created and administered a Rental Assistance Grant Program to assist low-and moderate-income residents with up to \$1,000 per month, for a maximum period of 3 months, to maintain housing. The City of Torrance contracted with Willdan Engineering to administer the program. At the end of the year, the City of Torrance had made 91 rent relief payments to Torrance renters impacted by the COVID-19 pandemic. The City will make one additional funding request for the Consultant's final billing.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

In Q1 2021, the City of Torrance continued to contract with Willdan Engineering to perform the recordkeeping functions for the rent relief program. The only funding request during this period was the final payment to the vendor, Willdan Engineering, to close out the contract.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1103-19 **Jurisdiction:** Torrance CDBG-CV1
Project Title: Small Business Assistance Grant Program
IDIS Number: 11768
Operating Agency: City of Torrance
Subrecipient Type: Participating City
Contract Period: 5/7/2021 to 6/30/2021
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Torrance to exclusively benefit local businesses located in the City of Torrance. The LACDA SBA Grant Program offers \$10,000 grants to businesses that create or retain a Full-Time Equivalent job of a low-and moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 10 This Year: 10 Cumulative: 20 Ratio: 200%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$20,000.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

A total of 10 businesses received grant funds which created 0 jobs and retained 10 jobs. The grant funds resulted in a total of 9 FTE jobs of which 7 FTE jobs employed low- and moderate-income persons.

Quarter: 1 **Accomplishment Quantity:** 10

Accomplishment Narrative:

10 grants awarded.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1118-21 **Jurisdiction:** Torrance CDBG-CV1
Project Title: Torrance Temporary Pallet Shelter Program
IDIS Number: 12042
Operating Agency: City of Torrance
Subrecipient Type: Participating City
Contract Period: 5/24/2022 to 6/30/2023 **Quarter Completed:** 4
Activity Code: 03C Homeless Facilities (Not Operating Costs)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new COVID19-related project provides for the purchase and installation of safe and secure temporary pallet shelters and additional support units for the City of Torrance's Temporary Pallet Shelter Program. This project is intended to address the increasing number of people experiencing homelessness due to the pandemic by providing non-congregate shelter units.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 40 This Year: 40 Cumulative: 40 Ratio: 100.0%
Net Expenditures: Budgeted: \$39,310.00 This Year: \$39,310.00 Cumulative: \$39,310.00 Ratio: 100.0%

Annual Narrative:

The City of Torrance purchased 40 shelter units and additional support units from Pallet SPC using the CDBG-CV funding in combination with other funding sources. This project provides housing for 40 households who will receive case management and housing location to meet their permanent housing stability goals. The units have been installed and the Temporary Housing Site is ready for occupancy effective July 5, 2022. Harbor Interfaith Services is the operator of the Temporary Housing Site.

Quarter: 4 **Accomplishment Quantity:** 40

Accomplishment Narrative:

In Quarter 4, the City of Torrance purchased the 40 shelter units and additional support units from Pallet SPC using the CDBG-CV funding in combination with other funding sources. The units have been installed and the Temporary Housing Site is ready for occupancy effective July 5, 2022.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

**Westlake Village CDBG-
CV1**

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1127-21 **Jurisdiction:** Westlake Village CDBG-CV1
Project Title: COVID-19 LACDA/Cities Small Business Grant Program
IDIS Number: 12015
Operating Agency: City of Westlake Village
Subrecipient Type: Participating City
Contract Period: 3/15/2022 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity **Outcome:** Availability/Accessibility

Project Summary

This program provides funding for a Small Business Assistance (SBA) Grant Program to exclusively assist businesses impacted by COVID-19 and located in the City of Westlake Village. The program will be administered by LACDA on behalf of the City of Westlake Village and offers grants in the amount of \$10,000 to businesses that create or retain a Full-Time Equivalent job for a low-and moderate-income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$18,250.00 This Year: \$18,250.00 Cumulative: \$18,250.00 Ratio: 100.0%

Annual Narrative:

A total of 2 businesses received grant funds however businesses have not yet employed low- and moderate-income persons for the newly created jobs.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Outreach efforts to local businesses were conducted, applications were received, and LACDA began working with businesses selected through a lottery to review and approve grants.

Quarter: 4 **Accomplishment Quantity:** 2

Accomplishment Narrative:

Two (2) grant applications were funded and the businesses are in the process of hiring low- and moderate-income persons.

2021-2022 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Countywide CDBG-CV1

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1113-21 **Jurisdiction:** Countywide CDBG-CV1
Project Title: COVID-19 Enhanced Resident Services
IDIS Number: 11877
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 6/30/2021 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This new CDBG-CV1 project provides enhanced trash, utilities, and other support services to all public and affordable housing residents of Los Angeles County complying with State and County COVID-19 Safer-at-Home orders. Compliance with health and safety orders, and the economic impact of the COVID-19 pandemic has increased the need for these services for all 2,962 public and affordable units located at 63 sites throughout Los Angeles County.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,962 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$600,000.00 This Year: \$241,953.38 Cumulative: \$600,000.00 Ratio: 100.0%

Annual Narrative:

For the program year FY21-22, this project provided enhanced trash, utilities, and other support services to all public and affordable housing residents of Los Angeles County to comply with State and County COVID-19 Safer-at-Home orders. Compliance with health and safety orders, and the economic impact of the COVID-19 pandemic has increased the need for these services for all 2,962 public and affordable units located at 63 sites throughout Los Angeles County.

The funds covered additional cost in utility, specialized COVID cleaning procedures, as well as resident services at the sites during the pandemic.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project is on-going. It is to provide COVID relief for the enhanced trash, utilities, and Resident Services' support services for all housing sites.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This new CDBG-CV1 project provides enhanced trash, utilities, and other support services to all public and affordable housing residents of Los Angeles County complying with State and County COVID-19 Safer-at-Home orders. Compliance with health and safety orders, and the economic impact of the COVID-19 pandemic has increased the need for these services for all 2,962 public and affordable units located at 63 sites throughout Los Angeles County.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

This project covered enhanced trash, utilities, and other support services to all public and affordable housing residents of Los Angeles County complying with State and County COVID-19 Safer-at-Home orders. The project will be fully expended by 4/30/2022.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During the fourth quarter, this project continued to provide enhanced trash, utilities, and other support services to all public and affordable housing residents of Los Angeles County to comply with State and County COVID-19 Safer-at-Home orders.

The funds covered additional cost in utility, specialized COVID cleaning procedures, as well as resident services at the sites during the pandemic.

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1102-20 **Jurisdiction:** Countywide CDBG-CV1
Project Title: Elderly Nutrition Program
IDIS Number: 11752
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 3/24/2021 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This program provides funding for both the Elderly Nutrition Program Plus (ENP+) and the regular Elderly Nutrition Meal pick up and home delivery program currently being administered by the Workforce Development, Aging and Community Services (WDACS).

The program ensures that vulnerable older adults impacted by stay safe orders related to the COVID-19 pandemic receive critically needed home delivered meals. These meals are prepared and delivered by contracted vendors and provide 2 meals per day, 5 days per week. The meals are lunch/dinner style and are well balanced and designed to provide adequate nutrition for older adults.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,700 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$15,234,849.00 This Year: \$9,190,554.00 Cumulative: \$14,008,513.00 Ratio: 92.0%

Annual Narrative:

Project funds were used to provide meal services to older adults 60 years and older that were effected by the Covid-19 pandemic.

Total number of meals served were: 694,422

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Report attached. Report is password protected. To open please use: LACDAQ1!

Total numbers for Q1:

Clients 3,522 Meals 292,045

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Report attached. Report is password protected. To open please use: LACDAQ2!

Total numbers for Q2 2021:

Clients: 3,177

Meals served: 280,546

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Report attached. Report is password protected. To open report please use password: LACDAQ3@

Total numbers for Q3 2021-2022:

Clients: 2,900

Meals served: 121,831

Quarter: 4 **Accomplishment Quantity:** 0

Accomplishment Narrative:

Currently, LACDA and AD are working on repurposing the remaining funds for one meal provider serving the San Gabriel Valley cities, therefore no meals or clients were served in quarter 4 utilizing project funds. Funds will be used in next fiscal year.

Excel file submitted: Password is LACDAQ4!

2021-2022 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1045-19 **Jurisdiction:** Countywide CDBG-CV1
Project Title: COVID 19 - S. Mark Taper Foundation Shelter Resource Bank
IDIS Number: 11620
Operating Agency: Shelter Partnership, Inc.
Subrecipient Type: CBO
Contract Period: 7/2/2020 to 6/30/2022 **Quarter Completed:** 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment **Outcome:** Availability/Accessibility

Project Summary

This project provides funding to support the S. Mark Taper Foundation Shelter Resource Bank, which solicits and distributes excess inventory and other new goods, free of charge, to more than 200 homeless services agencies and agencies serving impoverished people each year through the unincorporated areas of the County of Los Angeles. The COVID 19 effort will work to secure and provide goods in great need as a result of the pandemic, including items that are most in need now such as soap, masks and other high priority items.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 110,000 This Year: 110,000 Cumulative: 220,000 Ratio: 200%
Net Expenditures: Budgeted: \$480,000.00 This Year: \$79,758.00 Cumulative: \$478,182.00 Ratio: 99.6%

Annual Narrative:

Thus far, 2022 has been incredibly successful. Our most recent distribution of over \$5 million in a quarter is a record for our organization. This was done during a transitional period; we named Jan Perry our second-ever Executive Director at the beginning of the year. We are also in the process of planning our first in-person Annual Gala in two years. The event will be held in June at the Conga Room at L.A. Live. We expect two hundred attendees. Our annual Gala was held on June 22 and was very successful, the amount raised is still pending. We are still not hosting volunteers at our warehouse program, though we anticipate revisiting this later in the year. We have also publicly endorsed the United to House LA ballot initiative. This is a rare political endorsement.

Quarter: 1 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 1, July 1, 2021 through September 30, 2021 Shelter Partnership Inc, was extremely successful in terms of both securing and distributing new goods. We secured approximately \$1,062,262.73 in new goods. The goods secured included truckloads of clothing for men, women, and children; winter goods including blankets and jackets; and thousands of reusable face masks.

During Quarter 1, we distributed approximately \$5,331,330.66 in goods to 165 different Los Angeles County agencies directly serving people living in poverty.

Quarter: 2 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 2, October 1, 2021 through December 31, 2021 Shelter Partnership Inc, was extremely successful in terms of both securing and distributing new goods. We secured approximately \$2,566,310.86 in new goods. The goods secured included truckloads of clothing for men, women, and children; winter goods including blankets and jackets; and thousands of reusable face masks.

2021-2022 CAPER CDBG Activity Listing (Activities Included in Analysis)

During Quarter 2, we distributed approximately \$6,544,277.63 in goods to 197 different Los Angeles County agencies directly serving people living in poverty.

Quarter: 3 **Accomplishment Quantity:** 0

Accomplishment Narrative:

During Quarter 3, January 1, 2022 through March 31, 2022, Shelter Partnership Inc, was extremely successful in terms of both securing and distributing new goods. We secured approximately \$1,151,132.93 in new goods. The goods secured included truckloads of clothing for men, women, and children; winter goods including blankets and jackets; and thousands of reusable face masks.

During Quarter 3, we distributed approximately \$5,015,895.97 in goods to 194 different Los Angeles County agencies directly serving people living in poverty.

Quarter: 4 **Accomplishment Quantity:** 110,000

Accomplishment Narrative:

Shelter Partnership is currently in our fourth and final distribution of the fiscal year. As of the date of this report, we have received 149 orders. Six new agencies/projects have been added since our last report. There are three pending applications. We are currently waiting on the latest numbers back as far as the amount of money our distributed goods equaled out to, the valuations of distributions are still in process.